

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
October 9, 2014**

CALL TO ORDER: President Sipperley called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Sipperley, President
Director Maxwell
Director Mannix
Director Johnson
Director Knudson

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Todd McNeal, Fire Chief
Robb Perry, Operations Manager

AUDIENCE:

Firefighter Captains and Interns

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

A. Introduction & badge pinning for new interns Kurtz and Lord-Huff.

COMMUNICATIONS:

A. Letter and resolution of appreciation from Tuolumne Utilities District for support through the drought.

CONSENT AGENDA:

- A. Approval of financial statements through September 30, 2014.
- B. Approval of the minutes of the Regular Meeting of September 11, 2014.

MOTION TO APPROVE CONSENT ITEMS: Johnson; SECOND: Mannix; AYES: Johnson, Mannix, Sipperley and Maxwell; ABSTAIN: Knudson

OLD BUSINESS:

- A. Update on drought conditions and water supply.
GM Trott stated that the District as a whole has saved an average of 55% over the last four months and as a county has saved 1,950 acre feet of water. Despite the current relaxation of water restrictions, Trott stated that we need to stay in a mindset of conservation.

NEW BUSINESS:

- A. Discussion/action to approve Resolution #14-27 – Designation of 13/14 Year-End Balances to Reserves.

***INTRODUCTION OF RESOLUTION #14-27: Johnson
MOTION: Maxwell; SECOND: Mannix
AYES ROLL CALL: Sipperley, Maxwell, Mannix, Johnson, Knudson
ABSENT:***

B. Annual review of Policy #1015, "Identity Theft Prevention Program".

Motion to accept Policy #1015 with revised changes: Johnson

Second: Mannix

Ayes: All

REPORTS:

President & Board Member Report

- Nothing to report

Park & Recreation Committee and Operations Report

- The Park & Recreation Committee completed the annual "Park Walk-Through" and created a list of items to be done at the park. All items were very minor.

Water/Sewer Committee and Operations Report

- Operations Manager Perry reported that the well project is slightly behind schedule due to PG&E inspection issues, but are hoping for a completion date close to October 17, 2014.

Fire Committee and Fire Chief Report

- The fire committee was canceled due to Strike Team deployments.
- Fire Chief McNeal reported that he will wait until the fire season is over to complete maintenance on Engine 721.
- Due to buyer lack of interest, Chief McNeal is considering taking vehicle C-720A off the sale market. If taken off the market, the vehicle may be used as an on-call vehicle.
- Fire Chief McNeal has written letters to the top 15 hazardous vacant properties and is working with these homeowners for voluntary compliance until an ordinance is composed and approved.

Finance/Admin Committee and Finance Officer Report

- Board Secretary Higgins announced that an AB 1234 Ethics training course will be offered through the county on Thursday, November 6, 2014. All board members are required to attend this training biennially and it has been two years since the board members last completed the training.

General Manager Report

- GM Trott reported that there has been very little movement at the rock next to the lake but investigations are continuing.
- Admin will be converting payroll to ADP at the end of November.
- The district has received preliminary approval of an IRWM grant to fund construction of a well on the Shady Brook property.

ADJOURNMENT:

The open session was adjourned at 10:17 a.m.

4. Closed Session

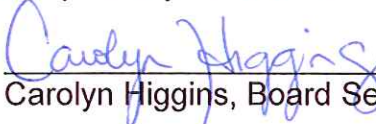
- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator. Agency Designated Representative: General Manager, Tom Trott. Employee Organization: Communication Workers of America, AFL-CIO.
- B. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator. Agency Designated Representative: General Manager, Tom Trott. Employee Organization: Stanislaus Consolidated Firefighters L3399, IAFF.

President Sipperley reconvened the meeting back into Open Session at 11:04 a.m. with the following reportable action.

- Item A: Motion to accept contract between Twain Harte CSD and Communication Workers of America as presented: Johnson
Second: Knudson
Ayes: All***
- Item B: No reportable action taken.***

5. Adjourn 11:05 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Gary Sipperley, President