

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
June 12, 2019

CALL TO ORDER: President McManus called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Knudson
Director Sipperley
Director deGroot

STAFF:

Tom Trott, General Manager, Interim Board Secretary

AUDIENCE:

One member of the public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

A. None

COMMUNICATIONS:

A. May 14, 2019 - Letter from Special District Leadership Foundation: District Transparency Certificate of Excellence Approval.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through May 31, 2019.
- B. Approval of the minutes of the Regular Meeting held on May 8, 2019.
- C. Approval of the minutes of the Special Meetings held on May 14, 2019, May 30, 2019, and May 31, 2019.

MOTION: Director Sipperley made a motion to adopt the consent agenda in its entirety.

SECOND: Knudson

AYES: All Present

ABSENT:

PUBLIC HEARING:

- A. President McManus opened the public hearing at 9:03 a.m.
- B. Presentation on continuation of assessments for Fire and Rescue, Fire Protection and Emergency Services and Parks and Recreation Maintenance Districts by General Manager Trott.
- C. Receive public comment regarding continuation of assessments.
– *No comments were received from the public.*
- D. President McManus closed the public hearing at 9:10 a.m.

- E. Discussion/action to adopt Resolution #19-19 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire and Rescue Assessment District for Fiscal Year 2019-20.

MOTION: Director Sipperley made a motion to adopt Resolution #19-19.

SECOND: DeGroot

AYES: McManus, Mannix, Knudson, Sipperley, deGroot

ABSENT:

- F. Discussion/action to adopt Resolution #19-20 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire Protection and Emergency Response Services Assessment District for Fiscal Year 2019-20.

MOTION: Director Sipperley made a motion to adopt Resolution #19-20.

SECOND: DeGroot

AYES: McManus, Mannix, Knudson, Sipperley, deGroot

ABSENT:

- G. Discussion/action to adopt Resolution #19-21 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Parks and Recreation Maintenance District for Fiscal Year 2019-20.

MOTION: Director Sipperley made a motion to adopt Resolution #19-21.

SECOND: DeGroot

AYES: McManus, Mannix, Knudson, Sipperley, deGroot

ABSENT:

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott reported that the project is currently under construction and asked the board to consider whether the emergency action should be continued, which would declare that: (1) the current water supply shortage emergency still exists, which is currently declared by the District and by the state for Tuolumne County; (2) the project is necessary to address this emergency; and (3) the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: Director Sipperley made a motion to extend the continuance of the order of emergency action for completion of Well #3.

SECOND: Mannix

AYES: All Present

ABSENT:

NEW BUSINESS:

- A. Discussion/action to approve a Small Community Wastewater Planning Grant Agreement (Agreement No. D1804002) with the State Water Resources Control Board in the amount of \$500,000 for the Inflow/Infiltration Identification and Reduction Project.

MOTION: Director Sipperley made a motion to approve the Small Community Wastewater Planning Grant Agreement (Agreement No. D1804002) with the State Water

Resources Control Board for the Inflow/Infiltration Identification and Reduction Project.

SECOND: Mannix

AYES: McManus, Mannix, Knudson, Sipperley, deGroot

ABSENT:

- B. Discussion/action to adopt Resolution #19-22 – Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds.

MOTION: Director deGroot made a motion to adopt Resolution #19-22.

SECOND: Sipperley

AYES: McManus, Mannix, Sipperley, deGroot

ABSTAIN: Knudson

ABSENT:

- C. Discussion/action regarding special districts gaining representation on Tuolumne County Local Agency Formation Commission.

The board gave direction to go forward with gaining representation on LAFCO based on the recommendations of the independent special districts committee: (1) agree to the 1/3 cost share under protest; (2) representatives can vote on matters concerning their districts; (3) split the cost share amongst special districts with approximate share being TUD - \$8,000, GCSD - \$3,500, THCS D - \$2,500, sanitary districts - \$1,000, fire districts - \$500, all other districts based on revenue; (4) one special district seat would be on a rotational basis between TUD, GCSD and THCS D (filled in that order); and the other seat would be open to an elected member of any other district not serving in the first seat (based on vote).

- D. Discussion/action regarding potential countywide fire parcel tax.

The board gave direction to staff to continue to support the health of the overall fire system, including support of a parcel tax on non-district residents as long as a plan to improve services or make services more efficient accompanies the tax. The board gave direction to oppose an additional tax on district residents for fire services.

- E. Discussion/action to complete and adopt the 2019 Election Ballot for the Board of Directors of the Special District Risk Management Authority.

MOTION: Director Sipperley made a motion to approve and submit the 2019 Election Ballot for Special District Risk Management Authority, based on the Finance-Policy Committee's recommendation to vote for Bob Swan, Patrick K. O'Rourke and Sandy Seifert-Raffelson.

SECOND: DeGroot

AYES: All Present

ABSENT:

- F. Discussion/action regarding the Mountain Counties Water Resources Association's solicitation for board members.

MOTION: Director Sipperley made a motion to nominate Director Mannix as a candidate.

SECOND: DeGroot

AYES: McManus, deGroot, Knudson, Sipperley

ABSTAIN: Mannix

ABSENT:

G. Presentation of the Strategic Plan progress report for Fiscal Year 2018-19.

General Manager Trott presented the Strategic Plan Progress Report for FY 2018-19, noting that despite emergencies and unique challenges over the last 5 years, the District had completed 31 out of 33 of its strategic goals and objectives. All agreed to delay GM objectives until completion of new strategic plan.

MOTION: Director Sipperley made a motion to accept the Strategic Plan Progress Report for FY 2018-19.

SECOND: Knudson

AYES: All Present

ABSENT:

REPORTS:

President and Board Member Report

- *Directors Mannix and Sipperley attended the CSDA Legislative Days conference.*
- *Director McManus attended the independent special district selection committee regarding LAFCO representation.*

Park & Recreation/Citizen Oversight Committee Report Provided by Director Mannix

- *Discussion items at the committee were:*
 - *Twain Harte Meadows Park development.*
 - *Bocce Court expansions funding raised.*
 - *Discussed starting on bocce improvement design and construction.*

Finance/Policy Committee Report Provided by Director McManus

- *All items discussed in the committee were discussed as board items.*

Water/Sewer Committee Report Provided by Director Sipperley

- *Discussion items at the committee were:*
 - *Tour of mini-excavator*
 - *Update on Million Gallon Tank Rehab/Recoat Project.*
 - *Update on Well #3.*
 - *Small Community Wastewater Planning Grant*
 - *Senate state drinking water plan.*

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- *A written report was submitted and no verbal report was given due to Mr. Perry's absence.*

Fire Committee Report Provided by Director McManus

- *Discussion items at the committee were:*
 - *Community fire preparedness outreach.*
 - *Potential county-wide fire tax*

Fire Chief Report by Chief McNeal

- *A written report was submitted and no verbal report was given due to Chief McNeal's absence.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

ADJOURNMENT:

The meeting was adjourned at 10:42 a.m.

Respectfully submitted,

APPROVED:



Carolyn Higgins, Board Secretary



Eileen Mannix, Vice President