

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
October 11, 2023

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Mannix, President
Director Sipperley
Director Knudson
Director Bohlman

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 5 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Bruce Erickson made a public comment.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through September 30, 2023.
- B. Approval of the minutes of the Regular Meeting held on September 13, 2023.
MOTION: Director Knudson made a motion to accept the consent agenda in its entirety.
SECOND: Director Bohlman
AYES: Mannix, Sipperley, Knudson, Bohlman
NOES: None
ABSTAIN: None

PUBLIC HEARING:

- A. Open public hearing.
- B. Presentation on Ordinance #31 - Adoption of the Twain Harte Community Services District Water Ordinance (Water Code).
- C. Receive public comment regarding adoption of Ordinance #31.
- D. Presentation on Ordinance #32 - Adoption of the Twain Harte Community Services District Wastewater Ordinance (Wastewater Code).
- E. Receive public comment regarding adoption of Ordinance #32.
- F. Close public hearing.
- G. Discussion/action to adopt Ordinance #31 - Adoption of the Twain Harte Community Services District Water Ordinance (Water Code).
MOTION: Director Sipperley made a motion to adopt Ordinance #31 – Adoption of the Twain Harte Community Services District Water Ordinance (Water Code).

SECOND: Director Bohlman
AYES: Mannix, Knudson, Sipperley, Bohlman
NOES: None
ABSTAIN: None

- H. Discussion/action to adopt Ordinance #32 - Adoption of the Twain Harte Community Services District Wastewater Ordinance (Wastewater Code).

MOTION: Director Sipperley made a motion to adopt Ordinance #32 – Adoption of the Twain Harte Community Services District Wastewater Ordinance (Wastewater Code).

SECOND: Director Bohlman
AYES: Mannix, Sipperley, Bohlman, Knudson
NOES: None
ABSTAIN: None

NEW BUSINESS:

- A. Presentation of end of year financial report for Fiscal Year 2022-23 and discussion/action to adopt Resolution #23-32 – Designation of Fiscal Year 2022-23 Year End Balances to Reserves.

MOTION: Director Sipperley made a motion to adopt Resolution #23-32 – Designation of Fiscal Year 2022-23 Year End Balances to Reserves.

SECOND: Director Knudson
AYES: Mannix, Knudson, Sipperley, Bohlman
NOES: None
ABSTAIN: None

- B. Discussion/action regarding draft Water/Sewer Rate Study development.
The Board provided direction to GM Trott to move forward with the continued development of the 2023 Water/Sewer Rate Study as presented.

- C. Discussion/action to adopt Resolution #23-33 – Declaring Two 2006 GMC Sierra 2500 Operations Division Vehicles as Surplus Property.

MOTION: Director Sipperley made a motion to adopt Resolution #23-33 – Declaring Two 2006 GMC Sierra 2500 Operations Division Vehicles as Surplus Property.

SECOND: Director Bohlman
AYES: Mannix, Knudson, Sipperley, Bohlman
NOES: None
ABSTAIN: None

- D. Discussion/action to adopt Resolution #23-34 – Approving the Department of Forestry and Fire Protection Agreement #7GF23134 for Services Under the Volunteer Fire Capacity Program.

MOTION: Director Knudson made a motion to adopt Resolution #23-34 – Approving the Department of Forestry and Fire Protection Agreement #7GF23134 for Services Under the Volunteer Fire Capacity Program.

SECOND: Director Bohlman
AYES: Mannix, Knudson, Sipperley, Bohlman

NOES: None
ABSTAIN: None

- E. Discussion/action to adopt Resolution #23-35 – Approving a Fiscal Year 2023-24 Fire Fund Budget Adjustment in the Amount of \$42,500 Engine 723 Motor Replacement.
MOTION: Director Sipperley made a motion to adopt Resolution #23-35 – Approving a Fiscal Year 2023-24 Fire Fund Budget Adjustment in the Amount of \$42,500 Engine 723 Motor Replacement.
SECOND: Director Knudson
AYES: Mannix, Knudson, Sipperley, Bohlman
NOES: None
ABSTAIN: None
- F. Discussion/action to adopt Resolution #23-36 -- Resolution of Appreciation for Kathryn deGroot.
MOTION: Director Bohlman made a motion to adopt Resolution #23-36 - Resolution of Appreciation for Kathryn deGroot.
SECOND: Director Knudson
AYES: Mannix, Knudson, Sipperley, Bohlman
NOES: None
ABSTAIN: None

REPORTS:

President and Board Member Reports

- *Director Sipperley provided a summary of his attendance of the September JPA meeting.*
- *President Mannix provided a summary of the Tuolumne County CSDA meeting that she attended with Director Sipperley and General Manger Trott on October 9, 2023.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided by Chief Gamez.*
- *A verbal summary of the written CERT report was provided by Mike Mandell.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

CLOSED SESSION: The Board of Directors convened into closed session at 10:47 a.m.

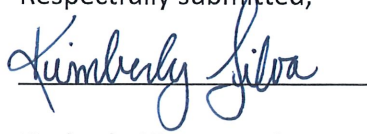
- A. Conference with Legal Counsel – Anticipated Litigation:
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
(1 case)

President Mannix reconvened the meeting into regular session at 11:28 a.m. with no reportable action.

ADJOURNMENT:

The meeting was adjourned at 11:28 a.m.

Respectfully submitted,

Handwritten signature of Kimberly Silva in blue ink, written over a horizontal line.

Kimberly Silva, Board Secretary

APPROVED:

Handwritten signature of Eileen Mannix in blue ink, written over a horizontal line.

Eileen Mannix, President