

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
April 12, 2012

DIRECTORS PRESENT: Packy Maxwell, Richard Knudson, Jim Johnson, Wes Jordan, Gordon Molloy

DIRECTORS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: General Manager Moody, Board Secretary Lawton,
Operations Manager Perry, Fire Chief McNeal

This meeting is recorded.

CALL TO ORDER: President Maxwell called the meeting to order at 9:02 am.

AUDIENCE: Dennis Spisak, Bill Jesperson, Devin Strehl & various T.H. firefighters. Chief McNeal introduced Devin as the newest Firefighter Intern and a badge pinning took place.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS: Spisak questioned the Board on where the fire trucks were. Chief McNeal responded that 1 engine has been leased to MiWuk Fire and Engine 723 is being repaired.

COMMUNICATIONS: None

CONSENT AGENDA:

- A. Approval of financial statements through March 31, 2012.
- B. Approval of the minutes of the Regular Meeting of March 8, 2012.

MOTION: Johnson; SECOND: Jordan; AYES: All

OLD BUSINESS:

- A. Approval of the second reading of the revised and amended Policy #2306, Job Description – Fire Captain/Relief Fire Captain.

MOTION: Johnson; SECOND: Knudson; AYES: All

- B. Approval of the second reading of the revised and amended Policy #2307, Job Description – Engineer/Relief Engineer.

MOTION: Johnson; SECOND: Knudson; AYES: All

- C. Approval of the second reading of the new Policy #2302, Program Description – Volunteer Firefighter/Operational Support Unit.

MOTION: Johnson; SECOND: Knudson; AYES: All

- D. Approval of the second reading of the new Policy #2303, Program Description – Firefighter Intern.

MOTION: Johnson; SECOND: Knudson; AYES: All

- E. Approval of the second reading of the new Policy #2304, Program Description – Apparatus Operator Intern.

MOTION: Johnson; SECOND: Knudson; AYES: All

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F. Approval of the second reading of the revised and amended Policy #2270, District Organizational Structure.

MOTION: Johnson; SECOND: Molloy; AYES: All

NEW BUSINESS:

A. Discussion/action to approve FY 2010-2011 annual financial audit.

MOTION: Johnson; SECOND: Jordan; AYES: All

B. Discussion/action regarding approval of the first reading of the new Policy #3080, Disposal of Surplus Property or Equipment.

MOTION: Jordan; SECOND: Knudson; AYES: All

C. Discussion/action to approve the expenditure of up to \$100,000 from reserve funding and amend the budget for the purchase of a pre-owned sewer vacuum truck.

MOTION: Knudson; SECOND: Molloy; AYES: All

D. Discussion regarding improvements to be made to the American Legion/Community Center.

Director Johnson suggested it be left in the General Manager's hands to determine what will be done on behalf of the Board and to get it done as soon as possible. Director Molloy mentioned that it may prove difficult but we should move forward with taking formal action in small claims court against Steve Kurgan.

REPORTS:

Director Johnson gave thanks on behalf of the Board to General Manager Moody and Chief McNeal for their participation in the Partners town cleanup on Saturday. Spisak asked Director Johnson if a letter of thanks could be sent to Klingberg for use of his trailer. Director Johnson agreed to do this on behalf of the Board.

Director Johnson reported that the new FY budget does not require a water/sewer rate increase.

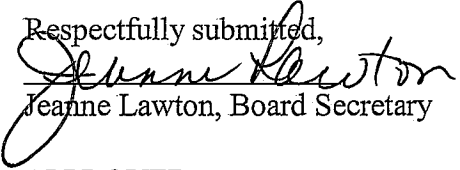
General Manager reported on his recent Public Relations training on things like Prop. 218 and the Assessment process. He reported that it was a very good class. Moody also reported that he will be asking the Admin/Policy committee to designate who can speak for the District in his absence.

General Manager Moody also reported that he is working on his Special District Administrator certification.

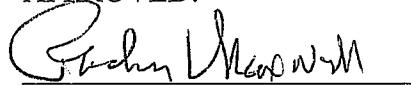
Adjournment

The Regular Meeting was adjourned at 10:35 am.

Respectfully submitted,


Jeanne Lawton, Board Secretary

APPROVED:


Packy Maxwell, President