

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
January 8, 2015

CALL TO ORDER: President Maxwell called the meeting to order at 9:01 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Maxwell, President
Director Sipperley
Director Johnson
Director Knudson

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Todd McNeal, Fire Chief
Robb Perry, Operations Manager

AUDIENCE:

Wes Jordan

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

General Manager Trott thanked Fire Chief McNeal for his department's leadership in adopting three families at Christmas time. Through donations, they were able to provide presents and meals to families in need.

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Presentation and approval of financial statements through December 31, 2014.
- B. Approval of the minutes of the Regular Meeting of December 11, 2014.

***MOTION TO APPROVE CONSENT ITEMS WITH TYPOGRAPHICAL CORRECTIONS OF THE
MINUTES: Johnson; SECOND: Sipperley; AYES: All***

OLD BUSINESS:

- A. Update on drought conditions and water supply.

GM Trott stated that our area's precipitation level is still below average, but we have received more precipitation this year compared to the same time period of the last two years. More precipitation is still needed. Lyons Reservoir has 1700 acre ft. more than last year at this time and Pinecrest Lake has 4,800 acre ft. more than last year at this time. Snow levels are still worrisome. Unlike last year, an emergency water shortage declaration is not anticipated during the month of January; however, it is unknown whether this may need to occur in the summer months.

NEW BUSINESS:

- A. Presentation of draft Fire Ordinance for Board review.

Fire Chief McNeal presented a draft Fire Ordinance and asked board members to review it during the month of January. Staff will also submit it to legal counsel for review. Staff hopes to finalize the ordinance in March.

- B. Discussion/action to approve a grant agreement with Sonora Area Foundation in the amount of \$9,700 for purchase of an emergency trailer for use by the Community Emergency Response Team.

MOTION: Sipperley

SECOND: Knudson

AYES: All Present

- C. Discussion/action to amend the Strategic Plan goals and objectives to include pursuit of the District Transparency Certificate of Excellence presented by the Special District Leadership Foundation.

MOTION: Sipperley

SECOND: Knudson

AYES: Johnson, Sipperley, Knudson

NO: Maxwell

- D. Discussion/action to adopt revisions to Policy #3040, "Expense Authorization and Purchasing".

MOTION: Johnson

SECOND: Sipperley

AYES: All Present

- E. Discussion/action to approve the mid-year budget revision for Fiscal Year 2014-15.

MOTION: Johnson

SECOND: Sipperley

AYES: All Present

REPORTS:

President & Board Member Report

- President Maxwell commended Fire Chief McNeal for his vision and insight regarding the purchase of the new fire engine.

Park & Recreation/Citizen Oversight Committee and Operations Report

- Bocce Ball court possibilities are being investigated with preliminary findings showing that there is room for one and possibly two courts as well as some room for seating.
- The committee is beginning to discuss possible replacement of the small playground equipment at the park.

Water/Sewer Committee and Operations Report

- Twain Harte Valley Mutual Water Company approached THCS D asking for a possible agreement in which THCS D staff might assist them with small projects totaling 5 to 10 days per year. THCS D would be reimbursed for any work performed. Discussions are still ongoing.
- The Meadow Lane well has power, final samples have been taken and the State Water Resources Control board has given approval to bring the well on-line into the system.

Fire Committee and Fire Chief Report

- The fire department has been approved to receive a Homeland Security Grant in the amount of \$7,800.
- The grant application for green curbside pickup has made it through the first round.

Finance/Admin Committee Report

- The Finance/Admin Committee discussed the mid-year budget, Policy 3040, the Sonora Area Foundation Grant, and a possible revision to the strategic plan incorporating a goal of pursuing the District Transparency Certificate of Excellence.

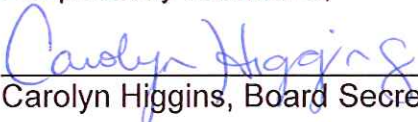
General Manager Report

- The Finance Officer will be starting a Cost of Services study this month.
- Nominations for a citizen member to serve on the Park Citizen Oversight Committee will be solicited at the Partners meeting. After receiving nominations, the THCS D board will appoint a member at the next board meeting.

ADJOURNMENT:


The open session was adjourned at 10:40 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Packy Maxwell, President