TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
October 14, 2026

CALL TO ORDER: Director Bohlman called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:
Director Sipperley
Director Bohlman
Director Mannix
Director Mitchell

STAFF:
Tom Trott, General Manager
Lewis Giambruno, Operations Manager
Neil Gamez, Fire Chief
Kimberly Silva, Board Secretary

AUDIENCE:
15 members of the public.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:
No public comment

PRESENTATIONS:

A. Fire Division field save recognition awards.

Chief Gamez presented awards recognizing three field saves made by Twain Harte Fire Department personnel.

CONSENT AGENDA:

A. Presentation and approval of financial statements through September 30, 2026.

B. Approval of the minutes of the Regular Meeting held on September 9, 2026.

MOTION: Director Mannix made a motion to accept the consent agenda in its entirety, with an amendment to the Director's Report to include the name of the award GM Trott received at the CSDA Conference.

SECOND: Director Sipperley

AYES: Sipperley, Mannix, Bohlman, Mitchell
NOES: None
ABSTAIN: None
ABSENT: Dearborn

NEW BUSINESS:

A. Discussion/action to approve an agreement between the County of Tuolumne on Behalf of the Sheriff's Office Jail Industry Authority Program with Twain Harte Community Services District for Inmate Work Crew.

MOTION: Director Sipperley made a motion to approve an agreement between the County of Tuolumne on Behalf of the Sheriff's Office Jail Industry Authority Program with Twain Harte Community Services District for Inmate Work Crew.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell
NOES: None
ABSTAIN: None
ABSENT: Dearborn

B. Presentation and discussion of year-end financial report for Fiscal Year 2025-26.

General Manager Trott presented the year-end financial report for Fiscal Year 2025-26, including comparison of actuals and budget.

C. Discussion/action to adopt Resolution #26-25 – Designation of Fiscal Year 2025-26 Year End Balances to Reserves.

MOTION: Director Sipperley made a motion to adopt Resolution #26-25 – Designation of Fiscal Year 2025-26 Year End Balances to Reserves, with authorization for the General Manager to make revisions.

SECOND: Director Mannix

AYES: Sipperley, Mannix, Bohlman, Mitchell
NOES: None
ABSTAIN: None
ABSENT: Dearborn

REPORTS:

President and Board Member Reports

- *Director Sipperley reported on attending the San Francisco Italian Heritage Parade and suggested District participation in next year's parade with the antique fire truck. He also requested that Chief Gamez begin planning a community meeting to educate residents about potential safety concerns associated with electric vehicles (EVs).*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided.*
- *A verbal summary of the written report was provided by CERT's John Buckingham.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

ADJOURNMENT:

The meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Kimberly Silva

Kimberly Silva, Board Secretary

APPROVED:

for Marlene C Bohlman

Mary Dearborn, President