

TWAIN HARTE COMMUNITY SERVICES DISTRICT Park and Recreation/Citizens' Committee Meeting

Chair: *Eileen Mannix*

Co-Chair: *Charlotte Bohlman*

Citizen Members: *Julie Cowell & John Kinsfather*

**THCSD CONFERENCE ROOM
22912 VANTAGE POINTE DR., TWAIN HARTE
May 1, 2024 12:30 p.m.**

NOTICE: Public May Attend this Meeting In-Person.

The meeting will be accessible via ZOOM for anyone that chooses to participate virtually:

- Videoconference Link: <https://us02web.zoom.us/j/87194275498>
- Meeting ID: 871 9427 5498
- Telephone: (669) 900-6833

AGENDA

- 1. Update on Twain Harte Meadows Park Project and discussion regarding planning for the ribbon cutting ceremony.**
- 2. Review park facility fees set forth in Policy #1065 – Facility Rental Fee Schedule.**
- 3. Review/discuss draft Fiscal Year 2024-25 Park Fund Budget, Capital Outlay Plan and projected capital reserve levels.**
- 4. Adjourn.**

HOW TO VIRTUALLY PARTICIPATE IN THIS THIS MEETING

The public can virtually observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter

your name and email. Your email will remain private and you may enter “anonymous” for your name.

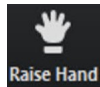
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

* NOTE: your personal video will be disabled and your microphone will be automatically muted.

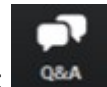
SUBMITTING PUBLIC COMMENT

The public will have an opportunity to comment before and during the meeting as follows:

- **Before the Meeting:**
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCS Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:**
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



Raise Hand Icon:



Q&A Icon:

- Telephone: Press *9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.
- In-Person: Raise your hand and the Board Chairperson will call on you.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

MEETING ETIQUETTE

Attendees shall make every effort not to disrupt the meeting. Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

ACCESSIBILITY

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District’s website: www.twainhartecsd.com

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Policy and Procedure Manual

POLICY TITLE: Facility Rental Fee Schedule
POLICY NUMBER: 1065
ADOPTED: September 20, 2005
AMENDED: 7/12/2012, 3/14/2013, 1/9/2014, 8/13/2015, 4/14/2016, 9/8/2016,
8/10/2017, 6/10/2020, 6/9/2021
LAST AMENDED: November 10, 2021

1065.10 Purpose

It is the intent of the Board of Directors to make certain District facilities available and affordable for residents, organizations and other local agencies. Facilities such as the Twain Harte Community Center, baseball fields, field concession stand, tennis courts, bocce courts, Eproson Park area and fire/emergency training facilities have inherent on-going expenses that require fees to cover the specific cost of providing reservation and rental services.

It is further the intent of the Board of Directors to establish a facility use fee structure that reflects the actual cost for the District to prepare, maintain and inspect such facilities for the special benefit of those making reservations.

1065.20 Rental Rates

Rental rates for the District's facilities are identified in the Facility Rental Fee Schedule at the end of this policy. Facility rental fees are due at the time of reservation. The fees, terms and conditions detailed in this policy are not subject to waiver by the General Manager except for the following:

- Fundraising or other activities which benefit individuals, groups or organizations affected by a disaster, tragedy or unusual event
- Fundraising or other activities held by organizations, which benefit the District.
- Events sponsored by the District.
- Fees may be waived if renter provides donations and/or other services to the District that sufficiently offset the cost to the District for rental of the facility, as determined by the General Manager.

1065.30 Reservations

Reservations of District facilities may be made up to the date of the event, except seasonal reservations for sports facilities must be made at least thirty (30) days in advance. Reservations are only confirmed once the reservation application, payments and deposits are received.

1065.31 Reservations may be cancelled eleven (11) working days or more prior to the event and a full refund of fees and deposits will be provided.

1065.32 Reservations cancelled within ten (10) working days of the reserved event are subject to a 25% cancellation fee. In such cases, the District will return the deposit and 75% of the applicable rental fee.

1065.33 Employees of the District will be permitted to rent any of the District facilities that are available at the established Resident rate. All other rules stated in this policy apply.

1065.30 User Permit

A User Permit, attached to this policy, shall be submitted to the District for all event reservations. The District's Park Ordinance sets forth the minimum insurance amounts and requirements for reservation of facilities.

1065.40 Facility Inspection

District staff shall inspect facilities before and after reservations and the renting party shall be charged the cost for any damage discovered to the facilities rented or cleanup required to return the rented facility to pre-rental conditions, other than the removal of normal refuse produced and placed in appropriate containers on site.

1065.41 Costs associated with District labor for cleanup and materials and labor for repairs shall be billed on a time and materials basis in accordance with the hourly rates detailed in Policy 1060, Miscellaneous Fee Schedule, plus any refuse disposal costs. The District reserves the right to contract with a third-party contractor for repairs caused by renter negligence and bill the renter the invoice cost of such repairs.

1065.50 Community Center Rental

1065.51 In order to qualify for the Community Center's Recurring Meetings/Use rate, meetings/use must meet the following requirements:

- Must consist of a minimum of 4 separate meetings/uses per year (under one reservation).
- Each meeting/use must last no longer than 3 hours.
- Meetings/uses may only be scheduled Sunday through Thursday.

1065.52 The tables and chairs contained at the Community Center are for use within that facility only and their use is included in the rental fee.

1065.53 Use of the tables and chairs outside the Community Center is only allowed with written authorization provided by the District in advance and additional table/chair rental fees and deposits paid as detailed in this fee schedule. The Community Center must also be reserved for chairs and/or tables to be used outside the building.

1065.54 At the discretion of the General Manager, Twain Harte community volunteer organizations may reasonably use the Community Center without charge. All such organizations must make reservations and obtain permission in advance.

1065.60 Fire/Emergency Training Facility Rental

Agencies reserving fire/emergency training facilities shall meet the following conditions:

- All participants must sign a Training Release of Liability Form provided by the District's Fire Division and instructors must attend a safety briefing before facility use.
- Renting agency must provide a signed letter on agency letterhead from the fire chief or designee that verifies pump testing of apparatus and fit testing of all personnel has been completed within the last 12 months.
- Renting agency shall assume full responsibility for activities and potential incidents.
- Renting agency shall provide all instructors, apparatus, equipment and logistical support.
- Renting agency shall comply with all current Cal OSHA and California State Fire Training instructor requirements, student ratios and personal protective equipment.
- All training must be in compliance with most recent edition of NFPA 1403.
- Renting agency shall identify a point of contact who will be on site at all times during facility use.
- Renting agency shall provide or replace all consumable items needed to use facilities.
- Renting agency will provide portable toilet facilities.
- Renting agency will be responsible for removal and disposal of all debris.

1065.70 Bocce Court Rental

1065.71 Rental of the bocce courts includes use of two sets of bocce balls.

1065.72 District bocce ball sets will be available for public to check out at the District offices during normal business hours. Use of District bocce ball sets are subject to the following rules:

- A \$40 refundable deposit is required to check out each set of balls. Users will forfeit their deposit if ball sets are returned damaged, incomplete, late or not returned.
- Bocce ball sets shall be returned to the District offices during normal business hours no later than 11:30 a.m. on the first business day following check out.

1065.80 Baseball Field Rental – Community Events

Reservations to utilize the baseball field for community and other non-sporting events must comply with the following:

- Events shall not last longer than 48 hours (including set up/tear down).
- Vehicles are not allowed on the grass, except as specifically approved by District staff.
- All measures shall be taken to protect baseball field grass. Renters will be responsible for the entire cost of repairing any damage to grass and/or irrigation.

If a renter desires to reserve the baseball field for community and other non-sporting events lasting longer than specified above or if a renter wishes to hold an event that could significantly impact field conditions, a separate agreement will be required for rental. The agreement will include specific rental conditions and may require higher rental fees and deposits to reasonably protect the District's facilities. Agreements shall be approved by the General Manager.

TWIN HARTE COMMUNITY SERVICES DISTRICT

Facility Rental Fee Schedule

FACILITY ¹	RESIDENT or NON-PROFIT	NON-RESIDENT or FOR-PROFIT
Community Center		
Recurring Meeting/Use ²		
Daily (>1 per week)	\$20 per meeting	\$30 per meeting
Once Weekly	\$15 per meeting	\$25 per meeting
Once Monthly	\$10 per meeting	\$20 per meeting
Individual Event	\$50 per day \$300 per week	\$75 per day \$450 per week
Table and/or Chair Rental	\$50 per day	\$75 per day
Eproson Park³		
Stage Area	\$40 per day	\$80 per day
Community Events (Stage Area & Parking Lot) ⁴	\$100 per day	N/A
Parking Area ⁵	\$40 per day	\$80 per day
Baseball Field		
Individual Event (no lights)	\$50 per day	\$75 per day
Individual Event (with lights)	\$75 per day	\$100 per day
Community Event (field, lights, concession) ⁴	\$100 per day	N/A
Organized Sports (field, lights, concession) ⁶	\$500 per season	N/A
Concession Stand	\$15 per day	\$30 per day
Bocce Courts		
Pavilion + Both Courts	\$40 half day	\$50 half day
	\$75 per day	\$100 per day
Tennis Courts		
One Court	\$15 per hour	\$25 per hour
	\$90 per day	\$150 per day
Fire/Emergency Training Facilities⁷		
Classroom Facilities	\$150 per day	\$150 per day
Vertical Ventilation Prop	\$250 per day	\$250 per day
Fire Behavior Prop	\$600 per day	\$600 per day
Fire Suppression/Tactical Development Prop	\$600 per day	\$600 per day

Notes

- ¹ A refundable \$100 deposit is required for facility rental; \$500 is required for community events.
- ² Recurring Meeting/Use - 3 hour maximum, at least 4 meetings per year, Sunday-Thursday only.
- ³ Playground and skate park must be open for public use at all times
- ⁴ For large community events that require use of most of the parking lot area (separate parking lot rental is not required). Porta-potties may be required depending on event size.
- ⁵ Includes seven parking spaces in front of the stage area (does not include handicap space).
- ⁶ Assumes no comparable donation or servicing of facilities.
- ⁷ Fire training facilities, equipment, personnel and materials may be rented by separate agreement.

User Permit

****Keep this Permit on site with you during rental event****

TWAIN HARTE CSD

P.O. BOX 649
Twain Harte, CA 95383

****Call (209) 588-5558 for facility problems****

Applicant Name		Organization Name	
Street Address		Street Address	
City State Zip		City State Zip	
Contact Person Area Code Telephone		Contact Person Area Code Telephone	

Facility to be Reserved (use facility name from Fee Schedule)	Date(s)	Hours: From - To	Estimated Attendance (Number)	DISTRICT USE ONLY (FEES)

DESCRIPTION OF USE:	TOTAL FEES
	CLEANING DEPOSIT (REFUNDABLE)
	GRAND TOTAL
	AMOUNT PAID
	Cash <input type="checkbox"/> Check <input type="checkbox"/>
	BALANCE DUE

Is alcohol involved in the event? No Served only Sold **ALCOHOL PERMIT YES NO**

GENERAL RULES COVERING USE OF FACILITIES

1. Alcohol is prohibited in the park and District facilities unless specifically approved in this permit. The sale of alcohol is strictly forbidden unless the User has a valid Alcoholic Beverage Permit and provides the District with: 1) Proof of coverage of insurance for the sale of alcoholic beverages and 2) an endorsement to that insurance policy naming the District as an Additionally Insured.
2. All user groups must confine their use to the area(s) for which this permit is issued and all activities must be concluded by _____ p.m.
3. Refunds of User Fees will only be refunded upon _____ days advance notice
4. Refundable User Deposits are required for clean up and/or facility damage. Clean-up is the responsibility of user groups. Rubbish, garbage and litter shall be deposited in designated receptacles. All areas used must be cleaned and returned to original condition to the satisfaction of the District prior to deposit refund. Keys must be returned within _____ days or no refund.
5. No tacks, nails, staples, tapes, etc are allowed on walls, ceilings, or woodwork. No candles are allowed in any facility.
6. Sale of any goods, wares, merchandise or food products, or their solicitation or distribution is prohibited unless specified in this permit. All vendors at Permittee's event shall be the responsibility of the Permittee. Vendors shall be covered by the Permittee's General Liability insurance.
7. Amplified sound is not permitted except as detailed in this permit.
8. All Users will provide the District with certificates of General Liability Insurance, acceptable to the District, naming the District as additionally insured. Policy endorsements may be required for events considered high risk by the District.

CERTIFICATION AND LIABILITY RELEASE

I hereby certify that I have read the rules, regulations, conditions and terms of this User Permit and that I, or the organization which I represent, will abide by them and all other directives of the District which may be communicated to the applicant.

The PERMITEE (the contact person and/or organization) agrees to be solely responsible for any and all liability, claims, losses, demands, damages and costs, including attorney fees, arising out of or resulting from any injury to person or damage to property which arise of its use, including use by vendors, of the Twain Harte Community Services District's property and/or facility/ies. The PERMITEE agrees to defend, indemnify and hold harmless the Twain Harte Community Services District, its officers, agents, employees and volunteers against any and all such claims, demands, causes of action, suits and expenses, whether or not any such claim or action is alleged to have been caused in part by the Twain Harte Community Services District as a party indemnified hereunder.

Signature of Responsible Individual :	Date
Signature of Authorized District Official	Date

Other District Permitted Conditions:

BASEBALL FIELD RENTAL COMPARISONS

TWAIN HARTE CSD - CURRENT				
Individual Event (no lights)	\$50	per day	\$75	per day
Individual Event (with lights)	\$75	per day	\$100	per day
Community Event (field, lights, concession) ⁴	\$100	per day		N/A
Organized Sports (field, lights, concession) ⁶	\$500	per season		N/A
Concession Stand	\$15	per day	\$30	per day

Douglas County NV - Baseball Fields			
Field Use: Mon-Fri \$25/day, Sat-Sun-Holiday \$50/day, \$200 deposit			
Chalk: \$8/bag			
Lights \$50/night			
Infield Prep: \$75/prep			
Event: \$400/day, \$200 deposit			
Modesto Park & Rec			
Field Use Fee	\$15.00 per hour (two hour minimum)		
Light Fee	\$30.00 per hour (billed per half hour)		
Line and Drag Fee	\$54.00 per field		
After Hours Line and Drag Fee	\$63.00 per field		
Oakdale - Kerr Park			
Baseball Field	\$25/weekday	\$100/day, Wknds/Holidays	
All Fields for day	\$300/day		
Riverbank Baseball			
Baseball Field	\$100 deposit	\$25-\$100/day	
City Of Hughson			
	Resident	Non Resident	
Field (3 hrs)	\$30.00	\$60.00	
Tournament	\$125.00	\$250.00	
Lights	23/hr.		
Concession stand	\$25 + \$100 deposit		
City of Escalon			
	Res. Non Prof.	Resident	Non-Res.
Field Rental	\$35/ 3 hours	\$70/ 3 hours	\$90/ 3 hours
Tournament	\$150/field	\$200/field	
Lights	\$32/hour	\$32/hour	\$32/hour
Snack Bar Rental	\$40/day	\$40/day	\$40/day

THCSD COMMUNITY CENTER	RESIDENT		NON-RESIDENT	
	or NON-PROFIT		or FOR-PROFIT	
Recurring Meeting/Use²				
Daily (>1 per week)	\$20	per mtg.	\$30	per mtg.
Once Weekly	\$15	per mtg.	\$25	per mtg.
Once Monthly	\$10	per mtg.	\$20	per mtg.
Individual Event	\$50	per day	\$75	per day
	\$300	per week	\$450	per week
Table and/or Chair Rental	\$50	per day	\$75	per day

Jackson Community Center
For Profit \$30/hour
Government \$10/hour
Private Parties \$20/hour
Youth/Rec. Events \$10/hour
Non-Profit \$10/hour
Cleaning Deposit \$100 per event
Kitchen Use - Flat fee \$25
Utility Fee - 3 hours or more - \$25/event

Douglas County NV - Community Center	
\$30/hour, 2 hour minimum, \$100 deposit	
Annual Permit: \$100/year (1 use/mo), \$200/year (2 or more uses/mo)	

Modesto - Boy Scout Clubhouse				
Rental Area	Capacity Seated	Capacity Standing	Rental Fee	Refundable Deposit
Building - 4 hours	116	248	\$216.00	\$152.00
Building - 9 hours	116	248	\$348.00	\$204.00
Building - All Day	116	248	\$478.00	\$269.00
Amenities (included with reservation) Thirteen (13) eight-foot rectangular tables, Eighty (80) chairs The hall has a small kitchen with refrigerator, four (4) burner stove, oven (16-1/2 x 16 x 20) and sink.				

Oakdale - Community Center				
Main Hall & Kitchen		TIER 1	TIER 2	TIER 3
SUNDAYS		\$85	\$95	\$65
SATURDAYS		\$1,000	\$1,200	\$600
<i>Additional Fees</i>				
Set up (Main Hall & Kitchen)		\$300		
Cleaning (Hall & Kitchen)		\$300		
Projector Screen		\$50		

Riverbank				
	Booking fee	Deposit	Resident	Non Resident
Community Center (up to 500 ppl.)	\$100	\$500	\$1,700	\$2,000
Scout Hall (up to 50 ppl)	\$100	\$200	\$400	\$300

Mariposa Community Center

RESIDENT		M-Th(days)	M-Th (nights)	Fri-Sun
Rental Fee		\$112.50	\$225.00	\$450.00
Damage/Security Deposit - No Alcohol		\$400.00	\$400.00	\$400.00
Damage/Security Deposit - Alcohol		\$600.00	\$600.00	\$600.00
Pre-Setup Fee (set up night before)		\$28.00	\$56.00	\$113.00
Hourly (2 hr. minimum)		\$30.00	\$30.00	n/a
NON RESIDENT				
Rental Fee		\$600.00	\$600.00	\$600.00
Damage/Security Deposit - No Alcohol		\$400.00	\$400.00	\$400.00
Damage/Security Deposit - Alcohol		\$600.00	\$600.00	\$600.00
Pre-Setup Fee (set up night before)		\$150.00	\$150.00	

NON PROFIT						
		1x/mo.	2x/mo.	Weekly	Per mtg. M-Th	Fr-Sun
Rental Fee		\$200	\$250.00	\$400.00	\$30/hr.	\$150.00
Damage/Security Deposit		Waived	waived	waived	waived	\$150.00

City of Hughson Community Center

	M-Th(days)	Fri-Sun	Deposit
Private Groups - Resident	\$150.00	\$500.00	\$500.00
Private Groups - Non-Resident	\$175.00	\$600.00	\$500.00
Clubs/Organizations - Resident	\$125.00	\$150.00	\$330.00
Clubs/Organizations - Non-Resident	\$150.00	\$200.00	\$330.00

City of Ripon - Community Center

	M-Th(days)	Fri-Sun	Deposit
Resident	293/day	594/day	\$400.00
Non-Resident	586/day	1188/day	\$400.00
Non-Profit	147/day	297/day	\$400.00

City of Escalon - Comm. Center

FRIDAY - SUNDAY	Res. Non Prof.	Resident	Non-Res.	For profit
Rental Fee	\$425.00	\$850.00	\$1,550.00	\$1,850.00
Janitorial Fee	\$225.00	\$225.00	\$225.00	\$225.00
Damage/Cleaning Deposit	\$500.00	\$500.00	\$500.00	\$500.00
TOTAL	\$1,150.00	\$1,575.00	\$2,275.00	\$2,575.00

MONDAY - THURSDAY

	Res. Non Prof.	Resid.	Non-Res.	For profit
Res. Non Prof.	\$225.00	\$450.00	\$800.00	\$950.00
Janitorial Fee	\$225.00	\$225.00	\$225.00	\$225.00
Damage/Cleaning Deposit	\$500.00	\$500.00	\$500.00	\$500.00
TOTAL	\$950.00	\$1,175.00	\$1,525.00	\$1,675.00

TENNIS & BOCCE COURT RENTAL COMPARISONS

THCSD COURTS				
Bocce Courts				
Pavilion + Both Courts	\$40	half day	\$50	half day
	\$75	per day	\$100	per day
Tennis Courts				
One Court	\$15	per hour	\$25	per hour
	\$90	per day	\$150	per day
Pickleball Courts				
One Court	\$15	per hour	\$25	per hour
	\$90	per day	\$150	per day
Murphys Bocce Courts				
\$12/hour				
\$200/day				
Murphys Tennis Courts				
No charge, but donation appreciated				
Douglas County NV - Tennis Courts				
Individual Use: \$2/hour/court				
Tournaments/Club Events: \$30/court/day				
Commercial Use Permit/Lessons: \$50/month or \$300/year				

A majority of pickleball courts are tennis courts with permanent lines, use is free, but you must bring your own nets, and reservations are not available.

MEADOWS PARK RENTAL COMPARISONS

THCSD EPROSON PARK				
Stage Area	\$40	per day	\$80	per day
Community Events (Stage Area & Parking Lot) ⁴	\$100	per day		N/A
Parking Area ⁵	\$40	per day	\$80	per day

TH Meadows Park				
Pavilion and Large BBQ				
Large Picnic Area w/small BBQ				
Small Picnic Area & BBQ near Water Play				
Pavilion, Large BBQ, Meadow				
Community Event (whole park)				
**Ability to add CC for kitchen use				

Murphys Park	
Gazebo, Large BBQ and 11 Tables (\$450 + \$450 Deposit = \$900)	
Wishing Well Picnic Area and BBQ (\$85 + \$85 Deposit = \$170)	
Helen's Hut Picnic Area and BBQ (\$50 + \$50 Deposit = \$100)	
Entire Park excluding Helen's Hut (\$600 + \$600 Deposit = \$1200)	
Helen's Hut (\$150 + \$150 Deposit = \$300)	
Equipped with a refrigerator, freezer, stove and microwave	

Columbia State Park	
Fallon Rose Garden - \$300 per day	
Burns Cottage Garden - \$300 per day	
School House Grounds - \$300 per day	
Gazebo - \$300 per day	
Mocine Barn Area - \$300 per day	

Twain Harte Lake	
Off season Rental	
\$100/hour, \$500 deposit	

Angels Camp - Utica Park	
Park Reservation - \$55.30/day	
Park Kitchen - \$221.21/day + \$442.43 deposit	

Douglas County NV - Parks	
Group Picnic Areas	
	- SMALL \$25/hour, (2 hr min.) \$100 deposit
	- LARGE \$50/hour, (2 hr min.) \$100 deposit
	Entire Facility \$1000/day, \$1,000 deposit

Riverbank Parks		
	Resident	Non Resident
	\$100 deposit	\$100 deposit
	\$100 rental fee	\$150 rental fee

MEADOWS PARK RENTAL COMPARISONS

TH Tree Farm (Wedding Venue)

# People*	Wedding Only	Reception Only	Wedding & Reception
50	\$1,800.00	\$2,200.00	\$3,500.00
100	\$2,300.00	\$3,000.00	\$4,500.00

Modesto Rose Garden and Pavillion

Park - 2 hour rental	100 Seated			
	250 Standing		\$90.(2 hr min.)	\$45 (ea. Add. Hr.)
Tables not provided				

Modesto - Park Rentals

	Capacity	Rental Fee	BBQ's	8 ft Tables
Blue Section - Shade Covered Area	64	\$100.00	1	8
Yellow Section - Shade Covered Area	72	\$100.00	1	9
Red Section - Shade Covered Area	96	\$100.00	1	12

San Andreas - Turner Park

Public Rental	
Front Half of Park and Gazebo without Kitchen \$100.00	
Front Half of Park and Gazebo with Kitchen \$150.00	
(includes the picnic tables and gazebo area only)	
Non Profit Organizations & All Governmental Agencies	
Front Half of Park and Gazebo without Kitchen \$50.00	
Front Half of Park and Gazebo with Kitchen \$75.00	
(includes the picnic tables and gazebo area only)	
Hourly Rental. \$25.00 per hour (2 hour minimum – 4 hour max)	
Hourly Rental time includes set up and clean up.	
***All rentals are subject to a security deposit of \$100.00	

Oakdale - Kerr Park

Large Picnic Area	\$50/day
Small Covered Picnic Area	\$50/day
Medium Picnic Area	\$50/day
Mariposa - Park Pavillion	
Rental Fee	\$50.00
Damage/Security Deposit	50

City Of Hughson	Rental	Deposit
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Entire Park	\$150.00	\$100.00
Lg. Covered area	\$50.00	\$100.00
Sm. Covered Area	\$35.00	\$100.00
Uncovered area	\$30.00	\$100.00

City of Ripon - Parks	Rental	Deposit	Appl. Fee
Gazebo Rental	\$150.00	\$100.00	\$50.00
City of Escalon - Park			
	<50 ppl.	>50 ppl.	
Park & BBQ Area - Res.	\$55.00	\$110.00	
Park & BBQ Area - Non-Res.	\$110.00	\$165.00	

Twain Harte Community Services District
2024-2025 Budget - DRAFT

	WATER			SEWER			FIRE			PARK			ADMIN			TOTAL
	FY 23/24	Proposed	% Diff	FY 23/24	Proposed	% Diff	FY 23/24	Proposed	% Diff	FY 23/24	Proposed	% Diff	FY 23/24	Proposed	% Diff	PROJECTED
Revenue																
Service Charges	\$ 1,506,217	\$ 1,632,581	8%	\$ 1,189,867	\$ 1,358,123	14%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 2,990,704
Fees	18,800	18,800	0%	13,800	13,800	0%	-	-	0%	7,100	8,500	20%	-	-	0%	41,100
Taxes & Assessments	41,382	42,209	2%	-	-	0%	1,329,463	1,367,279	3%	152,245	156,758	3%	-	-	0%	1,566,246
Grants & Donations	1,506,007	-	-100%	25,000	140,000	460%	301,251	218,775	-27%	2,869,979	461,452	-84%	-	-	0%	820,227
Other Revenue	53,850	46,000	-15%	23,150	20,000	-14%	290,106	48,000	-83%	3,500	3,500	0%	1,000	1,000	0%	118,500
Total Program Revenue	\$ 3,126,256	\$ 1,739,590	-44%	\$ 1,251,817	\$ 1,531,923	22%	\$ 1,920,820	\$ 1,634,054	-15%	\$ 3,032,824	\$ 630,210	-79%	\$ 1,000	\$ 1,000	0%	\$ 5,536,777
Admin Revenue Allocation	470	470	0%	250	250	0%	180	180	0%	100	100	0%	(1,000)	(1,000)	0%	-
GRAND TOTAL REVENUE	\$ 3,126,726	\$ 1,740,060	-44%	\$ 1,252,067	\$ 1,532,173	22%	\$ 1,921,000	\$ 1,634,234	-15%	\$ 3,032,924	\$ 630,310	-79%	\$ -	\$ -	0%	\$ 5,536,777
Operating Expenses																
Salaries	\$ 335,849	\$ 352,518	5%	\$ 179,875	\$ 189,603	5%	\$ 699,386	\$ 631,516	-10%	\$ 20,299	\$ 19,942	-2%	\$ 426,891	\$ 395,106	-7%	\$ 1,588,685
Benefits	200,538	204,553	2%	109,650	112,265	2%	346,968	407,287	17%	18,072	9,431	-48%	219,242	230,365	5%	963,900
Equip, Auto, Maint, & Repairs	166,200	142,400	-14%	85,700	68,800	-20%	165,550	118,600	-28%	24,370	31,350	29%	14,700	12,000	-18%	373,150
Materials & Supplies	49,400	51,200	4%	6,000	6,100	2%	10,300	10,800	5%	1,500	1,900	27%	3,900	4,300	10%	74,300
Outside Services	460,650	43,200	-91%	27,850	28,000	1%	25,700	26,000	1%	4,500	4,500	0%	64,900	101,300	56%	203,000
Other (Utilities, Prop/Liab Ins, TUD)	254,100	259,900	2%	611,400	700,900	15%	104,700	121,400	16%	29,300	34,500	18%	77,350	85,200	10%	1,201,900
Debt Service	110,684	110,539	0%	16,958	16,939	0%	-	-	0%	-	-	0%	-	-	0%	127,478
Total Program Expenses	\$ 1,577,420	\$ 1,164,310	-26%	\$ 1,037,433	\$ 1,122,607	8%	\$ 1,352,604	\$ 1,315,603	-3%	\$ 98,041	\$ 101,623	4%	\$ 806,983	\$ 828,271	3%	\$ 4,532,414
Administrative Cost Allocation	379,282	389,287	3%	201,746	207,068	3%	145,257	149,089	3%	80,698	82,827	3%	(806,983)	(828,271)	3%	-
GRAND TOTAL OPERATING EXPENSES	\$ 1,956,702	\$ 1,553,597	-21%	\$ 1,239,179	\$ 1,329,675	7%	\$ 1,497,861	\$ 1,464,692	-2%	\$ 178,739	\$ 184,450	3%	\$ -	\$ -	0%	\$ 4,532,414
TOTAL OPERATING BALANCE	\$ 1,170,024	\$ 186,463		\$ 12,888	\$ 202,498		\$ 423,139	\$ 169,543		\$ 2,854,185	\$ 445,859		\$ -	\$ -		
Capital Expenses																
Capital Outlay	480,000	798,000	66%	316,800	385,000	22%	450,900	316,000	-30%	2,940,427	540,000	-82%	-	-	0%	2,039,000
Total Capital Expenses	\$ 480,000	\$ 798,000	66%	\$ 316,800	\$ 385,000	22%	\$ 450,900	\$ 316,000	-30%	\$ 2,940,427	\$ 540,000	-82%	\$ -	\$ -		\$ 2,039,000
GRAND TOTAL EXPENSES	\$ 2,436,702	\$ 2,351,597	-3%	\$ 1,555,979	\$ 1,714,675	10%	\$ 1,948,761	\$ 1,780,692	-9%	\$ 3,119,166	\$ 724,450	-77%	\$ -	\$ -	0%	\$ 6,571,414
Transfer To/(From) Reserve	\$ 690,024	\$ (611,537)		\$ (303,912)	\$ (182,502)		\$ (27,761)	\$ (146,457)		\$ (86,242)	\$ (94,141)		\$ -	\$ -		\$ (1,034,637)

Twain Harte Community Services District

2024-2025 Budget

PARK - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	23/24 Approved	24/25 Proposed	\$	%	
Fees					
Facility/Ground Usage Fees	7,100	8,500	1,400	20%	Trending higher + New Facilities
TOTAL FEES	\$ 7,100	\$ 8,500	\$ 1,400	20%	
Taxes & Assessments					
Secured & Unsecured Taxes	\$ 33,046	\$ 34,031	\$ 985	3%	
Property Assessments	119,199	122,727	3,528	3%	Projected Assessment Increases
TOTAL TAXES & ASSESSMENTS	\$ 152,245	\$ 156,758	\$ 4,513	3%	
Grants & Donations					
Grant Revenue	2,851,479	442,952	\$ (2,408,527)	-84%	Large portion of grant project completed last FY
Donation Revenue	18,500	18,500	-	0%	
TOTAL GRANTS & DONATIONS	\$ 2,869,979	\$ 461,452	\$ (2,408,527)	-84%	
Other Revenue					
Sale of Assets	-	-	\$ -	0%	
Interest Revenue	3,500	3,500	-	0%	
TOTAL OTHER REVENUE	\$ 3,500	\$ 3,500	\$ -	0%	
GRAND TOTAL REVENUE	\$ 3,032,824	\$ 630,210	\$ (2,402,614)	-79%	
Admin Transfer Out	\$ 100	\$ 100	\$ -		
GRAND TOTAL WITH ADMIN	\$ 3,032,924	\$ 630,310	\$ (2,402,614)		

Twain Harte Community Services District
2024-2025 Budget
PARK - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	23/24 Approved	24/25 Proposed	\$	%	
Salaries - 51XXX					
Regular Time	\$ 18,820	\$ 19,108	\$ 288	2%	
Overtime	250	250	-	0%	
Sick Leave/Vacation Pay	500	250	(250)	-50%	
Uniform Allowance	729	334	(395)	-54%	
Cell Phone Stipend	-	-	-	0%	
TOTAL SALARIES	\$ 20,299	\$ 19,942	\$ (357)	-2%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 8,782	\$ 3,900	\$ (4,882)	-56%	Personnel changes
HRA Reimbursement	5,473	1,607	(3,866)	-71%	Personnel changes
CALPERS Retirement	1,678	1,782	104	6%	
FICA	1,259	1,236	(22)	-2%	
Medicare	294	289	(5)	-2%	
Workers Comp	444	551	107	24%	
Unemployment Ins/ETT	142	65	(77)	-54%	
TOTAL BENEFITS	\$ 18,072	\$ 9,431	\$ (8,641)	-48%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 500	\$ 500	-	0%	
Facilities Maintenance & Repair			-	0%	
Community Center	1,150	1,150	-	0%	
Baseball Field	3,500	3,500	-	0%	
Park	6,700	20,200	13,500	201%	Parking lot needs to be resealed
Tennis Courts	2,000	2,000	-	0%	
Landscaping Services	1,140	-	(1,140)	-100%	Now covered by District staff
Janitorial/Cleaning Services	1,430	-	(1,430)	-100%	Now covered by District staff
Equipment Under \$5,000	7,950	4,000	(3,950)	-50%	Less equipment needed than last FY
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 24,370	\$ 31,350	\$ 6,980	29%	

Twain Harte Community Services District
2024-2025 Budget
PARK - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	23/24 Approved	24/25 Proposed	\$	%	
Materials & Supplies - 54XXX					
Janitorial Supplies	\$ 1,500	\$ 1,900	\$ 400	27%	
TOTAL MATERIALS & SUPPLIES	\$ 1,500	\$ 1,900	\$ 400	27%	
Outside Services - 55XXX					
Engineering Services	\$ 4,500	\$ 4,500	\$ -	0%	
TOTAL OUTSIDE SERVICES	\$ 4,500	\$ 4,500	\$ -	0%	
Other - 56XXX					
Utilities					
Community Center	2,400	2,600	200	8%	
Baseball Field	8,600	7,900	(700)	-8%	
Park	8,500	10,000	1,500	18%	Addition of TH Meadows Park
Phone/Communications	600	600	-	0%	
Computer Licenses & Maintenance	-	-	-	0%	
Property/Liability Insurance	5,000	8,100	3,100	62%	SDRMA projected 13% increase + Add new park
Advertising & Public Education	4,200	5,300	1,100	26%	Additional outreach for park facilities
TOTAL OTHER	\$ 29,300	\$ 34,500	\$ 5,200	18%	
GRAND TOTAL EXPENSES	\$ 98,041	\$ 101,623	\$ 3,582	4%	
Admin Transfer Out	\$ 80,698	\$ 82,827	\$ 2,129		
GRAND TOTAL WITH ADMIN	\$ 178,739	\$ 184,450	\$ 5,711	3%	
Capital Outlay - 57XXX					
Community Center Improvements	\$ 66,900	\$ -	\$ (66,900)	-100%	Completed last FY
TH Meadows Park	\$ 2,563,527	\$ 300,000	\$ (2,263,527)	-88%	Anticipated Rollover
Tennis/Pickleball Court Expansion	\$ 310,000	\$ 225,000	\$ (85,000)	-27%	Anticipated Rollover
Skate Park Improvements		\$ 15,000	\$ 15,000		
TOTAL CAPITAL OUTLAY	\$ 2,940,427	\$ 540,000	\$ (2,400,427)	-82%	

Twain Harte Community Services District
 2024-2025 Budget
PARK - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	23/24 Approved	24/25 Proposed	\$	%	
GRAND TOTAL WITH CAPITAL	\$ 3,119,166	\$ 724,450	\$ (2,394,716)	-77%	

5-YEAR CAPITAL OUTLAY PLAN

Park Fund - FY 24/25

	Previously Expended	Projected FY 23-24	Requested FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Out Years 6 to 10	Total
Community Center Improvements ⁴	\$ 14,140	\$ 66,900	\$ -						\$ 81,040
T.H. Meadows Park ^{4,5}	\$ 489,385	\$ 2,257,824	\$ 300,000						\$ 3,047,209
Tennis/Pickleball Court Expansion ^{4,6}		\$ 85,000	\$ 225,000						\$ 310,000
Skate Park Improvements		\$ -	\$ 15,000						\$ 15,000
Bleacher Replacement					\$ 25,000				\$ 25,000
Reseal Park Parking Lot								\$ 15,000	\$ 15,000
TOTAL CAPITAL OUTLAY	\$ 503,525	\$ 2,409,724	\$ 540,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 15,000	\$ 3,493,249

NOTES:

- 1 Vehicle/Equipment replacement items match the THCS D Vehicle/Equipment Replacement Plan.
- 2 An inflation factor of 3% per year has been applied to future capital costs.
- 3 Project completed or anticipated to be completed in previous fiscal year.
- 4 A portion of the project was budgeted in previous fiscal year. New budget requests represent anticipated unspent funds and will be adjusted to reflect actuals at mid-year.
- 5 Grant funded project - Stormwater Grant & Rural Recreation/Tourism Grant: \$3,047,209 Grant / \$428,033 in-kind match (not shown in CIP budget)
- 6 Grant funded project - Per Capita Grant/SAF Grant: \$227,952 Grant / \$82,048 Monetary Match

FY 24-25 Park Fund Capital Reserves Analysis

FY 23-24 Starting Capital Reserve	\$ 366,939
FY 23-24 Anticipated Operational Surplus	\$ 2,411,233
FY 23-24 Anticipated Capital Outlay	\$ (2,409,724)
FY 24-25 Operating Surplus (Est. 4/23)	\$ 445,859
FY 24-25 Capital Outlay	\$ (540,000)
Capital Reserve Balance	\$ 274,307