

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting**  
**August 10, 2017**

**CALL TO ORDER:** President Johnson called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members Were Present:

**DIRECTORS:**

Director Johnson, President  
Director McManus  
Director Knudson  
Director Sipperley  
Director Mannix

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Board Secretary/Finance Officer  
Robb Perry, Operations Manager

**AUDIENCE:**

One member of the community

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

*Mr. Ringen spoke about the importance of the IRWMP JPA for this county and neighboring counties and stressed the need for all water organizations to be a part of it. He also distributed an article about pot farms and toxic waste.*

**COMMUNICATIONS:**

- A. Letter from ACWA to Senator Robert Hertzberg – Comments of Water Suppliers and the Business Community on Legislation Necessary to Help with “Making Water Conservation a California Way of Life”

**CONSENT AGENDA:**

- B. Presentation and approval of the financial statements through July 31, 2017.  
C. Approval of the minutes of the Regular Meeting held on July 13, 2017.

***MOTION: Director Sipperley made a motion to approve the consent agenda.***

***SECOND: Mannix***

***AYES: All Present***

***ABSENT:***

**OLD BUSINESS:**

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

*GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that is still being declared by the state for Tuolumne County and to determine if this board still declares this emergency*

and if this project is needed to address this emergency and if the emergency situation will not permit a time delay resulting from formal competitive bidding.

**MOTION: Director Sipperley moved that the order of emergency action be continued for completion of the Well #3 Water Supply Project.**

**SECOND: Knudson**

**AYES: All Present**

**ABSENT:**

**NEW BUSINESS:**

- A. Discussion/action to adopt Resolution #17-20 - Approving the Department of Forestry and Fire Protection Agreement #7FG17155 for a \$11,700 grant for personal protective equipment, portable radios, and other equipment through the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

**MOTION: Director McManus made a motion to adopt Resolution #17-20.**

**SECOND: Sipperley**

**AYES ROLL CALL: Johnson, McManus, Mannix, Sipperley, Knudson**

**ABSENT:**

**ABSTAIN:**

- B. Discussion/action to adopt revisions to Policy #1065 – Facility Rental Fee Schedule.

**MOTION: Director Sipperley made a motion to adopt revisions to Policy #1065.**

**SECOND: Knudson**

**AYES: All Present**

**ABSENT:**

- C. Discussion/action to adopt Policy #4040 – District-Owned Mobile Computing Devices for Board Members.

**MOTION: Director Sipperley made a motion to adopt Policy #4040.**

**SECOND: McManus**

**AYES: All Present**

**ABSENT:**

- D. Discussion/action to adopt Resolution #17-21 – Election of Directors to the Special District Risk Management Authority Board of Directors.

**MOTION: Director Sipperley made a motion to adopt Resolution #17-21.**

**SECOND: McManus**

**AYES ROLL CALL: Johnson, McManus, Mannix, Sipperley, Knudson**

**ABSENT:**

**ABSTAIN:**

- E. Discussion/action to approve Fiscal Year 2017-18 General Manager objectives.

**MOTION: Director Sipperley made a motion to approve Fiscal Year 2017-18 General Manager objectives as presented.**

**SECOND: Mannix**

**AYES: All Present**

**ABSENT:**

**REPORTS:**

**President & Board Member Report**

- Director Sipperley reported that he attended the IRWM JPA meeting on July 19 and stated that the City of *Angels Camp* is dropping out and the budget for the 17/18 year was passed.

**Park & Recreation/Citizen Oversight Committee and Operations Report**

- Operations Manager Perry reported that they are spreading new bark at the park. He met with contractors regarding the leveling and re-sodding of the baseball field.
- Director Johnson reported that the homeowners association would like to contribute two trees to the bocce courts and will frame the signs for the bocce court.

**Water/Sewer Committee and Operations Report**

- Director Sipperley reported that the committee spoke about the tree removal project, the continuance of the emergency declaration, the letter discussed in the correspondence section of this board meeting, and SWRCB's development of a statewide rater assistance program for low-income citizens.
- Operations Manager Perry summarized his written report.

**Fire Committee and Fire Chief Report**

- Director Knudson reported that the committee spoke about the VFA grant, the turbo for the fire engine, the hiring of the new captain, and the refurbishment of the old fire engine.
- Fire Chief McNeal was unable to report due to his serving on a fire in Plumas County.

**Finance/Admin Committee Report**

- Director Johnson reported that the finance committee spoke about the cell tower lease, a policy for providing assistance to the community, the election of the SDRMA board members and the sale of 22933 Twain Harte Dr.

**General Manager Report**

- GM Trott summarized his written report and commented that tree mortality projects are 95% complete.

**CLOSED SESSION:** The Board of Directors convened into closed session at 10:26 a.m.

Conference with Real Property Negotiator (Government Code Section 54956.8)

Agency Negotiator: Tom Trott

Under Negotiations: Instructions to negotiator on price and payment terms.

Real Property: Portion of Property on Vantage Pointe Dr, Twain Harte, CA 95383

APN: 048-720-08

Negotiating Parties: Horizon Tower, LLC

- Director Johnson reconvened the meeting into regular session at 10:42 a.m. and reported that the GM will continue to be the negotiator on behalf of the district.


**ADJOURNMENT:**

The meeting was adjourned at 10:43 a.m.

Respectfully submitted,

  
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Carolyn Higgins, Board Secretary

APPROVED:

  
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Jim Johnson, President