

TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK
22912 Vantage Pointe Drive, Twain Harte, CA 95383
Phone (209) 586-3172 Fax (209) 586-0424

REGULAR MEETING OF THE BOARD OF DIRECTORS VIDEO TELECONFERENCE November 10, 2021 9:00 A.M.

IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District's board room is closed to the public. This meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/82179464493>
- Meeting ID: 821 7946 4493
- Telephone: (669) 900-6833

ANYONE CAN PARTICIPATE IN THIS MEETING: see details at the end of this agenda.

AGENDA

The board may take action on any item on the agenda.

- 1. Call to Order**
- 2. Pledge of Allegiance & Roll Call**
- 3. Reading of Mission Statement**
- 4. Public Comment**
- 5. Presentations**
 - A. Presentation of Annual Safety Awards.
- 6. Consent Agenda:**
 - A. Presentation and approval of financial statements through October 31, 2021.
 - B. Approval of the minutes of the Regular Meeting held on October 13, 2021.
 - C. Accept and file the annual Government Code Section 66013 Capacity Charges Report for Fiscal Year 2020-21.
 - D. Annual review and submittal of report for Policy #1015 – Identity Theft Prevention Program.

7. New Business

- A. Discussion/action to approve a Memorandum of Understanding with Tuolumne County for participation in the Regional Collision Response and Extrication Improvement Program Grant administered by the California Office of Traffic Safety.
- B. Discussion/action to approve a Sub-Project Sponsor Agreement with Tuolumne County for the Twain Harte Storm Drain Rehabilitation Project, a sub-project of the Twain Harte Community Stormwater Enhancement Project.
- C. Discussion/action regarding application for a USDA Rural Development Community Facilities Direct Loan and Grant and authorization of the General Manager to execute and submit all agreements and documents related to said application.
- D. Discussion/action to approve revisions to Policy #1065 – Facility Rental Fee Schedule.
- E. Discussion/action to approve revisions to Policy #2082 – Internet, Email and Electronic Communication Ethics, Usage and Security.
- F. Discussion/action to approve revisions to Policy #4020 – Committees of the Board of Directors.
- G. Discussion/action to approve revisions to Policy #4025 – Director Remuneration.
- H. Discussion/action to consider the continuation of remote teleconference meetings and to adopt Resolution #21-34 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of November 10, 2021 to December 10, 2021.

8. Reports

- A. President and Board member reports
- B. Fire Chief’s report
- C. Water/Sewer Operations Manager’s report
- D. General Manager’s report

9. Closed Session

- A. Conference with Legal Counsel – Existing Litigation:
Pursuant to Government Code Section 54956.9(a)
Case Name: Oyarzo v. Twain Harte Community Services District
- B. Conference with Legal Counsel – Existing Litigation:
Pursuant to Government Code Section 54956.9(a)
Case Name: Junger v. Twain Harte Community Services District

10. Adjourn

HOW TO VIRTUALLY OBSERVE THIS MEETING:

The public can virtually observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

* NOTE: your personal video will be disabled and your microphone will be automatically muted.

FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

HOW TO SUBMIT PUBLIC COMMENTS:

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCSD Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



- Telephone: Press *9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District's website:

www.twainhartecsd.com