

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
July 12, 2023

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Mannix, President
Director Sipperley
Director Knudson
Director deGroot
Director Bohlman

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 5 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Bruce Erickson made a public comment.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through June 30, 2023.
- B. Approval of the minutes of the Regular Meeting held on June 14, 2023.

MOTION: Director Knudson made a motion to accept the consent agenda in its entirety.

SECOND: Director deGroot

AYES: Mannix, Sipperley, Knudson, deGroot, Bohlman

NOES: None

ABSTAIN: None

NEW BUSINESS:

- A. Discussion/action regarding water and sewer demands for Accessory Dwelling Units (ADU).

MOTION: Director Mannix made a motion regarding water and sewer demands for Accessory Dwelling Units (ADU) asking to put it on the agenda for the next board meeting for continued discussion.

SECOND: Director deGroot

AYES: Mannix, Knudson, Sipperley, deGroot, Bohlman

NOES: None

ABSTAIN: None

- B. Discussion/action to adopt Resolution #23-27 – Approving a Fiscal Year 2022-23 Fire Fund Budget Adjustment in the amount of \$7,700 for Engine 722 Repairs.
MOTION: Director Sipperley made a motion to adopt Resolution #23-27 – Approving a Fiscal Year 2022-23 Fire Fund Budget Adjustment in the amount of \$7,700 for Engine 722 Repairs.
SECOND: Director Bohlman
AYES: Mannix, Sipperley, deGroot, Bohlman, Knudson
NOES: None
ABSTAIN: None
- C. Discussion/action to adopt Resolution #23-28 – Approving Fiscal Year 2023-24 Budget Adjustments to Modify the Part-Time Utility Maintenance Worker Position to a Full-Time Position.
MOTION: Director Knudson made a motion to adopt Resolution #23-28 – Approving Fiscal Year 2023-24 Budget Adjustments to Modify the Part-Time Utility Maintenance Worker Position to a Full-Time Position.
SECOND: Director deGroot
AYES: Mannix, Knudson, Sipperley, deGroot, Bohlman
NOES: None
ABSTAIN: None
- D. Presentation of Fiscal Year 2022-23 Strategic Plan progress report and semi-annual review of Strategic Plan.
The board provided direction to GM Trott to continue with the Strategic Plan goals as presented.
- E. Discussion/action to approve General Manager Objectives for Fiscal Year 2023-24.
MOTION: Director deGroot made a motion to approve General Manager Objectives for Fiscal Year 2023-24.
SECOND: Director Bohlman
AYES: Mannix, Knudson, Sipperley, deGroot, Bohlman
NOES: None
ABSTAIN: None
- F. Discussion/action to cast a vote for the Special District Risk Management (SDRMA) board of directors.
MOTION: Director deGroot made a motion to not cast a vote for the Special District Risk Management (SDRMA) board of directors.
SECOND: Director Knudson
AYES: Mannix, Knudson, Sipperley, deGroot
NOES: None
ABSTAIN: Bohlman

REPORTS:

President and Board Member Reports

- President Mannix provided a report on her attendance of the Tuolumne County Special District Meeting.

Fire Chief Report by Chief Gamez

- A verbal summary of the written report was provided by Chief Gamez.
- A verbal summary of the CERT written report was provided by Carol Hallet.

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- A verbal summary of the written report was provided.

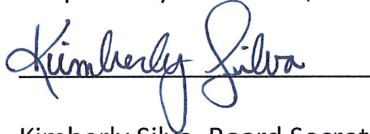
General Manager Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

ADJOURNMENT:

The meeting was adjourned at 11:34 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Eileen Mannix, President