

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
April 14, 2016**

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Mannix, President
Director Johnson, Vice President
Director Knudson
Director McManus
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Robb Perry, Operations Manager
Todd McNeal, Fire Captain

AUDIENCE:

Thirteen members of the public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- Fire Chief McNeal conducted a badge pinning ceremony and introduced 3 new fire interns, Joey Schuller, Teran Tidaback, and Todd Carter.

COMMUNICATIONS:

A. None

CONSENT AGENDA:

- A. Presentation and approval of the financial statements through March 31, 2016.
- B. Approval of the minutes of the Regular Meeting of March 10, 2016.

MOTION: Director Johnson made a motion to accept the consent agenda as presented.

SECOND: Sipperley

AYES: All Present

OLD BUSINESS:

- A. Update on drought conditions and water supply.

GM Trott stated that 75% of California is classified as still being in a severe drought. The YTD rainfall in our area is 107% of average and state reservoirs are looking better than anticipated. However, New Melones is still looking very low and is only 26% of average levels. The state will be looking at these reservoir levels when determining the mandatory conservation percentage. Snow levels are looking better than previous years. The water supply in this area is healthier than the last two years, but the State restrictions of conserving 25% are still in place through October of this year.

- B. Discussion/action regarding review and continuance of order of emergency action for completion of Well #2 and Well #3 Water Supply Projects.

GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency as declared by this district, the county and the state and if the emergency situation will not permit a delay resulting from formal competitive bidding.

MOTION: *Director Sipperley moved to continue the order of emergency action for completion of Well #2 and Well #3 because the State has not reduced the 25% mandatory conservation reduction.*

SECOND: *McManus*

AYES: *All Present*

NEW BUSINESS:

- A. Discussion/action to authorize the General Manager to enter into a cooperative agreement with the United States Geological Survey, Condor Earth Technologies and Twain Harte Lake Association for installation of scientific monitoring equipment for the Twain Harte Lake Sewer Stabilization Project.

MOTION: *Director Sipperley moved to authorize the General Manager to enter into a cooperative agreement with the above named entities.*

SECOND: *Knudson*

AYES: *All Present*

- B. Discussion/action to adopt the Fiscal Year 2016-17 20-Year Vehicle/Equipment Replacement Plan.

MOTION: *Director Johnson made a motion to adopt the Fiscal Year 2016-17 20-Year Vehicle/Equipment replacement plan as presented.*

SECOND: *Sipperley*

AYES: *All Present*

- C. Discussion/action to adopt revisions to Policy #1065, "Park Fee Schedule".

MOTION: *Director Johnson made a motion to accept the revised Policy #1065.*

SECOND: *McManus*

AYES: *All Present*

- D. Discussion/action to adopt revisions to Policy #2040, "Sick Leave".

MOTION: *Director Johnson made a motion to accept the revisions to Policy #2040, Sick Leave.*

SECOND: *McManus*

AYES: *All Present*

- E. Discussion/action to adopt revisions to Policy #2380, "Job Description – Clerk".

MOTION: *Director Johnson made a motion to adopt the revisions made to the above policy.*

SECOND: *Sipperley*

AYES: *All Present*

- F. Discussion/Action to authorize the General Manager and Board President to prepare and mail a letter in opposition to Senate Bill 1318 regarding extension of drinking water and wastewater infrastructure and services.

MOTION: *Director Sipperley moved to authorize the GM and Board President to prepare and mail a letter in opposition to Senate Bill 1318.*

SECOND: *Knudson*

AYES: *All Present*

REPORTS:

President & Board Member Report

- *None*

Park & Recreation/Citizen Oversight Committee and Operations Report

- *Director McManus reported that the committee spoke about the change in park fees, the bocce ball court contractors and an engraved fundraising project related to the bocce ball courts. He received quotes from various companies and bricks can cost from between \$17.50 - \$22.00 each.*

Water/Sewer Committee and Operations Report

- *Director Sipperley reported that the committee spoke about the wells, the sewer line stabilization project, ongoing conservation requirements, the possible costs of the tree mortality issue, the Prop 218 public hearing, a sewer claim and the District's participation in the Mountain Counties IRWM.*
- *Operations Manager Perry reported that the well filter company is working on the controls associated with the control board of Well #2 and should be finishing up this week. A test pump will be scheduled sometime in the middle of next week.*

Fire Committee and Fire Chief Report

- *Director Knudson reported that the committee discussed tree mortality and slash pickup.*
- *Fire Chief McNeal reported that a recruitment video has been completed through a grant funding opportunity and the video will be used at the Columbia College Fire Academy and the Modesto Junior College Fire Academy. He also reported that we were not approved for the SRA grant this year. Slash vouchers will be available with leftover funds from last year's grant.*

Finance/Admin Committee Report

- *Director Johnson reported that the committee discussed the drought budget impacts, the Public Hearing procedure, and the policies discussed during the New Business portion of the meeting.*

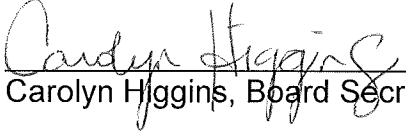
General Manager Report

- *GM Trott reported that plans are complete for the storage yard and training grounds at Vantage Point.*
- *GM Trott discussed his involvement with the Mountain Counties IRWM Committee and his involvement in a grant project that will fund a fire break all the way around the wooden water flume.*


ADJOURNMENT:

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,


Carolyn Higgins, Board Secretary

APPROVED:


Eileen Mannix, President