

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Regular Meeting  
March 10, 2016**

**CALL TO ORDER:** Vice President Johnson called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

**DIRECTORS:**

Director Johnson, Vice President  
Director Knudson  
Director McManus  
Director Sipperley

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Board Secretary/Finance Officer  
Robb Perry, Operations Manager  
Todd McNeal, Fire Captain

**AUDIENCE:**

Four members of the public

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

- Ron Ringen reported that TUD will be conducting a strategic planning meeting next Tuesday and Wednesday at which the TUD board hopes to come up with a united direction for the coming year. He also stated that he is continuing to work on the fire draft point plan.

**COMMUNICATIONS:**

- A. None

**PRESENTATIONS:**

- A. Presentation of Fiscal Year 2014-15 audit by Blomberg and Griffin Accountancy Corporation  
*Mr. Blomberg reported that the audit received an unqualified opinion and there were no adjusting entries other than entries related to the GASB 68 implementation.*
  
- B. Presentation of proposed water and sewer rates by General Manager  
*Vice President Johnson postponed the presentation because the same presentation is scheduled to be given on March 16 and April 12.*

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through February 29, 2016.
- B. Approval of the minutes of the Regular Meeting of February 11, 2016.
- C. Approval of Resolution 16-02 – Directing Preparation of the Engineer's Report for the Continuation of the Twain Harte Community Services District's Park and Recreation Maintenance District Assessment for Fiscal Year 2016-17.

***MOTION: Director Sipperley made a motion to accept the consent agenda as presented***

***SECOND: Knudson***

**AYES ROLL CALL: Johnson, Knudson, McManus, Sipperley**  
**ABSENT: Mannix**

**OLD BUSINESS:**

- A. Update on drought conditions and water supply.

*GM Trott reported that our current precipitation levels are slightly above average. Some of the major reservoirs are starting to inch up towards their historical levels. The snowpack is about 13% below normal. However, precipitation has been much better than last year. Lyons is approximately 73% full. Pinecrest is approximately 37% full. State mandates are still requiring 25% conservation for a district of our size.*

- B. Discussion/action regarding review and continuance of order of emergency action for completion of Well #2 and Well #3 Water Supply Projects.

*GM Trott recommended that the order of emergency action be continued because it is still necessary to address the current water supply shortage emergency as declared by this district, the county and the state and the emergency situation will not permit a delay resulting from formal competitive bidding.*

**MOTION: Director Sipperley moved to continue the order of emergency action for completion of Well #2 and Well #3.**

**SECOND: McManus**

**AYES: All Present**

**NEW BUSINESS:**

- A. Discussion/action to adopt Resolution #16-03 – Declaring Real Property Located at 22933 Twain Harte Drive as Surplus, Authorizing the General Manager to Dispose of said Real Property by Sale or Lease in Accordance with State Law, and Approving a Notice of Exemption for such Action.

**MOTION: Director Sipperley made a motion to adopt Resolution #16-03**

**SECOND: Knudson**

**AYES ROLL CALL: Johnson, Knudson, McManus, Sipperley**

**ABSENT: Mannix**

- B. Discussion/action to approve a grant agreement for \$5,000 with the Sonora Area Foundation for the purchase of a Fire-Compatible Radio Communication System for the Twain Harte Area Community Emergency Response Team (CERT).

**MOTION: Director McManus made a motion to accept the grant**

**SECOND: Sipperley**

**AYES: All Present**

- C. Discussion/Action to reschedule the following Board and Committee meetings:

- a. July 5, 2016, Board Committee meetings to June 30, 2016.
- b. October 4, 2016, Board Committee meetings to September 27, 2016.
- c. October 13, 2016, Regular Board meeting to October 6, 2016.

**MOTION:** Director Sipperley made a motion to change the meeting dates to the above  
**SECOND:** McManus  
**AYES:** All Present

**REPORTS:**

**President & Board Member Report**

- No reports

**Park & Recreation/Citizen Oversight Committee and Operations Report**

- The committee looked at the lay-out for the Bocce Ball courts, discussed drainage issues at the ball field, and possibilities for landscape architect students to make a project out of our park.
- Operations Manager Perry is exploring possibilities for the ball-park drainage issues.

**Water/Sewer Committee and Operations Report**

- The water sewer committee discussed the updates for Well #2 and Well #3, continuance of the lake stabilization project, and continuance of the emergency action as discussed previously in the board meeting.
- Operations Manager Perry reported that Well #2 should be completed within the next couple of weeks.
- The sewer bypass system at the Twain Harte Lake rock is ready for use, if needed, during the sewer stabilization project.

**Fire Committee and Fire Chief Report**

- The committee meeting was cancelled.
- Fire Chief McNeal reported that Rescue 721 has been sold.
- Engine 721 has been having alternator issues.
- The fire department received donated gym equipment worth over \$10,000.
- Fire Safety inspection training is taking place.
- The mutual aid agreement has been signed.

**Finance/Admin Committee Report**

- Director Johnson reported that the committee discussed drought budget impacts, CALPERS unfunded liability, topics for the upcoming public forum, and options for leasing or selling the existing administration building

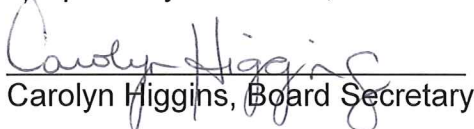
**General Manager Report**

- GM Trott reported that the sewer stabilization has begun and 35 to 45% of the holes are complete, but has been delayed due to rain. Completion is scheduled for May 1.
- The CDAA grant is still in progress.
- GM Trott has been appointed to the Mountain Counties Board.

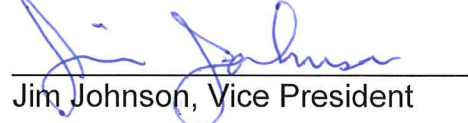
**ADJOURNMENT:**

The meeting was adjourned at 10:25 a.m.

Respectfully submitted,

  
Carolyn Higgins, Board Secretary

APPROVED:

  
Jim Johnson, Vice President