

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
January 12, 2017**

CALL TO ORDER: President Johnson called the meeting to order at 9:01 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Johnson, President
Director McManus, Vice President
Director Knudson
Director Sipperley arrived at 9:08 a.m.

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Todd McNeal, Fire Chief
Robb Perry, Operations Manager arrived at 9:19 a.m.

AUDIENCE:

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

PRESENTATIONS:

Fire Chief McNeal introduced and pinned new firefighter interns John Corona, James Walker, and Colton Fields-Richardson. He also recognized the Twain Harte firefighters of the year, reservist Rebecca Valdes, intern Terran Tidaback, and career firefighter Neil Gamez.

COMMUNICATIONS:

- A. Letter to State Water Resources Control Board and Department of Water Resources – Comments on “Making Conservation a California Way of Life” November 2016 Public Review Draft.

CONSENT AGENDA:

- A. Presentation and approval of the preliminary financial statements through December 31, 2016.
- B. Approval of the minutes of the Regular Meeting on December 8, 2016.

MOTION: Director Sipperley made a motion to accept the consent agenda.

SECOND: McManus

AYES: All Present

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that is still being declared by this district, the county and the state and to determine if this project is needed to address this emergency and if the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: *Director Sipperley made a motion to continue the order of emergency action for the Well #3 project.*

SECOND: *Knudson*

AYES: *All Present*

ABSENT:

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #17-01 – Approval of Fiscal Year 2016-17 Mid-Year Budget Adjustment.

MOTION: *Director Sipperley made a motion to adopt Resolution #17-01*

SECOND: *McManus*

AYES ROLL CALL: *Johnson, McManus, Knudson, Sipperley*

ABSENT: *Mannix*

ABSTAIN:

- B. Discussion regarding self-evaluation of Board performance and improvement opportunities.

REPORTS:

President & Board Member Report

- *Director Sipperley reported that he attended the IRWM-JPA meeting this past month.*

Park & Recreation/Citizen Oversight Committee and Operations Report

- *Director Johnson reported that the park committee discussed the ballfield drainage improvement project, the layout of the tennis and pickle ball courts, bocce court signage and the mid-year budget.*
- *Operations Manager Perry reported that the little league will be donating \$4,000 to the ballfield drainage improvement project.*

Water/Sewer Committee and Operations Report

- *Director Sipperley stated the committee discussed well #3, the tree mortality project, the letter shared in the correspondence section of the board meeting, and the mid-year budget.*
- *Operations Manager Perry summarized his written report and stated that we received 13.05 inches of rain in this past storm.*

Fire Committee and Fire Chief Report

- *Director Knudson stated that the committee discussed the mid-year budget, and Vantage Pointe progress.*
- *Chief McNeal presented the Twain Harte Fire written annual report and summarized his written monthly operations report.*

Finance/Admin Committee Report

- Director Johnson reported that the finance committee spoke about investment in CAL-TRUST, the mid-year budget review, and the board performance project.

General Manager Report

- GM Trott summarized his written report and stated that he is working on a tree removal contract for the tree mortality project.
- We've received over \$17,000 in park donations.

CLOSED SESSION: The Board of Directors convened into closed session at 10:34 a.m.

Conference with Real Property Negotiator (Government Code Section 54956.8)

Agency Negotiator: Tom Trott

Under Negotiations: Instructions to agency negotiator on lease price.

Real Property: 22933 Twain Harte Dr. Twain Harte, CA 95383

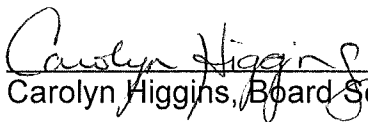
Negotiating Parties: Unknown

Director Johnson reconvened the meeting into regular session at 10:45 a.m. with no reportable action.

ADJOURNMENT:

The meeting was adjourned at 10:46 a.m.

Respectfully submitted,


Carolyn Higgins, Board Secretary

APPROVED:


Bill McManus, Vice President