

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
February 13, 2014

DIRECTORS PRESENT: Gary Sipperley, Jim Johnson, Richard Knudson, Wes Jordan

DIRECTORS ABSENT: Packy Maxwell

ADMINISTRATIVE STAFF PRESENT: General Manager Trott, Fire Chief McNeal, Operations Manager Perry, Finance Officer/Board Secretary Higgins

AUDIENCE: Two members of the public

CALL TO ORDER: President Sipperley called the meeting to order at 9:00 a.m.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

GM Trott recognized Fire Chief McNeal for his continued networking efforts both locally and regionally. His efforts include the launch of the local CERT (Certified Emergency Response Team) program, a Rim Fire article publication in Firehouse Magazine, and keynote speaking at a national conference.

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Approval of financial statements through January 31, 2014.
- B. Approval of the minutes of the January Regular & Special Meetings.

MOTION: Johnson; SECOND: Jordan; AYES: All

OLD BUSINESS:

NEW BUSINESS:

- A. Presentation of the FY 2012-13 Audit Report by auditors Blomberg & Griffin.
 - David Farnsworth, auditor, from Blomberg & Griffin presented the 12/13 audit which contained an unqualified audit opinion.
- B. Discussion/action to rescind Resolution #13-24 and approve Resolution #14-03, approving an increase to the fire engine inventory grant amount from \$5,392 to \$19,200 as offered through the revised Department of Forestry and Fire Protection Agreement #7FG13200.

MOTION to Rescind Resolution 13-24: Jordan; SECOND: Knudson; AYES: All

INTRODUCTION OF RESOLUTION #14-03: Jordan
MOTION: Knudson; SECOND: Sipperley
AYES ROLL CALL: Sipperley, Johnson, Knudson, Jordan

- C. Update on water supply.
- GM Trott stated that the drought is still considered severe despite the recent rain storm. Current rainfall is still 15" below average and snowpack is 35% of normal. There is still a good chance we may not get the rainfall we need.
- D. Discussion/action to call a public hearing to consider declaration of a water shortage emergency per California Water Code Section 350, and amendment of Article 7 of District Ordinance No. 22, "Conservation Measures.

MOTION: Johnson; SECOND: Knudson; AYES: All

- E. Discussion/action to approve a water fund budget amendment in the amount of \$80,350 to provide for the following emergency drought actions:
1. Water Supply Capital Improvements - \$60,000
 2. Maintenance Activities - \$15,000
 3. Public Education Activities - \$5,350

MOTION: Knudson; SECOND: Jordan; AYES: All

- F. Discussion/action regarding formation of an ad-hoc advisory committee for upcoming labor negotiations.
- Director Johnson proposed that the members of the Finance/Policy committee meeting also be the members of the ad-hoc labor negotiations committee.
 - First meeting date and time will be determined

MOTION: Johnson; SECOND: Jordan; AYES: All

REPORTS:

President & Board Member Report

- President Johnson reported that the Park committee discussed concerns about how water conservation will affect our park facilities e.g. not watering the ballfield, trees etc. This issue will continue to be monitored and addressed as the year progresses with possible preliminary decisions scheduled to be made in April.

Park & Recreation

- The foul ball net has been installed and cost approximately \$1,500.

Water/Sewer

- The Water/Sewer department has been vigilantly investigating leaks and potential supplemental water resources due to the drought situation.
- A second meter read will take place during the week of 2/17/14 to determine if customer leak issues have been resolved.
- Testing of potential supplemental wells will also take place during the week of 2/17/14.

Fire

- The reserve program is continuing to grow.
- The utility vehicle (U-726) was sold for \$3,000 and there has been minor interest in the admin vehicle (C-720A).

- A new utility vehicle was purchased and is in the process having lighting and striping installed.
- The airline and warning siren project has been delayed due to the drought issues.

Finance Officer

- The 2012/2013 audit will be finalized within one week.

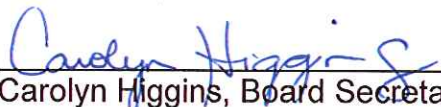
General Manager

- The strategic plan was schedule to be reviewed and finalized at the February committee and board meetings, but has been delayed due to drought issues.
- The office computer server crashed and solutions are being explored including the possibility of a virtual server.
- The electric meter consolidation project for the administrative office is complete. The project will reduce the monthly electric bill.

Adjournment

The Regular Meeting was adjourned at 11:28 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Gary Sipperley, President