

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
August 11, 2016

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Mannix, President
Director Johnson, Vice President
Director Knudson
Director McManus
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Robb Perry, Operations Manager
Todd McNeal, Fire Chief

AUDIENCE:

Two members of the public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Ron Ringen asked the Board to support Blue Mt. Minerals in their pursuit of allowing goats to graze on their un-mined land.

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Presentation and approval of the preliminary financial statements through July 31, 2016.
- B. Approval of the minutes of the Regular Meeting on July 14, 2016.

MOTION: Director Sipperley made a motion to approve the consent agenda.

SECOND: McManus

AYES: All

ABSENT:

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of Well #3 Water Supply Project.

GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that still exists as declared by this district, the county and the state and to determine if this project is needed to address this emergency and if the emergency situation will not permit a delay resulting from formal competitive bidding.

MOTION: *Director Sipperley made a motion to continue the order of emergency action for the Well #3 project.*

SECOND: *Johnson*

AYES: *All*

NEW BUSINESS:

- A. Discussion/action to adopt Policy #2083, "Training and Travel Authorization and Expense Reimbursement Policy".

MOTION: *Director Johnson made a motion to adopt policy #2083.*

SECOND: *McManus*

AYES: *All*

ABSENT:

- B. Discussion/action to adopt revisions to Policy #4025, "Remuneration and Expenditure Reimbursement".

MOTION: *Director Johnson made a motion to adopt revisions to Policy #4025.*

SECOND: *Sipperley*

AYES: *All*

ABSENT:

MOTION: *Director Johnson rescinded the above motion and made a new motion to adopt revisions to Policy #4025 with the word "written" taken out of paragraph 4025.51.*

SECOND: *Sipperley*

AYES: *All*

ABSENT:

- C. Discussion/action to adopt revisions to Policy #1060, "Miscellaneous Fee Schedule".

MOTION: *Director Johnson made a motion to adopt the revisions to Policy #1060.*

SECOND: *Sipperley*

AYES: *All*

ABSENT:

- D. Discussion/action to approve correspondence to Sierra Nevada Conservancy in support of Tuolumne Utilities District's Tuolumne Main Canal Fuels Reduction Project.

MOTION: *Director Sipperley made a motion to approve the correspondence to Sierra Nevada Conservancy.*

SECOND: *McManus*

AYES: *All*

ABSENT:

- E. Discussion/action to adopt Resolution #16-23 – Approval of Fiscal Year 2016-17 Fire Fund Budget Adjustment in the amount of \$10,000 for the Vantage Pointe Training Prop.

MOTION: *Director Knudson made a motion to adopt Resolution #16-23*

SECOND: *Sipperley*

AYES ROLL CALL: Mannix, Johnson, Knudson, McManus, Sipperley

ABSENT:

- F. Discussion/action to adopt Resolution #16-24 - Approving the Department of Forestry and Fire Protection Agreement #7FG16117 for a \$3,275 grant for personal protective equipment, portable radios, and other equipment through the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

MOTION: Director Sipperley made a motion to adopt Resolution #16-24

SECOND: Mannix

AYES ROLL CALL: Mannix, Johnson, Knudson, McManus, Sipperley

ABSENT:

- G. Discussion/review of Policy #1030, "Communications Policy".

GM Trott review Policy #1030. No action was taken.

REPORTS:

President & Board Member Report

- *Gary Sipperley reported that he attended the IRWM JPA meeting.*

Park & Recreation/Citizen Oversight Committee and Operations Report

- *Director Johnson reported that the committee spoke about the Bocce court status and details regarding shade. A non-district sponsored, soft opening of the Bocce courts is scheduled for August 14, 2016 at 5:00 p.m. as a get-together/fundraiser. The committee discussed an official kickoff for the Sunday of Labor Day weekend. The committee also discussed the park land donation.*

Water/Sewer Committee and Operations Report

- *The water sewer committee discussed Well #3, tree mortality issues, water draft points, and the grant related to the flume.*
- *Operations Manager Perry reported that Well #1 will start to be treated with Orthopolyphosphate.*

Fire Committee and Fire Chief Report

- *Director Knudson reported that the committee spoke about tree mortality, the slash voucher system, and the repairs for Engine 723.*
- *Chief McNeal reported that we were not awarded the water tender grant from FEMA. The department received a grant from the Office of Traffic Safety for a battery operated extrication tool. The county is moving forward in hiring a third party consultant to provide recommendations for county fire service.*

Finance/Admin Committee Report

- *Director Johnson reported that the committee spoke about drought budget impacts, the scheduled and previously approved rate increase effective in July, the above voted upon policies, the lease/purchase of the 22933 Twain Harte Dr property, and employee use of the fitness facility.*

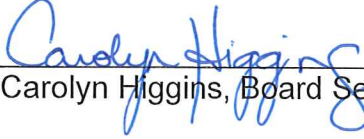
General Manager Report

- GM Trott reported that right of entry requests regarding tree mortality have been sent. Several tours of the facilities took place this last month including individuals from CSDA and the County.

ADJOURNMENT:

The meeting was adjourned at 10:37 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Jim Johnson, Vice President