

# TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK  
P.O. Box 649, Twain Harte, CA 95383  
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## REGULAR MEETING OF THE BOARD OF DIRECTORS THCSD CONFERENCE ROOM 22912 VANTAGE POINTE DR., TWAIN HARTE December 14, 2017 9:00 A.M.

### AGENDA

The Twain Harte Community Services District welcomes you to this meeting. This agenda contains general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection at 22933 Twain Harte Drive, during normal business hours.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

#### 1. Call to Order

#### 2. Pledge of Allegiance & Roll Call

#### 3. Reading of Mission Statement

#### 4. Public Comment:

This time is provided to the public to speak regarding items not listed on this agenda.

#### 5. Presentations:

- A. Badge pinning for new Fire Division personnel.
- B. Recognition of Community Emergency Response Team members.

#### 6. Communications:

- A. None.

#### 7. Consent Agenda:

- A. Presentation and approval of financial statements through November 30, 2017.
- B. Approval of the minutes of the Regular Meeting held on November 9, 2017.
- C. Annual review of Policy #2082 – Internet, Email and Electronic Communication Ethics, Usage and Security.
- D. Submittal of Fiscal Year 2016-17 Employee Reimbursement Disclosure Report per Government Code 53065.5.

**8. Old Business:**

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

**9. New Business:**

- A. Staff update on water supply outlook for Water Year 2018.
- B. Discussion/action to adopt Resolution #17-24 – Adoption of an Updated Multi-Jurisdictional Local Hazard Mitigation Plan.
- C. Discussion/action to adopt Resolution #17-26 – Designation of Applicant’s Agent Resolution for Non-State Agencies.
- D. Discussion/action to adopt Resolution #17-27 – Approval of a Purchase Agreement for Real Property (Assessor’s Parcel Number 048-720-03 on Vantage Pointe Drive) and Fiscal Year 2017-18 Fire Fund Budget Adjustment in the Amount of \$7,500.
- E. Discussion/action to approve an Agreement for Professional Services with Black Water Consulting Engineers, Inc. for preparation of a planning grant application and performance of a complete sewer system evaluation, contingent on grant award.
- F. Discussion/action to adopt revisions to Policy #3040 – Purchasing and Expense Authorization.
- G. Discussion/action to adopt revisions to Policy #4020 – Committees of the Board of Directors.
- H. Discussion/action to rescind Resolution #00-06 and adopt revisions to Policy #5010 – Board Meetings.
- I. Discussion/action to approve the 2018 Board and Committee Calendar.
- J. Discussion/appointment of Board President and Vice President for the 2018 calendar year.

**10. Reports:**

- A. President and Board member reports
- B. Park & Recreation/Citizens’ Oversight Committee report
- C. Finance/Policy Committee report
- D. Water/Sewer Committee report
- E. Water/Sewer Operations Manager’s report
- F. Fire Committee report
- G. Fire Chief’s report
- H. General Manager’s report

**11. Adjourn**