

# TWAIN HARTE COMMUNITY SERVICES DISTRICT Park and Recreation/Citizens' Committee Meeting

**Chair:** *Charlotte Bohlman*

**Co-Chair:** *Gary Sipperley*

**Citizen Members:** *Julie Cowell & John Kinsfather*

**THCSD CONFERENCE ROOM  
22912 VANTAGE POINTE DR., TWAIN HARTE  
May 7, 2025 12:30 p.m.**

## **NOTICE: Public May Attend this Meeting In-Person.**

The meeting will be accessible via ZOOM for anyone that chooses to participate virtually:

- Videoconference Link: <https://us02web.zoom.us/j/83626899719>
- Meeting ID: 836 2689 9719
- Telephone: (669) 900-6833

❖ Teleconference Location (Director Bohlman):

107 Bradford Bluff Dive, Montgomery, TX. 77316

## **AGENDA**

- 1. Review/discuss draft Fiscal Year 2025-26 Park Fund Budget and Capital Outlay Plan.**
- 2. Review/discuss 5-year revenue and expense projections for the Park Fund.**
- 3. Review/discuss Ordinance #24 (Coasting Devices) and Ordinance #25 (Prescribing Regulation for Use by the Public of the District Park and Recreation Facilities).**
- 4. Adjourn.**

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### **HOW TO VIRTUALLY PARTICIPATE IN THIS MEETING**

The public can virtually observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.

- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

\* NOTE: your personal video will be disabled and your microphone will be automatically muted.

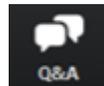
### **SUBMITTING PUBLIC COMMENT**

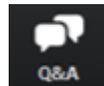
The public will have an opportunity to comment before and during the meeting as follows:

- **Before the Meeting:**
  - Email comments to [ksilva@twainhartecsd.com](mailto:ksilva@twainhartecsd.com), write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
  - Mail comments to THCSD Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:**
  - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



Raise Hand Icon:  Raise Hand



Q&A Icon:  Q&A

- Telephone: Press \*9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.
- In-Person: Raise your hand and the Board Chairperson will call on you.

\* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

### **MEETING ETIQUETTE**

Attendees shall make every effort not to disrupt the meeting. Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

### **ACCESSIBILITY**

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

### **WRITTEN MEETING MATERIALS**

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District's website:  
[www.twainhartecsd.com](http://www.twainhartecsd.com)

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Twain Harte Community Services District  
2025-2026 Budget - DRAFT

	WATER			SEWER			FIRE			PARK			ADMIN			TOTAL
	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	FY 24/25	Proposed	% Diff	PROJECTED
<b>Revenue</b>																
Service Charges	\$ 1,634,400	\$ 1,691,600	3%	\$ 1,353,900	\$ 1,447,000	7%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 3,138,600
Fees	20,100	21,100	5%	15,600	16,100	3%	-	-	0%	12,000	13,000	8%	-	-	0%	50,200
Taxes & Assessments	43,400	44,300	2%	-	-	0%	1,387,200	1,414,000	2%	157,700	162,400	3%	-	-	0%	1,620,700
Grants & Donations	22,000	130,000	491%	4,500	-	-100%	311,505	129,804	-58%	571,700	93,200	-84%	-	-	0%	353,004
Other Revenue	63,300	75,500	19%	32,000	40,000	25%	491,200	86,400	-82%	-	5,000	5000%	1,000	1,000	0%	207,900
<b>Total Program Revenue</b>	<b>\$ 1,783,200</b>	<b>\$ 1,962,500</b>	<b>10%</b>	<b>\$ 1,406,000</b>	<b>\$ 1,503,100</b>	<b>7%</b>	<b>\$ 2,189,905</b>	<b>\$ 1,630,204</b>	<b>-26%</b>	<b>\$ 741,400</b>	<b>\$ 273,600</b>	<b>-63%</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>0%</b>	<b>\$ 5,370,404</b>
Admin Revenue Allocation	470	470	0%	250	250	0%	180	180	0%	100	100	0%	(1,000)	(1,000)	0%	-
<b>GRAND TOTAL REVENUE</b>	<b>\$ 1,783,670</b>	<b>\$ 1,962,970</b>	<b>10%</b>	<b>\$ 1,406,250</b>	<b>\$ 1,503,350</b>	<b>7%</b>	<b>\$ 2,190,085</b>	<b>\$ 1,630,384</b>	<b>-26%</b>	<b>\$ 741,500</b>	<b>\$ 273,700</b>	<b>-63%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 5,370,404</b>
<b>Operating Expenses</b>																
Salaries	\$ 360,178	\$ 371,133	3%	\$ 191,191	\$ 199,386	4%	\$ 869,431	\$ 646,690	-26%	\$ 20,091	\$ 19,416	-3%	\$ 397,887	\$ 434,144	9%	\$ 1,670,768
Benefits	212,191	211,819	0%	113,158	114,626	1%	402,229	356,446	-11%	11,393	9,400	-17%	235,118	257,357	9%	949,648
Equip, Auto, Maint, & Repairs	200,600	141,195	-30%	68,600	71,700	5%	216,000	106,100	-51%	31,050	25,900	-17%	12,800	12,700	-1%	357,595
Materials & Supplies	51,200	50,200	-2%	6,200	6,500	5%	9,900	13,200	33%	1,900	1,900	0%	4,200	4,200	0%	76,000
Outside Services	43,200	31,900	-26%	28,000	26,600	-5%	29,700	26,300	-11%	4,500	4,700	4%	105,200	43,000	-59%	132,500
Other (Utilities, Prop/Liab Ins, TUD)	260,100	260,100	0%	699,500	707,485	1%	122,900	145,970	19%	32,500	35,800	10%	86,300	92,500	7%	1,241,854
Debt Service	110,539	110,390	0%	16,939	-	-100%	-	-	0%	-	-	0%	-	-	0%	110,390
<b>Total Program Expenses</b>	<b>\$ 1,238,008</b>	<b>\$ 1,176,736</b>	<b>-5%</b>	<b>\$ 1,123,588</b>	<b>\$ 1,126,296</b>	<b>0%</b>	<b>\$ 1,650,160</b>	<b>\$ 1,294,706</b>	<b>-22%</b>	<b>\$ 101,434</b>	<b>\$ 97,115</b>	<b>-4%</b>	<b>\$ 841,505</b>	<b>\$ 843,902</b>	<b>0%</b>	<b>\$ 4,538,755</b>
Administrative Cost Allocation	395,507	396,634	0%	210,376	210,975	0%	151,471	151,902	0%	84,150	84,390	0%	(841,505)	(843,902)	0%	-
<b>GRAND TOTAL OPERATING EXPENSES</b>	<b>\$ 1,633,515</b>	<b>\$ 1,573,370</b>	<b>-4%</b>	<b>\$ 1,333,964</b>	<b>\$ 1,337,271</b>	<b>0%</b>	<b>\$ 1,801,631</b>	<b>\$ 1,446,608</b>	<b>-20%</b>	<b>\$ 185,584</b>	<b>\$ 181,505</b>	<b>-2%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 4,538,754</b>
<b>TOTAL OPERATING BALANCE</b>	<b>\$ 150,155</b>	<b>\$ 389,600</b>		<b>\$ 72,286</b>	<b>\$ 166,079</b>		<b>\$ 388,454</b>	<b>\$ 183,776</b>		<b>\$ 555,916</b>	<b>\$ 92,195</b>		<b>\$ -</b>	<b>\$ -</b>		
<b>Capital Expenses</b>																
Capital Outlay	865,000	947,900	10%	392,000	516,500	32%	496,005	296,000	-40%	674,700	104,200	-85%	-	-	0%	1,864,600
<b>Total Capital Expenses</b>	<b>\$ 865,000</b>	<b>\$ 947,900</b>	<b>10%</b>	<b>\$ 392,000</b>	<b>\$ 516,500</b>	<b>32%</b>	<b>\$ 496,005</b>	<b>\$ 296,000</b>	<b>-40%</b>	<b>\$ 674,700</b>	<b>\$ 104,200</b>	<b>-85%</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 1,864,600</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$ 2,498,515</b>	<b>\$ 2,521,270</b>	<b>1%</b>	<b>\$ 1,725,964</b>	<b>\$ 1,853,771</b>	<b>7%</b>	<b>\$ 2,297,636</b>	<b>\$ 1,742,608</b>	<b>-24%</b>	<b>\$ 860,284</b>	<b>\$ 285,705</b>	<b>-67%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ 6,403,354</b>
<b>Transfer To/(From) Reserve</b>	<b>\$ (714,845)</b>	<b>\$ (558,300)</b>		<b>\$ (319,714)</b>	<b>\$ (350,421)</b>		<b>\$ (107,551)</b>	<b>\$ (112,224)</b>		<b>\$ (118,784)</b>	<b>\$ (12,005)</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ (1,032,950)</b>

Twain Harte Community Services District

2025-2026 Budget - DRAFT

PARK - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	25/26 Proposed	\$	%	
<b>Fees</b>					
Facility/Ground Usage Fees					
Community Center	4,000	5,000	1,000	25%	More rentals than anticipated
Baseball	2,300	2,000	(300)	-13%	
Park	5,500	5,500	-	0%	
Tennis/Pickleball	200	500	300	150%	
<b>TOTAL FEES</b>	<b>\$ 12,000</b>	<b>\$ 13,000</b>	<b>\$ 1,000</b>	<b>8%</b>	
<b>Taxes &amp; Assessments</b>					
Secured & Unsecured Taxes	\$ 35,000	\$ 35,700	\$ 700	2%	
Property Assessments	122,700	126,700	4,000	3%	Per Assessment Engr Report
<b>TOTAL TAXES &amp; ASSESSMENTS</b>	<b>\$ 157,700</b>	<b>\$ 162,400</b>	<b>\$ 4,700</b>	<b>3%</b>	
<b>Grants &amp; Donations</b>					
Grant Revenue	553,200	75,200	\$ (478,000)	-86%	
Donation Revenue	18,500	18,000	(500)	-3%	
<b>TOTAL GRANTS &amp; DONATIONS</b>	<b>\$ 571,700</b>	<b>\$ 93,200</b>	<b>\$ (478,500)</b>	<b>-84%</b>	
<b>Other Revenue</b>					
Sale of Assets	-	-	\$ -	0%	
Interest Revenue	-	5,000	5,000	5000%	Earning interest again after grant reimbursements
<b>TOTAL OTHER REVENUE</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>5000%</b>	
<b>GRAND TOTAL REVENUE</b>	<b>\$ 741,400</b>	<b>\$ 273,600</b>	<b>\$ (467,800)</b>	<b>-63%</b>	
Admin Transfer Out	\$ 100	\$ 100	\$ -		
<b>GRAND TOTAL WITH ADMIN</b>	<b>\$ 741,500</b>	<b>\$ 273,700</b>	<b>\$ (467,800)</b>		

Twain Harte Community Services District  
2025-2026 Budget - DRAFT  
**PARK - EXPENSES**

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	25/26 Proposed	\$	%	
<b>Salaries - 51XXX</b>					
Regular Time	\$ 19,257	\$ 18,757	\$ (500)	-3%	
Overtime	250	250	-	0%	
Sick Leave/Vacation Pay	250	250	-	0%	
Uniform Allowance	334	-	(334)	-100%	
Cell Phone Stipend	-	158	158	158%	
<b>TOTAL SALARIES</b>	<b>\$ 20,091</b>	<b>\$ 19,416</b>	<b>\$ (675)</b>	<b>-3%</b>	
<b>Benefits - 52XXX</b>					
Health & Vision Insurance	\$ 5,718	\$ 4,243	\$ (1,475)	-26%	Employee Changes
HRA Reimbursement	1,968	1,565	\$ (403)	-20%	
CALPERS Retirement	1,787	1,847	\$ 60	3%	
FICA	1,246	1,204	\$ (42)	-3%	
Medicare	291	282	\$ (10)	-3%	
Workers Comp	318	200	\$ (118)	-37%	
Unemployment Ins/ETT	65	60	\$ (5)	-8%	
<b>TOTAL BENEFITS</b>	<b>\$ 11,393</b>	<b>\$ 9,400</b>	<b>\$ (1,993)</b>	<b>-17%</b>	

Twain Harte Community Services District  
2025-2026 Budget - DRAFT  
**PARK - EXPENSES**

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	25/26 Proposed	\$	%	
<b>Equipment, Automotive, Maintenance &amp; Repairs</b>					
Equipment Maintenance & Repair	\$ 500	\$ 500	-	0%	
Facilities Maintenance & Repair			-	0%	
Community Center	1,150	1,400	250	22%	
Baseball Field	3,200	4,200	1,000	31%	Repair snack shack
Park	20,200	9,600	(10,600)	-52%	Parking lot seal finished last FY
Tennis Courts	2,000	5,700	3,700	185%	Tree limbing/removal needed
Landscaping Services	-	-	-	0%	
Janitorial/Cleaning Services	-	-	-	0%	
Equipment Under \$5,000			-	0%	
Community Center	500	500	-	0%	
Baseball Field	-	1,000	1,000	1000%	Security camera at baseball field
Park	1,000	1,000	-	0%	
Tennis Courts	2,500	2,000	(500)	-20%	
<b>TOTAL EQUIP, AUTO, MAINT &amp; REPAIRS</b>	<b>\$ 31,050</b>	<b>\$ 25,900</b>	<b>\$ (5,150)</b>	<b>-17%</b>	
<b>Materials &amp; Supplies - 54XXX</b>					
Janitorial Supplies	\$ 1,900	\$ 1,900	\$ -	0%	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>\$ 1,900</b>	<b>\$ 1,900</b>	<b>\$ -</b>	<b>0%</b>	
<b>Outside Services - 55XXX</b>					
Engineering Services	\$ 4,500	\$ 4,700	\$ 200	4%	
<b>TOTAL OUTSIDE SERVICES</b>	<b>\$ 4,500</b>	<b>\$ 4,700</b>	<b>\$ 200</b>	<b>4%</b>	

Twain Harte Community Services District  
2025-2026 Budget - DRAFT  
**PARK - EXPENSES**

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	24/25 Approved	25/26 Proposed	\$	%	
<b>Other - 56XXX</b>					
Utilities					
Community Center	2,600	2,500	(100)	-4%	
Baseball Field	8,100	8,500	400	5%	
Park	10,100	11,900	1,800	18%	Water use trending higher
Phone/Communications	600	700	100	17%	
Computer Licenses & Maintenance	-	-	-	0%	
Property/Liability Insurance	5,800	5,700	(100)	-2%	
Advertising & Public Education	5,300	6,500	1,200	23%	Increase outreach
<b>TOTAL OTHER</b>	<b>\$ 32,500</b>	<b>\$ 35,800</b>	<b>\$ 3,300</b>	<b>10%</b>	
<b>GRAND TOTAL EXPENSES</b>	<b>\$ 101,434</b>	<b>\$ 97,115</b>	<b>\$ (4,319)</b>	<b>-4%</b>	
Admin Transfer Out	\$ 84,150	\$ 84,390	\$ 240		
<b>GRAND TOTAL WITH ADMIN</b>	<b>\$ 185,584</b>	<b>\$ 181,505</b>	<b>\$ (4,079)</b>	<b>-2%</b>	
<b>Capital Outlay - 57XXX</b>					
Tennis/Pickleball Court Expansion	\$ 225,000		\$ (225,000)	-100%	Completed last FY
Bocce Court Restoration	\$ 20,000		\$ (20,000)	-100%	Completed last FY
Community Center Improvements	\$ 12,000	\$ 4,000	\$ (8,000)	-67%	Rollover from last FY for Roof
TH Meadows Park	\$ 402,700	\$ 75,200	\$ (327,500)	-81%	Rollover from last FY
Skate Park Improvements	\$ 15,000	\$ 15,000	\$ -	0%	Rollover from last FY
Snack Shack Roof Replacement		\$ 10,000	\$ 10,000	10000%	Roof needs replacement
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 674,700</b>	<b>\$ 104,200</b>	<b>\$ (570,500)</b>	<b>-85%</b>	
<b>GRAND TOTAL WITH CAPITAL</b>	<b>\$ 860,284</b>	<b>\$ 285,705</b>	<b>\$ (574,579)</b>	<b>-67%</b>	

**5-YEAR CAPITAL OUTLAY PLAN**

**Park Fund - FY 25/26**

**DRAFT**

	Previously Expended	Projected FY 24-25	Requested FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	Out Years 6 to 10	Total
Tennis/Pickleball Court Expansion <sup>4,5</sup>	\$ 83,555	\$ 226,445							\$ 310,000
Bocce Court Improvements <sup>3</sup>		\$ 14,000							\$ 14,000
Community Center Improvements <sup>4</sup>	\$ 81,118	\$ 10,925	\$ 4,000						\$ 96,043
Twain Harte Meadows Park <sup>4,5</sup>	\$ 2,557,094	\$ 327,706	\$ 75,200						\$ 2,960,000
Skate Park Improvements		\$ -	\$ 15,000						\$ 15,000
Snack Shack Roof Replacement			\$ 10,000						
Old Playground Replacement				\$ 100,000					\$ 100,000
Bleacher Replacement					\$ 25,000				\$ 25,000
Reseal Park Parking Lot							\$ 15,000		\$ 15,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ 2,721,767</b>	<b>\$ 579,076</b>	<b>\$ 104,200</b>	<b>\$ 100,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 3,535,043</b>

**NOTES:**

- 1 Vehicle/Equipment replacement items match the THCS D Vehicle/Equipment Replacement Plan.
- 2 An inflation factor of 3% per year has been applied to future capital costs.
- 3 Project completed or anticipated to be completed in previous fiscal year.
- 4 A portion of the project was budgeted in previous fiscal year. New budget requests represent anticipated unspent funds and will be adjusted to reflect actuals at mid-year.
- 5 Grant funded project - Per Capita Grant/SAF Grant: \$225,702 Grant / \$84,298 Monetary Match
- 6 Grant funded project - Stormwater Grant & Rural Recreation/Tourism Grant: \$2,959,754 Grant / \$432,401 in-kind match (not shown in CIP budget)

Twain Harte Community Services District PARK FIVE YEAR PROJECTIONS							
	23/24	24/25	25/26	26/27	27/28	28/29	29/30
	Actuals	Budget	Projections	Projections	Projections	Projections	Projections
<b>Revenue</b>							
Service Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fees	7,160	12,000	13,000	13,000	13,000	13,000	13,000
Taxes & Assessments	153,172	157,700	162,400	167,272	172,290	177,459	182,783
Grants & Donations	2,250,358	510,600	93,200	18,500	18,500	18,500	18,500
Other Operating Revenue	(11,095)	-	5,000	10,000	10,000	10,000	10,000
<b>Total Program Revenue</b>	<b>\$ 2,399,595</b>	<b>\$ 680,300</b>	<b>\$ 273,600</b>	<b>\$ 208,772</b>	<b>\$ 213,790</b>	<b>\$ 218,959</b>	<b>\$ 224,283</b>
Administrative Cost Allocation	113	100	100	100	100	100	100
<b>GRAND TOTAL REVENUE</b>	<b>\$ 2,399,708</b>	<b>\$ 680,400</b>	<b>\$ 273,700</b>	<b>\$ 208,872</b>	<b>\$ 213,890</b>	<b>\$ 219,059</b>	<b>\$ 224,383</b>
<b>Expenses</b>							
Salaries	\$ 16,851	\$ 20,091	\$ 19,416	\$ 21,704	\$ 23,618	\$ 25,415	\$ 27,184
Benefits	9,736	11,393	9,400	10,014	10,564	11,147	11,688
Equip, Auto, Maint, & Repairs	13,791	31,050	25,900	22,042	22,703	23,384	24,086
Materials & Supplies	733	1,900	1,900	927	955	984	1,014
Outside Services	4,481	4,500	4,700	4,841	4,986	5,136	5,290
Other	24,733	32,500	35,800	36,874	37,980	39,119	40,293
Debt Service	-	-	-	-	-	-	-
<b>Total Program Expenses</b>	<b>\$ 70,325</b>	<b>\$ 101,434</b>	<b>\$ 97,115</b>	<b>\$ 96,403</b>	<b>\$ 100,807</b>	<b>\$ 105,185</b>	<b>\$ 109,554</b>
Administrative Cost Allocation	73,049	84,150	84,390	87,343	90,808	94,726	98,247
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 143,374</b>	<b>\$ 185,584</b>	<b>\$ 181,505</b>	<b>\$ 183,746</b>	<b>\$ 191,615</b>	<b>\$ 199,911</b>	<b>\$ 207,801</b>
<b>TOTAL OPERATING BALANCE</b>	<b>\$ 2,256,334</b>	<b>\$ 494,816</b>	<b>\$ 92,195</b>	<b>\$ 25,126</b>	<b>\$ 22,275</b>	<b>\$ 19,148</b>	<b>\$ 16,581</b>
<b>Capital Expenses</b>							
Capital Outlay	\$2,229,568	\$579,076	\$104,200	\$100,000	\$25,000	\$0	\$15,000
<b>TOTAL CAPITAL EXPENSES</b>	<b>\$2,229,568</b>	<b>\$579,076</b>	<b>\$104,200</b>	<b>\$100,000</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$15,000</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$2,372,942</b>	<b>\$764,660</b>	<b>\$285,705</b>	<b>\$283,746</b>	<b>\$216,615</b>	<b>\$199,911</b>	<b>\$222,801</b>
<b>TRANSFER TO/(FROM) RESERVE</b>	<b>\$26,766</b>	<b>(\$84,260)</b>	<b>(\$12,005)</b>	<b>(\$74,874)</b>	<b>(\$2,725)</b>	<b>\$19,148</b>	<b>\$1,581</b>
<b>Capital Reserve Balance</b>	<b>\$385,489</b>	<b>\$308,395</b>	<b>\$297,735</b>	<b>\$221,144</b>	<b>\$214,385</b>	<b>\$229,280</b>	<b>\$226,809</b>
<b>Rate/Revenue Stabilization Reserve</b>	<b>\$12,235</b>	<b>\$6,154</b>	<b>\$6,848</b>	<b>\$7,445</b>	<b>\$7,546</b>	<b>\$7,649</b>	<b>\$7,756</b>
<b>Operating Reserve Balance</b>	<b>\$93,877</b>	<b>\$92,792</b>	<b>\$90,753</b>	<b>\$91,873</b>	<b>\$95,807</b>	<b>\$99,956</b>	<b>\$103,901</b>
<b>GRAND TOTAL RESERVES</b>	<b>\$491,601</b>	<b>\$407,341</b>	<b>\$395,336</b>	<b>\$320,462</b>	<b>\$317,738</b>	<b>\$336,885</b>	<b>\$338,466</b>

**NOTES/ASSUMPTIONS**

- 1) Assessment are assumed to increase by 3% each year
- 2) Tax revenue assumed to increase by 3% per year, which is the average over last 10 years.
- 3) Fee revenue is projected to not increase to create a conservative revenue projection.
- 4) Other revenue (interest, etc.) predicted not to increase to create a conservative projection.
- 5) Salaries and benefits based on actual projections with approved COLA's, step increases, and adopted PERS rates for existing personnel.
- 6) Expenses are assumed to increase by 3% per year, except that major one-time projects planned for FY 25-26 are removed from FY 26-27.
- 7) Administrative costs are based on 5-Year Admin Fund projections.
- 8) Capital Outlay is based on 5-year CIP plans.
- 9) Capital Outlay for FY 24-25 is projected, not budgeted (see CIP Plan)
- 10) FY 24-25 Grant Revenue is projected, not budgeted.

ORDINANCE NO. 24

COPY

AN ORDINANCE TITLED "COASTING DEVICES" ESTABLISHING  
THE RULES OF USING COASTING DEVICES

Be it ordained by the Board of Directors of Twain Harte Community Services District as follows:

**SECTION 1:** A new ordinance of Twain Harte Community Services District is hereby added to read as follows:

**A. Findings.** Pursuant to Health and Safety Code Section 115800, the Board of Directors hereby finds that the use of coasting devices is deemed hazardous recreational activity within the meaning of Government Code Section 831.7. The Board of Directors hereby further finds that rules and regulations regarding the use of a coasting device are required in order to protect the public safety.

**B. Definitions.** For the purpose of this ordinance, the following words and phrases shall have the meaning given herein:

"Coasting devices" shall include any skateboard, roller skates, in-line skates, scooter, coaster, bicycle, or other rolling or wheeled device propelled by human, motor, or wind power.

"Shopping center" means a group of commercial establishments, planned, developed, owned or managed as a common unit with parking provided on the private property site.

**C. Use and operation.**

- a. It is unlawful for any person to use or operate a coasting device on any public park, playground or recreation area or other public property when there has been posted signs prohibiting the use of said coasting device.
- b. It is unlawful for any person to operate or use any coasting device upon any private parking lot or shopping center when signs prohibiting such activity are displayed.
- c. It is unlawful for any person to operate or use any coasting device within the main travel portion of any public street or alley.
- d. It is unlawful for any person who is operating any coasting device on a public sidewalk to fail to yield the right-of-way to all pedestrians within or approaching the area or to use said device in such a manner which endangers the safety of any other person or property.

- e. It is unlawful for any person to operate or use any coasting devices on or in a public skate facility located within Twain Harte Community Services District property unless that person is at all times wearing properly fitted and fastened protective devices consisting of a helmet, knee pads, wrist guards, and elbow pads. The only coasting devices permitted within a public skate facility are skateboards, roller skates, and in-line skates. Bicycles, coasters, scooters, or other rolling or wheeled devices are strictly prohibited.

**D. Exceptions.** This ordinance shall not apply in any of the following instances:

- A. Wheeled conveyances used principally as medically assisted devices or for the aid or assistance of physically limited or disabled persons.
- B. Bicycles that are used on the main travel portion of any public street or alley as provided for in the California Vehicle Code.

**E. Penalties.**

- A. Any person violating any of the provisions of this ordinance is guilty of an infraction punishable in accordance with the provisions of California Government Code Section 25132.
- B. The parent or legal guardian having control or custody of an unemancipated minor whose conduct violates this ordinance, shall be jointly and severally liable with the minor for any fines imposed pursuant to this ordinance.

- F. **Seizure of evidence.** Any device used in violation of any provision of this ordinance may be seized by the enforcing officers and removed, stored and reclaimed in accordance with law.

**SECTION 2:** If any provision of the Ordinance or the application thereof to any person or circumstances is for any reason held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which can be given effect without the invalid provisions or applications thereof, and to this end the provisions of this ordinance are severable.

**SECTION 3:** This ordinance shall take effect thirty (30) days after its adoption. The Secretary of the Board of Directors is hereby authorized and directed to publish this ordinance in the Union Democrat, a newspaper of general circulation printed and published in the County of Tuolumne, State of California, prior to fifteen (15) days after its passage.

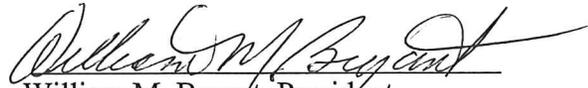
After holding a public meeting as required by law, the foregoing ordinance was passed and adopted at a regular meeting of the Board of Directors of the Twain Harte Community Services District, County of Tuolumne, State of California, on this 16th day of December 2003, by the following vote, to wit:

AYES: *Sandberg, Maxwell, Johnson, Bryant*

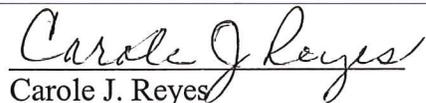
NOES: *None*

ABSTAIN: *None*

ABSENT: *Knudson*

  
William M. Bryant, President  
Twain Harte Community Service Dist.

ATTEST:

  
Carole J. Reyes  
Secretary to the Board

# **EPROSON SKATE PARK**

## **Rules for Use and Conduct**

### **RULES FOR USE:**

- o **Skate boards and skates only--no bicycles**
- o **Users are required to wear helmets, knee pads suitable to provide protection in the event of falls or collision.**
- o **Please observe park hours, keep noise to a minimum and protect your skate park from graffiti and abuse. This is your park, please help to preserve it.**

### **WARNING:**

- o **Skateboarding is a hazardous recreational activity. Use of this facility may result in death paralysis, brain damage, concussion, broken bones or other serious injury. Any use is at your own risk. (California Government Code Section 831.7)**

### **RULES OF CONDUCT:**

- o **This facility is for the equal enjoyment of both Skateboarders and Skaters. Treat one another with respect.**
- o **Remove all debris prior to using facility.**
- o **Do not use facility if a hazardous condition exists. Report any damage/hazardous condition to the Twain Harte Community Services District 586-3172.**
- o **No formal contests on any kind shall be held without prior written approval of the Twain Harte CSD Manager.**
- o **Experienced skaters shall give less experienced skaters a fair chance to use the facility.**
- o **The Twain Harte CSD reserves the right to remove any person from the facility if he/she is acting in an in appropriate manner.**

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
ORDINANCE #25**

**AN ORDINANCE OF THE TWAIN HARTE COMMUNITY  
SERVICES DISTRICT PRESCRIBING REGULATIONS  
FOR USE BY THE PUBLIC OF THE DISTRICT PARK AND  
RECREATION FACILITIES.**

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE TWAIN  
HARTE COMMUNITY SERVICES DISTRICT, as follows:

SECTION 1: Unless otherwise expressly stated, the following shall be defined in this Ordinance as follows:

Park: The Twain Harte Community Services District Eproson Park, Twain Harte Tennis Courts, Skate Park, Rotary Stage, American Legion Hall/Community Center and “Eproson Baseball Field” Baseball Park and any area set aside for recreational uses, areas conserved for their scenic interests, playgrounds, recreational centers and any other areas owned or operated by the Twain Harte Community Services District and which are intended for active or passive recreational purposes. The word “park” shall also include any buildings (American Legion Hall/Community Center), equipment, plants or other facilities located in any parks and along any trails maintained by the District.

Board of Directors: Board of Directors shall mean the Board of Directors of the Twain Harte Community Services District.

District: District shall mean the Twain Harte Community Services District.

SECTION 2: District parks are designed primarily for use by individuals, families and small or large groups of people during the daylight and evening hours (not beyond 10:00 p.m., except by permit).

SECTION 3: All District parks shall close at 10:00 p.m. It shall be unlawful for anyone to be in a District park between 10:00 p.m. and daylight, or to park any vehicle in a park between these hours for camping or other purposes, except by permit.

The Board of Directors “may issue” special over-night camping permits to local groups, specifying location and rules for this privilege, to ensure there will be no interference with the primary use of the park.

SECTION 4: It shall be unlawful and a misdemeanor for any person, firm or corporation to do or cause or permit to be done any of the acts hereinafter specified within any park owned or operated by the District:

- (1) To loiter or remain in any park at any time between 10:00 p.m. and daylight of the following morning, unless prior written permission is obtained from the Board of Directors;
- (2) To enter or trespass in any area, building or facility which is fenced and locked or enclosed and locked;
- (3) To connect any mobile home, vacation trailer, camping trailer, pickup or truck camper or self-contained camping vehicle to any utility services or outlets provided by any park, except by permit;
- (4) To clean, wash, polish or make other than emergency repairs upon any automobile, motorcycle or self-driven vehicle in any park except by permit;
- (5) To erect clothes lines or wash lines in any park;
- (6) To dispose of any household garbage or other debris not generated on the premises in any of the containers provided by the District;
- (7) To litter in any park properties as described above;

- (8) To discard lighted or unlighted cigars or cigarettes in any area of any park properties;
- (9) To deface, damage, write upon, move, remove or otherwise injure any park facilities, improvements, rest room fixtures, buildings, athletic equipment, field equipment, park maintenance equipment or property, which would include doing “wheelies” in the snow or gravel areas with any type of vehicle, motorcycles, motor conveyance or bicycles where damage to property and/or endangering people or other vehicles and would include the use of bicycles on off-road property, thereby damaging property with excessive use **is absolutely forbidden**;
- (10) To cut, break, injure, drive upon, deface, or disturb any tree, shrub or plant;
- (11) To remove any turf, grass, soil, rock, sand or gravel or throw any type of materials, such as rocks, boards, bottles, cans, etc.;
- (12) To make or kindle a fire, except in designated barbeque facilities provided for that purpose, and bon fires are prohibited;
- (13) Dogs and/or pet animals are not allowed to run at large in any of park properties (including Eproson Ball Park) and must be under control at all times and on a leash;
- (14) To ride, lead, or drive any horse or other animal or propel any vehicle, bicycle, or automobile, except on roadways, operate a motor vehicle at a speed **“greater than five miles per hour”**, park any place in the public parks except where officially designated or violate any provisions of the vehicle code. No vehicle of any kind, except authorized

maintenance vehicles, are allowed within the undeveloped areas of the park properties;

- (15) To operate gasoline powered go-carts, model airplanes, midget cars or motorized scooters in any park;
- (16) To wound, kill, catch or harass any bird or other wild animal in any park property;
- (18) Except for law enforcement officers, to carry or bring any firearms, air guns, slingshots, archery equipment or fireworks into any park properties without the express written permission of the Board of Directors;
- (19) To play or engage in the hitting of golf balls, to include plastic golf balls, in any park properties;
- (20) To move any field equipment or park maintenance equipment from one location to another;
- (21) To indulge in indecent or riotous conduct in any park properties;
- (22) To indulge in any indecent language or to otherwise make noises in such a manner as to disturb, annoy or harass any other lawful user of the park properties;
- (23) To disturb or interfere unnecessarily with spectators or participants in any event conducted in any park or to enter any area provided for, or occupied by, spectators or participants at any such event for the purpose of doing any such act;
- (24) To sell or offer for sale any merchandise, article or thing, whatsoever, except upon a permit granted by the Board of Directors;

- (25) To practice, carry on, conduct or solicit for any trade, occupation, business, posting of signs, without a permit issued by the Board of Directors;
- (26) To use any park facility or equipment which has been reserved;
- (27) The use of the parks of the District is declared to be a privilege and the privileges of using parks may be revoked to any person using vulgar or offensive language to anyone at the parks and such privilege of use may be revoked for conduct that annoys or harasses any other lawful user of any park property;
- (28) To possess open containers of alcoholic beverages on any park property without permit.

SECTION 5: It is the policy of the District to preserve the peace and tranquility and the greatest beneficial use by the public of the District's park properties. No person, firm or organization shall conduct or sponsor a special community event without first obtaining a permit from the Board of Directors. As used herein, the term "special community event" shall be understood and construed to mean any activity or event that is open to the public. Applications for permits shall be made to the General Manager of the District on the forms supplied by said General Manager. Said applications shall be made at least 30 days prior to the proposed date for the special community event. All permit applications shall disclose the following information:

- (1) The name of the proposed event;
- (2) The purpose of the proposed event;
- (3) The date and time of the proposed event;
- (4) The applicant's name, address, and telephone number;

- (5) The beneficiary of any funds raised at the proposed event;
- (6) What group is expected to be served by the special event;
- (7) Whether or not alcoholic beverages will be served;
- (8) Whether or not alcoholic beverages will be sold and must obtain ABC permit from State Alcohol Board;
- (9) What District services and facilities are needed for the event;
- (10) What cleanup arrangements will be made;
- (11) What level of combined public liability and property damage insurance is planned.
- (12) For special events with expected attendance greater than 500 people, the event organizer must do the following:
  - a. A special meeting shall be held with THCS D staff at least 30 days prior to the event to review the requirements for using the park and to develop special permit conditions.
  - b. The event organizer must contact the following agencies, as appropriate to the event, for review and approval of the permit applications:
    - i. Sheriff's Office for law enforcement
    - ii. CHP for external event traffic control
    - iii. Community Sheriff's Unit (CSU) for internal & external event traffic control
    - iv. CalTrans for traffic controls, signage, barricades, cones, etc.
    - v. County Health & Human Services Department for medical tent and ambulance service
    - vi. ABC for alcohol sales permit

- vii. County Environmental Health for food services
- c. Traffic Plan: The event organizer must provide a sketch of venue and surrounding area with traffic pattern, location of officers, flaggers, detours, shuttle bus routes, parking, etc.
- d. Sanitation: The event organizer must submit a plan for garbage clean up during and after event. The plan must address portable toilets including handicap units of sufficient number to accommodate anticipated attendance.
- e. Parking: The organizer must make arrangement for additional parking, including handicap spaces and sufficient attendants.
- f. Communications: A system for two-way communications is needed and must be provided for traffic and crowd control.

All permits shall be subject to approval by the Board of Directors. The General Manager of the District may issue the permit upon his or her signature, when so authorized by the Board of Directors. The Board of Directors may condition the issuance of a permit, upon a deposit by the applicant of a reasonable cleanup deposit and a reasonable facility/utilities use fee in amounts to be determined by the Board of Directors. The cleanup deposit will be returned to the applicant if the facilities used are cleaned up to the satisfaction of the District's General Manager by a specified time on the day following the event. The facility/utilities use fee shall be nonrefundable.

No permit shall be issued, with the exception of private users, until the applicant has supplied the District with a copy of an insurance binder evidencing public

liability and property damage insurance coverage for the event with liability limits of not less than \$500,000.00 per person and \$1,000,000.00 per occurrence, and property damage limits of not less than \$100,000.00 per occurrence with an aggregate coverage of \$200,000.00. If alcoholic beverages are to be served or sold by a permittee, the liability limit per person shall be \$500,000.00.

Said insurance binder shall name the district as an additional insured. All other applicants shall be required to acknowledge in writing that they understand that the District's insurance coverage does not protect the applicant from third party claims that may arise out of their use of the District's facilities.

SECTION 6: Any violation of this Ordinance shall be a misdemeanor and shall be punishable up to the fullest extent of the law.

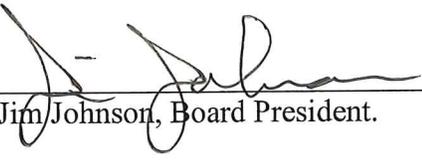
SECTION 7: This Ordinance shall take effect and be in full force from and after the date of its final passage, and before the expiration of 15 days after its final passage, it shall be posted in three public places, and for not less than 30 days within the Twain Harte Community Services District.

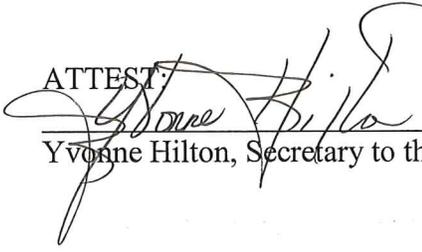
The foregoing Ordinance was revised at a regular meeting of the Board of Directors of the Twain Harte Community Services District held on October 14, 2010 and given a first reading at said meeting. Said Ordinance was given a second reading at a regular meeting of said Board of Directors on November 10, 2010 and at said meeting Director Kinsfather moved the adoption of said Ordinance, which motion was seconded by Director Malloy and upon roll call was carried by the following vote:

AYES, DIRECTORS: *Malby, Maxwell, Kinsfather, Knudson and Johnson.*

NOES, DIRECTORS: *None*

ABSENT, DIRECTORS: *None*

  
\_\_\_\_\_  
Jim Johnson, Board President.

ATTEST:  
  
\_\_\_\_\_  
Yvonne Hilton, Secretary to the Board