

# TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK  
22912 Vantage Pointe Drive, Twain Harte, CA 95383  
Phone (209) 586-3172 Fax (209) 586-0424

## REGULAR MEETING OF THE BOARD OF DIRECTORS VIDEO TELECONFERENCE February 10, 2021 9:00 A.M.

### IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District offices are closed to the public. Under the Governor's Executive Order N-25-20, this meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/82498653458>
- Meeting ID: 824 9865 3458
- Telephone: (669) 900-6833

**ANYONE CAN PARTICIPATE IN THIS MEETING:** see details at the end of this agenda.

## AGENDA

The board may take action on any item on the agenda.

### 1. Call to Order

### 2. Pledge of Allegiance & Roll Call

### 3. Reading of Mission Statement

### 4. Public Comment:

This time is provided to the public to speak regarding items not listed on this agenda.

### 5. Communications:

- A. Email from UC Irvine Medical Center: Recognition of THCSD Fire Personnel.

### 6. Consent Agenda:

- A. Presentation and approval of financial statements through January 31, 2021.
- B. Approval of the minutes of the Regular Meeting held on January 13, 2021.
- C. Approval of Resolution #21-04 – Directing Preparation of the Engineer's Report for Continuation of the Fiscal Year 2021-22 Assessment for the Twain Harte Park and Recreation Maintenance District.
- D. Approval of Resolution #21-05 - Accepting the Fire Chief's 2020 Report of Annual Inspections of Certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

## 7. New Business

- A. Discussion/action to adopt Resolution #21-06 – Revisions to Fiscal Year 2020-2021 Salary Plan.
- B. Discussion/action to approve a Memorandum of Understanding for a Regional Assistance to Firefighters Grant Funding Application for Self Contained Breathing Apparatus.
- C. Discussion/action to approve a grant from Sonora Area Foundation in the amount of \$6,269.82 for Community Emergency Response Team (CERT) Unmanned Aerial Vehicles (UAVs), training and uniforms.
- D. Discussion/action regarding election of board members for the Mountain Counties Water Resources Association.
- E. Discussion/action regarding consideration of approving a letter of support for the Special Districts Provide Essential Services Act - HR 535 and S 91.

## 8. Reports:

- A. President and Board member reports
- B. Fire Chief's report
- C. Water/Sewer Operations Manager's report
- D. General Manager's report

## 9. Closed Session

- A. Liability Claims (Government Code Section 54956.95)  
Claimant: Robert and Janet Junger  
Agency Claimed Against: Twain Harte Community Services District

## 10. Adjourn

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### HOW TO OBSERVE THIS MEETING:

The public can observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.


\* NOTE: your personal video will be disabled and your microphone will be automatically muted.


FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)


## HOW TO SUBMIT PUBLIC COMMENTS:


The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
  - Email comments to [ksilva@twainhartecsd.com](mailto:ksilva@twainhartecsd.com), write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
  - Mail comments to THCS Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
  - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



Raise Hand Icon: 



Q&A Icon: 
  - Telephone: Press \*9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.

\* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

## ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

## WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District’s website: [www.twainhartecsd.com](http://www.twainhartecsd.com)

**From:** Blacker, Hayley <hblacker@hs.uci.edu>

**Sent:** Monday, January 18, 2021 12:11 PM

**To:** Lane, Sonia <srlane@hs.uci.edu>; Millett, Bonnie <bmillett@hs.uci.edu>; Delabar, Christine <cmdelaba@hs.uci.edu>; Nguyen, Nga <ngan@hs.uci.edu>

**Subject:** DH12 Surge\_EMT Upcoming Assignment

Hello,

On dayshift, we have two EMT's (Judah Wilke and Zeffrum Nathaniel). Both have been a huge asset to the development and workflow to DH12.

Judah and Zeffrum are motivated, professional, positive, team oriented, and very helpful for staff in a resource scarce unit.

They informed me that their assignment is ending soon and they enjoy being in DH12. They informed me that we can request them back if we extend the usage of EMT's. I just wanted to share this positive feedback, and request that they can be assigned to DH12 again if UCI Health is still utilizing their resource.

Thank you!

Hayley Blacker, RN, BSN

Burn ICU | UC Irvine Medical Center

[hblacker@uci.edu](mailto:hblacker@uci.edu)

(916) 365-3312

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
20/21 OPERATING EXPENDITURE SUMMARY  
As of January 31, 2021**

<b>Fund</b>	<b>TOTAL Budget*</b>	<b>YTD Expended</b>	<b>Budget Balance</b>	<b>% Spent</b> (Target 58.33%)
Park	91,971	40,207	51,764	43.72%
Water	1,069,667	663,001	406,666	61.98%
Sewer	1,207,857	576,290	631,567	47.71%
Fire	1,032,684	666,414	366,270	64.53%
Admin	598,360	323,095	275,265	54.00%
<b>TOTAL</b>	<b>\$ 4,000,539</b>	<b>\$ 2,269,007</b>	<b>\$ 1,731,532</b>	<b>56.72%</b>

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**20/21 CAPITAL EXPENDITURE SUMMARY**  
**As of January 31, 2021**

<b>Fund</b>	<b>TOTAL Budget*</b>	<b>YTD Expended</b>	<b>Budget Balance</b>	<b>% Spent</b> (Target 58.33%)
Park	154,240	99,859	54,381	64.74%
Water	381,220	50,344	330,876	13.21%
Sewer	339,900	54,574	285,326	16.06%
Fire	203,230	109,270	93,960	53.77%
Admin		-	-	
<b>TOTAL</b>	<b>\$ 1,078,590</b>	<b>\$ 314,047</b>	<b>\$ 764,543</b>	<b>29.12%</b>

Reflects Mid-Year Budget Revision - Approved 01/13/21

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**BANK BALANCES**  
As of January 31, 2020

<b>Account</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Current Balance</b>
U.S. Bank Operating	479,489	908,515	(432,745)	955,259
U.S. Bank - D Grunsky #1*	31,712			31,712
U.S. Bank - D Grunsky #2*	37,303			37,303
LAIF	2,958,441	4,677		2,963,118
<b>TOTAL</b>	<b>\$ 3,506,945</b>	<b>\$ 913,192</b>	<b>\$ (432,745)</b>	<b>\$ 3,987,392</b>

\*Davis Grunsky reserve money restricted for Davis Grunsky Loan Payments

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting via Teleconference due to COVID-19**  
**January 13, 2021**

**CALL TO ORDER:** President Sipperley called the meeting to order at 09:00 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director McManus  
Director Mannix  
Director Knudson  
Director deGroot  
Director Sipperley

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Finance Officer  
Neil Gamez, Fire Chief  
Kim Silva, Administrative Coordinator/ Board Secretary  
Robb Perry, Operations Manager  
Lewis Giambruno, Operator 2

**AUDIENCE:** 8 Attendees.

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

No public comment.

**PRESENTATIONS**

- A. Presentation of Annual Fire Report.
- B. Presentation of Annual Community Emergency Response Team (CERT) Report.

**COMMUNICATIONS:**

- A. None.

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through December 31, 2020.
- B. Approval of the minutes of the Regular Meeting held on December 9, 2020.

***MOTION: Director deGroot made a motion to accept the consent agenda in its entirety.***

***SECOND: Director McManus***

***AYES: Mannix, Knudson, deGroot, McManus, Sipperley***

***NOES: None***

***ABSTAIN:***

**OLD BUSINESS**

- A. None.



**NEW BUSINESS:**

- A. Discussion/action to adopt Resolution #21-01 - Approval of Fiscal Year 2020-21 Mid-Year Budget Adjustment.

***MOTION: Director McManus made a motion to adopt Resolution #21-01 - Approval of Fiscal Year 2020-21 Mid-Year Budget Adjustment.***

***SECOND: Director deGroot***

***AYES: Mannix, deGroot, McManus, Sipperley, Knudson***

***NOES: None***

***ABSTAIN:***

- B. Discussion/action to adopt revisions to Policy 3020 – Salary Plan Development.

***MOTION: Director deGroot made a motion to adopt revisions to Policy 3020 – Salary Plan Development.***

***SECOND: Director Mannix***

***AYES: Mannix, deGroot, McManus, Sipperley, Knudson***

***NOES: None***

***ABSTAIN:***

- C. Discussion/action Discussion/action to adopt Resolution #21-02 – Revisions to the Fiscal Year 2020-21 Salary Plan.

***MOTION: Director Knudson made a motion to adopt Resolution #21-02 – Revisions to the Fiscal Year 2020-21 Salary Plan.***

***SECOND: Director McManus***

***AYES: Mannix, deGroot, McManus, Sipperley, Knudson***

***NOES: None***

***ABSTAIN:***

- D. Discussion/action to adopt revisions to Policy 3031 – Customer Payment Arrangements.

***MOTION: Director Knudson made a motion to adopt revisions to Policy 3031 – Customer Payment Arrangements.***

***SECOND: Director deGroot***

***AYES: Mannix, deGroot, McManus, Sipperley, Knudson***

***NOES: None***

***ABSTAIN:***

- E. Discussion/action to adopt revisions to Policy 3040 – Purchasing and Expense Authorization.

***MOTION: Director deGroot made a motion to adopt revisions to Policy 3040 – Purchasing and Expense Authorization.***

***SECOND: Director McManus***

***AYES: Mannix, deGroot, McManus, Sipperley, Knudson***

***NOES: None***

***ABSTAIN:***

- F. Discussion/action regarding revisions to Board Committee Meeting schedule.

**MOTION:** Director deGroot made a motion to revise the Board Committee Meeting schedule holding the water/sewer committee at 8am and the fire committee meeting at 9:30am.

**SECOND:** Director McManus

**AYES:** deGroot, McManus, Knudson

**NOES:** Mannix

**ABSTAIN:** Sipperley

- G. Discussion/action to consider an application to place a memorial honoring women veterans in Eproson Park.

*A presentation was made by Jan Hiebert who submitted the application for the memorial. The board discussed the memorial and invited Jan to attend the March 2021 Park committee meeting to brainstorm some more possible location ideas for memorial.*

- H. Discussion/action to adopt Resolution #21-03 – A Resolution of Appreciation for Robb Perry.

**MOTION:** Director Sipperley made a motion to adopt Resolution #21-03 – A Resolution of Appreciation for Robb Perry.

**SECOND:** Director Knudson

**AYES:** Mannix, deGroot, McManus, Sipperley, Knudson

**NOES:** None

**REPORTS:**

**President and Board member reports.**

- A verbal summary was provided by Director Sipperley.

**Committee Reports**

- A verbal summary of the written report was provided.

**Water/Sewer/Park Operations Report Provided by Operations Manager Perry**

- A verbal summary of the written report was provided.

**Fire Chief Report by Chief Gamez**

- A verbal summary of the written report was provided.

**General Manager Report Provided by General Manager Trott**

- A verbal summary of the written report was provided.

**ADJOURNMENT:**

The meeting was adjourned at 11:11 a.m.

Respectfully submitted,

APPROVED:

\_\_\_\_\_  
Kimberly Silva, Board Secretary

\_\_\_\_\_  
Gary Sipperley, President

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 21-04**

**DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR CONTINUATION OF THE  
FISCAL YEAR 2021-22 ASSESSMENT FOR THE TWAIN HARTE PARK AND RECREATION  
MAINTENANCE DISTRICT**

**WHEREAS**, by its Resolution No. 06-09, the Board of Directors (Board) of the Twain Harte Community Services District (District) ordered the formation of and levied the first assessment within the Twain Harte Park and Recreation Maintenance District ("Assessment District") pursuant Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

**WHEREAS**, the purpose of the Assessment District is acquisition, installation, maintenance and servicing of public facilities, including but not limited to, landscaping, sprinkler systems, park grounds, park facilities, landscape corridors, ground cover, shrubs and trees, street frontages, playground equipment and hardcourt areas, drainage systems, lighting, fencing, entry monuments, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, for property owned or maintained by the District.

**NOW, THEREFORE, BE IT RESOLVED**, by the Twain Harte Community Services District Board of Directors that:

1. SCI Consulting Group is hereby designated as Engineer of Work for purposes of the proceedings for this Assessment District and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIIID of the California Constitution.
2. Upon completion, the Engineer shall file the Engineer's Report with the Board Secretary for submission to the Board.

**PASSED AND ADOPTED**, by the Board of Directors of Twain Harte Community Services District at their regular meeting on February 10, 2021 by the following vote:

AYES :  
NOES:  
ABSENT:  
ABSTAIN:

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Gary Sipperley, Board President

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Kimberly Silva, Board Secretary

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
RESOLUTION NO. 21-05**

**ACCEPTING THE FIRE CHIEF'S 2020 REPORT OF ANNUAL INSPECTIONS  
OF CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND  
13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE**

**WHEREAS**, California Safety Code Sections 13146.2 and 13146.3 requires all fire departments that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided; and

**WHEREAS**, Safety Code Section 13146.2 requires all fire departments that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3; and

**WHEREAS**, the Board of the Twain Harte Community Services District (District) intends this Resolution to fulfill the requirements of the Safety Code regarding acknowledgment of the District's compliance with California Health and Sections 13146.2 and 13146.3.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of Twain Harte Community Services District acknowledges the District's compliance of with California Health and Safety Code Sections 13146.2 and 13146.3 in the District's service area as follows:

1. **EDUCATIONAL GROUP E OCCUPANCIES:**  
Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the District, there lie 1 Group E occupancies, buildings, structures and/or facilities.

During calendar year 2020, the District completed the annual inspection of 1 Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100% for this reporting period.

2. **RESIDENTIAL GROUP R OCCUPANCIES:**  
Residential Group R occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden.

Within the District, there lie 10 Group R (and their associated sub-categories) occupancies of this nature.

During calendar year 2020, due to COVID-19 restrictions, the District did not complete the annual inspection of 10 Group R occupancies, buildings, structures and/or facilities. This is a compliance rate of 0% for this reporting period. Group R buildings will be inspected as soon as COVID-19 regulations allow.

**PASSED AND ADOPTED**, by the Board of Directors of Twain Harte Community Services District at their Regular Meeting held on February 10, 2021 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

\_\_\_\_\_  
Gary Sipperley, Board President

\_\_\_\_\_  
Kimberly Silva, Board Secretary

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
RESOLUTION NO 21-06**

**REVISIONS TO THE FISCAL YEAR 2020-21 SALARY PLAN**

**WHEREAS**, the Twain Harte Community Services District (District) Board of Directors (Board) approved the Fiscal Year 2020-21 (FY 20-21) Budget and Salary Plan at a public hearing on June 10, 2020 and revised said plan on January 13, 2021; and

**WHEREAS**, among other job classifications, the FY 20-21 Salary Plan provides salary ranges for the job classes of Utility Maintenance Worker, Utility Operator I and Utility Operator II; and

**WHEREAS**, in order to better capture the type of work performed by these job classes, the General Manager, via Policy #2000, has changed the titles of said job classifications as follows:

- Utility Maintenance Worker changed to Utility Operator I
- Utility Operator I changed to Utility Operator II
- Utility Operator II changed to Utility Operator III; and

**WHEREAS**, only the titles of said job classifications have changed – the salary ranges and job descriptions remain the same; and

**WHEREAS**, it is now necessary to revise the FY 20-21 Salary Plan to incorporate the title revisions of said job classifications.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of Twain Harte Community Services District that the existing FY 20-21 Salary Plan be replaced by adopting the attached revised FY 20-21 Salary Plan.

**PASSED AND ADOPTED**, by the Board of Directors of Twain Harte Community Services District, County of Tuolumne, State of California at their Regular Meeting held on February 10, 2021 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

\_\_\_\_\_  
Gary Sipperley, Board President

\_\_\_\_\_  
Kimberly Silva, Board Secretary

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**2020/2021 HOURLY SALARY SCHEDULE - Effective July 1, 2020**

TITLE	Competence Salary Steps					Expertise Salary Steps**				
	1	2	3	4	5	6	7	8	9	
<b>UNION POSITIONS</b>										
Accounting/Administrative Assistant*	\$ 22.745	\$ 23.882	\$ 25.077	\$ 26.330	\$ 27.647	\$ 29.029	\$ 30.481	\$ 32.005	\$ 33.604	
Customer Services Representative*	\$ 24.545	\$ 25.772	\$ 27.059	\$ 28.413	\$ 29.835	\$ 31.325	\$ 32.889	\$ 34.536	\$ 36.262	
Fire Captain^	\$ 23.105	\$ 24.261	\$ 25.473	\$ 26.749	\$ 28.084	\$ 29.488	\$ 30.964	\$ 32.514	\$ 34.138	
Fire Relief Captain^	\$ 17.621									
Utility Operator I*	\$ 22.771	\$ 23.908	\$ 25.103	\$ 26.357	\$ 27.676	\$ 29.059	\$ 30.512	\$ 32.037	\$ 33.639	
Utility Operator II*	\$ 25.944	\$ 27.241	\$ 28.602	\$ 30.033	\$ 31.535	\$ 33.110	\$ 34.768	\$ 36.505	\$ 38.331	
Utility Operator III*	\$ 32.437	\$ 34.059	\$ 35.760	\$ 37.549	\$ 39.426	\$ 41.398	\$ 43.468	\$ 45.640	\$ 47.922	
<b>MANAGEMENT POSITIONS (Exempt)</b>										
Administrative Coordinator/Board Secretary*	\$ 30.300	\$ 31.815	\$ 33.406	\$ 35.076	\$ 36.830	\$ 38.671	\$ 40.605	\$ 42.635	\$ 44.767	
Finance Officer*	\$ 37.640	\$ 39.521	\$ 41.497	\$ 43.572	\$ 45.752	\$ 48.040	\$ 50.441	\$ 52.962	\$ 55.611	
Fire Chief^	\$ 41.773	\$ 43.863	\$ 46.055	\$ 48.359	\$ 50.775	\$ 53.315	\$ 55.982	\$ 58.781	\$ 61.719	
Water & Sewer Operations Manager*	\$ 41.069	\$ 43.126	\$ 45.281	\$ 47.545	\$ 49.922	\$ 52.419	\$ 55.039	\$ 57.791	\$ 60.682	
General Manager (By Contract)*										
	2020/2021 Negotiated Contract Amount: \$65.62/hour									

Union Negotiated Percentage Increases Effective July 1, 2019: \*1%; ^2%

\*\*Succession to the next step requires a minimum of five years at the previous step.

- Revised - November 24, 2014
- Revised - July 1, 2015
- Revised - July 1, 2016
- Revised - July 1, 2017
- Revised - July 1, 2018
- Revised - July 1, 2019
- Revised - February 12, 2020
- Revised - July 1, 2020
- Revised - January 8, 2021
- Revised - February 10, 2021

**MEMORANDUM OF UNDERSTANDING**

**REGIONAL ASSISTANCE TO FIREFIGHTERS GRANT FUNDING APPLICATION FOR SELF CONTAINED BREATHING APPARATUS (SCBA)**

This Memorandum of Understanding ("MOU") is dated as of February\_\_\_\_ 2021 and is entered into by and between Twain Harte Community Services District (THCSD), by and through its Fire Division, and the City of Sonora (by and through its Fire Department), Mi Wuk Sugar Pine Fire Protection District, Tuolumne Fire Protection District, and Columbia Fire Protection District (individually referred to as "Partner Agency" and collectively referred to as the "Parties" or "Partner Agencies").

**RECITALS**

**WHEREAS**, the US Department of Homeland Security ("DHS"), Federal Emergency Management Agency ("FEMA"), and Grant Programs Directorate ("GPD") have implemented the Assistance to Firefighters Grant ("AFG") program to provide assistance to fire departments and related organizations for critically needed resources to protect the public, train emergency personnel, foster interoperability, and support community resilience; and

**WHEREAS**, all Partner Agencies have a need to replace their Self Contained Breathing Apparatus equipment in the next year to remain compliant with Department of Transportation regulations; and

**WHEREAS**, the THCSD Fire Division, City of Sonora Fire Department, Mi Wuk Sugar Pine Fire Protection District, Tuolumne Fire Protection District, and Columbia Fire Protection District each desire to participate in a collaborative, regional AFG application for the purpose of purchasing Self Contained Breathing Apparatus for all parties (collectively referred to as "Grant Funded Equipment"); and

**WHEREAS**, the Parties have selected THCSD as the lead applicant responsible for preparing, submitting and administrering a regional application for the 2020 AFG for the purpose of procuring Grant Funded Equipment (SCBA Grant); and

**WHEREAS**, the THCSD has agreed to serve as the lead applicant and host agency responsible for preparing, submitting and administering the AFG SCBA Grant on behalf of the various Partner Agencies, including procurement and distribution of the Grant Funded Equipment.

**NOW THEREFORE**, the Parties hereto agree as follows:

**A. THCSD RESPONSIBILITIES**

1. As the lead applicant and host agency for a regional project, THCSD agrees that it will be responsible for all aspects of administering and managing the SCBA Grant. This includes, but is not limited to, preparation and submission of the grant application, entering into a



funding agreement, collecting Partner Agency's cost-share, procuring Grant Funded Equipment, accountability for the assets, and all reporting requirements of the SCBA Grant.

2. THCS D, as the host agency, will not distribute Grant Funded Equipment or provide SCBA Grant-funded contractual service to a non-compliant Partner Agency.
3. In its role as a host agency, THCS D shall comply with all of the applicable terms, requirements, and conditions in the Fiscal Year 2020 AFG Notice of Funding Opportunity Announcement (attached as Exhibit A and incorporated herein by reference) and resulting SCBA Grant funding agreement.
4. Upon award of the SCBA Grant, THCS D will be responsible for procuring the Grant Funded Equipment for all Partner Agencies. THCS D will follow its established purchasing procedures to procure Grant Funded Equipment and will collaborate with Partner Agencies to develop specifications for the Grant Funded Equipment. All Partner Agencies will collaborate in good faith toward development of specifications. Specification development will be consensus-based; however, if specifications cannot be agreed upon, THCS D will be responsible for making the final decision at its sole discretion.
5. After selecting the vendor and before ordering the Grant Funded Equipment, THCS D will provide each Partner Agency with the estimated amount of the Partner Agency's matching funds.
6. THCS D will order and receive the Grant Funded Equipment only after THCS D receives each of the Partner Agency's estimated matching funds.
7. Upon receipt of the vendor's final invoice, THCS D will determine each Partner Agency's actual matching funds. THCS D and each Partner Agency shall reconcile any differences from the estimated matching funds paid within one month of payment of the final invoice and delivery of the Grant Funded Equipment.

**B. PARTNER AGENCY RESPONSIBILITIES**

Each Partner Agency understands and agrees that participation in the SCBA Grant, is subject to the following terms and conditions:

1. Each Partner Agency shall comply with all of the applicable terms, requirements, and conditions in the Fiscal Year 2020 AFG Notice of Funding Opportunity Announcement (Exhibit A) and resulting AFG Funding Agreement.
2. Each Partner Agency shall be solely responsible to THCS D and/or DHS, FEMA, and GPO for any fines, penalties, or other damages or costs imposed or incurred by reason of Partner

Agency's failure to follow the terms, requirements, and conditions of the Fiscal Year 2020 Notice of Funding Opportunity Announcement and/or resulting AFG Funding Agreement.

3. Each Partner Agency shall equally share the cost of preparing and submitting the SCBA Grant application. The total cost is anticipated to be less than \$4,000. The Tuolumne County Fire Chiefs Association has agreed to pay \$3,000 of said cost.
4. Each Partner Agency shall provide a five percent (5%) funding match for its share of the Grant Funded Equipment. Each Partner Agency shall pay the estimated five percent (5%) funding match to THCS D prior to ordering the Grant Funded Equipment. Any overpayments or underpayments based on the final invoice from the vendor shall be reconciled between THCS D and each Partner Agency.
5. Partner Agencies agree to not request grant funding for any of the Grant Funded Equipment through any other AFG program during Fiscal Year 2020.
6. Each Partner Agency understands and agrees that its exact cost match is not available at this time and will only be finalized if the SCBA Grant is awarded and once the equipment is received and the final invoice is issued.
7. Each Partner Agency understands and agrees that a more detailed agreement or memorandum of understanding may be required, if necessary, at the time of SCBA Grant award in order to set forth additional terms or conditions required by DHS or FEMA.

**C. GENERAL REQUIREMENTS**

1. The effective date of this MOU may be different for each Partner Agency. The effective date for each Partner Agency shall be the date this MOU is signed by that particular Partner Agency.
2. This MOU may be signed in counterparts, each of which shall be an original, with the same effects as if the signature thereto and hereto were upon the same instrument.
3. Procurement and distribution of Grant Funded Equipment is entirely contingent upon THCS D being awarded the SCBA Grant and entering into an AFG funding agreement.
4. As participants of this SCBA Grant application, the Parties to this MOU must comply with AFG requirements, including being current with past grants, closeouts, and other reporting requirements.
5. This is solely an MOU to apply for, procure and distribute Grant Funded Equipment. **THCS D ASSUMES NO RESPONSIBILITY FOR THE GRANT FUNDED EQUIPMENT ITSELF, ITS FITNESS**

**OR SUITABILITY FOR A PARTICULAR PURPOSE, ITS QUALITY, OPERATIONS, CARE MAINTENANCE, OR ANYTHING RELATED TO THE PERFORMANCE OF THE GRANT FUNDED EQUIPMENT.**

6. Each Partner Agency acknowledges and agrees that any Grant Funded Equipment it receives through the SCBA Grant shall be in its "AS-IS" condition. Partner Agency waives any rights it may have against the THCSO arising from or in any way related to this MOU or the receipt or non-receipt, condition, use, performance, or non-performance of or in any other way related to the Grant Funded Equipment.
7. Each Partner Agency shall indemnify and hold harmless THCSO, its boards, officers, agents, employees or volunteers, from and against all actions, causes of actions, damages, costs, liabilities, claims, losses, judgments, penalties and expenses of every type and description, including without limitations any fees and/or costs reasonably incurred by THCSO staff attorneys or contract attorneys and any and all cost, fees, and expenses incurred in enforcing this provision, arising out of or in connection with: (i) the receipts or non-receipt, condition, use, performance or non-performance of the Grant Funded Equipment received by the Partner Agency, or in the case of non-receipt, to be received by the Partner Agency; (ii) any injury to or death of any person or damage to or destruction of any property involving in any way, shape, or manner, the Grant Funded Equipment received by the Partner Agency whether to the person or property of the Partner Agency or any third persons, relating in any manner to any use of the Grant Funded Equipment received by the Partner Agency; or (iii) any failures by Partner Agency to faithfully observe or perform any of the terms covenants or conditions of this MOU (hereafter collectively referred to as "liabilities") whether or not such liabilities are litigated, settled or reduced to judgment. In the event that a final decision or judgment allocates liability by determining that any portion of damages awarded is attributable to THCSO's gross negligence or willful misconduct, the THCSO shall pay a portion of damages which is allocated to THCSO's gross negligence or willful misconduct, provided that THCSO shall not be liable for any ordinary or passive negligence of THCSO or any other of its officers, officials, employees, and volunteers.
8. The Partner Agencies shall defend with counsel approved by THCSO (which approval shall not be unreasonably withheld), at Partner Agency's sole cost and expense, any action, claim, suit, cause of action or portion thereof which actually or cause of action or portion thereof is or may be groundless, fraudulent or false. The Partner Agency obligation to defend hereunder shall arise at the time such claim is tendered to Partner Agency by THCSO and shall continue at all times thereafter.
9. This MOU, including all Exhibits attached hereto, represents the Parties' entire understanding as to those matters contained herein. No prior oral or written understanding shall be of any force or effect concerning those matters covered hereunder.

**IN WITNESS WHEREOF**, the Parties have executed this MOU as the day and year written below.

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**

By and through its Fire Division  
EIN # 77-0432917

\_\_\_\_\_ Date: \_\_\_\_\_  
Gary Sipperley  
Board President

**PARTNER AGENCIES**

**City Of Sonora**

By and through its Fire Department  
EIN # 94-6000434

\_\_\_\_\_ Date: \_\_\_\_\_  
Aimee New  
Fire Chief

**Mi Wuk Sugar Pine Fire Protection District**

EIN # 94-2682769

\_\_\_\_\_ Date: \_\_\_\_\_  
James Klyn  
Fire Chief

**Tuolumne Fire Protection District**

EIN # 52-1655691

\_\_\_\_\_ Date: \_\_\_\_\_  
Nick Ohler  
Fire Chief

**Columbia Fire Protection District**

EIN # 94-6000547

\_\_\_\_\_ Date: \_\_\_\_\_  
Mark Ferreira  
Fire Chief



# SONORA AREA FOUNDATION

For good. For ever.

January 27, 2021

Twain Harte Community Services District  
P O Box 649  
Twain Harte, CA 95383

RE: Grant # 2021008 – “sUAVs, Training, and Uniforms”

Dear Carol:

I am pleased to inform you that a grant of \$6,269.82 has been approved for the above program from the **Sonora Area Foundation**, through its supporting organization The Irving J. Symons Foundation for Tuolumne County.

Enclosed is a copy of the General Terms of Grant, which needs to be signed and returned. Please make a copy of the signed document for your records. Funding will be made available once we receive the signed copy.

A grant report is due in the Foundation office by 1/1/2022. Please use the attached form for your report.

Please feel free to contact me for any clarification or questions you may have. Sonora Area Foundation is pleased to provide this opportunity for your project.

Sincerely,

Allie Lincoln  
Grants Administrator  
allie@sonora-area.org

Encl.



# SONORA AREA FOUNDATION

For good. For ever.

## GENERAL TERMS OF GRANT

The conditions set forth below are part of the agreement between the Foundation and the grantee. A signed copy must be returned to the Foundation.

1. **USE OF FUNDS GRANTED:** Funds must be used by the grantee strictly in accordance with the budget submitted and approved. Any variation from the budget must be approved in advance by the Foundation.

If a grant is not specified for use in any particular manner, (e.g., the grant is unrestricted), then the grantee must be able and willing to prove to the Foundation's satisfaction that no portion of the grant funds have been used for purposes not clearly identified as charitable under the law, both State and Federal. The Foundation reserves the right to cancel the grant and any further payments. Grants must be paid and funds expended within one year of the Board's decision conferring the grant, unless otherwise specified. Any extension of time must be requested in writing.

2. **AUDITS AND REPORTS:** The Foundation requires financial and narrative reports from the grantee covering use of funds received from the Foundation. An audit may be required. All funds not expended for the purposes and in the manner agreed to by the grantee and Foundation must be returned to the Foundation. Any photographs submitted with the grant report may be used by the Foundation for promotional or internal purposes.
3. **TERMINATION:** If the grantee organization ceases to operate or moves out of Tuolumne County, the Foundation is to be notified in advance so that any equipment purchased with grant funds may be redistributed by the Foundation to other non-profit agencies in the area.
4. **PUBLICITY:** All public announcements, new features, or information concerning the grant program shall indicate the Foundation's participation in the program funding by stating "This program has been funded through a grant from the Sonora Area Foundation, through its supporting organization The Irving J. Symons Foundation for Tuolumne County." Any other statement about the Foundation, its policies, interests or personnel should be cleared with the Foundation's Executive Director.

### ACKNOWLEDGMENT OF RECEIPT OF AGREEMENT

The grantee, Twain Harte Area CERT – "sUAVs, Training, and Uniforms" - #2021008, acknowledges receipt of the foregoing General Terms and agrees to be bound by same.

By: \_\_\_\_\_  
Signature

\_\_\_\_\_ Dated



**SONORA AREA FOUNDATION**  
**Final Grant Report**

**Name of Organization:** \_\_\_\_\_

**Grant #:** \_\_\_\_\_ **Amount of Grant:** \_\_\_\_\_

**Program/Project:** \_\_\_\_\_

**CEO/Executive Director:** \_\_\_\_\_

**Person Completing Report:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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*Please answer the following questions on a separate sheet of paper. Please use no more than two pages for the narrative. Attach financial accounting report and photos if possible.*

1. What was the purpose of the original request and what were the intended objectives? Have you experienced any obstacles to completing your goals and objectives?
2. Who were/are the beneficiaries of this program/project? Please include the number of clients served.
3. How have grant funds been spent and what functions and purposes (if any) have been fulfilled? Please include a separate financial accounting of expenditure of grant funds including invoice copies of purchases.
4. What other sources and funds have been used to support the program/project?
5. How have these grant funds impacted the quality of life of the people for whom your organization exists?
6. Share a difference this program/project has made with a success story.
7. What are the plans for sustaining this program/project in the future? What are your future funding sources if continuing this program/project?
7. Other comments?

Please submit this report electronically if possible:  
Allie Lincoln, Grants Administrator  
Sonora Area Foundation  
362 So. Stewart Street  
Sonora, CA 95370  
209-533-2596  
allie@sonora-area.org



[www.mountaincountieswater.com](http://www.mountaincountieswater.com)

**Board of Directors and Officials**

- Barbara Balen (TUD) – Secretary
- Neil Cochran (FPUD) – Director
- Randy Fletcher (YWA) – Director
- Jim Holmes (County of Placer) – Director
- Mike Lee (PCWA) – President
- Dan Miller (County of Nevada) – Director
- Paul Molinelli, Jr., (AWA) – Treasurer
- Brian Oneto (County of Amador) – Director
- Scott Ratterman (CCWD) – Vice-President

Dave Breninger, retired (PCWA) – Gov Affairs

January 18, 2021

[John Kingsbury – Executive Director](#)

**Electronic Copy Transmittal**

**Executive Members**

- Amador Water Agency (AWA)
- Calaveras County Water District (CCWD)
  - County of Alpine
  - County of Amador
  - County of Calaveras
  - County of El Dorado
  - County of Nevada
  - County of Placer
  - County of Tuolumne
  - County of Yuba
- El Dorado County Water Agency (EDCWA)
  - El Dorado Irrigation District (EID)
  - Foresthill Public Utility District (FPUD)
  - Georgetown Divide Public Utility District (GDPUD)
  - Grizzly Flats Community Services District (GFCSD)
  - Jackson Valley Irrigation District (JVID)
  - Murphys Sanitary District (MSD)
  - Placer County Water Agency (PCWA)
- South Tahoe Public Utility District (STPUD)
  - Tuolumne Utilities District (TUD)
- Twain Harte Community Services District (THCSD)
- Utica Water & Power Authority (UWPA)
  - Weimar Water Company
  - Yuba Water Agency (YWA)

**Affiliate Members**

- City of Folsom
- Rancho Murieta Community Services District

Executive Membership General Manager/Chief Executive Officer

Regarding: MCWRA Board of Director Elections

Enclosed you will find a one-page ballot for the Mountain Counties Water Resources Association Board of Director elections. Executive members are entitled to one vote per organization. **Your district/agency's MCWRA representative may vote by email by completing the enclosed form and returning a scanned copy to the Board Secretary no later than close of business, Friday, February 18, 2021.**

There are three Director positions up for election. You must vote for three (3) MCWRA Board members. Incomplete ballots will be excluded from the ballot count. There are 4 nominees.

**Important Note:**

The term of each Director shall be four (4) years. Board positions are considered at-large, not by district or area.

The Governance Committee through the Board Secretary, solicited for qualified, interested candidates from its executive membership (general managers/CAO's). The Governance Committee has reviewed the qualifications of the submitted candidates and nominated those qualified as per the Bylaws; Article VI, item D.

**VOTING: Election of Officers**

All Executive Members may vote on the election of Directors. A ballot with the name, title, and organization of each nominee is issued and directed via email to the General Manager or Chief Administrative Officer (CAO) of each Executive Member organization. The General Manager or CAO of each Executive Member can vote on behalf of that Executive Member for Directors.

Each Executive Member organization shall be entitled to cast one (1) ballot, and, may not cast more than one vote for any one candidate for Director.



Voting for Board members will remain open 30 calendar days (February 18, 2021) or until all ballots have been cast, whichever comes first.

**MOUNTAIN COUNTIES WATER RESOURCES ASSOCIATION**



**2021 BOARD OF DIRECTORS ELECTION BALLOT**

Instructions for voting:

Executive members are entitled to one Election Ballot per organization. You may vote by email by completing this form and returning a scanned copy to Barbara Balen, Board Secretary no later than close of business Friday, February 18, 2021.

Email to: [bbalen@tudwater.com](mailto:bbalen@tudwater.com)

**MARK / CHECK THREE (3) BOXES, DATE AND SIGN AS REPRESENTATIVE FOR YOUR ORGANIZATION.**

Lori Anzini, Board Vice President, El Dorado Irrigation District

Barbara Balen, Board President, Tuolumne Utilities District/ Board Secretary MCWRA

Randy Fletcher, Board Director Yuba Water Agency/Board Director MCWRA

Mike Lee, Board Vice Chair, Placer County Water Agency/Board President MCWRA

**MARKS/CHECKS FEWER OR GREATER THAN THREE WILL WEIGHT THE NOMINEES AND INVALIDATE THE BALLOT.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative (only one ballot per executive member)

\_\_\_\_\_  
**Agency/District**

## Division 4

### **Lori Anzini**



Lori Anzini is currently serving her first term as a board member of the El Dorado Irrigation District, Division 4.

She is a retiree of East Bay Municipal Utility District, in Oakland, California, where she gained in-depth knowledge of how a large water delivery system works. EBMUD services over 1.3 million people in the East Bay of San Francisco.

During her career with EBMUD, she had the privilege of serving her community by being elected to the School Board and then was further elected from there onto the City Council in the City of Pittsburg, California. She was an active member of the League of Cities, and a sitting member of the Tri-Delta Transportation Board. She has worked in both private and public employment areas.

Her second career started when she moved into the Information Technology arena. She achieved nearly 30 years of experience in that field. When she semi-retired in 2002, she created and owned her own small business called Funnygate Technologies, an IT consulting business.

She has had many years of public service from many organizations, including being President of the United Way in Humboldt County, and an active member of Soroptimist International in Antioch, and now in Cameron Park/El Dorado Hills, California.

She moved from Contra Costa County to El Dorado County in 2014, to be nearer to her grandchildren. She and her husband, Chris Cacace, reside in Cameron Park.



### ▣ My Top 3 Priorities

- Ensure reliable, affordable, water and sewer for the citizens of our county
- Partner with our County, City and sovereign Tribes to strengthen local control of our water
- Ensure that fire fighters have easy access to TUD's gravity-fed, raw water, system during a catastrophic wildfire rather than depending on and drawing down our treated water supply

### ▣ Experience

#### ▣ Experience

Profession: **Encumbent, TUD Board of Directors**

Director, Tuolumne Utilities District – Elected position (2016–current)

District Archaeologist, Interpretive Specialist, Tribal Relations, Stanislaus National Forest (1992–2012)

Director, Tuolumne Utilities District – Elected position (2008–2012)

Board Member, Sierra Waldorf School – Appointed position (2004–2010)

Director, Tuolumne Utilities District – Elected position (2003–2008)

Board Member, Sierra Waldorf School – Appointed position (1992–1999)

Archaeological Technician, Stanislaus National Forest (1976–1992)

#### ▣ Education

Columbia Community College, California State College Stanislaus, Chapman University – BA degree and California Clear Teaching Credential (multiple subject), Anthropology concentration in Archaeology (1987)

#### ▣ Community Activities

Board member and past president, Mountain Counties Water Resources Association (2003–current)

Member, Friends of the Animal Community (2004–current)

Member, Tuolumne County Historical Society (2000–current)

Secretary, Columbia Area Advisory Council (2014–current)

Chinese Camp School Trustee, Chinese Camp School (1986–1990)



Supervisor - District 5

Randy Fletcher

Year Elected: 2014

Communities served:

District 10, Hallwood, Loma Rica, Smartsville, Browns Valley,  
Challenge, Dobbins, Oregon House, Strawberry Valley,  
Camptonville, Rackerby, Forbestown

[District Map](#)

[Contact Supervisor Fletcher](#)

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Randy Fletcher was elected to the Yuba County Board of Supervisor in 2014 and took office on January 5, 2015. In 2016 was elected Vice Chair, and is 2017 Chair.

Randy and his wife Kathy have lived in Browns Valley since 1983. They also own 100 acres of timberland and the historic Chestnut Grove in Brownsville which has been in the family since 1955. Randy and Kathy have two children, Jennifer and Casey, and five grandchildren.

Randy was with the Yuba City Police Department from 1965 - 1986 in various capacities from Cadet to Lieutenant. He was a Reserve Officer with Yuba County Sheriff's Department from 1986 - 2000. Randy has owned an independent insurance brokerage, Fletcher & Associates Insurance, in Marysville since 1979.

Randy graduated from Yuba City High School in 1967 and Yuba College in 1969. He received a Bachelor of Science degree in Criminal Justice from California State University, Sacramento, in 1971.

Randy represents the County in his capacity as Supervisor on the following:

- Bi-County Transportation
- Feather River Air Quality Management District
- Finance and Administration Committee
- Land Use and Public Works Committee
- Law and Justice Committee
- National Association of Counties
- North Central Counties Consortium
- Regional Housing Authority
- Rural County Representative of California
- Sierra Nevada Conservancy
- TRLIA Displaced Person Appeals Board
- Yuba County Disaster Council
- Yuba County Public Facilities Corporation
- Yuba County Redevelopment Agency
- Yuba County Water Agency Board of Directors
- Yuba Sutter Transit Authority

✘

## Mike Lee, District 3 (Vice Chair)

[district3@pcwa.net](mailto:district3@pcwa.net)

**Term of office expires in 2024**

Elected in November 2000 to the PCWA Board of Directors. He represents District 3, which includes most of Rocklin, all of Loomis, Penryn, Newcastle and Ophir. He resides in Loomis. He has a strong background in public service, having served sixteen years on the Placer County Board of Supervisors, he also served as a director of the water agency from 1973 to 1975. He serves on the Board of Directors for Sacramento Valley Teen Challenge, the South Placer Heritage Foundation, and the Lincoln Volunteer Center. He is a member and past President for the Lincoln Area Chamber of Commerce and a member of the Loomis Lions' Club. Mr. Lee is the project manager of the Twelve Bridges (master-planned community) in Lincoln.





# Twain Harte Community Services District

P.O. Box 649 ▪ Twain Harte, CA 95383  
Phone: (209) 586-3172 ▪ Fax: (209) 586-0424  
www.twainhartecsd.com

Directors: Gary Sipperley ▪ Kathryn deGroot ▪ Eileen Mannix ▪ Bill McManus ▪ Richard Knudson

February 10, 2021

The Honorable Dianne Feinstein  
United States Senate  
331 Hart Senate Office Building  
Washington, D.C. 20510

The Honorable Alex Padilla  
United States Senate  
B03 Russell Senate Office Building  
Washington, D.C. 20510

The Honorable Tom McClintock  
United States House of Representatives  
2312 Rayburn House Office Building  
Washington, D.C. 20515

## RE: Support H.R. 535 and S. 91, the Special Districts Provide Essential Services Act

Dear Senator Feinstein, Senator Padilla, and Congressman McClintock:

The Twain Harte Community Services District (District) respectfully requests your support of H.R. 535 and S. 91, the Special Districts Provide Essential Services Act, and its inclusion in any potential pandemic relief package. These bills would ensure that your constituents receiving essential services, like fire protection, water, wastewater, childcare, healthcare, resource, and agricultural conservation, and more from a special district, rather than a city or county, are not excluded from future COVID-19 relief approved for state and local governments.

As a provider of water, sewer, fire protection services to 2,500 residents in the Twain Harte community, access to federal relief resources would help our district confront COVID-19 and overcome the pandemic's fiscal impacts. COVID-19 has brought significant challenges to our community and our District including reductions in revenue due to late and unpaid water and sewer bills. Additionally, our District has incurred significant increased overtime costs in order to cover shifts so employees can quarantine, recover or care for family members who have contracted COVID-19. **Our employees are on the front-lines, yet our local government agency has yet to receive the direct access to funding that other government agencies, as well as businesses and non-profits, have received.**

Our district is just one of 2,000 across the state that, altogether, anticipate a **\$1.26 billion impact** due to COVID-19 through the end of Fiscal Year 2021. Furthermore, 46 percent are unlikely to maintain current staffing of essential workers or are uncertain that they can, and 54 percent are unlikely to maintain or are uncertain about the level of essential services they can provide through this fiscal year.

These bills are identical to the bipartisan S. 4308 from the 116<sup>th</sup> Congress. H.R. 535 and S. 91 would allow the vital services that communities rely upon to continue unhindered, while also providing greater certainty for these governments to retain their essential workers. Specifically, the legislation would establish a federal definition of "special district", allow special districts' access to future Coronavirus Relief Fund allocations, and designate special districts as "eligible issuers" of the Federal Reserve Board's Municipal Liquidity Facility.

Without ready access to pandemic relief available to other units of local government, the risk of special districts' inability to continue providing uninterrupted, vital services to their communities will continue to grow. We look

forward to working with you to ensure all essential workers and the vulnerable communities they serve receive equitable access to these important relief funds.

Thank you for your consideration of our request.

Sincerely,

GARY SIPPERLEY  
Board President  
Twain Harte Community Services District

cc: Governor Gavin Newsom  
1303 10th Street, Suite 1173  
Sacramento, CA 95814

Cole Karr  
Federal Advocacy Coordinator  
California Special Districts Association  
(via [advocacy@cda.net](mailto:advocacy@cda.net))





# Twain Harte Community Services District

## *Fire Division*



### Monthly Operations Report

For January 2021

#### INCIDENTS

- Monthly emergency call total: **66**
- Public Contacts/Non-Fire Agency Assists total: **5**
- Please see attached statistics for incident response information:
- Mono wind event had a significant impact on the Twain Harte area
- During the wind event, THFD assisted Tuolumne County Fire Department with over 35 incidents in the county, including multiple trees down, two vegetation fires, and two structure fires
- C-720 assisted Tuolumne County Fire Department with command coverage on multiple incidents

#### PERSONNEL

- Total on personnel roster **17**
- Captain Nathaniel and Intern Wilk deployed on January 6<sup>th</sup> to Southern California for the COVID-19 surge at hospital facilities as E.M.T.'s assisting with patient care
- Intern Oberg was deployed to Oxnard for COVID-19 surge as an E.M.T.

#### EQUIPMENT AND APPARATUS

- E-721 was out of service on an incident for three hours (currently back in service) for a broken fan belt
- The new station generator was installed and has already logged 50 hours from the recent wind event
- New Heater was installed in the new Station

#### FACILITIES

- New Firefighter lockers were delivered and installed
- Heater installed at Vantage app bay (Station #2)

#### TRAINING PROGRAM: Staff completed over **33** hours of combined training during the month

- All shifts focusing on structural firefighting training
- All shifts are participating in multi-company drills.

#### FINANCIAL

- See financial report

#### TUOLUMNE COUNTY CHIEF OFFICER'S ASSOCIATION

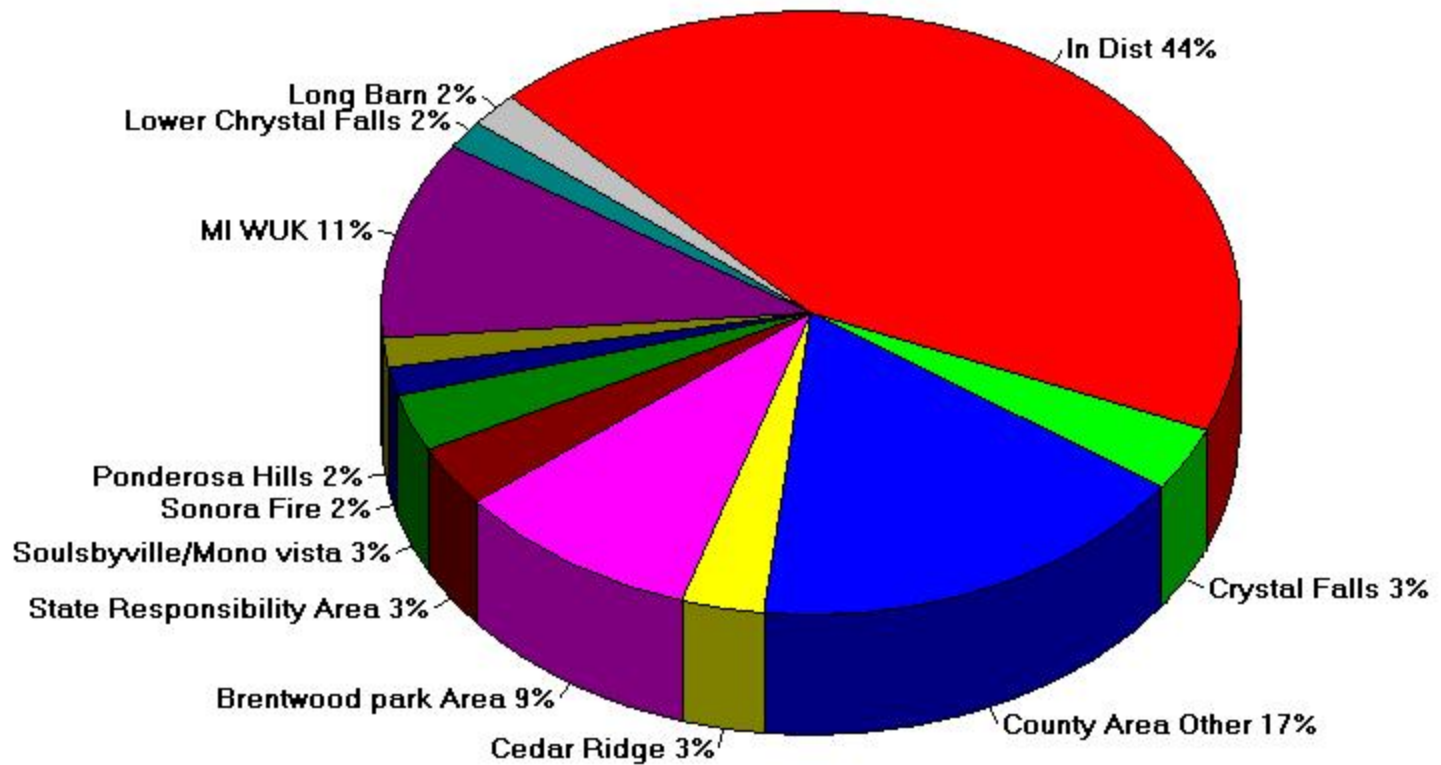
- J.P.A. meetings will start in March

#### FIRE PREVENTION PROGRAM/PUBLIC EDUCATION

- Working with Cal Fire to develop a Volunteers in Prevention (V.I.P) program

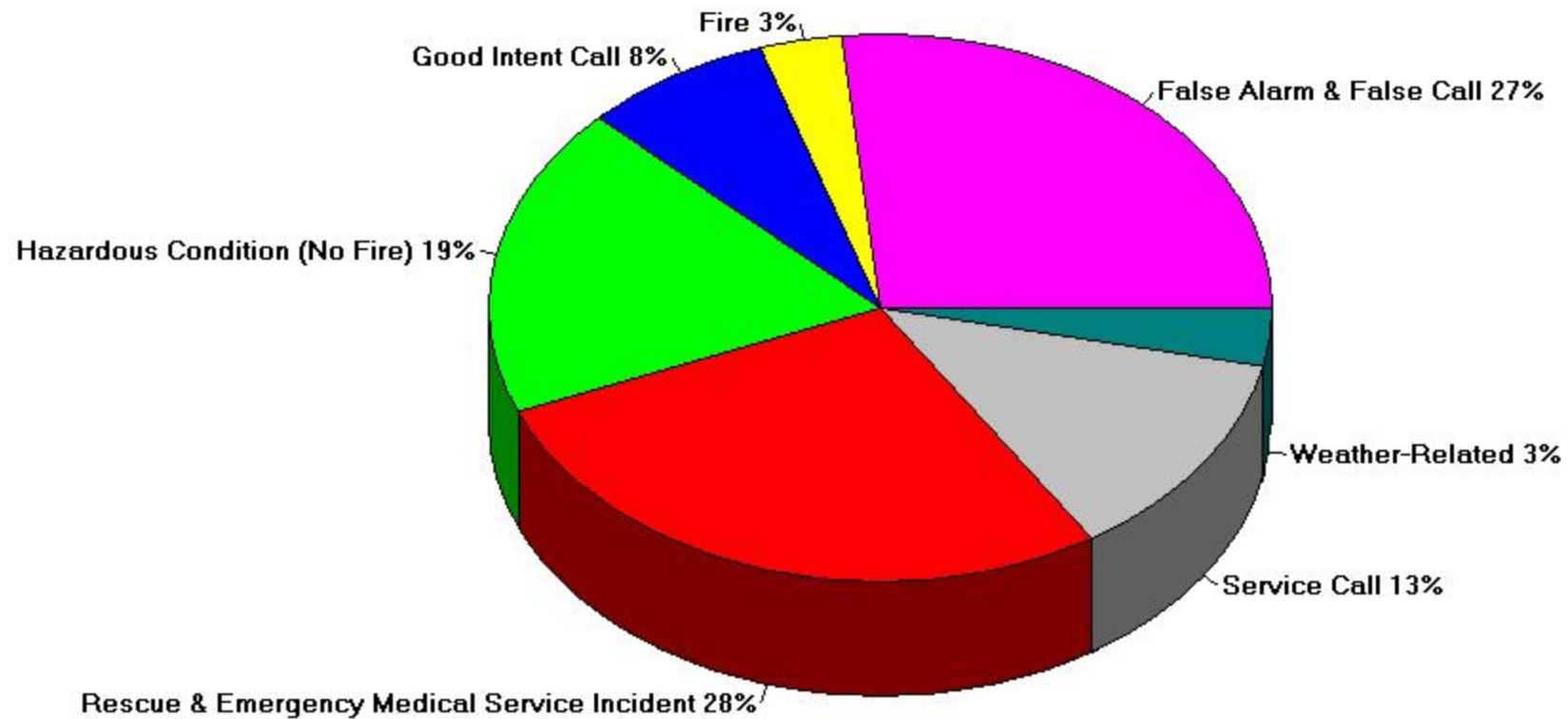
Incidents by District

Alarm Date Between {01/01/2021} And {01/31/2021}

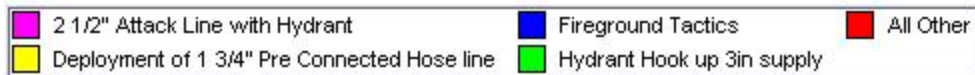
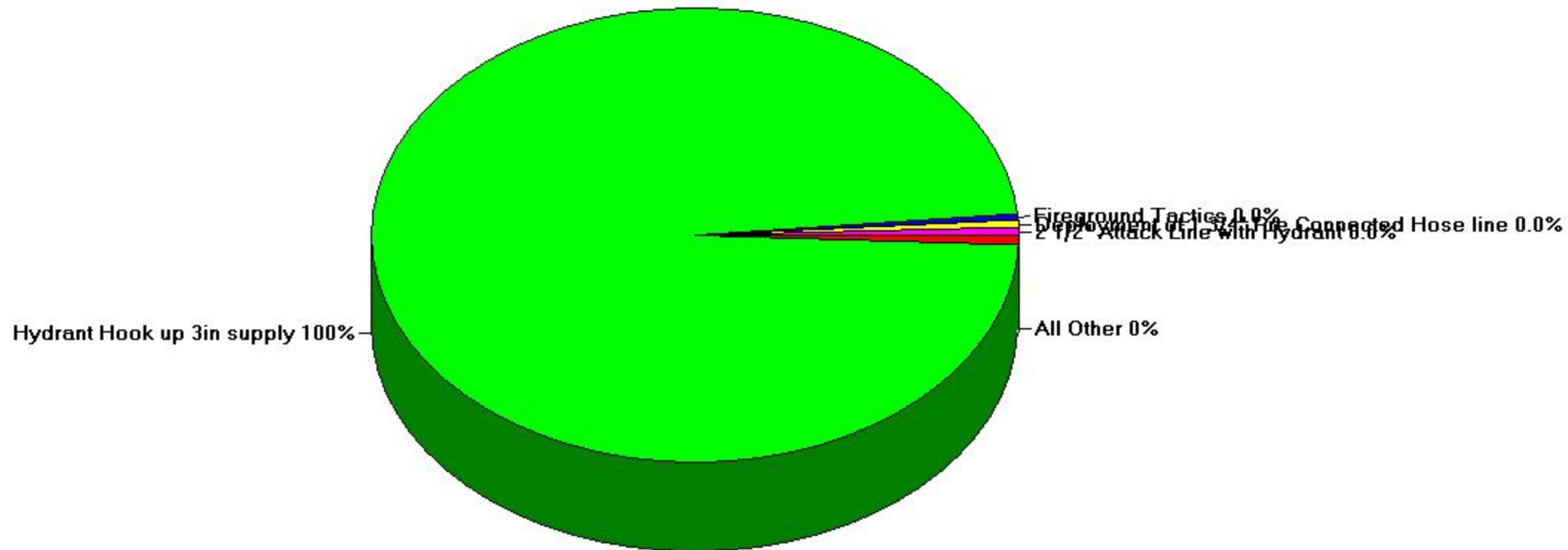


Incident Type Summary

Alarm Date Between {01/01/2021} And {01/31/2021}



Copy of Total Staff Hours by Training Category  
Date Between {01/01/2021} And {01/31/2021}





## What's New

- Lewis Giamb Bruno stepped in as new operations manager and is looking forward to serving the employees and district in a continual effort of improvement.
- Tom Chimente promoted to Operator I and Dustin Sommerdyke hired as new Utility Maintenance Operator.



- 2<sup>nd</sup> Plow installation hopefully scheduled for mid to late February. This will give us more reliability to keep up with major storms or if one needs to be repaired.

# TWAIN HARTE CSD OPERATIONS REPORT



## Water/Sewer/Park Division

For January 2021

2/10/21



- Major winter storm dropped approximately 32” of snow. Jason Karney and Fred Eldred did a phenomenal job keeping up with the plowing.



- Office generator is repaired and operational again.

## Operations Highlights

### Water:

- Number of customer service calls were average for this time of year (10-20) for a total of 11.
- Wells contributed more to our drinking supply than the surface water treatment plant.
- Generator work for wells #1 and #2 are on hold due to winter storms and will continue as conditions allow.

### Sewer:

- Number of customer service calls were average for this time of year (1-10) for a total of 3.
- Sewer Jetter (Trixie) now being stored in Vantage Point Shop – saves time when responding to sewer emergencies during freezing conditions.

### Park:

- Bocce Court Project on hold due to winter storms and will continue as conditions allow.

# Production at Surface Water Treatment Plant and Well Sites/Weather Totals

Month	Treatment Plant (Gal)	Well #1 (Gal)	Well #2 (Gal)	Well #3 (Gal)	Total Recycled (Gal)	Total Production (Gal)	2013 Total Production (Gal)	Percentage Conserved (%)	Rain (inches)	Snow (inches)
Jan	1,782,867	888,093	1,724,068	830,885	171,667	4,395,028	8,304,262	47.08%	5.95	31.5
Feb						0	5,836,362	100.00%		
Mar						0	5,776,198	100.00%		
Apr						0	6,737,931	100.00%		
May						0	9,624,851	100.00%		
Jun						0	11,912,958	100.00%		
Jul						0	14,740,484	100.00%		
Aug						0	14,605,710	100.00%		
Sep						0	10,891,827	100.00%		
Oct						0	9,867,000	100.00%		
Nov						0	6,638,895	100.00%		
Dec						0	7,410,084	100.00%		
<b>Total</b>	<b>1,782,867</b>	<b>888,093</b>	<b>1,724,068</b>	<b>830,885</b>	<b>171,667</b>	<b>4,395,028</b>	<b>112,346,562</b>	<b>96.09%</b>	<b>5.95</b>	<b>31.5</b>



## GENERAL MANAGER'S REPORT

February 10, 2021

### Administration / Operations

- *Hiring and Recruitment* – Complete!
- *Wellness Program App*
- *Microsoft 365 Changeover*
- *Intranet Development*
- *Document Retention Policy*

### Planning Projects

- *Sewer System Evaluation/Analysis* – In process. Draft condition assessment and hydraulic model complete.
- *Water System Hydraulic Model* – Draft complete - more analysis over next 4-6 weeks.

### Capital Projects

- *Bocce Court Improvements* – Shade structure complete. Tank manufacturing complete. Tank piping and grading partially complete, but delayed due to weather. Tank, landscaping and rock completion anticipated in late February or early March.

### Funding Opportunities

- *Prop 68 Per Capita Park Grant* – Park revenue enhancement (\$177,952): **Awarded**
- *SWRCB Water System Planning Grant* – Water System (\$500 K): **Likely award April 2021**
- *Prop 1 Stormwater Grant* – TH Stormwater Enhancement (\$5 M): **Find out any day**
- *Cal OES PSPS Grant* – Critical Facility Generators (\$60,000): **Find out any day**
- *Assistance to Firefighters Grant* – SCBA Replacement (\$150,000): **Due February 2021**
- *Prop 68 Statewide Park Program* – TH Meadows Park (\$2,500,000): **Due March 2021**
- *Prop 68 Rural Recreation Program* – TH Meadows Park (\$2,500,000): **Due Nov 2021**

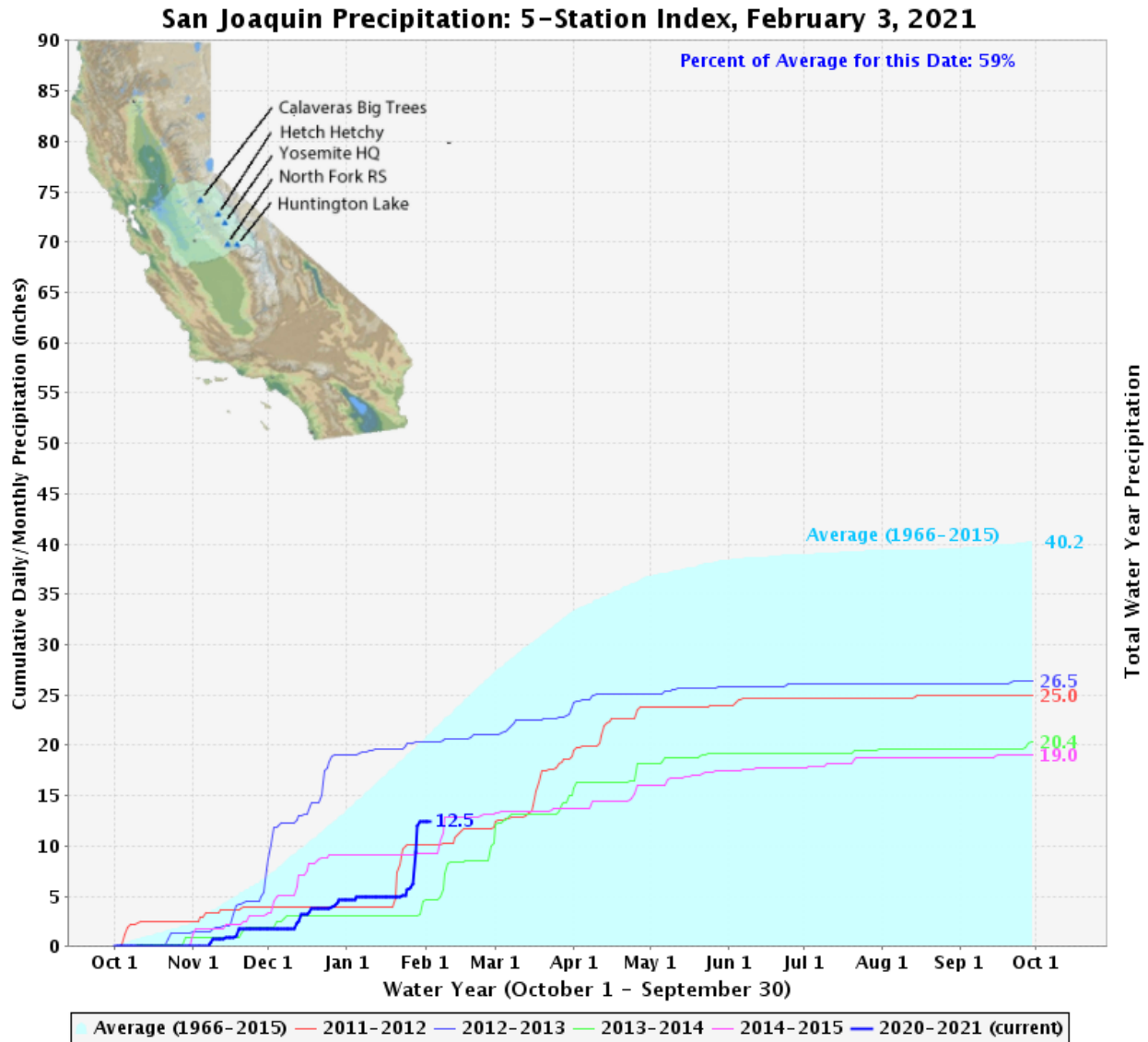
### Meetings of Interest

- *County Dig Once Draft Policy Response* – 1/21/21
- *Women Veterans Memorial Meeting* – 2/9/21

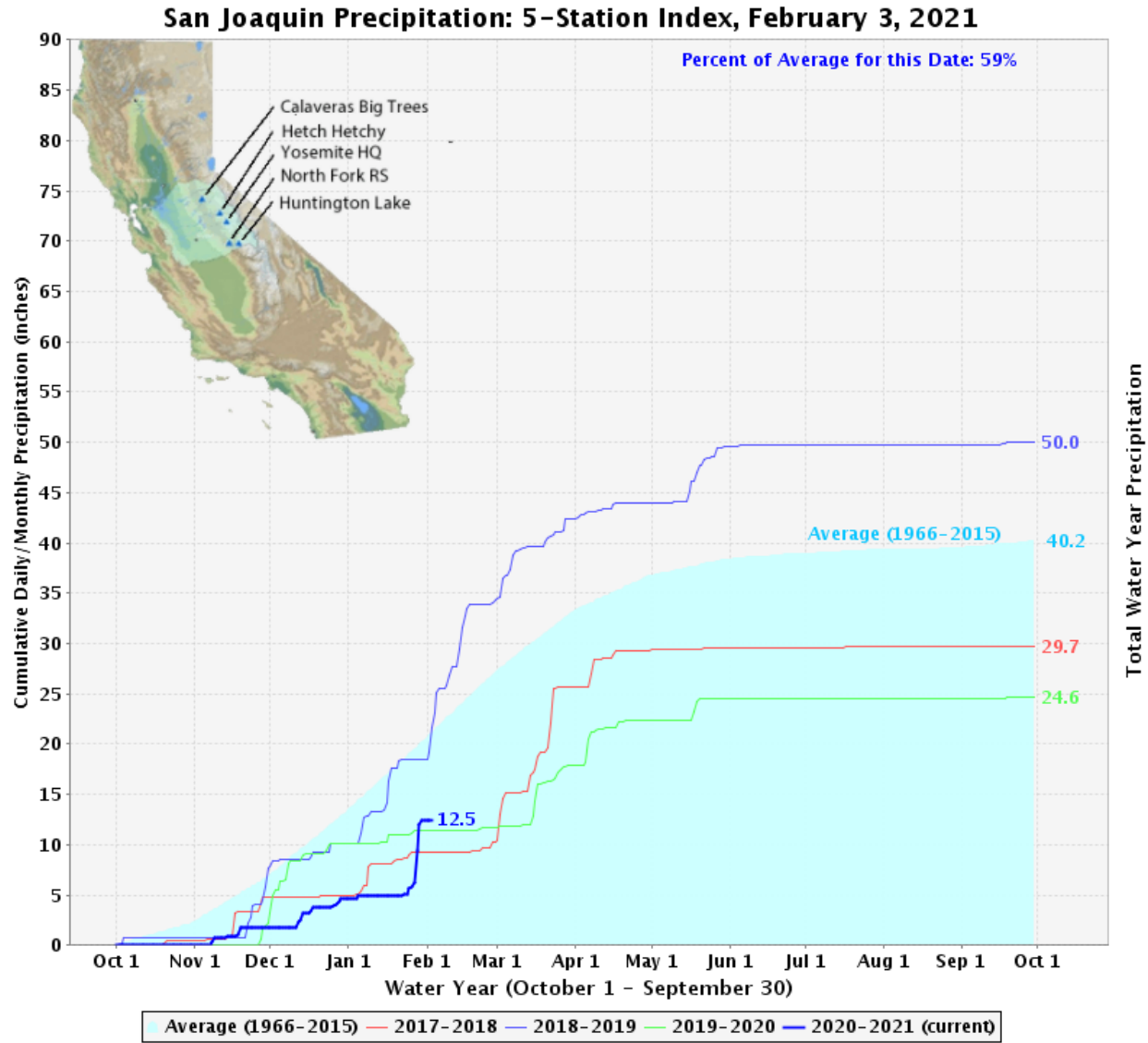


# WATER SUPPLY UPDATE – FEBRUARY 2021

## PRECIPITATION – Current Year vs. Last Drought



**PRECIPITATION – Current Year + Last 3 Years**



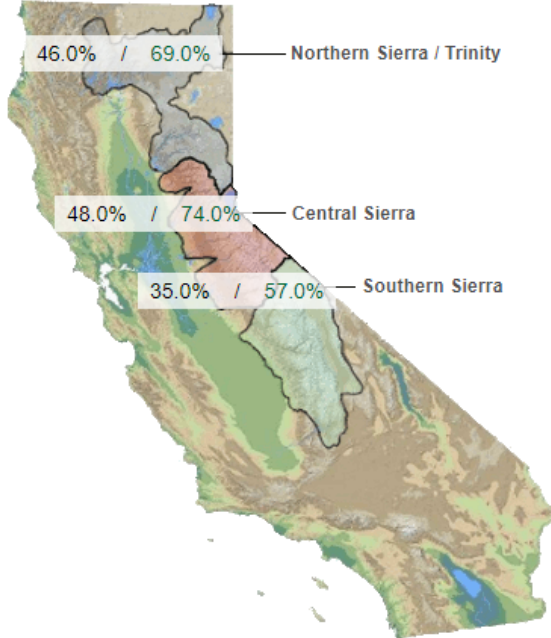
# SNOW PACK

## ➔ Snow Water Equivalents (inches)

Provided by the California Cooperative Snow Surveys

Data For: 03-Feb-2021

% Apr 1 Avg. / % Normal for this Date



Change Date :



03-Feb-2021

### NORTH

Data For: 03-Feb-2021

Number of Stations Reporting	32
Average snow water equivalent	13.1"
Percent of April 1 Average	46%
Percent of normal for this date	69%

### CENTRAL

Data For: 03-Feb-2021

Number of Stations Reporting	43
Average snow water equivalent	14.3"
Percent of April 1 Average	48%
Percent of normal for this date	74%

### SOUTH

Data For: 03-Feb-2021

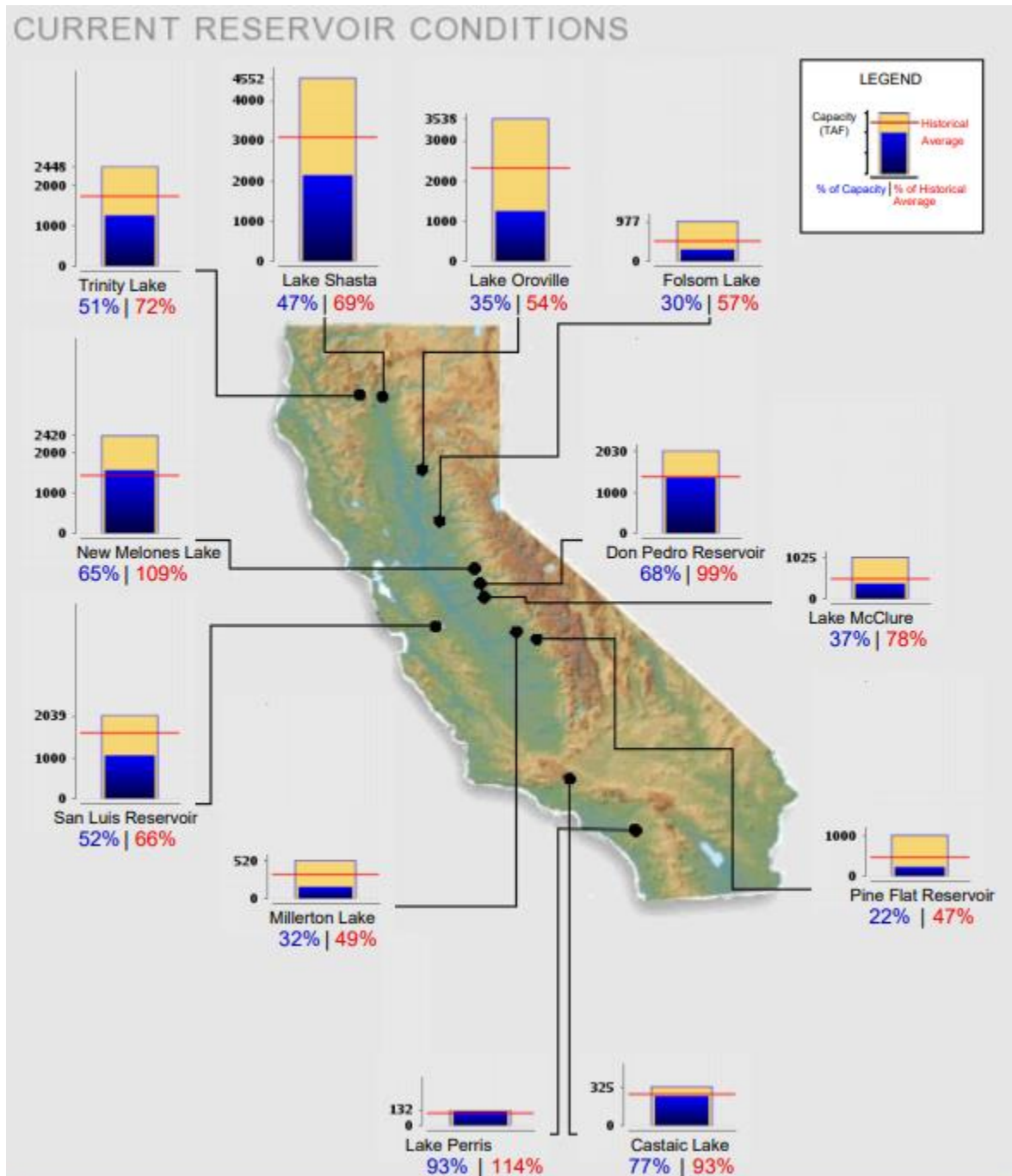
Number of Stations Reporting	25
Average snow water equivalent	8.7"
Percent of April 1 Average	35%
Percent of normal for this date	57%

### STATEWIDE SUMMARY

Data For: 03-Feb-2021

Number of Stations Reporting	100
Average snow water equivalent	12.5"
Percent of April 1 Average	45%
Percent of normal for this date	70%

## RESERVOIR STORAGE



**Pinecrest Storage (2/2): 3,060 AF**

~ 46% of Normal

~3% more than 2014

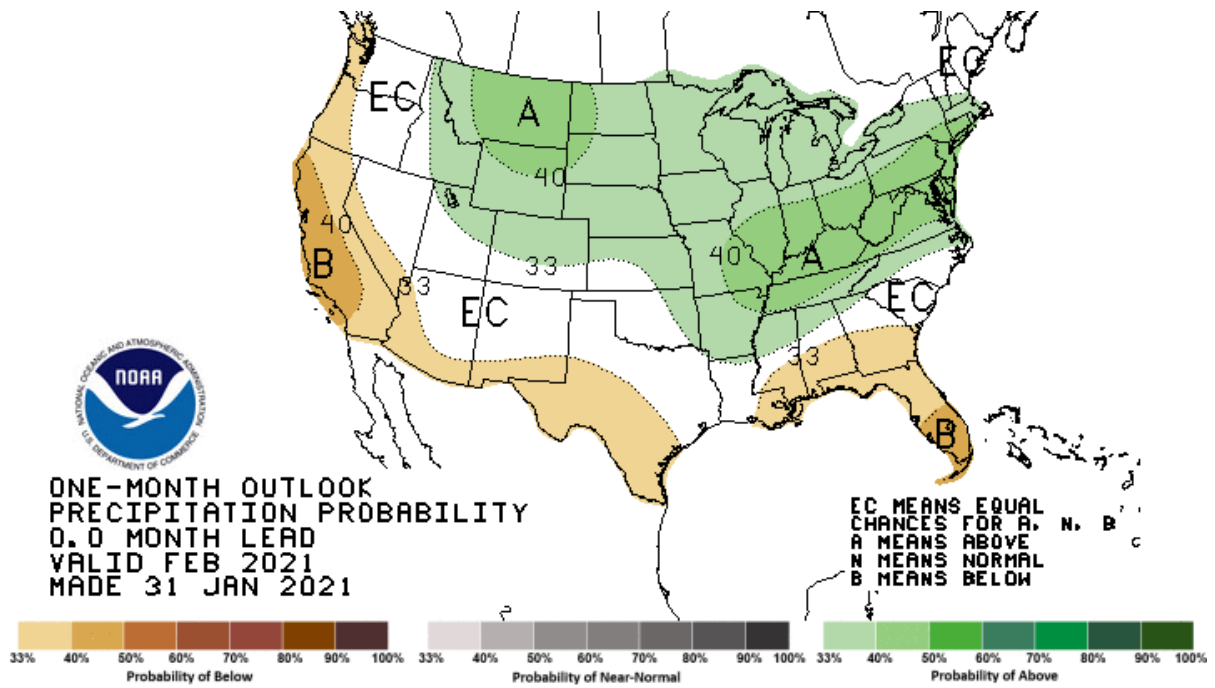
**Lyons Storage (1/26): 1,500 AF**

~ 50% of Normal

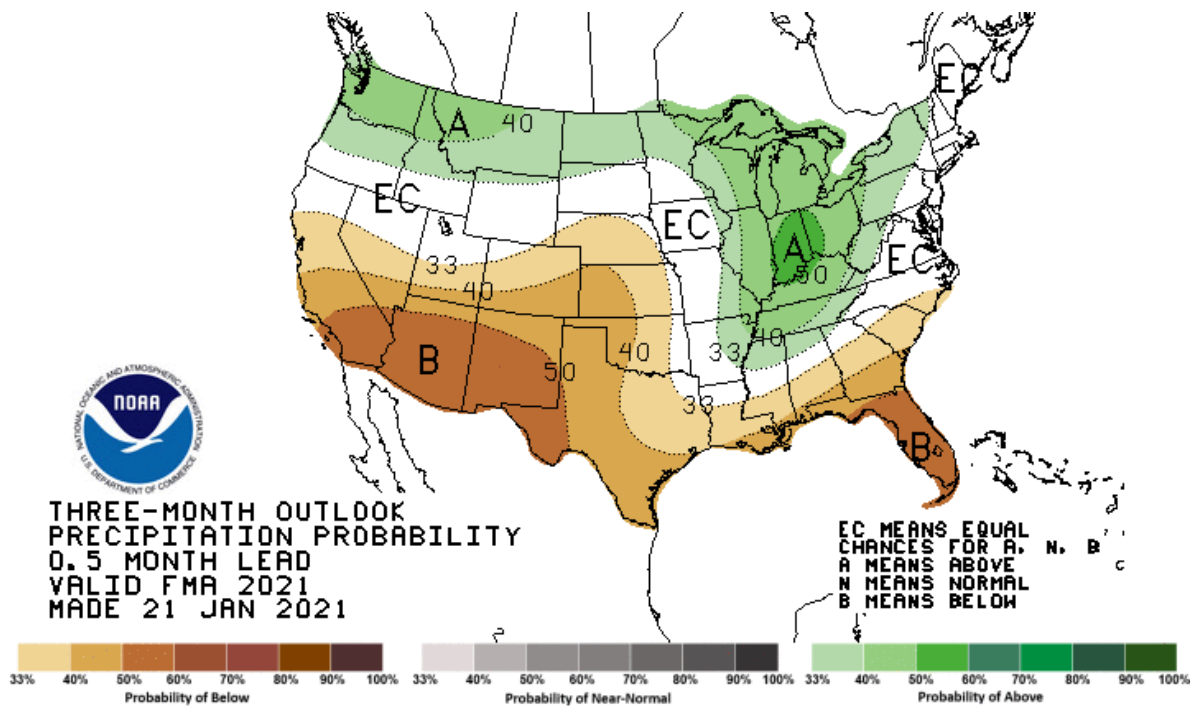
~5% more than 2014

# PRECIPITATION FORECAST

## 1 Month – 33% chance of Below Normal Precipitation

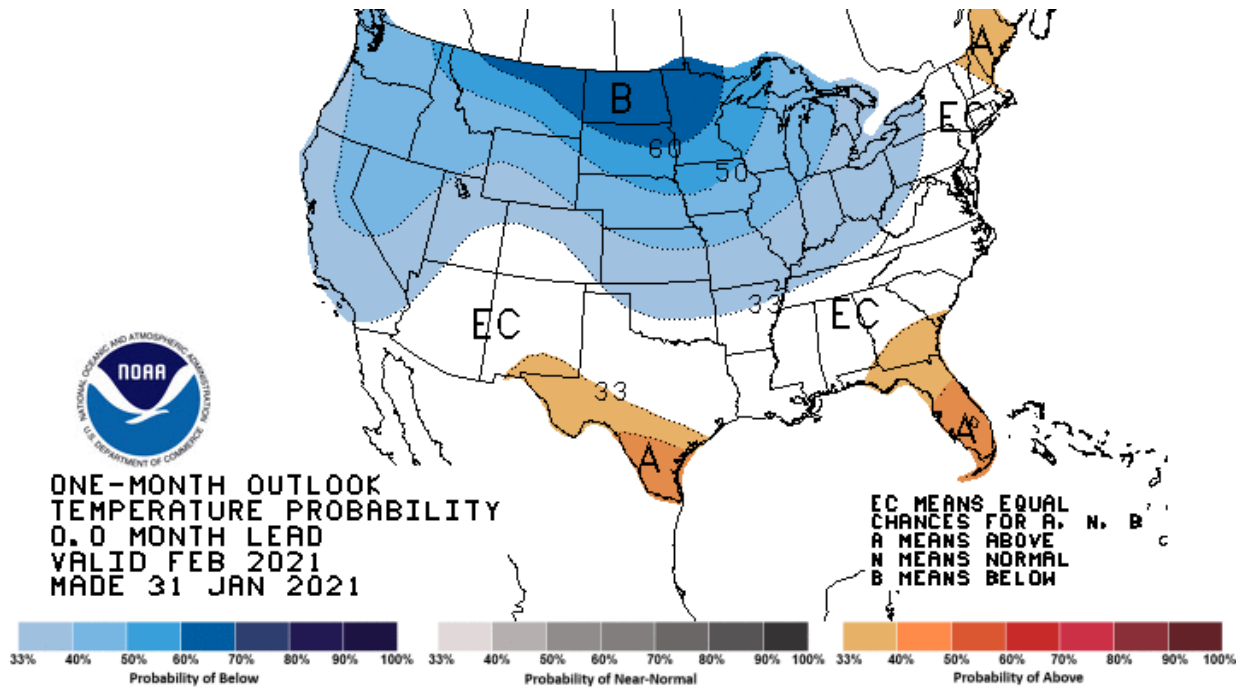


## 3 Month – 33% chance of Below Normal Precipitation



# TEMPERATURE FORECAST

## 1 Month – 33% Chance of Below Normal Temperatures



## 3 Month – 33% chance of Above Normal Temperatures

