

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
March 9, 2017

CALL TO ORDER: President Johnson called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Johnson, President
Director McManus
Director Knudson
Director Sipperley
Director Mannix

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Todd McNeal, Fire Chief
Robb Perry, Operations Manager

AUDIENCE:

One member of the community

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

GM Trott congratulated Chief McNeal for obtaining his state Chief certification. He may be the only chief in the county with this certification.

PRESENTATIONS:

None

COMMUNICATIONS:

None

CONSENT AGENDA:

- A. Presentation and approval of the preliminary financial statements through February 28, 2017.
- B. Approval of the minutes of the Regular Meeting on February 9, 2017.
- C. Approval of Resolution #17-03 – Directing Preparation of the Engineer's Report for the Continuation of the Twain Harte Community Services District's Park and Recreation Maintenance District Assessment for Fiscal Year 2017-18.

MOTION: Director Sipperley made a motion to accept the consent agenda.

SECOND: McManus

AYES ROLL CALL: Johnson, McManus, Mannix, Sipperley, Knudson

ABSENT:

ABSTAIN:

OLD BUSINESS:

- A. Update on current water supply and drought conditions.

GM Trott provided a brief summary regarding current water supply. Water conditions have improved but the State has not officially declared the drought as over due to several considerations other than just surface water. The state also analyzes ground water conditions and vegetation water content when determining drought declarations.

- B. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

MOTION: *Director Sipperley made a motion to continue the order of emergency action for the Well #3 project because the governor has not declared the end of the drought emergency.*

SECOND: *Mannix*

AYES: *All Present*

ABSENT:

NEW BUSINESS:

- A. Discussion/action to adopt revisions to Policy #2306, "Job Description – Fire Captain/Relief Fire Captain".

MOTION: *Director McManus made a motion to adopt revisions to Policy #2306.*

SECOND: *Sipperley*

AYES: *All Present*

ABSENT:

- B. Update on Vantage Pointe Decontamination Facility, Training Facility, Offices and Equipment Storage Yard Projects.

GM Trott provided a brief summary regarding progress at the Vantage Pointe facility. The decontamination facility and training facility will be available for use by March 10. The office move should be complete by May 1.

REPORTS:

President & Board Member Report

- President Johnson thanked Vice President McManus for running the meeting last month. Director Sipperley reported that he attended the IRWM JPA meeting on February 15.

Park & Recreation/Citizen Oversight Committee and Operations Report

- Director Mannix summarized the items that were discussed in the Park & Recreation Committee meeting.

Water/Sewer Committee and Operations Report

- Director Sipperley summarized the items that were discussed in the water/sewer committee.

- Operations Manager Perry summarized the written field operations report and stated that a main line break occurred due to a tree company falling a tree on the water line. He also reported that we will be receiving five interns from Mother Lode Job Training beginning March 13 through the end of June.

Fire Committee and Fire Chief Report

- Director Knudson summarized the items that were discussed in the fire committee.
- The slash voucher program will continue this year with two slash vouchers available per property on a first come/first served basis.
- Chief McNeal summarized his written report and stated that a consultant has been selected at the county level to review county fire protection. Individual board members and general managers may be interviewed during the review process.

Finance/Admin Committee Report

- President Johnson and Director Sipperley summarized the items that were discussed in the Finance/Admin Committee.
- The presentation by CAL-Trust representatives was postponed and rescheduled for the April committee meeting.
- The committee decided that if the District hosts the chamber mixer, the District will not be able to provide food or beverages.

General Manager Report

- GM Trott summarized his written report.
- The new website is live and running.
- A contract for tree removal contractors will be presented at the next board meeting for approval.
- The Tuolumne County Resource Conservation District will be sponsoring a toilet and shower head rebate program that will be administered through local water districts beginning April 1.

CLOSED SESSION: The Board of Directors convened into closed session at 10:09 a.m.

Conference with Real Property Negotiator (Government Code Section 54956.8)

Agency Negotiator: Tom Trott

Under Negotiations: Instructions to agency negotiator on lease price.

Real Property: 22933 Twain Harte Dr. Twain Harte, CA 95383


Negotiating Parties: Unknown

Director Johnson reconvened the meeting into regular session at 10:38 a.m. with no reportable action.

ADJOURNMENT:

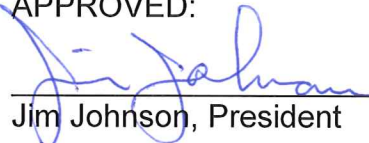
The meeting was adjourned at 10:39 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Jim Johnson, President