

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Regular Meeting  
August 14, 2014**

**CALL TO ORDER:** President Sipperley called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

**DIRECTORS:**

Director Sipperley, President  
Director Maxwell  
Director Mannix  
Director Knudson  
Director Johnson was absent

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Board Secretary/Finance Officer  
Todd McNeal, Fire Chief  
Robb Perry, Operations Manager

**AUDIENCE:**

Gayle & Howard Delano

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

Ms. Delano asked the board to consider re-opening a claim that had been decided upon at the last board meeting. The Board responded that they would take the matter into consideration at the next committee meeting. Ms. Delano also asked how she may grant an easement to the district. The district will inform Ms. Delano about this process.

**COMMUNICATIONS:**

Notification of New ISO Rating - Insurance Services Office, Inc.  
General Manager Trott informed the Board that the Twain Harte Fire Department has been granted the rating of a 3 which could positively affect district property owner's insurance rates. This is the best rating anyone in the county currently has.

**CONSENT AGENDA:**

- A. Approval of financial statements through July 31, 2014.
- B. Approval of the minutes of the Regular Meeting on July 10, 2014.
- C. Approval of the minutes of the Special Meeting of July 23, 2014.

***MOTION TO APPROVE CONSENT ITEMS: Maxwell; SECOND: Mannix; AYES: All***

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. Update on drought conditions and water supply.  
**GM Trott presented information regarding the current conditions and stated that Lyons is 69% full which is fuller than it was at the same point last year. This is due to conservation and the lowered regulations on fish releases. GM Trott**

warned that an El Nino year doesn't necessarily bring more than average precipitation to this area.

- B. Discussion/action to approve Resolution 14-22; Resolution of Intention to Approve an Amendment to Contract Between the Board of Administration California Public Employee's Retirement System and the Board of Directors Twain Harte Community Services District.  
**Finance Officer Higgins stated that the amendment to the CALPERS contract will result in a \$0.00 monetary change.**

***INTRODUCTION OF RESOLUTION #14-22: Maxwell***

***MOTION: Knudson; SECOND: Mannix***

***AYES ROLL CALL: Sipperley, Maxwell, Knudson, Mannix***

***ABSENT: Johnson***

- C. Discussion/action to approve the California Water/Wastewater Agency Response Network WARN 2007 Omnibus Mutual Assistance Agreement.

**Motion: Director Knudson made a motion to approve the agreement.**

**Second: Maxwell**

**Ayes: All Present**

- D. Discussion/action to approve revisions to District Policy #1040, "Claims Policy" and Resolution #14-23, authorizing the General Manager to resolve claims on behalf of the Board of Directors.

***INTRODUCTION OF RESOLUTION #14-23: Maxwell***

***MOTION: Knudson; SECOND: Mannix***

***AYES ROLL CALL: Sipperley, Maxwell, Knudson, Mannix***

***ABSENT: Johnson***

**Director Maxwell made a motion to accept the revisions to District Policy #1040**

**Second: Mannix**

**Ayes: All present**

- E. Discussion/approval of Resolution #14-24, Approving the Department of Forestry and Fire Protection Agreement #7FG14144 for a \$11,850 grant for personal protective equipment and radios through the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

***INTRODUCTION OF RESOLUTION #14-24: Maxwell***

***MOTION: Mannix; SECOND: Knudson***

***AYES ROLL CALL: Sipperley, Maxwell, Knudson, Mannix***

***ABSENT: Johnson***

**REPORTS:**

**President & Board Member Report**

- President Sipperley wanted to state that he has received confirmation from Tracy Riggs that the reverse 911 system does work for land lines.

**Park & Recreation Committee and Operations Report**

- The Park & Recreation Committee meeting was cancelled.

**Water/Sewer Committee and Operations Report**

- A line was replaced on Cedar Dr and we are currently waiting on testing samples before making it fully operational.
- Due to the rock movement next to Twain Harte Lake, the sewer line has been temporarily bypassed.

**Fire Committee and Fire Chief Report**

- The Fire Committee was canceled.
- Chief McNeal was dispatched to the French Fire on incident management.
- The Twain Harte fire engine and personnel are currently at the Eiler Fire and have been gone almost two weeks.
- The Chief is compiling a plan for unimproved properties to be presented at the next board meeting.

**Finance/Admin Committee and Finance Officer Report**

- The final resolution regarding the CALPERS contract amendment should be ready by the next board meeting.
- A rate study process will begin in the next few months.

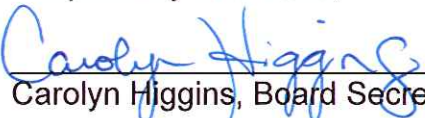
**General Manager Report**

- The District has received approximately 205 drought measure exception applications
- The Meadow Lane Well project is currently behind schedule, but the water testing samples have been very clean. The next step is a 72 hour pump test.
- GM Trott and Operations Manager Perry are currently investigating the issues surrounding the sewer line on the rock at the lake. Re-routing possibilities are very expensive.

**ADJOURNMENT:**

The Regular Meeting was adjourned at 11:10 a.m.

Respectfully submitted,

  
Carolyn Higgins, Board Secretary

APPROVED:

  
Gary Sipperley, President