

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting**  
**April 10, 2019**

**CALL TO ORDER:** President McManus called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director McManus  
Director Mannix  
Director Knudson  
Director Sipperley

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Board Secretary/Finance Officer  
Robb Perry, Operations Manager  
Neil Gamez, Fire Captain

**AUDIENCE:**

Two members of the public

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

Mr. Ringen spoke about fire water draft points and stated he will be presenting a power point presentation at the next TUD board meeting on and is asking for THCS D board support.

GM Trott asked the board to consider adding an item to the agenda of appointing a designee to attend and vote at the LAFCO meeting on April 22 because our board president is unable to attend the meeting. The item came to the attention of staff after the agenda was created but necessitates immediate action that can't wait until the next regularly scheduled board meeting.

**PRESENTATIONS:**

None

**COMMUNICATIONS:**

- A. March 27, 2019 - Letter from Tuolumne County LAFCO: Special District Representation on the Local Agency Formation Commission.

***MOTION: Director Sipperley made a motion to nominate Director Mannix as the designee to vote on the District's behalf at the April 22 LAFCO due to President McManus not being able to attend.***

***SECOND: McManus***

***AYES: All Present***

***ABSENT:***

- B. April 5, 2019 – Joint letter to Senator Borgeas: SB 669 (Caballero): Safe Drinking Water Trust – Support.

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through March 31, 2019.

- B. Approval of the minutes of the Regular Meeting held on March 13, 2019.

**MOTION:** *Director Sipperley made a motion to adopt the consent agenda in its entirety.*

**SECOND:** *McManus*

**AYES:** *All Present*

**ABSENT:**

**OLD BUSINESS:**

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

*GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that is still being declared by the state for Tuolumne County and to determine if this board still declares this emergency and if this project is necessary to address this emergency and if the emergency situation will not permit a time delay resulting from formal competitive bidding.*

**MOTION:** *Director Sipperley made a motion to extend the continuance of the order of emergency action for completion of well #3.*

**SECOND:** *Knudson*

**AYES:** *All Present*

**ABSENT:**

**NEW BUSINESS:**

- A. Discussion/action to adopt Resolution #19-05 – Resolution of Appreciation for James Johnson.

**MOTION:** *Director Sipperley made a motion to adopt Resolution #19-05.*

**SECOND:** *Knudson*

**AYES:** *McManus, Mannix, Knudson, Sipperley*

**ABSENT:**

- B. Discussion/action regarding filling of the District's vacant Board of Directors seat.

**MOTION:** *Director Sipperley made a motion to authorize the advertisement of the vacancy and proceed with the appointment process at the next board meeting.*

**SECOND:** *Mannix*

**AYES:** *All Present*

**ABSENT:**

- C. Discussion/action regarding timing of upcoming strategic planning workshops.

**MOTION:** *Director Sipperley made a motion to delay the timing of the strategic planning workshops until after the new board member is appointed.*

**SECOND:** *Knudson*

**AYES:** *All Present*

**ABSENT:**

- D. Discussion/action to adopt Resolution #19-06 – Approval of a Fiscal Year 2018-19 Water Fund Budget Adjustment in the Amount of \$7,000 for the Sherwood Forest Tank Access Repair Project.  
**MOTION:** *Director Sipperley made a motion to adopt Resolution #19-06.*  
**SECOND:** *Mannix*  
**AYES:** *McManus, Mannix, Knudson, Sipperley*  
**ABSENT:**
- E. Discussion/action to adopt Resolution #19-07 – Adoption of a Multi-Jurisdictional Local Hazard Mitigation Plan.  
**MOTION:** *Director Mannix made a motion to adopt Resolution #19-07.*  
**SECOND:** *Sipperley*  
**AYES:** *McManus, Mannix, Knudson, Sipperley*  
**ABSENT:**
- F. Discussion/action to consider issuing a letter of opposition to Assembly Bill 1486 – Local Agencies: Surplus Land.  
**MOTION:** *Director Sipperley made a motion to send the letter of opposition to Assembly Bill 1486.*  
**SECOND:** *Knudson*  
**AYES:** *All Present*  
**ABSENT:**
- G. Discussion/action regarding a potential countywide tax for fire services.  
**MOTION:** *Director Sipperley made a motion that the consensus of the Board is to support the sustainability of the greater fire system but not without a plan and without taxing our constituents more than they are currently being taxed unless they are offered an additional/better service.*  
**SECOND:** *Mannix*  
**AYES:** *All Present*  
**ABSENT:**

#### **REPORTS:**

##### **President and Board Member Report**

- *Director Sipperley attended the IRWMJPA meeting.*
- *Directors Mannix, Sipperley and GM Trott attended the LAFCO meeting.*

##### **Park & Recreation/Citizen Oversight Committee Report Provided by Director Mannix**

- *Discussion items at the committee were:*
  - *The 19/20 budget and other items covered in the board meeting.*

##### **Park & Recreation Operations Report Provided by Operations Manager Perry**

- *A summary of the written report was provided.*

##### **Water/Sewer Operations Report Provided by Operations Manager Perry**

- *A summary of the written report was provided.*

##### **Water/Sewer Committee Report Provided by Director Sipperley**

- *Discussion items at the committee were:*

- Continuation of emergency declaration regarding Well #3
- Update on million gallon tanks project
- Potential power outages due to fire conditions and discussed the need for automatic generators
- Capital Improvement plan and budgets
- Equipment and Vehicle Replacement Plan

**Fire Committee Report Provided by Director McManus**

- Discussion items at the committee were:
  - Slash vouchers will be available April 15
  - Potential PGE power outages due to fire conditions.

**Fire Chief Report by Captain Gamez**

- A summary of the written report was provided.

**Finance/Admin Committee Report Provided by Director McManus**

- Discussion items at the committee were:
  - Resolution of Appreciation for Jim Johnson
  - Advertisement for vacant board seat
  - Strategic planning workshops
  - Assembly Bill 1846
  - 19.20 salary plan, equip/vehicle replacement plan, and budget

**General Manager Report Provided by General Manager Trott**

- A summary of the written report was provided.

**CLOSED SESSION:** *The Board of Directors convened into closed session at 11:19 a.m.*

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation, General Manager.

*President McManus reconvened the meeting into regular session at 11:40 a.m. with no reportable action.*

**ADDITIONAL BUSINESS:**

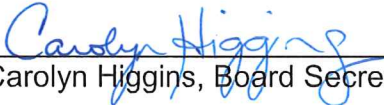
- A. Discussion/action regarding salary for the General Manager.

*No Action Taken*


**ADJOURNMENT:**

The meeting was adjourned at 11:41 a.m.

Respectfully submitted,

  
 Carolyn Higgins, Board Secretary

APPROVED:

  
 Bill McManus, President