

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting via Teleconference due to COVID-19
August 12, 2020

CALL TO ORDER: President Mannix called the meeting to order at 09:03 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Knudson
Director deGroot
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Finance Officer/Board Secretary
Robb Perry, Operations Manager
Neil Gamez, Fire Chief
Kim Silva, Administrative Coordinator

AUDIENCE:

3 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

No public comment

CONSENT AGENDA:

- A. Presentation and approval of financial statements through July 31, 2020.
- B. Approval of the minutes of the Regular Meeting held on July 8, 2020.

MOTION: Director Sipperley made a motion to accept the consent agenda in its entirety.

SECOND: Director deGroot

AYES: Mannix, Knudson, deGroot, McManus, Sipperley

NOES: None

ABSENT:

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #20-26 – Appreciation for Chief Todd McNeal.

MOTION: Director deGroot made a motion to adopt Resolution #20-26 – Appreciation for Chief Todd McNeal

SECOND: Director Mannix

AYES: Mannix, Knudson, deGroot, McManus, Sipperley

NOES: None

ABSENT:

- B. Discussion/action to clarify intent of Section 2040.100 of Policy #2040 – Sick Leave.

Board provided general direction to GM Trott to clarify sick leave policy to specifically include sick leave pay out options to resigning employees (in good standing) stating that they have the ability to request in the same way as a current employee who's been with the district for 5+ years.

- C. Discussion/action to consider support and/or participation in a ballot measure for a special parcel tax for fire services.

MOTION: *Director Sipperley made a motion to consider support in the ballot measure for a special parcel tax for fire services with the general direction of the board that GM Trott requests a continual discussion and additional information on the ballot measure.*

SECOND: *Director deGroot*

AYES: *Mannix, deGroot, McManus, Sipperley, Knudson*

NOES: *None*

ABSENT:

ABSTAIN:

- D. Discussion/action to adopt Resolution #20-27 – Approving Application(s) for Per Capita Grant Funds.

MOTION: *Director McManus made a motion to adopt Resolution #20-27 – Approving Application(s) for Per Capita Grant Funds.*

SECOND: *Director deGroot*

AYES: *Mannix, deGroot, McManus, Sipperley*

NOES: *None*

ABSENT:

ABSTAIN: *Knudson*

- E. Discussion regarding park-related grants and potential projects.

The board gave direction that General Manager Trott submit application for the park grant opportunity that would include the remainder of the bocce court improvements.

- F. Discussion/action regarding the use of District facilities to support library services in Twain Harte.

The board provided general consensus to not pursue the use of the district facilities to support library services in Twain Harte as this time with the recommendation that the library discuss the options direct with the building owners.

- G. Update on the Bocce Court Improvement Project.

- H. Discussion/action to adopt Resolution #20-28 – Discontinuation of the Water Shortage Emergency for Completion of Drought-Related Water Supply Projects.

MOTION: *Director Sipperley made a motion to adopt Resolution #20-28 – Discontinuation of the Water Shortage Emergency for Completion of Drought Related Water Supply Projects.*

SECOND: *Director McManus*

AYES: *Mannix, deGroot, McManus, Sipperley, Knudson*

NOES: *None*

ABSENT:

ABSTAIN:

- I. Discussion/action regarding social distancing and COVID-19 restrictions at public park facilities.

The board provided direction to General Manager Trott to request that those using the public park facilities follow the state guidelines for COVID 19, specifically improving signage and requiring masks when social distancing is not possible.

- J. Discussion/action to approve General Manager Objectives for Fiscal Year 2020-21.

MOTION: *Director Sipperley made a motion to approve General Manager Objectives for Fiscal Year 2020-21.*

SECOND: *Director deGroot*

AYES: *Mannix, deGroot, McManus, Sipperley, Knudson*

NOES: *None*

ABSENT:

ABSTAIN:

REPORTS:

President and Board Member Report

- *No report given as it was covered during the board meeting.*

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- *A verbal summary of the written report was provided.*
- *Mark Twain & Red Wing Trail Lift Station generators are online and operational.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided.*
- *Talked about possibility of donation program from the public of expired fire extinguishers for CERT training.*

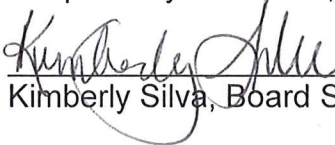
General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*
- *Estimating late September for the recruitment process to begin for new Operations Manager with Robb Perry retiring in January 2021.*

ADJOURNMENT:

The meeting was adjourned at 11:11 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Eileen Mannix, President