

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
January 12, 2022

CALL TO ORDER: President Sipperley called the meeting to order at 09:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley, President
Director Bohlman
Director Mannix
Director Knudson
Director deGroot

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Kim Silva, Administrative Coordinator/ Board Secretary
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 7 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Carol Hallet from CERT made a public comment recognizing Chief Gamez for all of his hard work during the winter storm in December in Twain Harte – speaking to how he was always going above and beyond to be available to help.

COMMUNICATIONS:

- A. Letter from Department of Parks and Recreation – Twain Harte Meadows Park Application to Statewide Park Development Grant Program.
- B. Email from Department of Water Resources – Urban and Multi-benefit Drought Relief Grant Program Award.
- C. Email from California Special Districts Association – Special District COVID-19 Relief Fund Grant Award.
- D. Email from Sonora Area Foundation – Grant Award to make Twain Harte a “Heart Smart” Community.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through December 31, 2021.
- B. Approval of the minutes of the Regular Meeting held on December 8, 2021.
- C. Approval of the minutes of the Special Meeting held on January 5, 2022.

MOTION: Director deGroot made a motion to accept the consent agenda in its entirety.

SECOND: Director Bohlman

AYES: Mannix, , Bohlman Sipperley, Knudson, deGroot

NOES: None

ABSTAIN:

NEW BUSINESS:

- A. Acknowledgement of exceptional efforts by Operations Division and Fire Division personnel during recent storm events.

President Sipperley thanked the THCS D staff members on behalf of the board for all of their tireless efforts made during the recent winter storm in Twain Harte. Members of the Operations Team and THFD were in attendance as Chief Gamez, Ops Manager Giamb Bruno and GM Trott spoke about the tremendous amount of hard work put in by all staff members.

- B. Discussion/presentation regarding water supply outlook and State conservation requirements.

GM Trott gave a presentation regarding the current water supply conditions after the most recent storms, as well as, a projection of the coming months which continues to remain hard to predict for our area in particular as we rely heavily on the unpredictable atmospheric river storms. GM Trott also spoke to the state calling for 15% voluntary consumption along with the mandates as far as what is considered wasteful water use.

- C. Discussion/action to adopt Resolution #22-02 - Approval of Fiscal Year 2021-22 Mid-Year Budget Adjustment.

MOTION: Director Mannix made a motion to adopt Resolution #22-02 – Approval of Fiscal Year 2021-22 Mid-Year Budget Adjustment.

SECOND: Director Knudson

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

- D. Update and discussion regarding Twain Harte Meadows Park Project.

The board provided direction to GM Trott to move forward with the Twain Harte Meadows Park design without a funding agreement in place with the goal to stay on track with the next construction steps that are planned to begin in Summer 2022. GM Trott will continue to apply for various grant opportunities and hopes that he will hear progress on the already awarded Stormwater grant which is currently in process with the state waterboard.

- E. Discussion/action to adopt revisions to Policy #3015 – Investment Policy.

MOTION: Director Bohlman made a motion to adopt the revisions to Policy #3015 – Investment Policy.

SECOND: Director deGroot

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

- F. Discussion/action to adopt revisions to Policy #4090 – Training, Education and Conferences.

MOTION: Director Bohlman made a motion to adopt the revisions to Policy #4090– Training, Education and Conferences.

SECOND: Director Mannix

AYES: Mannix, deGroot, Bohlman, Sipperley, Knudson

NOES: None

ABSTAIN:

- G. Discussion/action to adopt revisions to Policy #5010 – Board Meetings.

MOTION: Director deGroot made a motion to adopt the revisions to Policy #5010 - Board Meetings.

SECOND: Director Knudson

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

- H. Discussion/action to consider the continuation of remote teleconference meetings and to adopt Resolution #22-03 – Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of January 12, 2022 to February 11, 2022.

MOTION: Director Mannix made a motion to approve the continuation of remote teleconference meetings and to adopt Resolution #22-03– Proclaiming a Local Emergency Persists, Re-Ratifying the Proclamation of a State of Emergency by Governor Newsom’s Order Dated March 4, 2020, and Re-Authorizing Remote Teleconference Meetings for the Period of January 12, 2022 to February 11, 2022.

SECOND: Director Bohlman

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN:

- I. Annual Board self-evaluation of performance and identification of improvement opportunities.

President and Board Member Reports.

- *President Sipperley provided a report about attending the recent IRWM JPA meeting.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided by Chief Gamez and Carol Hallet from CERT provided a report along with a recognition for honorary CERT members that serve on the THCSD Board as well as THCSD staff members.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

CLOSED SESSION: *The Board of Directors convened into closed session at 11:07 a.m.*

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation, General Manager.
 - B. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Junger v. Twain Harte Community Services District
- *President Sipperley reconvened the meeting into regular session at 12:04 p.m. with no reportable action.*

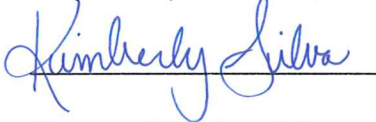
The exceptional evaluation of GM Trott provided by both the board and staff members reflected that the six months of GM Trott working remotely have not created any negative impact on the District and the ability to continue to provide excellent service to the

community. Therefore, the Board provided direction to GM Trott stating that their expectations for his monthly time "in District" will be amended to Monday through Thursday, this includes his travel time. The Board will continue to review GM Trott's performance on a regular basis to ensure that the updated schedule of time in District remains sufficient.

ADJOURNMENT:

The meeting was adjourned at 12:04 p.m.

Respectfully submitted,

Handwritten signature of Kimberly Silva in blue ink, written over a horizontal line.

Kimberly Silva, Board Secretary

APPROVED:

Handwritten signature of Gary Sipperley in blue ink, written over a horizontal line.

Gary Sipperley, President