

TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK
22912 Vantage Pointe Drive, Twain Harte, CA 95383
Phone (209) 586-3172 Fax (209) 586-0424

REGULAR MEETING OF THE BOARD OF DIRECTORS THCSD CONFERENCE ROOM 22912 VANTAGE POINTE DR., TWAIN HARTE July 8, 2026 - 9:00 A.M.

NOTICE: This meeting will be accessible via ZOOM for virtual participation.

- Videoconference Link: <https://us02web.zoom.us/j/82849852767>
- Meeting ID: 828 4985 2767
- Telephone: (669) 900-6833

❖ Teleconference Location (Director Bohlman)

- 18998 Lizzie Lane, Twain Harte, CA 95383

❖ Teleconference Location (Director Dearborn)

- 542 Northwest Arizona Avenue, Bend, OR 97701

AGENDA

The Board may take action on any item on the agenda.

1. Call to Order

2. Pledge of Allegiance & Roll Call

3. Reading of Mission Statement

4. Public Comment

Our Board values community involvement and encourages public input on matters of District interest. This time is set aside for comment on matters not listed on the agenda.

5. Correspondence

- A. Letter to California Air Resources Board – Advanced Clean Fleets 2nd 15-Day Comment Period Response.

6. Consent Agenda

- A. Presentation and approval of financial statements through June 30, 2026.

B. Approval of the minutes of the Regular Meeting held on June 10, 2026.

7. New Business

- A. Discussion/action to consider authorizing a letter to support California Special Districts Association's efforts to obtain a special district exemption from software sales tax measures recently passed in Assembly and Senate Bills 122.
- B. Presentation of Fiscal Year 2025-26 Strategic Plan Progress Report and semi-annual review of Strategic Plan.
- C. Discussion/action to approve General Manager Objectives for Fiscal Year 2026-27.
- D. Discussion/action regarding response to the 2025-26 Tuolumne County Grand Jury Twain Harte Fire District Payroll Practices Report.
- E. Discussion/action to consider holding a public hearing to place delinquent water and sewer bills on the Tuolumne County property tax roll.

8. Reports

- A. President and Board member reports.
- B. Fire Chief's report.
- C. Water/Sewer Operations Manager's report.
- D. General Manager's report.

9. Adjourn

HOW TO VIRTUALLY PARTICIPATE IN THIS MEETING

The public can virtually observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter "anonymous" for your name.
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* NOTE: your personal video will be disabled and your microphone will be automatically muted.

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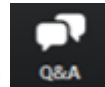
SUBMITTING PUBLIC COMMENT

The public will have an opportunity to comment before and during the meeting as follows:

- **Before the Meeting:**
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to Board Secretary: 22912 Vantage Pointe Dr., Twain Harte, CA 95383
- **During the Meeting:**
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



Raise Hand Icon:



Q&A Icon:

- Telephone: Press *9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.
- In-Person: Raise your hand and the Board Chairperson will call on you.

PUBLIC COMMENT RULES

- If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself.
- If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period.
- Persons providing public comment will be limited to five minutes or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board.
- Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda.
- Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

MEETING ETIQUETTE

Attendees shall make every effort not to disrupt the meeting. Cell phones must be silenced or set in a mode that will not disturb District business during the meeting.

ACCESSIBILITY

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District's website:

www.twainhartecsd.com



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	05A	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Letter to California Air Resources Board – Advanced Clean Fleets 2 nd 15-Day Comment Period Response.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Letter to California Air Resources Board – Advanced Clean Fleets 2nd 15-Day Comment Period Response.

SUMMARY:

District staff joined the California Special Districts Association (CSDA) and a large coalition of special districts by submitting a letter to the California Air Resources Board to provide a second round of comments on proposed amendments to the Advanced Clean Fleets (ACF) regulations. While supportive of the ACF's goals, the District expressed concern that the proposed regulations do not adequately exempt water, sewer, and other critical support vehicles that must function as emergency response assets at all times. Staff emphasized that these vehicles are essential during severe winter storms and extended power outages in order to maintain water supply, prevent sewer overflows, and support fire protection. A zero-emission vehicle fleet would not be feasible under such conditions. The District requested that ACF exemptions be expanded to include these types of emergency support vehicles to ensure continued public health and safety.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Letter to California Air Resources Board – Advanced Clean Fleets 2nd 15-Day Comment Period Response.



Twain Harte Community Services District

22912 Vantage Pointe Dr ▪ Twain Harte, CA 95383

Phone: (209) 586-3172 ▪ Fax: (209) 586-0424

www.twainhartecsd.com

Directors: Mary Dearborn ▪ Charlotte Bohlman ▪ Gary Sipperley ▪ Eileen Mannix ▪ Dennis Mitchell

June 12, 2026

Clerk of the Board
California Air Resources Board
1001 I Street
Sacramento, CA 95814

SUBJECT: Advanced Clean Fleets 2nd 15-Day Comment Period Response

Chair Lauren Sanchez and Members of the California Air Resources Board:

We appreciate the effort that has gone into the second 15-day comment period draft (June 1, 2026) of the Advanced Clean Fleets (ACF) regulations. The goals of the draft regulations are lofty and admirable; however, the reality remains that **Twain Harte Community Services District (THCSD) and many other critical local agencies will not be able to keep our communities safe unless emergency support vehicles are exempted.** The exemptions in the current regulation and draft amendments remain wholly and dangerously insufficient.

THCSD serves provides water, sewer, fire and park services to the small mountain community of Twain Harte where severe winter storms and extended power outages are normal during winter months. For example, in February, heavy snows and winds knocked down hundreds of trees, causing 6-day power outages and a nearly 3-week water supply outage. Our entire 8-vehicle water/sewer fleet was utilized around the clock to make sure our community continued to have access to water for drinking and sanitation (the human right to water) and for firefighting (house fires are more frequent during winter power outages when people must rely on wood stoves for heat). Our fleet also worked to prevent sewer overflows, which threaten public health and safety (these are more common during storms where stormwater infiltrates and overwhelms sewer lines). It would have been impossible to keep a ZEV fleet continuously charged and operational during this extended power outage and the proposed ACF amendments do not exempt most of our small water/sewer fleet as emergency vehicles. **With the proposed ACF amendments in place, we would not have been able to keep water flowing to our community or prevented sewer overflows, creating a serious public health and safety situation.**

To prevent unnecessary loss of life and property, we respectfully request:

Vehicles need to be categorically exempted from the ACF regulations in the same manner as those found in part (c) of § 2013 of title 13 of the California Code of Regulations, which include vehicles that respond to, assist in and recover from disasters and emergencies (water utility vehicles, flood protection vehicles, sewer utility vehicles, electric utility vehicles, fire prevention vehicles, fire protection vehicles, search and rescue vehicles, and disease and vector control vehicles).

Please amend the ACF exemptions to allow our vehicles that support emergency services to continue serving our communities when we need them most. Public safety depends on it.

Thank you for your consideration,

TOM C. TROTT
General Manager



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	06A	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Presentation and Approval of Financial Statements through June 30, 2026.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Receive and approve the financial statements through June 30, 2026.

SUMMARY:

This item presents Fiscal Year (FY) 2025-26 financial statements for all District Funds through June 30, 2026. Please note that these are preliminary statements for the end of FY 25-26. The amounts will increase over the next couple of months as we receive late invoices and continue to close the books. A final summary of actual expenditures vs. budget will be brought to the Board in October.

As a general summary of the financial statements:

- Operating expenses for all the funds are below the target of 100% expended; however, all Funds are anticipated to incur more expenses as invoices for June continue to be received over the two months.
- Sewer Fund expenses are well below the target percentage, excluding its largest expense (a quarterly wastewater treatment invoice from Tuolumne Utilities District). If that expense was billed monthly, the Sewer Fund would still be under the target percentage at 90% of budget.
- Capital Expenses for the Fire Fund is below target because of a recently approved budget adjustment for a new Type 6 Engine that will not be finalized until next fiscal year. Likewise, Park, Water, and Sewer Funds are below target because most Park, Water, and Sewer capital projects are scheduled for early summer or to roll into Fiscal Year 2026-27.
- Bank balances remain strong and in line with expectations. June activity included several large deposits related to strike team and grant reimbursements, contributing to the District's healthy cash position.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Operating Expenditure Summary
- Capital Expenditure Summary
- Bank Balances – Including a summary of receipts and disbursements

TWIN HARTE COMMUNITY SERVICES DISTRICT

25/26 OPERATING EXPENDITURE SUMMARY

As of June 30, 2026

NOTE: The Fiscal Year has not closed yet - these numbers are preliminary.

Fund	TOTAL Budget*	YTD Expended	Budget Balance	% Spent (Target 100%)
Park	99,565	87,639	11,926	88.02%
Water	1,230,148	1,123,763	106,385	91.35%
Sewer	1,154,730	936,418	218,312	81.09%
Fire	1,625,410	1,582,322	43,088	97.35%
Admin	858,666	810,790	47,876	94.42%
TOTAL	\$ 4,968,519	\$ 4,540,932	\$ 427,587	91.39%

TWIN HARTE COMMUNITY SERVICES DISTRICT

25/26 CAPITAL EXPENDITURE SUMMARY

As of June 30, 2026

NOTE: The Fiscal Year has not closed yet - these numbers are preliminary.

Fund	TOTAL Budget*	YTD Expended	Budget Balance	% Spent (Target 100%)
Park	224,500	194,808	29,692	86.77%
Water	949,576	192,594	756,982	20.28%
Sewer	520,755	26,226	494,529	5.04%
Fire	811,362	367,954	443,408	45.35%
Admin		-	-	
TOTAL	\$ 2,506,193	\$ 781,582	\$ 1,724,611	31.19%

TWAIN HARTE COMMUNITY SERVICES DISTRICT
BANK BALANCES
As of June 30, 2026

Account	Beginning Balance	Receipts	Disbursements	Transfers	Current Balance
Five Star - Operating	516,858	876,265	(268,687)	(291,000)	833,436
US Bank - Operating	108,314	2,866	(32)	(109,000)	2,148
Five Star - Money Market	3,643,459	11,803	-	400,000	4,055,262
CA CLASS - Investment	1,283,488	3,902	-	-	1,287,390
LAIF - Investment	921,342		-	-	921,342
TOTAL	\$ 6,473,460	\$ 894,836	\$ (268,719)	\$ -	\$ 7,099,577



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	06B	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Approval of the Minutes of the Regular Meeting held on June 10, 2026.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Approve the minutes of the Regular Meeting held on June 10, 2026.

SUMMARY:

The California Government Code and District Policy #5060 (Minutes of Board Meetings) requires the District to keep a record of all its actions. As such, the District's Board Secretary prepared draft minutes for the Board's Regular Meeting held on June 10, 2026, in the format required by Policy #5060. The Board's responsibility is to review and approve the draft meeting minutes.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Minutes of the Regular Meeting held on June 10, 2026.

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
June 10, 2026

CALL TO ORDER: President Dearborn called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Dearborn
Director Sipperley
Director Bohlman
Director Mannix
Director Mitchell

STAFF:

Tom Trott, General Manager
Miguel Hernandez, Superintendent
Neil Gamez, Fire Chief

AUDIENCE:

2 Members of the public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Erik Shafer, the new Twain Harte Postmaster, introduced himself to the Board and community.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through May 31, 2026.
- B. Approval of the minutes of the Regular Meeting held on May 13, 2026.
- C. Discussion/action to adopt Resolution #26-13 – Approve Continuance of the 1981 Special Tax for Fire Protection and Prevention.

MOTION: Director Sipperley made a motion to accept the consent agenda.

SECOND: Director Bohlman

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC HEARING:

- A. Open public hearing.
- B. Presentation on continuation of assessments for Fire and Rescue, Fire Protection and Emergency Services and Parks and Recreation Maintenance Districts.
- C. Receive public comment regarding the continuation of assessments.
- D. Presentation of the proposed Fiscal Year 2026-27 Budget, Salary Plan, Capital Outlay Plans and Reserve Designations.
- E. Receive public comment regarding budget.

- F. Close public hearing.
- G. Discussion/action to adopt Resolution #26-14 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire and Rescue Assessment District for Fiscal Year 2026-27.

MOTION: Director Sipperley made a motion to adopt Resolution #26-14 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire and Rescue Assessment District for Fiscal Year 2026-27.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

- H. Discussion/action to adopt Resolution #26-15 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire Protection and Emergency Response Services Assessment District for Fiscal Year 2026-27.

MOTION: Director Sipperley made a motion to adopt Resolution #26-15 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire Protection and Emergency Response Services Assessment District for Fiscal Year 2026-27.

SECOND: Director Bohlman

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

- I. Discussion/action to adopt Resolution #26-16 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Parks and Recreation Maintenance District for Fiscal Year 2026-27.

MOTION: Director Bohlman made a motion to adopt Resolution #26-16 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Parks and Recreation Maintenance District for Fiscal Year 2026-27.

SECOND: Director Mitchell

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

- J. Discussion/action to adopt Resolution #26-17 – Adoption of the Fiscal Year 2026-27 Budget, Salary Plan, Capital Outlay Plan and Reserve Designations.

MOTION: Director Sipperley made a motion to adopt Resolution #26-17 – Adoption of the Fiscal Year 2025-26 Budget, Salary Plan, Capital Outlay Plans and Reserve Designations.

SECOND: Director Bohlman

AYES: Sipperley, Mannix, Bohlman, Mitchell, Dearborn

NOES: None

ABSTAIN: None

ABSENT: None

NEW BUSINESS:

- A. Discussion/action to approve a Lease Agreement with Twain Harte Area Chamber of Commerce for storage at the old bathroom building at Eproson Park.

MOTION: Director Bohlman made a motion to approve a Lease Agreement with Twain Harte Area Chamber of Commerce for storage at the old bathroom building at Eproson Park.

SECOND: Director Sipperley

AYES: Sipperley, Mannix, Bohlman, Mitchell

NOES: None

ABSTAIN: Dearborn

ABSENT: None

REPORTS:

President and Board Member Reports

- *Director Mannix and Director Sipperley reported on the recent LAFCO meeting. LAFCO approved its budget and will be conducting Twain Harte CSD's Municipal Service Review (MSR). As part of the review, the District will pay a \$2,975 fee for LAFCO to evaluate the District's latent power to provide lighting district services. They also reported that LAFCO will not meet in July and will reconvene in August.*
- *Director Sipperley reported that the District's share of LAFCO's FY 2026-27 budget will be \$5,010.84. Director Sipperley also reported that he attended the Chamber of Commerce mixer and the Memorial Day celebration in Twain Harte.*
- *Director Mitchell reported that the IRWM JPA meeting was cancelled. He also reported that the District's hydro-excavator trailer will be put back into service soon, according to discussions at the Water/Sewer Committee.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided.*
- *A verbal summary of the written report was provided by CERT's Mary Dearborn.*

Water/Sewer/Park Operations Report Provided by Superintendent Miguel Hernandez

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

ADJOURNMENT:

The meeting was adjourned at 10:13 a.m.

Respectfully submitted,

APPROVED:

Kimberly Silva, Board Secretary

Charlotte Bohlman, Vice President



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	07A	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Discussion/action to consider authorizing a letter to support California Special Districts Association's efforts to obtain a special district exemption from software sales tax measures recently passed in Assembly and Senate Bills 122.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Consider authorizing a letter to support California Special Districts Association's efforts to obtain a special district exemption to software sales tax measures recently passed in Assembly and Senate Bills 122.

SUMMARY:

The California Special Districts Association (CSDA), in partnership with special district organizations throughout the state, is requesting support for its efforts to obtain a special district exemption from the new sales and use tax on digital software established through Assembly Bill 122 and Senate Bill 122 as part of the State's 2026-27 budget package.

Beginning January 1, 2027, the new legislation would apply sales and use tax to most prewritten digital software, including software-as-a-service (SaaS), increasing operating costs for special districts that rely on these systems to provide essential public services. Unlike cities and counties, special districts do not receive general tax revenues to offset these additional costs and, therefore, CSDA is advocating for a special district exemption from the new taxes.

In accordance with District Policy #1011 (Adopting Positions on Legislation), staff recommends authorizing the General Manager to send a letter of support for CSDA's advocacy efforts to help secure an exemption for California special districts.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Article – Join CSDA and Special Districts in Seeking Exemption from New Software Taxes



**California Special
Districts Association**
Districts Stronger Together



Advocacy News

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Join CSDA and Special Districts in Seeking Exemption from New Software Taxes



By Morgan Leskody posted 6 days ago

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How Can We Help? Live Chat



By: @Marcus Detwiler



CSDA, together with special district association partners, is advocating for a special district exemption from the new software sales and use tax the State of California is looking to establish on the purchase of digital software. If your district wishes to support these efforts to an exemption, please consider signing on to our advocacy material— simply complete this form to provide CSDA with everything needed to California's Special Districts Association.

On June 15, the California State Legislature passed Assembly Bill 109 (Assembly Budget Committee), fulfilling its constitutional obligation to pass a budget by June 15. In addition to AB 109 – the budget bill “in chief” – the Legislature also passed a trailer bills to oblige Governor Gavin Newsom's revenue raising proposals included in his May Revision budget package, including Assembly Bill 122 (Assembly Budget Committee) and Senate Bill 122 (Senate Budget and Fiscal Review Committee).

Support Page ②

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One of the new revenue proposals unveiled by Governor Newsom at the May Revision was the extension of the sales and use tax to “digital products,” defined to mean, except as provided, prewritten computer software transferred on tangible storage media, transferred electronically, or accessed remotely. This sales and use tax extension was included in AB 122 and SB 122.

Beginning January 1, 2027, sales and use taxes would begin to be applied to the sale of digital prewritten software, regardless of how the product is delivered to the purchaser, whether on a disc or physical medium, electronic transmission and local hosting (download), or remote access through the internet, including software-as-a-service (SaaS), where the customer access the software hosted by the vendor but never takes possession of it.

Exempt from this tax levy is custom software (built for a single client), digital infrastructure/infrastructure as a service (IaaS)/platform as a service (PaaS) cloud computing models, software resale, out-of-state use, and personal/professional services primarily involving human effort (but not standard SaaS accessed via an internet web browser).

The proposal is anticipated to bring in \$450 million in FY 2026-27 and \$900 million in FY 2027-28 and annually thereafter for the State's General Fund; it is anticipated to generate local sales tax revenues of \$560 million in FY 2026-27 and \$1.1 billion in FY 2027-28 and annually thereafter.

Problematically, the proposal failed to appropriately consider that, unlike cities and counties (who stand to gain additional revenue from this proposal), special districts are not general-purpose governments with diversified revenue streams or discretionary budgets to absorb new operating costs.

#StateBudget
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Digital Prewritten Software Tax Proposal Introduced in AB 122/SB 122, AB 176/SB 176

 [Marcus Detwiler](#)

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Discussion Thread 1

SB 122, Digital Prewritten Software Sales Tax Proposal, Receives Assembly Approval

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California Special
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https://www.csdanet.org/blog/morgan-leskody/2026/06/23/join-csda-special-districts-in-seeking-exemption-f

1



California Special Districts Alliance



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Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	07B	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Presentation of Fiscal Year 2025-26 Strategic Plan Progress Report and semi-annual review of Strategic Plan.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Receive the Fiscal Year 2025-26 Strategic Plan Progress Report. The Board may propose changes to the Strategic Plan based on review/discussion.

SUMMARY:

The Board has set a standard practice to review the District's Strategic Plan on a semi-annual basis, at a minimum. The purpose of these reviews is to maintain familiarity with the plan's strategic goals and objectives, determine whether the strategic goals and objectives continue to capture the District's top priorities, and assess progress.

To aid in the evaluation/review process, a Strategic Plan progress report is provided in July of each year, capturing the progress made during the previous fiscal year. The Fiscal Year 2025-26 Strategic Plan Progress Report (attached) shows that the District made significant progress in the first year of the 2025 Strategic Plan, completed 11% of its objectives and made progress on an additional 58% of its objectives (including ongoing objectives that reset each year). In other words, the District completed or made progress on 69% of its strategic objectives in the first year.

While reviewing the Strategic Plan and annual progress report, staff recommends the Board consider the following questions:

1. Are the five strategic goals still the top five priorities for the District?
2. Are the objectives for each goal still relevant?
3. Should any objectives be added to the strategic goals or modified based on new events, circumstances or knowledge?
4. Are there goals or objectives that should be given greater priority?

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Fiscal Year 2026-26 Strategic Plan Progress Report
- 2025 Strategic Plan

APPENDIX A: Progress Reports

A brief description of the District's annual accomplishments is listed below each objective.

1. INFRASTRUCTURE IMPROVEMENT	
GOAL	
<i>Complete projects that replace or upgrade aging infrastructure and improve operational efficiency.</i>	
OBJECTIVES	
☒ 1.1	Complete a water system pressure zone upgrade project to improve low pressures, water quality and system efficiency.
	<u>FY 25-26</u> Initiated request for proposals for design of a project to modify pressure zones serving the Cedar Pines Vista subdivision.
☒ 1.2	Upgrade and expand SCADA system to improve monitoring and control of water and sewer system.
	<u>FY 25-26</u> - Installed new actuated air intake valve and SCADA controls. - Completed 75% radio design for SCADA upgrade.
☒ 1.3	Replace or reline 1 mile of sewer line that is either prioritized in the District's sewer system assessment or has frequent operational issues.
	<u>FY 25-26</u> - Replaced 1,015 feet of high priority sewer line. - Made repairs to prepare 1,485 feet of sewer line to be relined.
☒ 1.4	Replace all remaining galvanized iron pipe in the water system.
	<u>FY 25-26</u> Replaced last 300 feet of galvanized iron pipe with PVC.
☐ 1.5	Relocate/upgrade degraded waterlines and meters in Sherwood Forest that do not serve customers from a public street.
☒ 1.6	Replace 3 to 5 water service lines per year that have either have a leak history, are located in a high risk area, or are inadequate materials.
	<u>FY 25-26</u> Replaced 4 service lines with leak history.

☒ 1.7	Replace 1 to 2 substandard wharf head fire hydrants per year.
	<u>FY 25-26</u> Replaced 1 substandard wharf head fire hydrant.
☐ 1.8	Develop/expand a proactive leak monitoring and detection program.
☒ 1.9	Improve GIS water and sewer system mapping accuracy with GPS, ground surveys and as-built drawing review.
	<u>FY 25-26</u> Initiated review of water/sewer as-built drawings to ensure accuracy of GIS mapping.
☒ 1.10	Utilize and expand GIS system capabilities to improve maintenance tracking and operational efficiency.
	<u>FY 25-26</u> Initiated implementation of a GIS system with a work order management system to improve tracking and efficiency.

2. FIRE SAFETY	
GOAL	
<i>Augment Fire Division staffing levels, strengthen community education and promote District-wide vegetation management to enhance fire safety.</i>	
OBJECTIVES	
☒ 2.1	Establish a staffing model with two trained, full-time employees on each shift.
	<u>FY 25-26</u> Hired two full-time engineers, creating two trained employees on two of three fire shifts.
☒ 2.2	Partner with the Highway 108 Fire Safe Council, agencies, local businesses and community members to promote and/or undertake vegetation management projects along roadways and on high risk properties in and surrounding the District.
	<u>FY 25-26</u> - Educated and worked with with property owners to perform vegetation management on high risk vacant parcels. - Partnered with Sheriff's Office and TUD to apply for grants to fund a fire break along the TUD ditch in Twain Harte.
☒ 2.3	Improve and expand the District's live fire training facilities.
	<u>FY 25-26</u> Installed a VES (Ventilate-Enter-Search) training prop on the live fire training facility.
☒ 2.4	Promote and host at least two regional fire trainings each year.
	<u>FY 25-26</u> Hosted two trainings with regional fire agencies.
☒ 2.5	Work with the Twain Harte Area CERT to hold at least two community fire and safety educational trainings each year.
	<u>FY 25-26</u> Worked with CERT to hold 3 community trainings.
☐ 2.6	Actively encourage and assist with the formation of Firewise Communities in the District.
☒ 2.7	Establish a Fire Explorer program.
	<u>FY 25-26</u> Taught an Intro to Fire class at Summerville High School to stir up

	youth interest in fire services.
☑ 2.8	Conduct one tabletop fire training exercise each year with both water and fire personnel.
	<u>FY 25-26</u> • Conducted one joint tabletop training.

3. RECREATIONAL GROWTH	
GOAL	
<i>Develop recreation programs and establish new or expanded park facilities to improve quality of life.</i>	
OBJECTIVES	
☐ 3.1	Upgrade the existing wooden playground structure to include new play opportunities.
☒ 3.2	Explore options to install turf on the baseball field infield to improve safety and expand use options to all ages and softball.
	<u>FY 25-26</u> Obtained a grant and completed a project to remove problematic grass infield, regrade infield to solve drainage issues and install a new dirt infield capable for use by all ages and softball.
☒ 3.3	Work with Tuolumne County to evaluate the possibility of the District offering improved aquatic recreation services to the community.
	<u>FY 25-26</u> Collaborated with County staff to discuss ideas and begin evaluation of opportunities to collaborate to improve aquatic recreation.
☒ 3.4	Identify and recruit businesses and community partners to offer recreation services at District facilities. IDEAS: - Tennis lessons/camps - Yoga/dance/martial arts (indoor or outdoor) - Baseball training camps - Art lessons
	<u>FY 25-26</u> - Partnered with Twain Harte Chamber of Commerce and a local business to offer regular yoga at the Community Center. - Worked with a community member to hold 2 tennis tournaments.
☐ 3.5	Identify and implement any community recreation programs that can be conducted by District staff. IDEAS: - Tennis/pickleball/bocce community play times - Tournaments – bocce/pickleball/softball/tennis - League play – bocce/pickleball/tennis/softball - Art in the park

	• Movies in the pavilion/community center
☒ 3.6	Research options for youth indoor recreation.
	<u>FY 25-26</u> • Collaborated with County staff to discuss opportunities for indoor youth recreation.
☒ 3.7	Install umbrellas at Meadows Park picnic areas to promote gathering while shade trees continue to grow.
	<u>FY 25-26</u> • Completed.
☒ 3.8	Add movie playing capabilities to Community Center.
	<u>FY 25-26</u> • Added equipment to support movies and family video games.
☒ 3.9	Install permanent decorative lighting on Eproson Park and Twain Harte Meadows Park buildings.
	<u>FY 25-26</u> • Installed permanent decorative lighting on Meadows Park Pavilion.
☐ 3.10	Explore options to improve the community garden.

4. PARTNERSHIPS & EXPANDED SERVICES	
GOAL	
<i>Explore and cultivate partnerships with agencies, community groups and businesses to improve and expand services.</i>	
OBJECTIVES	
☒ 4.1	Partner with the local Little League to improve the baseball field.
	<u>FY 25-26</u> • Worked with Little League to redo the infield. Little League provided infield dirt and shared in payment to remove tree blocking lights.
☐ 4.2	Explore partnerships with Summerville High School and local Boy Scout troops to complete senior projects and Eagle Scout projects that improve the community.
☒ 4.3	Evaluate partnerships with nearby fire agencies to improve services and staffing.
	<u>FY 25-26</u> • Evaluated partnership with County Fire to improve both District and County staffing and response in a cost-effective manner.
☒ 4.4	Explore resource-sharing partnerships with other agencies to improve services, efficiency or revenue.
	<u>FY 25-26</u> • Discussed and evaluated opportunity to share administrative resources with a neighboring district to improve District revenue.
☒ 4.5	Partner with community groups and businesses to evaluate installation of downtown lighting and activation of the District's latent power to provide ongoing lighting services.
	<u>FY 25-26</u> • Obtained partnership with Twain Harte Homeowners and Chamber of Commerce to support formation of a downtown lighting district.
☒ 4.6	Explore partnerships with Tuolumne County to improve and stabilize library services in Twain Harte.
	<u>FY 25-26</u> • Initiated discussions with County to explore partnership ideas to stabilize library services.
☐ 4.7	Reach out to local schools, Columbia College and volunteers to explore use of park facilities for tutoring youth or offering educational

	programs.
☒ 4.8	Partner with Tuolumne County and community members to help improve road conditions in the District. IDEAS: • Educate about County Service Areas • Contract County crews to perform water/sewer road repairs
	<u>FY 25-26</u> • Explored the potential of activating a latent power to perform snow removal on non-county maintained roads.
☐ 4.9	Pursue partnerships with active/retired contractors to create a youth mentoring program through construction of community projects.
☒ 4.10	Explore partnerships and grants to improve walking and/or biking trails in the community.
	<u>FY 25-26</u> • Collaborated with the County to discuss potential opportunities to develop a trail between the the park, school, shopping center and the County's railroad trail.
☒ 4.11	Collaborate with community partners to seek options to improve parking for park facility events in the downtown area.
	<u>FY 25-26</u> • Worked with a property owner and grant agency to obtain a grant to offer EV charging stations and parking downtown.

5. COMMUNITY INVOLVEMENT

GOAL

Develop and implement communication and outreach strategies that encourage active community participation.

OBJECTIVES

☐ 5.1	Involve the community in the design of the new playground upgrade.
☐ 5.2	Hold an art competition to select an artist to paint the skate park.
☐ 5.3	Develop a list of community projects (one-time and ongoing) that can be undertaken with community volunteers. IDEAS: • Community weeding day at TH Meadows (w/live music) • Annual trail cleanup • Play structure build • Skate Park improvements
☒ 5.4	Expand social media communication and outreach by utilizing two social media platforms in addition to Facebook.
	<u>FY 25-26</u> • Added Instagram to the District's social media communication.
☒ 5.5	Participate in at least one parade each year.
	<u>FY 25-26</u> • Participated in 4th of July and Christmas parades.
☒ 5.6	Set up a booth at two community events per year to educate and gather community input.
	<u>FY 25-26</u> • Set up a booth at two community events.
☒ 5.7	Sponsor or co-sponsor one community event per year. IDEAS: • Bocce invitational tournament
	<u>FY 25-26</u> • Co-sponsored weekly yoga at the community center, two tennis tournaments, and a candidates forum.
☒ 5.8	Set up a booth in park facilities during peak use at least twice per year to educate and gather community input.

	<u>FY 25-26</u> Created an interactive booth and set it up in the park twice.
☐ 5.9	Promote local businesses through competitions for compliance, education or other District related activity.
☐ 5.10	Develop outreach methods that effectively reach people where they are instead of asking them to attend District events.

6. REVENUE & RESOURCE ENHANCEMENT

GOAL

Establish and strengthen new and existing revenue streams and resources to improve services with minimal customer impact.

OBJECTIVES

☒ 6.1	Apply for grants to accomplish strategic objectives and other District projects and activities.
	<u>FY 25-26</u> - Applied for and obtained the following grants: \$525,000 – SCADA System Upgrade \$93,500 – Eproson Park Solar Streetlights \$130,500 – Water Fill Station \$19,000 – Structural Fire Personal Protection Equipment \$50,000 – Park turf and baseball field improvements
☒ 6.2	Explore endowment and other funds at Sonora Area Foundation that would enable private investors to fund community projects and/or ongoing maintenance of public facilities.
	<u>FY 25-26</u> Worked with Sonora Area Foundation to identify a quasi-endowment fund that could provide for both installation and ongoing maintenance of a downtown lighting district.
☐ 6.3	Hold fundraiser events/programs to enable the District to construct park projects, conduct recreation programs or provide new services.
☒ 6.4	Pursue opportunities for businesses to lease out the snack shack on a regular basis.
	<u>FY 25-26</u> Performed improvements to pass environmental health requirements and entered into a lease with a local business to rent the snack shack on an ongoing basis.
☐ 6.5	Promote District fire training facilities for rental by outside agencies.
☐ 6.6	Recruit events to be held at District park facilities. IDEAS: - Weddings - Tournaments – baseball, bocce, pickleball, tennis - Movies in the park - Concerts

	Food truck/Live music events
☐ 6.7	Develop add-on rental item options for park facility rentals to enhance customer experience and improve revenue. IDEAS: - Coffee for Community Center Events - Cornhole Toss
☒ 6.8	Develop fees for staff to perform private sewer lateral inspection and private leak detection for homeowners and plumbers.
	<u>FY 25-26</u> Added fees to the District's miscellaneous fee schedule for staff to perform sewer lateral and leak detection.
☒ 6.9	Construct pre-fabricated, pre-approved sewer cleanouts to sell to customers and plumbers.
	<u>FY 25-26</u> Developed a fee to sell pre-fabricated sewer cleanouts and sold first cleanout to a local plumber.
☒ 6.10	Evaluate the cost/benefit of procuring fire equipment and seasonal resources to deploy on mutual aid wildfire assignments.
	<u>FY 25-26</u> Evaluated procurement of a Type 6 fire engine for normal and wildfire deployments and moved forward with procurement.
☐ 6.11	Evaluate the cost/benefit of procuring a water truck capable of assisting with water/sewer operations and wildfire assignments.
☒ 6.12	Explore the use of solar to produce revenue or strengthen existing revenue streams by decreasing ongoing costs.
	<u>FY 25-26</u> Evaluated the benefit of installing solar streetlights in the park and obtained a grant to do so.
☒ 6.13	Promote customer registration and use of online water/sewer billing accounts, with a goal of 50% of customers registered.
	<u>FY 25-26</u> Performed outreach to register approximately 70% of customers for online water/sewer billing accounts.

Twain Harte Community Services District



STRATEGIC PLAN

Adopted:
June 11, 2025

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Plan Revisions

Date	Description of Change



1.0 Introduction

Purpose

This Strategic Plan (Plan) exists to empower the Twain Harte Community Services District (District) to accomplish its mission by providing vision and specific objectives for the next five years.

The Plan was formed in 2025 by the District's Board of Directors and staff with the understanding that it is a living document that will be reviewed regularly and revised as needed to better serve the District and the Twain Harte community. The Plan was purposefully fashioned as a succinct, workable document so that it can be easily used to:

- Measure District success
- Generate focused work plans
- Adopt comprehensive, goal-oriented budgets
- Communicate District values and direction to the community

History

The Twain Harte Community Services District was formed on August 1, 1996, to provide water, sewer, park and recreation, fire protection, and hydroelectric services to the Twain Harte community. Its formation resulted in the consolidation of three districts whose service to the community dates as far back as 1935 – Twain Harte Fire Protection District, Tuolumne County Water District No. 1 and Twain Harte Recreation and Park District.



Services

The District currently provides services to 1,587 customers made up of 1,493 residential customers and 94 commercial/agency customers. It is governed by an elected five-member Board of Directors and is operated by a 16-member staff with assistance from approximately 10 volunteers. The District's annual revenue is approximately \$5 million,

comprised of water/sewer rates and charges, property taxes and special assessments. District services are generally described as follows:

- **Water:** The District provides treated water to all of its customers. Raw water stored in Lyons Reservoir is transported to the District via an open ditch system and is purchased from the Tuolumne Utilities District. The water is treated at the District's



water treatment plant (one million gallons per day capacity), pumped through two pump stations, distributed through approximately 25 miles of pipeline and stored in six storage tanks (totaling 2.5 million gallons of storage). The District also owns and operates three groundwater wells to provide water supply reliability and Shadybrook Reservoir, which serves as an emergency water supply source.

- **Sewer:** The District owns and operates a wastewater collection system consisting of approximately 21 miles of sewer mains. All wastewater collected by the District is conveyed to Tuolumne Utilities District for treatment. The Sherwood Forest subdivision is the only area within the District that utilizes individual septic systems to treat wastewater.



- **Fire Protection:** The District provides fire protection and rescue services to the District and the greater Twain Harte area through mutual aid contracts with nearby cooperating fire agencies. With full-time staffing, three engines and a centrally located fire station, the District is able to provide emergency response in less than five minutes.



- **Park and Recreation:** The District operates and maintains several facilities to serve the communities' recreation needs – tennis courts, baseball field, bocce courts, skateboard park, playground, outdoor stage, walking trail and Community Center building.



- **Hydroelectric:** The District owns a 27-kilowatt hydroelectric generator located at Shadybrook Reservoir. The generator is not currently used due to lack of water.

2.0 Mission, Vision, Values



Mission

To provide quality and efficient services to our community in a professional, reliable and fiscally responsible manner.

Vision

To lead the way in providing services that protect and enhance our community's quality of life.



Values

We value and strive for excellence in:

Quality of Life

Continual Improvement

Collaborative Relationships

Fiscal Responsibility

Integrity & Transparency

Reliability & Sustainability

Asset & Resource Management

A Safe & Positive Work Environment



Customer Service & Relationships

Community Education & Involvement

Professional, Proactive & Innovative Leadership

3.0 Goals & Objectives

The District identified six strategic focus areas to accomplish its vision:

1. Infrastructure Improvement
2. Fire Safety
3. Recreational Growth
4. Partnerships & Expanded Services
5. Community Involvement
6. Revenue & Resource Enhancement

1. INFRASTRUCTURE IMPROVEMENT	
GOAL	
<i>Complete projects that replace or upgrade aging infrastructure and improve operational efficiency.</i>	
OBJECTIVES	
☐ 1.1	Complete a water system pressure zone upgrade project to improve low pressures, water quality and system efficiency.
☐ 1.2	Upgrade and expand SCADA system to improve monitoring and control of water and sewer system.
☐ 1.3	Replace or reline 1 mile of sewer line that is either prioritized in the District's sewer system assessment or has frequent operational issues.
☐ 1.4	Replace all remaining galvanized iron pipe in the water system.
☐ 1.5	Relocate/upgrade degraded waterlines and meters in Sherwood Forest that do not serve customers from a public street.
☐ 1.6	Replace 3 to 5 water service lines per year that have either have a leak history, are located in a high risk area, or are inadequate materials.
☐ 1.7	Replace 1 to 2 substandard wharf head fire hydrants per year.
☐ 1.8	Develop/expand a proactive leak monitoring and detection program.
☐ 1.9	Improve GIS water and sewer system mapping accuracy with GPS, ground surveys and as-built drawing review.
☐ 1.10	Utilize and expand GIS system capabilities to improve maintenance tracking and operational efficiency.

2. FIRE SAFETY	
GOAL	
<i>Augment Fire Division staffing levels, strengthen community education and promote District-wide vegetation management to enhance fire safety.</i>	
OBJECTIVES	
☐ 2.1	Establish a staffing model with two trained, full-time employees on each shift.
☐ 2.2	Partner with the Highway 108 Fire Safe Council, agencies, local businesses and community members to promote and/or undertake vegetation management projects along roadways and on high risk properties in and surrounding the District.
☐ 2.3	Improve and expand the District's live fire training facilities.
☐ 2.4	Promote and host at least two regional fire trainings each year.
☐ 2.5	Work with the Twain Harte Area CERT to hold at least two community fire and safety educational trainings each year.
☐ 2.6	Actively encourage and assist with the formation of Firewise Communities in the District.
☐ 2.7	Establish a Fire Explorer program.
☐ 2.8	Conduct one tabletop fire training exercise each year with both water and fire personnel.

3. RECREATIONAL GROWTH

GOAL

Develop recreation programs and establish new or expanded park facilities to improve quality of life.

OBJECTIVES

☐ 3.1	Upgrade the existing wooden playground structure to include new play opportunities.
☐ 3.2	Explore options to install turf on the baseball field infield to improve safety and expand use options to all ages and softball.
☐ 3.3	Work with Tuolumne County to evaluate the possibility of the District offering improved aquatic recreation services to the community.
☐ 3.4	Identify and recruit businesses and community partners to offer recreation services at District facilities. IDEAS: • Tennis lessons/camps • Yoga/dance/martial arts (indoor or outdoor) • Baseball training camps • Art lessons
☐ 3.5	Identify and implement any community recreation programs that can be conducted by District staff. IDEAS: • Tennis/pickleball/bocce community play times • Tournaments – bocce/pickleball/softball/tennis • League play – bocce/pickleball/tennis/softball • Art in the park • Movies in the pavilion/community center
☐ 3.6	Research options for youth indoor recreation.
☐ 3.7	Install umbrellas at Meadows Park picnic areas to promote gathering while shade trees continue to grow.
☐ 3.8	Add movie playing capabilities to Community Center.
☐ 3.9	Install permanent decorative lighting on Eproson Park and Twain Harte Meadows Park buildings.
☐ 3.10	Explore options to improve the community garden.

4. PARTNERSHIPS & EXPANDED SERVICES	
GOAL	
<i>Explore and cultivate partnerships with agencies, community groups and businesses to improve and expand services.</i>	
OBJECTIVES	
☐ 4.1	Partner with the local Little League to improve the baseball field.
☐ 4.2	Explore partnerships with Summerville High School and local Boy Scout troops to complete senior projects and Eagle Scout projects that improve the community.
☐ 4.3	Evaluate partnerships with nearby fire agencies to improve services and staffing.
☐ 4.4	Explore resource-sharing partnerships with other agencies to improve services, efficiency or revenue.
☐ 4.5	Partner with community groups and businesses to evaluate installation of downtown lighting and activation of the District's latent power to provide ongoing lighting services.
☐ 4.6	Explore partnerships with Tuolumne County to improve and stabilize library services in Twain Harte.
☐ 4.7	Reach out to local schools, Columbia College and volunteers to explore use of park facilities for tutoring youth or offering educational programs.
☐ 4.8	Partner with Tuolumne County and community members to help improve road conditions in the District. IDEAS: • Educate about County Service Areas • Contract County crews to perform water/sewer road repairs
☐ 4.9	Pursue partnerships with active/retired contractors to create a youth mentoring program through construction of community projects.
☐ 4.10	Explore partnerships and grants to improve walking and/or biking trails in the community.
☐ 4.11	Collaborate with community partners to seek options to improve parking for park facility events in the downtown area.

5. COMMUNITY INVOLVEMENT

GOAL

Develop and implement communication and outreach strategies that encourage active community participation.

OBJECTIVES

☐ 5.1	Involve the community in the design of the new playground upgrade.
☐ 5.2	Hold an art competition to select an artist to paint the skate park.
☐ 5.3	Develop a list of community projects (one-time and ongoing) that can be undertaken with community volunteers. IDEAS: • Community weeding day at TH Meadows (w/live music) • Annual trail cleanup • Play structure build • Skate Park improvements
☐ 5.4	Expand social media communication and outreach by utilizing two social media platforms in addition to Facebook.
☐ 5.5	Participate in at least one parade each year.
☐ 5.6	Set up a booth at two community events per year to educate and gather community input.
☐ 5.7	Sponsor or co-sponsor one community event per year. IDEAS: • Bocce invitational tournament
☐ 5.8	Set up a booth in park facilities during peak use at least twice per year to educate and gather community input.
☐ 5.9	Promote local businesses through competitions for compliance, education or other District related activity.
☐ 5.10	Develop outreach methods that effectively reach people where they are instead of asking them to attend District events.

6. REVENUE & RESOURCE ENHANCEMENT

GOAL

Establish and strengthen new and existing revenue streams and resources to improve services with minimal customer impact.

OBJECTIVES

☐ 6.1	Apply for grants to accomplish strategic objectives and other District projects and activities.
☐ 6.2	Explore endowment and other funds at Sonora Area Foundation that would enable private investors to fund community projects and/or ongoing maintenance of public facilities.
☐ 6.3	Hold fundraiser events/programs to enable the District to construct park projects, conduct recreation programs or provide new services.
☐ 6.4	Pursue opportunities for businesses to lease out the snack shack on a regular basis.
☐ 6.5	Promote District fire training facilities for rental by outside agencies.
☐ 6.6	Recruit events to be held at District park facilities. IDEAS: • Weddings • Tournaments – baseball, bocce, pickleball, tennis • Movies in the park • Concerts • Food truck/Live music events
☐ 6.7	Develop add-on rental item options for park facility rentals to enhance customer experience and improve revenue. IDEAS: • Coffee for Community Center Events • Cornhole Toss
☐ 6.8	Develop fees for staff to perform private sewer lateral inspection and private leak detection for homeowners and plumbers.
☐ 6.9	Construct pre-fabricated, pre-approved sewer cleanouts to sell to customers and plumbers.
☐ 6.10	Evaluate the cost/benefit of procuring fire equipment and seasonal resources to deploy on mutual aid wildfire assignments.

☐ 6.11	Evaluate the cost/benefit of procuring a water truck capable of assisting with water/sewer operations and wildfire assignments.
☐ 6.12	Explore the use of solar to produce revenue or strengthen existing revenue streams by decreasing ongoing costs.
☐ 6.13	Promote customer registration and use of online water/sewer billing accounts, with a goal of 50% of customers registered.

4.0 Plan Review, Revisions & Reporting

The District will review this Plan on a semi-annual basis to ensure that the Plan continues to be accurate and best serve the needs of the District. Plan revisions may be made at any time. All revisions must be approved by the Board of Directors. A record of revisions will be kept on the Table of Contents page.

At the end of each fiscal year, the General Manager will prepare a brief report for the Board of Directors summarizing the progress that has been made toward attaining the District's goals and objectives. Reports will be included in the Appendix of this Plan.

APPENDIX A: Progress Reports

A brief description of the District's annual accomplishments is listed below each objective.



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	07C	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Discussion/action to approve General Manager Objectives for Fiscal Year 2026-27.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Approve the General Manager Objectives for Fiscal Year 2026-27.

SUMMARY:

The District's General Manager Employment Agreement requires the General Manager to submit performance objectives to the Board each fiscal year. The attached General Manager Objectives for Fiscal Year 2026-27 are based on the District's Strategic Plan goals and other major upcoming, time-sensitive tasks.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- General Manager Objectives for Fiscal Year 2026-27



Twain Harte Community Services District

P. O. Box 649 ▪ Twain Harte, CA 95383
Phone: (209) 586-3172 ▪ Fax: (209) 586-0424
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Directors: Mary Dearborn ▪ Charlotte Bohlman ▪ Eileen Mannix ▪ Gary Sipperley ▪ Dennis Mitchell

GENERAL MANAGER OBJECTIVES

Fiscal Year 2026/27

Infrastructure Improvement

Objective [SP 1.1]: Water System Pressure Zone Upgrade

1. Complete design for a project to modify pressure zones serving the Cedar Pines Vista subdivision to improve system pressures, quality and efficiency.

Objective [SP 1.2]: Upgrade and Expand SCADA System

1. Enter into and manage a grant agreement for SCADA system expansion and upgrade.
2. Complete design of SCADA expansion and upgrade.

Objective [SP 1.3]: Sewer System Replacement

1. Repair, replace and/or reline 2,000 feet of degraded sewer line.

Objective [SP 1.6, 1.7]: Inadequate Service Lines and Fire Hydrants

1. Replace at least three inadequate or failing service lines.
2. Replace at least one substandard fire hydrants.

Objective [SP 1.10]: GIS System Expansion

1. Upgrade GIS system capabilities to include a work order tracking system to improve maintenance tracking and operational efficiency.

Fire Safety

Objective [SP 2.3]: Vegetation Management on Roadways/High Risk Properties

1. Explore partnerships to promote/undertake vegetation management along roadways and high risk properties surrounding the District.

Objective [SP 2.4]: Regional Fire Training

1. Host two regional fire trainings.

Objective [SP 2.5]: Community Fire & Safety Training

1. Work with CERT to hold two community education trainings.

Objective [SP 2.6]: Firewise Communities

1. Perform community educational outreach to encourage formation of FireWise Communities.

Objective [SP 2.7]: Fire Explorer Program

1. Initiate process and outreach necessary to establish a Fire Explorer Program.

Recreation Growth

Objective [SP 3.1]: Upgrade Wooden Playground Structure

1. Develop a design for a new playground structure.

Objective [SP 3.4]: Recreation Partners

1. Recruit at least one new business or community partner to offer recreation at a District facility.

Objective [SP 3.9]: Permanent Decorative Lighting

1. Install permanent decorative lighting on the bocce pavilion.

Partnerships & Expanded Services

Objective [SP 4.1]: Little League Collaboration

1. Collaborate with Little League, community baseball partners and local businesses to develop a baseball field sponsorship program.

Objective [SP 4.2]: Community Projects

1. Explore partnerships with Summerville High and local Boy Scouts to see if portions of the new playground structure replacement could be completed as part of a senior or Eagle Scout project.

Objective [SP 4.3]: Fire Agency Partnerships

1. Engage with LAFCO's fire services evaluation and collaborate with nearby fire agencies to explore partnerships that improve services.

Objective [SP 4.4]: Resource-Sharing Opportunities

1. Develop a mutually beneficial contract for sharing administrative resources with another district.

Objective [SP 4.5]: Downtown Lighting

1. Complete LAFCO latent power application process to activate the power to provide lighting to the downtown area.
2. Build partnerships with community groups and businesses to support lighting development.

Objective [SP 4.11]: Downtown Parking

1. Explore partnerships with downtown property owners to improve parking for large events.

Community Involvement

Objective [SP 5.1]: Community Playground Design Participation

1. Develop and implement an outreach campaign to gather ideas and encourage active engagement in the design of the new playground structure.

Objective [SP 5.4]: Social Media Outreach

1. Add one additional social media platform for District communication/outreach.

Objective [SP 5.5, 5.6]: Parade & Community Event Participation

1. Participate in at least one community parade.
2. Set up a booth at two community events.

Objective [SP 5.7]: Community Event Sponsorship

1. Sponsor/hold one community event.

Objective [SP 5.8]: Park Facility Outreach

1. Set up a booth in park facilities during peak use twice to educate or gather input.

Revenue & Resource Enhancement

Objective [SP 6.1]: Grants

1. Look for opportunities to apply for grants that accomplish strategic objectives.

Objective [SP 6.2]: Sonora Area Foundation Funding

1. If approved by LAFCO as a funding source for downtown lighting, establish a fund at Sonora Area Foundation that could fund short and long-term funding of downtown lighting.

Objective [SP 6.6]: Facility Rentals

1. Recruit events to be held at park facilities.

Objective [SP 6.12]: Solar Cost Reduction

2. Complete a project to replace Eproson Park's electric parking lot streetlights with solar streetlights.

Other Objectives

Objective: LAFCO Municipal Service Review (MSR)

1. Work with LAFCO to complete the District's MSR update.

Objective: Communication Workers of America (CWA) Collective Bargaining Agreement

1. Renegotiate a mutually beneficial 5-year union agreement with CWA.

Objective: Technology and Efficiency

1. Explore ways Artificial Intelligence technology can improve quality or efficiency of services.
2. Outfit a new Type 6 Engine and utilize it to maximize response efficiency.



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	07D	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Discussion/action regarding response to 2025-26 Tuolumne County Grand Jury Twain Harte Fire District Payroll Practices Report.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Direct staff to prepare an FAQ list to clarify fire payroll procedures and authorize the General Manager to respond to the 2025-26 Tuolumne County Grand Jury Twain Harte Fire District Payroll Practices Report.

SUMMARY:

The Tuolumne County Civil Grand Jury is an investigatory body created to investigate the operations of local government. It operates as an independent body of 19 people appointed by the court for one year. Each year the Grand Jury examines and reports on citizen complaints regarding all aspects of local government.

In 2025-2026, the Tuolumne County Grand Jury investigated several complaints, including a complaint about the District's payroll practices for fire personnel. The 2025-26 Grand Jury's resulting Twain Harte Fire District Payroll Practices Report (attached) found and recommended the following:

- Finding: Payroll processes comply with state and local policies.
- Recommendation: The Grand Jury recommends that Fire Districts hold educational workshops and create FAQ lists for better transparency, education, and awareness of how pay and reimbursement is carried out, identifying acronyms in sample paychecks for employees and especially volunteers.

Penal Code Section 933(c) requires agencies who are the subject of the Civil Grand Jury Report Findings and Recommendations to respond no later than 90 days from the public release date of the report. The Twain Harte Fire District Payroll Practices Report was released on June 18, 2026.

Although the Grand Jury found that the District's payroll practices are compliant with policy and law, the District is always working toward continual improvement (one of its core values). The Grand Jury's investigation questions and report recommendations primarily focused on providing education to fire employees and volunteers regarding payment of wages (especially strike team wages). All fire employees and volunteers are already verbally educated regarding these payroll practices; however, a written FAQ list could help improve understanding. The list could also be used by a resident who desires understanding on the topic.

Staff recommends that the Board direct staff to prepare an FAQ list to clarify fire payroll procedures (especially those related to strike team) for employees and volunteers. Staff also recommends that the Board authorize the General Manager to provide written response to the Grand Jury's Report stating the Board's direction.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- 2025-2026 Tuolumne County Civil Grand Jury Twain Harte Fire District Payroll Practices Report
- Two-Day Notice of 2025-2026 Civil Grand Jury Twain Harte Fire District Payroll Practices Report

2025–2026 TUOLUMNE COUNTY CIVIL GRAND JURY

Twain Harte Fire District Payroll Practices Report

June 17, 2026



SUMMARY

As a result of multiple public inquiries, the 2025–2026 Grand Jury conducted a comparative analysis of payroll practices across multiple fire districts with emphasis on Twain Harte Fire District. Our purpose was to evaluate Twain Harte’s compliance with applicable policies.

Our review found that Twain Harte’s payroll processes comply with state and local payroll policies. Although no violations were found, we recommend the development and dissemination of clear language and documentation to help employees and the public better understand the naturally complex fire district payroll procedures.

GLOSSARY

Accrued Leave - Monthly vacation hours, monthly sick hours, monthly holiday hours, and FLSA compensatory time off based upon years of service by classification.

Cash Benefits - Monthly cash benefits refer to the total of special payment for: Education Bonus, EMT/Paramedic Pay, Hazardous Material Pay, Longevity Pay, Uniform Allowance (converted into an average monthly number), and Bilingual Pay.

EDWC – Extended Duty Week Compensation After working 212 hours in a 28-day period, the overtime pay is calculated by multiplying the hourly rate and the relevant pay differentials by 1.5

FAQ – Frequently Asked Questions

FLSA – Fair Labor Standards Act, a U.S. federal law that sets minimum wage, overtime pay, recordkeeping, and child labor standards for most workers.

HR – Human Resources

Maximum Salary – Maximum monthly salary listed for a classification.

Monthly Cash Benefits - The sum total of the following pay differentials: Education Bonus, EMT/Paramedic Pay, Hazardous Material Pay, Longevity Pay, Uniform Allowance (converted into an average monthly number), and Bilingual Pay.

Monthly Hours of EDWC (Planned Overtime) – FLSA allows for firefighters to agree to a work schedule that is more than 40 hours a week. In most cases, if a firefighter works more than 212 hours in a 28-day work period, those hours are compensated as planned overtime, which the state government calls EDWC. In some cases, this compensation is already included in the base salary or is accounted for in compensatory time off.

Net Employer Contribution to Retirement - The employer's contribution to retirement after adding the amount that the employer may pay towards the employee's retirement contribution and subtracting the amount that employees may pay towards the employer's contribution.

OES – Office of Emergency Services

Specific skills – bilingual, hazardous material handling, EMT/Paramedic, heavy equipment Operator

BACKGROUND

In response to citizen complaints about payroll practices, the Grand Jury investigated whether operational payroll processes aligned with stated policy goals and legal mandates. Fire personnel, both career and volunteer, perform critical emergency services, and their compensation systems must be accurate, timely, and transparent.

Policies reviewed state that overtime and OES pay must be delivered no later than one pay period after the work was performed. Volunteers specifically are compensated beyond their regular stipend when filling in for an employee who is deployed on mutual aid responses to State or Federal emergencies.

METHODOLOGY

The Grand Jury's investigation involved review of payroll policy documents, payroll records from three local fire districts, OES Reimbursement sheets, and discussions with fire-district personnel.

Prior to publication of this report, it was reviewed by legal counsel, and the assigned judge of the court to verify compliance with penal code requirements.

DISCUSSION

Determining how personnel are paid for fire protection activities such as prevention, control, and extinguishing fires or emergency response is no easy task.

Unlike most jobs where the FLSA says overtime pay applies when someone works more than 40 hours in one week, firefighting jobs are different. FLSA Section 7(k) allows public agency

fire protection employees — including those in county fire departments — to set “work periods” for firefighters that exceed the traditional 40-hour work week. The maximum work period cannot exceed 28 consecutive workdays in one work period, but working up to 212 hours in a 28-day cycle is allowed before overtime pay is required.

In addition to overtime, there are other components of pay that may impact an individual’s paycheck, including (1) monthly cash benefits for specific skills, (2) Net Employer Contribution to Retirement, and (3) accrued leave hours.

Not only does the nature of firefighting not fit in a regular daily scheduled routine; each fire is uniquely identified and expensed as a group. One common delay in employee pay occurs when volunteers or staff do not submit their hours for processing with the batch for that fire.

Each fire is more like a project with an unpredictable start date with many people working on the same fire/project doing different tasks. Each task has a different compensation rate per hour so each person involved must submit detailed information explaining exactly what they did and for how long. A delay in submitting hours will delay payment and is common with newer firefighters.

The Grand Jury focused on comparing the payrolls from a few different fires across several different Tuolumne County Fire Agencies.

Cal-OES reimburses districts that are deployed on each fire/event to cover the time worked for each task/individual firefighter. Attachment A provides an example of the form.

The agencies the Grand Jury contacted were very helpful in explaining the nature of the complex employee compensation. The record keeping and pay for local districts varied in the abbreviations on paychecks and the on the timesheets personnel fill out. Abbreviations such as UNAP, FSTI, CE, STRG, STOT, F1, F2, FFFI, further complicated evaluation.

FINDINGS

F1. Payroll processes comply with state and local policies.

RECOMMENDATIONS

R1. The Grand Jury recommends that Fire Districts hold educational workshops and create

FAQ lists for better transparency, education, and awareness of how pay and reimbursement is carried out, identifying acronyms in sample paychecks for employees and especially volunteers.

BIBLIOGRAPHY

- Department/District Payroll Policies and Memorandum of Understanding with Unions
- OES Reimbursement records
- District Payroll records
- Timesheets
- [2025 California Firefighter Total Compensation Survey - CalHR Website](#)
- [Fact Sheet #8: Law Enforcement and Fire Protection Employees Under the Fair Labor Standards Act \(FLSA\) | U.S. Department of Labor](#)

INVITED RESPONSES

Although not required under Penal Code section 933(c), the following responses are invited within sixty (60) days:

- General Manager, Twain Harte Community Services District, Finding F1 and Recommendation R1

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury do not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

ATTACHMENT A

EMERGENCY ACTIVITY RECORD (OES F-42) - Rev. June 2016.59															
☐ Portal to Portal (If checked, ensure Section 5 is completed)					☐ Actual Hours (If checked, ensure Section 13 is completed)					☐ Aprvd. Personnel Rotation (If checked, ensure Section 9 or 10 is completed)					
1. AGENCY DESIGNATOR		2. STRIKE TEAM/TASK FORCE		3. INCIDENT ORDER NUMBER		4. INCIDENT REQUEST NUMBER		12. PERSONNEL INFORMATION							
State: "Your" 3-Letter ID		3-Letter ID Number Ltr		State 3-Letter ID Number		3-Letter ID ID Number		Number of Personnel on Apparatus: _____ Documentation Only: ☐							
5. DISPATCH INFORMATION										13. PERSONNEL INFORMATION - ACTUAL HOURS (SUPPLEMENTAL PERS. - REQUIRED TO COMPLETE BOTH ST & OT)					
Incident Name: _____ Reporting Location: _____ To: ☐ Incident ☐ Complex ☐ Mobilization Center (Not Staging Area) Committed to Incident: Date: _____ Time (24 Hour): _____ Return from Incident: Date: _____ Time (24 Hour): _____ Redispatched: Date: _____ Time (24 Hour): _____										Name (Last, First): _____ Rank or Job Title (NOTIFY title): _____ Supp. Personnel: ☐ Yes ☐ No Last # of 115N: _____ Date ST Start ST End ST Hrs OT Start OT End OT Hrs Date ST Start ST End ST Hrs OT Start OT End OT Hrs					
6. DISPATCHED FROM										14. COMMENTS (EQUIPMENT BREAKDOWNS, PERSONNEL CHANGE, DIVISION ASSIGNMENT, DAMAGE / LOSS, ETC.)					
Incident Name: _____ End Date: _____ OLD INCIDENT ORDER NUMBER State 3-Letter ID Number OLD REQUEST NUMBER State 3-Letter ID ID Number										Date/Time: _____ Date/Time: _____ Date/Time: _____ Date/Time: _____ Date/Time: _____ Date/Time: _____					
7. REDISPATCHED INFORMATION - (START NEW F-42 IF REDISPATCHED)										15. COMPENSATION CLAIMS					
Incident Name: _____ Start Date: _____ NEW INCIDENT ORDER NUMBER State 3-Letter ID Number NEW REQUEST NUMBER State 3-Letter ID ID Number										Comp. Claims: ☐ Yes ☐ No S #: _____					
8. OVERHEAD INFORMATION - ST/TF LEADER / ST (TF) LEADER / TRAINER / OVERHEAD										16. RESPONDING AGENCY INFORMATION					
☐ Strike Team Leader or Task Force Leader ☐ Strike Team Leader or Task Force Leader (Trainee) ☐ Overhead Position (ICS Title): _____										Agency Department Name: _____ DOD / Tribal: ☐ Yes ☐ No Signature: _____ Title: _____ Print Name: _____ "Your" Phone #: _____					
9. SUPPORT VEHICLE INFORMATION - ST/TF LEADER / OVERHEAD / SUPPORT VEHICLE										17. INCIDENT INFORMATION					
Vehicle Ownership: ☐ Agency ☐ POV ☐ Rental ☐ CDF / OES Vehicle License #: _____ (Provide VIN/Serial # only if license is unavailable) Vehicle Type: ☐ Sedan ☐ SUV ☐ Van ☐ Pick-Up (1/2 Ton) ☐ Other (1/2 Ton & Above) Other: _____										☐ CDF ☐ USFS ☐ SLM ☐ NPS ☐ BIA ☐ FWS Other: _____ Signature of Authorized Incident Personnel (REQUIRED): _____ ICS Position/Title: _____ Printed Name: _____ Date: _____ OES Representative (If assigned): _____ Date: _____					
10. PRIVATELY OWNED VEHICLE ONLY										18. EQUIPMENT RESOURCE INFORMATION					
Beginning Odometer: _____ Ending Odometer: _____ Total Miles: _____ Apparatus: _____ Type: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ CDF / OES Vehicle Unit #: _____ License #: _____ GPM: _____ (Based 50% of water pump/gal per min. plate)										DISTRIBUTION: WHITE: CAL DES FIRE AND RESCUE DIVISION, 3000 SCHUYLER AVE, MARIETTA, CA 95555 (916) 842-2011 FIRE: TRUCKS/ TRIMBLE SECTION GOLDENROD: CAL FIRE/NO. AGENCY FIRE GREEN: CAL FIRE/RESERVATIVE Form OES F-42 Rev. June 2016.59					



SUPERIOR COURT OF CALIFORNIA COUNTY OF TUOLUMNE

12855 Justice Center Drive · Sonora, CA 95370

Shalom Rosenfelder

Court Executive Officer - Jury Commissioner

Office Phone: (209) 533-5556; Email: rosenfelder@tuolumne.courts.ca.gov

To: Tom Trott, General Manager of the Twain Harte Community Services District
From: 2025-2026 Tuolumne County Civil Grand Jury
Date: June 15, 2026
Subject: Two-Day Advance Notice to Person or Agency Affected
by a 2025-2026 Tuolumne County Civil Grand Jury Report

- C O N F I D E N T I A L -

California Penal Code (PC) section 933.05 of the California Penal Code requires that:

"A grand jury shall provide to the affected agency a copy of the portion of the grand jury report relating to that person or entity two working days prior to its public release and after approval of the presiding judge."

You are a person affected, or your agency is affected, by a 2025-2026 Tuolumne County Civil Grand Jury "Twain Harte Fire District Payroll Practices Report". Accordingly, the 2025-2026 Civil Grand Jury's "Twain Harte Fire District Payroll Practices Report" is attached to this email to satisfy the requirement of Penal Code section 933.05. Please be advised that Penal Code section 933.05 also states that:

"No officer, agency, department, or governing body of a public agency shall disclose any contents of the report prior to the public release of the final report."

The 2025-2026 Civil Grand Jury "Twain Harte Fire District Payroll Practices Report" will be publicly released on June 18, 2026. On or after the aforementioned date, the legal prohibition from disclosing the contents of the 2025-2026 Civil Grand Jury "Twain Harte Fire District Payroll Practices Report" that you received will end.

On the public release date of Thursday, June 18, 2026, the 2025-2026 Civil Grand Jury "Twain Harte Fire District Payroll Practices Report" will trigger the response requirements under PC section 933(c). Agencies and agency heads who are the subject of the Civil Grand Jury Report Findings and Recommendations are required to respond pursuant to PC section 933(c). If the governing body of your agency is a board or commission, the agency must respond no later than 90 days from the public release date of June 18, 2026. The agency's response to the Findings and Recommendations of the 2025-2026 Civil Grand Jury "Twain Harte Fire District Payroll Practices Report" must be submitted to the Presiding Judge of the Tuolumne County Superior Court, Laura L. Krieg. Agency heads who the Civil Grand Jury has specifically addressed Findings and Recommendations are to have 60 days from the public release of the Report to respond to Presiding Judge Laura L. Krieg.

Responses from both agencies and department heads should be addressed to Presiding Judge Laura L. Krieg, 12855 Justice Center Drive, Sonora, CA, 95370, and should also be emailed to rosenfelder@tuolumne.courts.ca.gov, or sent by U.S. mail to Shalom Rosenfelder, Court Executive Officer, 12855 Justice Center Drive, Sonora, CA, 95370.



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	07E	ITEM TYPE:	☐ Discussion ☐ Action ☒ Both
SUBJECT:	Discussion/action to consider holding a public hearing to place delinquent water and sewer bills on the Tuolumne County property tax roll.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

Schedule a public hearing at a special meeting to place delinquent water and sewer bills on the Tuolumne County property tax roll.

SUMMARY:

The District's Water and Sewer Ordinances (Ordinance #31 and #32, respectively) require the balance of water and sewer charges that are delinquent and unpaid for sixty days or more on July 1st of each year to be reported to the County Auditor and added to the property tax roll for each parcel with delinquent balances. This practice originates in California Government Code Section 61115(b), which also requires the following in order to place the charges on the tax roll:

- The General Manager shall prepare a report of the delinquencies and associated parcels
- The General Manager shall publish notice in a local newspaper of a public hearing where the Board will consider placing the delinquent charges on the tax roll. Notice shall be published once per week for two consecutive weeks in advance of the public hearing.
- The General Manager shall mail the notice to each affected parcel owner.
- If the Board determines that delinquent charges should be placed on the tax roll at the public hearing, the District shall provide the charges to the County Auditor on or before August 10th.

Per Board direction, the District only initiates this process when the estimated cost of the process is 10% or less than the amount of delinquencies to be collected. The estimated cost to undertake this process (staff time, notices and special meetings) is estimated at \$1,500, less than 10% of the \$15,851.93 total of seven delinquent accounts, as of July 1, 2026. A report of the delinquencies is attached.

In order to place these delinquent water and sewer charges on the Tuolumne County tax roll, the Board must call a public hearing to be held at a special meeting between July 27th and August 10th.

FINANCIAL IMPACT:

Initiating the tax roll process would cost about \$1,500 and would result in the collection of \$15,851.93.

ATTACHMENTS:

- Report of Delinquent Accounts as of July 1, 2026

**Delinquent Water/Sewer Accounts
for Consideration of Tax Roll Placement
As of July 1, 2026**

APN	Property Address	Delinquent Amount
049-232-039-000	22725 BLACK HAWK DR	\$5,022.16
050-101-016-000	22402 RIDGE RD	\$1,910.41
049-320-006-000	18853 MANZANITA DR F	\$3,249.77
041-105-004-000	18929 SYCAMORE CIR.	\$888.64
049-030-022-000	23240 CRESTA DR	\$684.67
049-152-002-000	22944 SIERRA DR	\$2,897.91
049-232-010-000	18769 SUGAR PINE DR.	\$1,198.37
TOTAL		\$15,851.93



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	08A	ITEM TYPE:	☒ Discussion ☐ Action ☐ Both
SUBJECT:	President and Board member reports.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

None.

SUMMARY:

This item provides an opportunity for individual Board members to provide a verbal report of District-related activities undertaken in the previous month.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

None.



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	08B	ITEM TYPE:	☒ Discussion ☐ Action ☐ Both
SUBJECT:	Fire Chief's report.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

None.

SUMMARY:

This item includes a written and verbal report from the Fire Chief regarding general operations of the District's Fire Division over the previous month.

FINANCIAL IMPACT:

None.

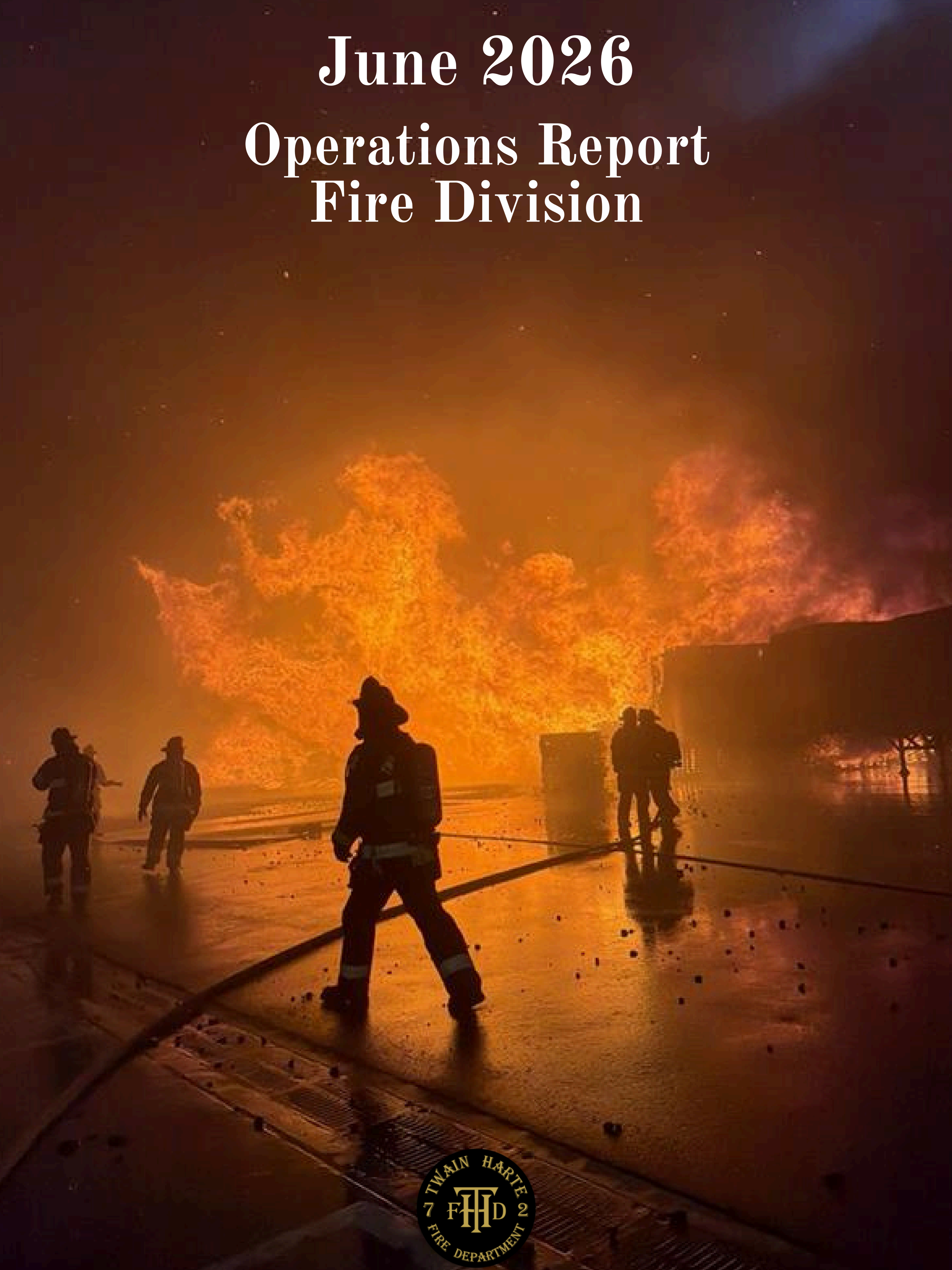
ATTACHMENTS:

- Fire Operations Report
- CERT Monthly Newsletter

June 2026

Operations Report

Fire Division



A firefighter in a grey shirt and cap is working on the equipment of a fire truck. The truck is yellow and has various tools and equipment visible. The firefighter is wearing a grey cap and sunglasses. The background shows a residential area with trees and a house.

June Staffing

Full-Time Captains-2

Full Time Engineer-3

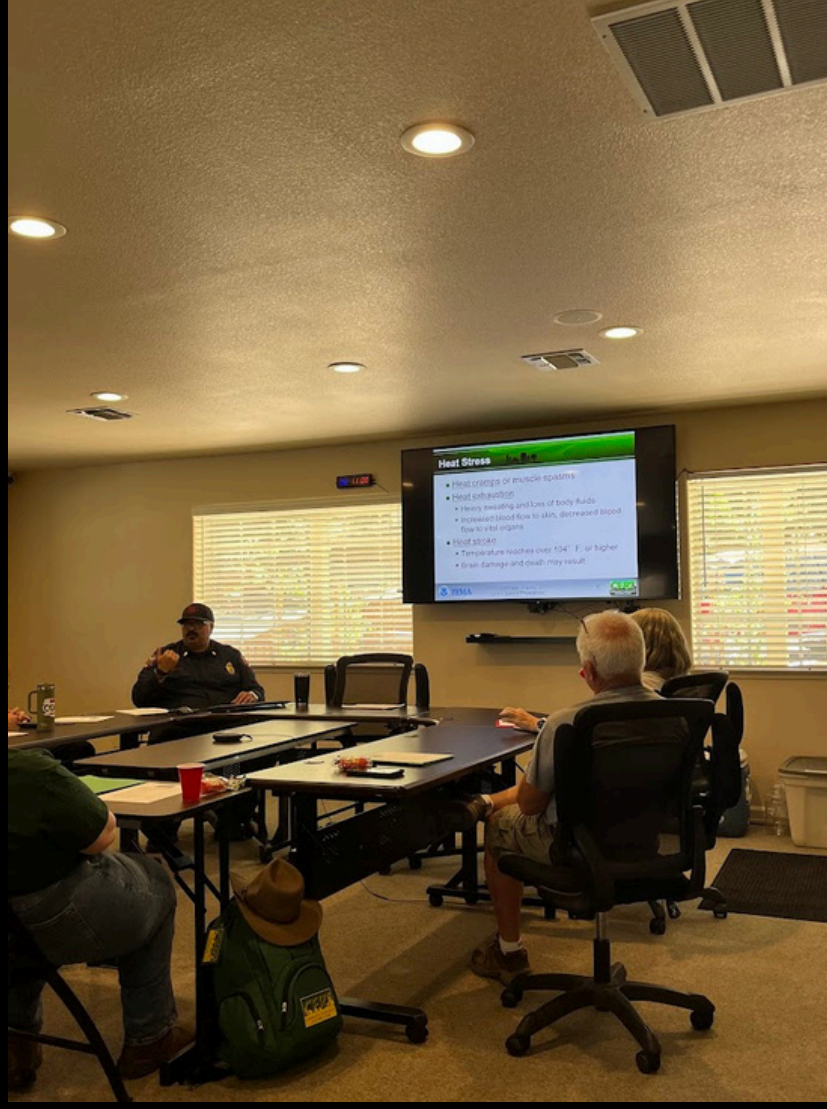
Intern Operator-1

Reserve Firefighters-2

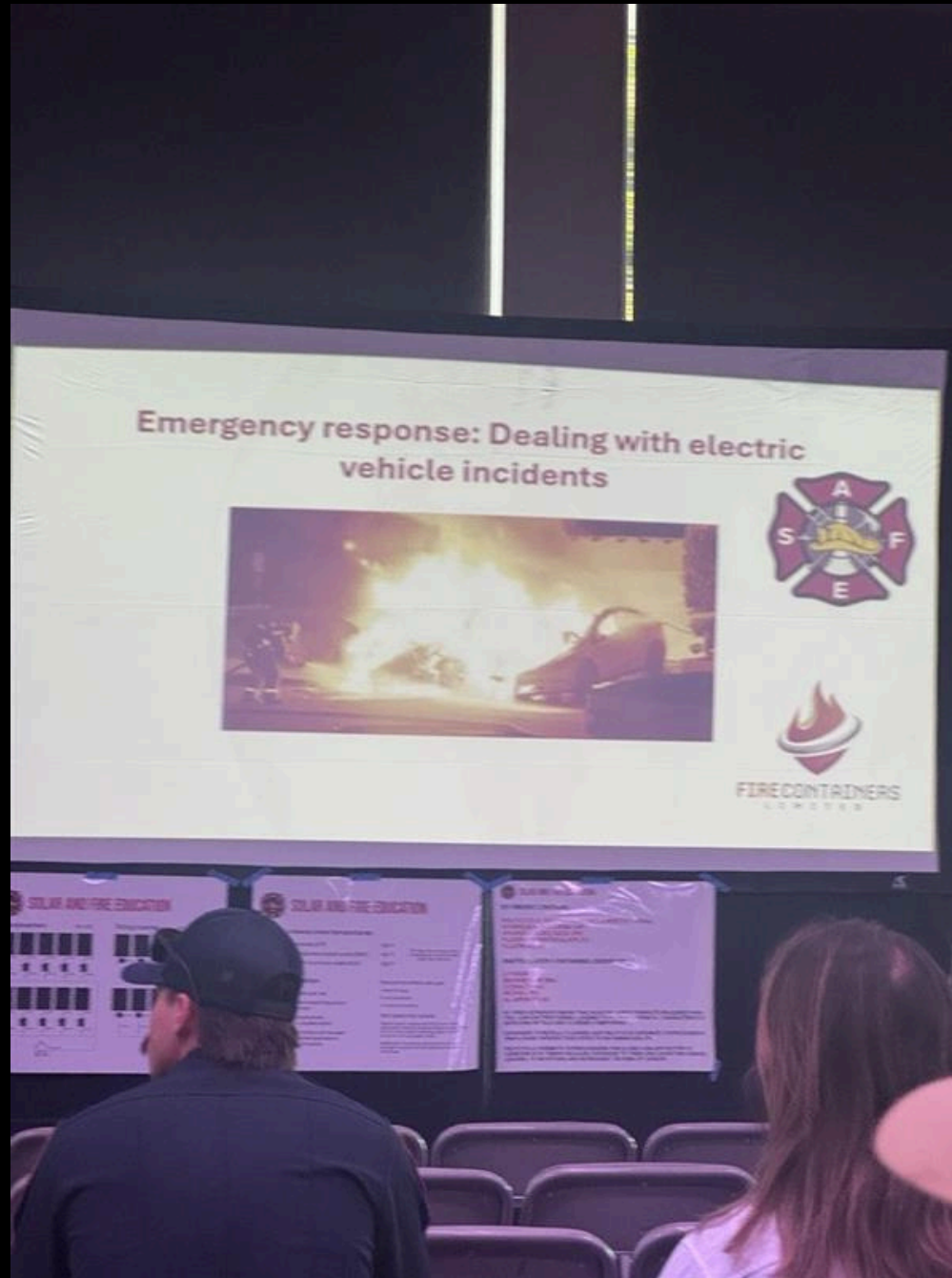
Intern Firefighters-7



June Training Hours-222



Electric Vehicle Fire Training



June 5th, Chief Gamez, Engineer Payton, Engineer Trine, and Intern Operator Castle attended a class for Electric vehicle Fires in Cloves.



Vacant Lot Inspections



The 2026 Vacant Lot Inspection Program is underway. As of June 30, Engineer Kaleb Trine and Fire Chief Neil Gamez have completed 53 vacant lot inspections. Inspections are progressing on schedule, with all inspections anticipated to be completed by the target date of July 30, 2026.



June Responses



On June 11, Engineer Payton, Engineer Trine, Intern Operator Castle, Intern Firefighter Row, and Intern Firefighter Kjeldgaard attended an Engine Company Operations course in the City of Mountain House. Upon completion of the training and while returning to the station, the crew observed a large smoke column in the distance. They responded to investigate and arrived to find a fire involving an approximately 1-million-square-foot warehouse. The crew immediately integrated into the incident and provided support to the South County Fire Authority. Twain Harte Fire Department personnel remained on scene for approximately four hours, assisting with fire suppression and other incident operations. This incident provided our personnel with the opportunity to apply the skills learned during training in a real-world, large-scale emergency while strengthening our partnerships with neighboring agencies.



Facilities



Captain Slater and crew installed the new Starlink internet dish at the community center.



June 2026

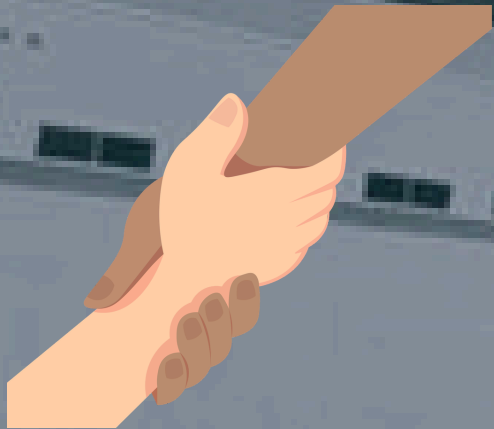
Incidents by Type- 52



EMS Incidents-31



Fires-10



Public Service Assist-4



Emergency Standby-7

Incident Response by Districts

June 2026



Twain Harte District 26%



Tuolumne County Fire 63%



U.S Forest Service 10%



Mi Wuk Fire 1%

MONTHLY UPDATE

JUNE 2026

PIO: Mary Schreiner
Editor: Casey Headrick
Proofreader: Lise Lemonnier

Contents:

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We hope you enjoy this month's issue. Our goal is to provide information to the community, focusing on preparedness, safety, and health. If you have a suggestion for future articles, please contact twainhartecert@gmail.com for consideration of the topic by the board.

Twain Harte Area



SERVING OUR COMMUNITY



June is
the gateway to
Summer.

~Jean Hersey~



GM REPORT

June 10, 2026



ADMIN ACTIVITIES

- Final Fiscal Year 2026-27 Budget
- Pickleball, Tennis and Park Grant Closeouts
- GIS Mapping System Upgrades Initiation
- Annual Employee Evaluations & Goal Setting
- Lease for Conversion of Old Bathrooms to Storage
- Eproson Park Solar Lighting Coordination

MEETINGS OF INTEREST

- | | |
|------|-------------------------------------|
| 5/12 | GIS Development Meeting |
| 5/14 | TH Chamber Storage Meeting |
| 5/18 | State Parks Grants Closeout Meeting |
| 6/4 | Baseball Field Sponsorship Program |
| 6/5 | CERT Carport Design Meeting |

CAPITAL PROJECTS

Eproson Park Solar Light Replacement

Budget: \$93,500

Design for a grant-funded project to replace streetlights in Eproson Park with solar streetlights has been initiated.

Cresta Sewer Replacement/Relining

Budget: \$325,000

Replacement of 955' of high-risk sewer line between Cresta Drive and Oak View Drive is complete. The remaining 1,550' of sewer line is will be repaired and relined in Fiscal Year 2026-27.

Manzanita Court Waterline Replacement

Budget: \$125,000

Replacement of 300' of undersized, degraded galvanized iron waterline on Manzanita Court is set to begin this week and be complete in this month.

Black Oak Drive Sewer Replacement

Budget: \$60,000

Replacement of 60' of sewer line with significant inflow/infiltration is set to begin this week and completed this month.

SCADA System Improvements

Budget: \$645,000

Grant funding has been awarded for a project to install a water and sewer supervisory control and data acquisition system (SCADA) that provides remote monitoring and control of the District's water treatment plant, pump stations, tanks and sewer lift stations. Once the grant funding agreement is completed (projected this summer), an RFP will be issued for project design.

PLANNING PROJECTS

Activation of Latent Powers

Based on citizen request and strategic plan goals, staff is exploring activation of its powers to provide lighting services to downtown Twain Harte. This requires LAFCO approval and a study showing the District can sustainably provide services long-term. The study/review will be performed in FY 26-27.

County Pool/Library Collaboration

Staff has initiated collaboration with the County to explore ways to improve aquatic recreation and library stability in the District.

FUNDING OPPORTUNITIES

Sonora Area Foundation - \$32K
EV Fire Response / AWARD: August 2026

FEMA Public Assistance - \$90K
Storm Response / AWARD: Spring 2026

FY 26-27 VFC GRANT - \$38K
Radios / AWARD: Fall 2026

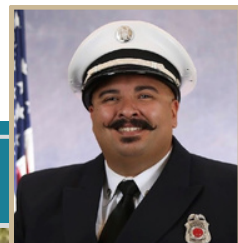
Energy Efficiency Grant - \$94K
Eproson Park Solar Lights / AWARDED

HUD CDBG Grant - \$525K
SCADA System / AWARDED

To learn more details, join us at our monthly THCSD board meetings.

TWAIN HARTE FIRE DEPARTMENT REPORT

by Neil Gamez, THFD Fire Chief



Academic Achievement

On behalf of the Twain Harte Fire Department, we would like to congratulate Intern Firefighter Ethan Row on his graduation from Columbia College. Ethan graduated with two associate's degrees in fire science and fire technology.

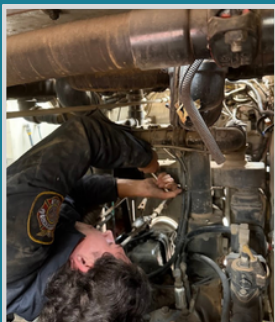


May Responses

May 12th, E-721 and C-720 responded to an electric vehicle (EV) Fire on Highway 108.

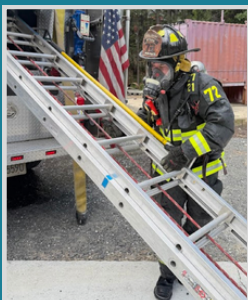


May 17th, Wt-721 responded to a vegetation fire in the Don Pedro area.



Fleet

I want to extend once again my sincere appreciation to Captain Slater and his crew for all the hard work on keeping the fleet running.



Facilities

Thank you to all the shifts for helping with the Twain Harte Meadows Park project.



Incident Responses

Twain Harte: 40%
Tuolumne County Fire: 60%

April Responses:

EMS Incidents: 24
Fires: 4
Public Service Assists: 3
Emergency Standby: 4

Staffing

Full-Time Captains: 2
Full-Time Engineers: 3
Intern Operator: 1
Reserve Firefighters: 2
Intern Firefighters: 3
April Training Hours: 209

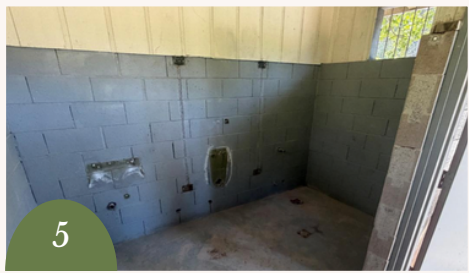
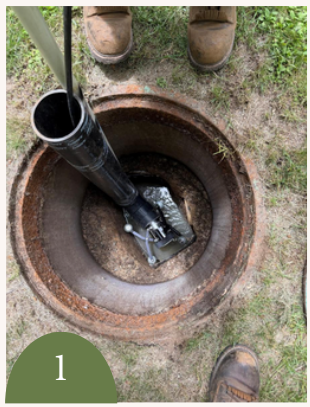


THCSD WATER & SEWER REPORT

by Lewis Giambruno, THCSD Operations Manager



1. Crews CCTV'ed sections of the area serving the Twain Harte Lake bench.
2. Garrett and Rick perform routine jetting of our collections systems.
3. A blue jay visits the water plant office and is curious about our taxidermied rattlesnakes.
4. The Black Oak pump motor underwent an overhaul.
5. Old bathrooms undergoing a conversion to storage.
6. Crews performed two service line repairs and one mainline break.
7. Ron Jacobs et al held a Tuolumne Vs Calaveras tennis tournament. Tuolumne crew won.
8. Cresta gully sewer replacement project is largely complete.
9. THFD assisted at the park, performing weed-eating and mulching. Thank you, THFD!
10. The bollard at the stage was fixed so that it could be locked in place.



NOT PICTURED

- The Ford dealership performed mobile services on our Ford trucks, including software updates to the trailer modules, emissions, and a safety recall.
- The surface water treatment plant clarifier had its biannual drawdown, cleaning, and inspection.
- Ron Jacobs et al volunteered with the placement of screens at the tennis courts.
- The Pipehunter Hydro-Excavator blower is in the process of being returned from the East Coast repair shop to the MME shop for installation and tests. We hope to get it back in the next couple of weeks.

FIREFIGHTER REHAB TRAINING: STRENGTHENING OUR COMMITMENT TO THOSE WHO SERVE

by Carol Hallett, THA-CERT Program Manager



Firefighter rehab training represents one of the most meaningful ways we can give back to the brave men and women who put their lives on the line every day. This month, THA CERT proudly hosted another successful training class, resulting in five new certified rehab team members ready to support our hardworking firefighters when they need it most.

The comprehensive program combines three hours of classroom instruction with one hour plus of hands-on practical drills, providing participants with both the theoretical knowledge and real-world skills necessary to operate effectively in high-stress environments. Preparing for the class required countless hours of dedicated effort behind the scenes. We extend our deepest gratitude to Mike

Mandell, Bob Schreiner, and Lise Lemonier for their tireless work ensuring every piece of equipment was in perfect working order and that the entire setup ran smoothly. Their commitment and attention to detail made the entire training possible.

The session kicked off with a thorough introduction and overview of the curriculum. Due to the intense heat, instructors wisely adjusted the schedule to move the hands-on drill earlier in the day. Each student was paired with an experienced mentor who provided guidance throughout the practical exercises. Mentors explained the specific responsibilities while students performed the tasks under close supervision. The program manager narrated the evolving scenario in real time, keeping everyone aligned and immersed in the realistic conditions.

Firefighters from MiWuk and Twain Harte Fire then conducted a drill in full turnout gear under challenging weather conditions, simulating the demanding physical environment firefighters face. The rehab team stood ready to provide critical support — monitoring vital signs, offering hydration and cooling, and ensuring the safety and recovery of those operating on the front lines.



FIREFIGHTER REHAB TRAINING: STRENGTHENING OUR COMMITMENT TO THOSE WHO SERVE CONT.

by Carol Hallett, THA-CERT Program Manager



What the students and mentors didn't know was that the firefighters had planned a special "test" for the team. One firefighter arrived fully geared up, prompting the rehab crew to immediately recognize the issue and escort him back to remove his turnout gear. Another firefighter delivered an Oscar-worthy performance, simulating heat stress with elevated pulse rate, confusion, and physical exhaustion. Leaning heavily on a table and speaking incoherently, he had the team fully engaged in their protocols. In the end, the group unanimously awarded him the "Academy Award" for his convincing act — a lighthearted moment that highlighted both the team's preparedness and the firefighters' good-natured commitment to realistic training.



Once the drill concluded, participants properly stored all equipment, an often-overlooked but essential part of the learning process. The group then returned to the classroom for the remainder of the academic portion. Chief Gamez delivered an insightful presentation on the physiological threats firefighters face in the line of duty. Engineer Kaleb and Ethan provided a detailed demonstration of the protective gear firefighters rely on, followed by Captain Slater sharing a powerful photos and video footage from actual fires the team has battled, along with valuable lessons learned from those incidents. At that point the fire department was dispatched to a fire and left promptly.

Mary Schreiner took on the last of the presentations that needed to be covered and then Mike Mandell and I awarded each student with a certificate.

This training not only equips our members with vital skills, but also reinforces the strong partnership between our organization and the fire department. Every participant left better prepared to support our firefighters during their most vulnerable moments — after the fire is knocked down, when the body is pushed to its limits, and when professional medical oversight and recovery become critical.

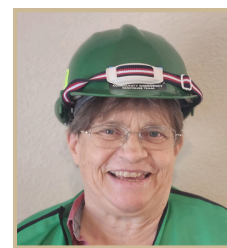


We are incredibly proud of our newest rehab team members and extend heartfelt thanks to all the instructors, mentors, and firefighters who made this training such a success. Their dedication ensures that when our heroes need help, skilled and compassionate support will be ready and waiting.

Together, we protect those who protect us.

TWAIN HARTE CERT IS COOL!

by Carol Hoch, CERT Volunteer



In anticipation of hot weather at Columbia Airport's 57th Annual Father's Day Fly-In on June 20th, CERT representatives from Twain Harte set up the organization's Cooling Station and pavilion to provide festival attendees with respite from the heat. For hours while the sun baked the tarmac, thousands of people watched vintage planes take off, fly in formations, and land. They strolled among and admired the many classic cars on display and perused goods supplied by over twenty vendors. Children ran about, laughing and screeching with delight.

But heat bouncing off asphalt takes its toll. Eventually, some of the kids and adults passing our pavilion showed signs of fatigue. Recognizing their discomfort, fellow CERT member Ed Proctor and I beckoned them with smiles of welcome and invited them to check out the restorative benefits of sitting inside the CERT Cooling Station. Equipped with a large ramp for easy access, air conditioning, and bench seating, many took advantage of the enclosed trailer's comforts. Seeing people trudging hot and tired up the ramp and emerging ten or twenty or more minutes later, cooled down and smiling, let us know the Cooling Station was a success.

At one point, after a short while cooling off in the trailer, a young girl walked up to us and said, "Thank you" when I handed her a foldout fan with the Twain Harte CERT logo on it. Seeing our town's name in print, she said, "We live in Twain Harte!" At the same time, Ed and I said, "I do too!" and then we all grinned at each other, happy to find common ground, and it seemed to me, a mutual love for our community.

With love comes responsibility and care. Under the guidelines laid out by FEMA, members of Community Emergency Response Teams across America are there to "assist in lifesaving and safety-critical tasks while professional responders focus on more complex operations." FEMA provides the training, but it is up to the volunteers of CERT to follow through and actually provide services to not only help first responders but also their communities at large. While the Cooling Station was originally constructed as a mobile deployment unit providing respite and emergency medical evaluation and care, particularly for firefighters in the field, the station has proved it can serve the community in other ways. As have the volunteers of Twain Harte's CERT who by their service and dedication, exemplify and honor the organization's mission under FEMA's guidelines.

LOOK WHAT WE FOUND!

While we were cleaning up in the container one day recently, we found these cute little pins. We will be giving them away at our next training, so now you have even more incentive to attend.



FATHER'S DAY FLY-IN

by Ed Proctor, Cooling/Warming Unit Leader



The Columbia Airport requested that we deploy our cooling trailer to the Father's Day Fly-In, in anticipation of hot temperatures on June 20, 2026. This was the trailer's first public outing following the installation of a mini-split AC/Heater, and the remodeling of the interior by Bob Schreiner and Mike Mandel. The interior changes to the trailer have made it very efficient for easy deployment and setup.

When I arrived at the airport, the temperatures were very cool, with a mild breeze. The day did warm up; however, it was not until noon that it was warm enough for people to want to enter the trailer, although once inside, they were very impressed. Several families



with babies in strollers, were very appreciative that they could roll their strollers up the ramp into the trailer to let their little ones cool down.

We provided relief to approximately 75 people throughout the day and received numerous appreciative comments about the trailer. My thanks to Carolyn Hoch and Mike Mandell for their help.

NEW TRAINING OFFICER

by Mary Schreiner, PIO & VP



Please join us in welcoming our new Training Officer, Mike "Red" Griffin. Red and his wife of almost 31 years, Brenda, have been residents of Twain Harte since 2021, moving here from Arnold, where they lived for 15 years. Clearly, they enjoy mountain life and spend much of their spare time outdoors, whether it be swimming at Sonora Fitness, hiking, or kayaking.

They have one son, who just graduated from nursing school and is hoping to start working close to home.

Red retired from a career as a telecommunications engineer. Since he's lived here, he has completed 3 AA degrees in forestry and natural resources at Columbia College. Red believes you are never too old to learn.

In addition to volunteering with THA-CERT, Red also volunteers with CSERC. He's enjoying retirement and likes to be of service to his community.

Red is already hard at work setting up training for August, September, and October. Keep an eye out for information on these sessions, which are sure to be interesting and informative.

Welcome to the Team, Red!

GEARHEAD REVIVAL CAR SHOW BRINGS CLASSIC CARS AND COMMUNITY SPIRIT TO TWAIN HARTE

by Carol Hallett, THA-CERT Program Manager



The Gearhead Revival delivered a fantastic weekend of classic cars, scenic drives, good food, and small-town camaraderie in Twain Harte. With clear skies and enthusiastic participants, the event unfolded over two memorable days. A Poker Run and Welcome BBQ on Friday, followed by the main car show on Saturday.



Friday: Poker Run & Welcome BBQ

Pre-registered participants gathered at Meadow Park to check in, receive their maps and scorecards, and get a quick rundown of the rules. Engines roared to life as the group set off on the Poker Run. The first stop was just a short tenth of a mile away at the Twain Harte Fire Department, but classic car caravans have a mind of their own. The lead car took an unexpected turn, sending participants scattering in every direction in a hilarious moment of confusion. After some laughs and regrouping, everyone reached the fire department, then continued to beautiful stops at Pinecrest Lake and Donnell Vista Point.

Lunch at the Strawberry Inn provided another lighthearted memory: when the waitress didn't appear, one participant (ok, it was me) stepped up to take everyone's orders. The group took it all in stride with the easygoing spirit that defines the Gearhead Revival. The day wrapped up with the final draw and a lively Welcome BBQ at the Meadow Park Gazebo. Special thanks to THCSD for allowing full-day use of the park on Friday and to Twain Harte Market for donating the meat for the event. Westside Auto Car Club BBQ'd and brought all the rest of the fixings.



Saturday: The Main Car Show

While Friday was all about the drive, Saturday belonged to the cars. The setup crew was out before dawn — gathering at 4:00 a.m. to install barricades, road-closed signs, and detour markers along the streets of Twain Harte. A few cars that missed the “no overnight parking” notice had to be gently relocated, but by morning everything was ready.



As participants and spectators arrived, 131 registered classics filled the designated parking area. The CERT team ran popular booths selling Lockford sausages, margaritas, beer, wine, and firefighter swag. Praise and Pour kept the crowd energized with delicious iced coffees. The Gearhead Revival team handled registration, displayed an impressive collection of trophies, and managed a silent auction. Rita circulated through the crowd selling 50/50 raffle tickets, adding extra excitement to the day.

GEARHEAD REVIVAL CAR SHOW BRINGS CLASSIC CARS AND COMMUNITY SPIRIT TO TWAIN HARTE CONT.

by Carol Hallett, THA-CERT Program Manager



Nostalgic music filled the air from morning into the afternoon, creating a relaxed and joyful vibe. People danced in the street, admired the lineup of beautifully maintained vehicles, and swapped stories with fellow enthusiasts. The show celebrated not only the cars themselves (with their gleaming chrome, powerful engines, and meticulous detailing) but also the dedication of the owners who keep these rolling pieces of history alive.

The Gearhead Revival is more than a car event. It's a community celebration built on volunteer effort, neighborly goodwill, and a shared passion for classics. From the early-morning setup crew to the participants who rolled with every detour and hiccup, the weekend showcased the best of Twain Harte.



A big thank you goes out to all the volunteers, sponsors, local businesses, and participants who made the weekend possible. Events like the Gearhead Revival bring energy to our area, support local causes, and create lasting memories.

Whether you're a longtime gearhead or simply enjoy beautiful cars and a fun community atmosphere, the Gearhead Revival is an event worth attending. We look forward to seeing even more classics and familiar faces next year!



Thank You to Our Sponsors

- | | | | |
|--|----------------------------|---|---------------------------|
| <i>Sonora Area Foundation</i> | <i>Black Oak Casino</i> | <i>Business First</i> | <i>Twain Harte CSD</i> |
| <i>Twain Harte Market</i> | <i>Sloth Manufacturing</i> | <i>Yosemite Design</i> | <i>Westside Auto Club</i> |
| <i>Twain Harte Chamber of Commerce</i> | | <i>Numerous donations from car participants</i> | |

SAUSAGES, MARGARITAS, AND CARS!

by Lise Lemonnier, Planning Section Chief



Last Saturday, the last Saturday of June, was a beautiful day in Twain Harte. As it has been in the last few years, the day was dedication to the annual Gearhead Car Show in downtown Twain Harte. Our Community Emergency Response Team (CERT, as you know us) offered food and drink to the car gazers. We sold (and sold out!) Lockford sausage, hot dogs, soda, beer, wine, and margaritas, as well as our Twain Harte Fire Department T-shirts and hats. The crew looked unusually spiffy in their new green and logo-ed aprons!

Thanks to everyone who helped out, and thank you to those who purchased our goods. A great big thank you to the firefighters who helped us set up and take down our booth. Great teamwork!





Watermelon-Mint Lemonade

INGREDIENTS:

- 1 1/2 Quarts water
- 1/2 Cup sugar
- 2 Sprigs mint + more for garnish
- 5-6 Cups cubed watermelon
- 1/2 Cup freshly squeezed lemon juice (about 4 lemons)



6-8 servings



Level: Easy



15 min prep
25 min total time

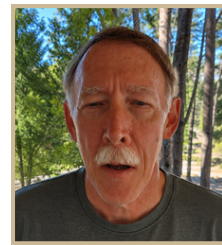
DIRECTIONS:

1. In a large pot, bring water and sugar to a light boil. Stirring until the sugar is dissolved and the mixture is clear. Remove from heat.
2. Add sprigs of mint and allow to steep for 15 minutes.
3. Remove mint sprigs and allow the liquid mixture to cool for 10 minutes.
4. Pour the liquid mixture into a blender with the watermelon cubes. Blend until smooth.
5. Pour the mixture into a fine-mesh sieve into a pitcher to remove any pulp and seeds.
6. Stir in lemon juice and serve immediately over ice with a sprig of mint for garnish.

Recipe shared by Carol Hallett

CERT BASIC TRAINING AT CHICKEN RANCH

by Mike "Red" Griffin, Training Officer



The Chicken Ranch CERT hosted the CERT Basic Training course during the weekend of June 12-14. Thanks to Chief New of Chicken Ranch and to instructors Chad Fitzgerald and Mark Ferreira for putting on this training class. Chad came from Clovis to lead the class; I attended as an observer.



There were five attendees, and they all enjoyed delicious lunches provided by Chicken Ranch on Saturday and Sunday. The attendees and instructors greatly appreciated the famous Twain Harte CERT flashcards provided to all students. Students played "CERT Jeopardy" as a final wrap-up to the course!

The next Basic Training course will be hosted at Twain Harte CERT in April 2027.

SAFETY TIP

by John Buckingham, Safety Officer

Pool & Water Safety



Protect Children Around Water

- Never leave children unattended in or near water, even for a moment.
- Install pool barriers, covers, and alarms.
- Enroll children in swimming lessons and learn to swim yourself.
- Ensure pool and spa drain covers meet safety standards and teach children to stay away from drains.

Stay Safe in the Water

- Always swim with a buddy.
- Learn CPR. It can save a life.
- Swim only in designated areas with lifeguards when possible.
- Check weather and water conditions before swimming, and leave the water immediately if thunderstorms approach.
- Never dive into water unless you know it is deep enough.

Remember: Drowning can happen in as little as 2 inches of water, but it is 100% preventable with proper supervision and safe practices.

WHERE DOES THE TIME GO?

by Lise Lemonnier, Planning Section Chief

The total THA-CERT volunteer hours:

JUNE

Administration =	237
Training =	48
Deployment =	94
Total Hours =	379



WHAT'S HAPPENING NEXT?

Visit Tuolumne County:

<https://www.visittuolumne.com/events>

Twain Harte Chamber of Commerce:

<https://www.embracethelocal.com/community>

UPCOMING Events

The Twain Harte Area Chamber of Commerce Presents

4TH OF JULY

INDEPENDENCE DAY

Celebration Parade

SATURDAY, JULY 4TH 10:00AM
DOWNTOWN TWAIN HARTE

Join The Parade! Register for \$20.00
Registration fee is waived for Twain Harte Area Chamber Members
Limited Entries

REGISTER HERE

Email us at info@twainhartecomm.com for more information.

CELEBRATE THE 250TH BIRTHDAY OF THE USA!

PANCAKE BREAKFAST

77 MIWUK SUGAR PINE FIRE PROTECTION DISTRICT FIRE AUXILIARY

STARTS: July 04, 2026
ENDS: July 04, 2026
TIME: 8:00 - 11:00 AM
ADMISSION: \$12.00 Adults
\$6.00 Kids 12 and Under
LOCATION: Sugar Pine 24347 Hwy 98, Sugar Pine
CONTACT PERSON: Tim MWSPPFOA@gmail.com

BREAKFAST INCLUDES: pancakes, eggs, sausage, water, milk, coffee and juice.

Cash and credit cards accepted. All proceeds benefit The Mi Wuk Sugar Pine Fire Protection District.

NO ANIMALS (EXCEPT SERVICE ANIMALS) ALLOWED IN FOOD FACILITY.

Sun Poppy Markets & Events Presents

Twain Harte Summer Festival

July 25-26 2026

Come hungry! Our food vendors will be serving a delicious variety of foods, drinks, and more throughout the day.

Enjoy live music! Talented local musicians, adding the perfect atmosphere to a weekend of shopping, dining, and relaxing under the stars.

Shop local. Eat well. Enjoy the music. We'll see you at the Arch.
July 25th 10am - 7pm - July 26th 10am - 3pm
For more information: sunpoppyemail@gmail.com

CELEBRATE THE 250TH BIRTHDAY OF THE UNITED STATES OF AMERICA AND THE 175TH ANNIVERSARY OF CALIFORNIA'S STATEHOOD AT THE

MOTHER LODE FAIR

HERITAGE, HONOR & HOMETOWN FUN

JULY 2ND - JULY 5TH
MOTHER LODE FAIRGROUNDS - SONORA

Celebrate
MORE LIFE. GIVE BLOOD.

Twain Harte Community Blood Drive

Hosted by: THA-CERT
TwainHarte Community Center
18775 Manzanita Dr
Twain Harte, CA 95383
Monday, July 27, 2026
10:00 a.m. to 3:00 p.m.

Please visit RedCrossBlood.org and enter: TwainHarte to schedule an appointment.

Maximize your blood donation. Help more patients. If you are an eligible type O, B+ or A+ donor, consider making a Power Red donation. Red blood cells are the most commonly transfused blood component.

Give blood July 13 to 31 for a **Pandango Movie Reward** by email to see_a_movie_on_us@redcross.org

1-800-RED CROSS | RedCrossBlood.org | Download the Blood Donor App

Free FRIDAY FAMILY MOVIE NIGHTS
A SUMMER OF MOVIES UNDER THE STARS!

JUNE 12 THE LITTLE MERMAID (1989)	JUNE 19 HOPPERS	JULY 3 NATIONAL TREASURE	JULY 10 THE LORAX	JULY 17 HONEY, I SHRUNK THE KIDS	JULY 24 GROMEO & JULIET
JULY 31 A MINECRAFT MOVIE	AUGUST 7 TOY STORY	AUGUST 14 FINDING NEMO	AUGUST 21 GUARDIANS OF THE GALAXY VOL. 2	AUGUST 28 THE LION KING (1994)	

MOVIES START AT 8:30 PM AS THE SUN SETS EARLIER. MOVIE START TIMES WILL MOVE TO AROUND 8:00 PM.

TPRD CONCESSION STAND OPEN DURING EVERY MOVIE!
HOT DOGS - PRETZELS - CANDY - ICE CREAM - SHIRTS & MORE

ADVERTISING AVAILABLE! CONTACT THE OFFICE AT 209-928-1214

Sierra Bigfoot MUSIC FESTIVAL 2026

EPROSON PARK, TWAIN HARTE

FRIDAY, JULY 17TH	SATURDAY, JULY 18TH	SUNDAY, JULY 19TH
4:30pm Septembe 5:30pm Bass Camp 6:30pm Keith Burrows Band 7:30pm Neighborhood Sound 8:45pm North Fork	11:00am Harp & Harp 12:00pm Miss American Pie 1:00pm Mikara 2:00pm The DubNutz 3:00pm Osa Stewart 4:00pm Breakaway 5:00pm Tiffany Rose & The Outlaw Hearts 6:15pm The Sam Chase Trio 7:30pm Chasing Anthems 8:45pm Grover Anderson & The Lapoliers	11:00am-2:00pm The Bigfoot Symposium 12:00pm Kelly Flynn Trio 1:00pm Gary Souza 2:00pm Richie Varrasco 3:00pm Ira Walker 4:00pm Lailani Hollywood 5:00pm Richie Barros as Dr. Tequila 6:15pm Hired Guns 7:15pm Wet Meadow

3 DAYS OF LIVE MUSIC, MOUNTAIN VIBES & BIGFOOT-SIZED FUN!

FOOD VENDORS
ARTISAN VENDORS
BEER & WINE
FAMILY FRIENDLY

BIGFOOT SYMPOSIUM SUNDAY, JULY 19TH 11AM-2PM ON THE STAGE IN EPROSON PARK

LIVE MUSIC GREAT FOOD GOOD TIMES

2026 Summer Concert Series

7/4	THE SNARKY CATS
7/11	THE BLOWBACKS
7/25	GOTCHA COVERED
8/1	BREAKAWAY
8/8	PLAN B
8/22	TICKET TO RIDE LIVE!
8/29	ROCKWORKS
9/5	CALIFORNIA CREEDENCE

Eproson Park 6:00p-8:00p
Please no blankets on the lawn

[TUOLUMNE COUNTY](http://www.tuolumnecounty.org) [BLACK OAK CANYON REGION](http://www.blackoakcanyonregion.org) [Adventist Health Sonora](http://www.adventisthealth.org) [JANA MARIE](http://www.janamarie.com) [TWAIN HARTE](http://www.twainharte.com)

TWAIN HARTE AREA CERT
COMMUNITY EMERGENCY RESPONSE TEAM
SERVING OUR COMMUNITY

THA-CERT SMOKE ALARM PROGRAM

What/who are Twain Harte Area CERT (THA-CERT)? We are a dedicated team of community-based volunteers who are trained to support our community.

This team provides the following services to senior, disabled, and residents in Tuolumne County:

- Free Smoke Alarms/Detectors
- Free Installation
- Free Battery Replacement

If you need a smoke detector installed, need a new battery, or need a ten-year-old smoke detector replaced, we can help for free.

If you are interested, please contact us by sending an email to twainhartecert@gmail.com, or call Mike at 209-770-2674.

Only Working Smoke Alarms Save Lives

<https://www.twainhartecsd.com/smoke-detector-installation>

TWAIN HARTE AREA CHAMBER OF COMMERCE & TWAIN HARTE COMMUNITY SERVICES DISTRICT present

Community Yoga

with Tammy Schulz

TUESDAY MORNINGS 9:00AM - 10:30AM
WEEKLY FROM MARCH 3RD

FREE SESSIONS * DONATIONS SUGGESTED
BRING YOUR OWN MAT

for more information visit <https://www.embracethelocal.com/enbrace-the-yoga>

Sun Poppy Markets & Events

TWAIN HARTE MOUNTAIN AIR MARKET

Thursday Evenings | 4 - 7 PM
June, July & August
Eproson Park, Twain Harte

- Artisan Vendors
- Cottage Vendors
- Food & Drinks
- Live Music

For more information: sunpoppyemail@gmail.com

NFPA **FIREWISE USA**
Residents reducing wildfire risks

Join or start a **FIREWISE neighborhood**
Contact: Karen Caldwell
kcfirewise@gmail.com

Join the weekly Twain Harte Neighborhood Radio Watch
Sun: 9:00 AM
FRS/GMRS: Ch. 18
To learn more, contact: Lee Smith at 209-988-8832

NEIGHBORHOOD RADIO WATCH
WE LOOK OUT FOR EACH OTHER!

MEETINGS

THCSD Board Meeting

Wednesday, July 8th, 2026 9:00 am
22912 Vantage Point, TH, THCSD Mtg Room
<https://www.twainhartecsd.com/board-meetings>

THA-CERT & Fire Board Meeting

Thursday, June 9th, 2026 9:30 am
22912 Vantage Point, TH, THCSD Mtg Room.



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	08C	ITEM TYPE:	☒ Discussion ☐ Action ☐ Both
SUBJECT:	Operations Manager's report.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

None

SUMMARY:

This item includes a written and verbal report from the Operations Manager regarding general operations of the District's Operations Division over the previous month. The Operations Division is responsible for water, sewer, and parks and recreations services.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- Operations Manager Report

TWAIN HARTE CSD OPERATIONS REPORT

WATER/SEWER/PARK
DIVISION

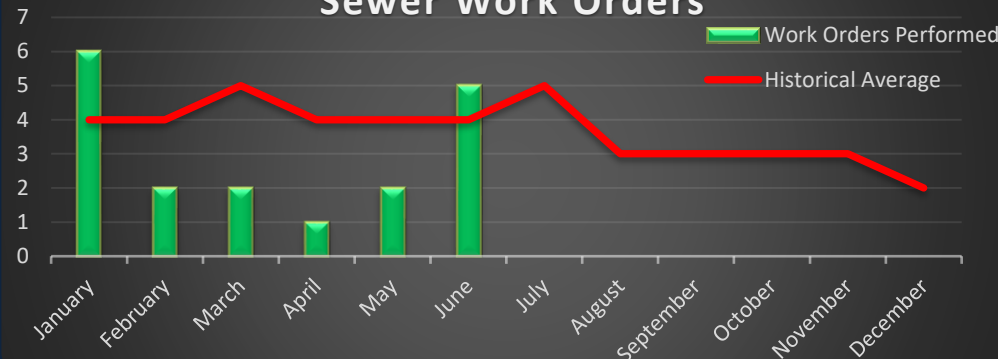
JUNE

2026

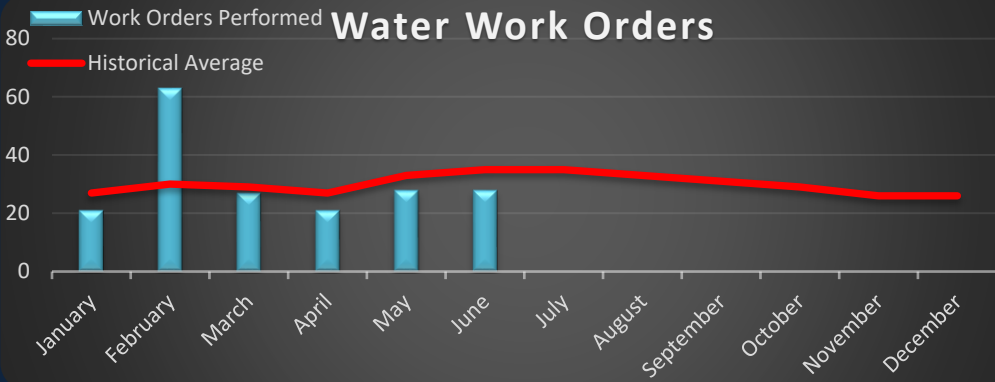


WATER, SEWER & PARKS STATISTICS

Sewer Work Orders

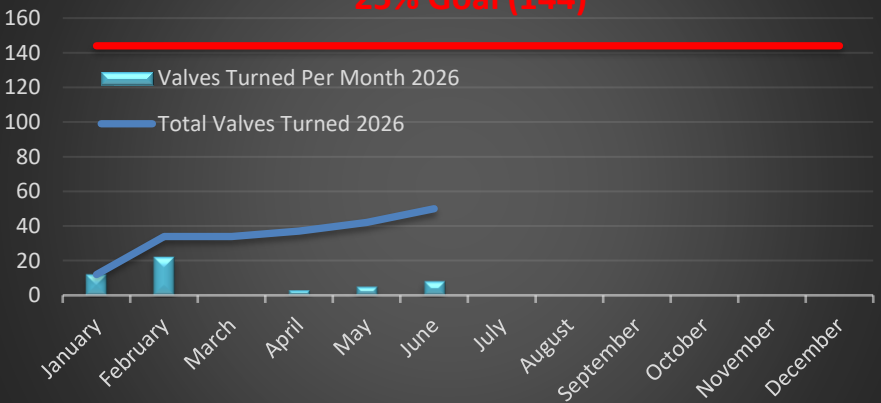


Water Work Orders



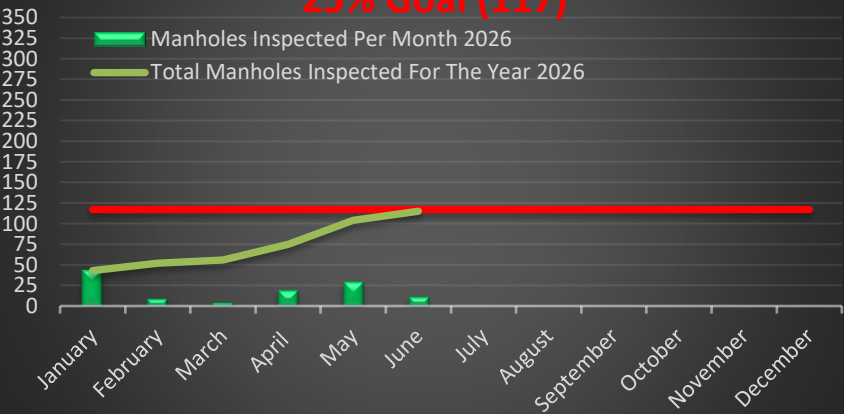
Valve Exercising

25% Goal (144)



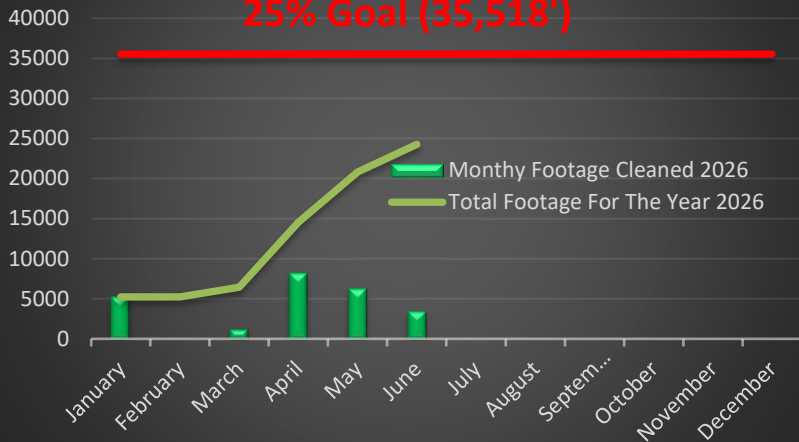
Manhole Inspections

25% Goal (117)

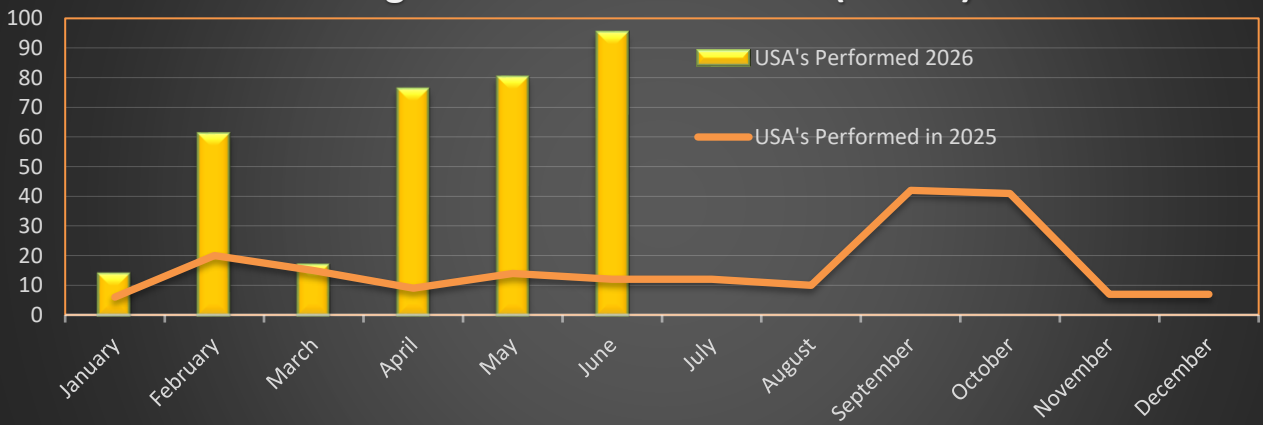


Sewer Cleaning

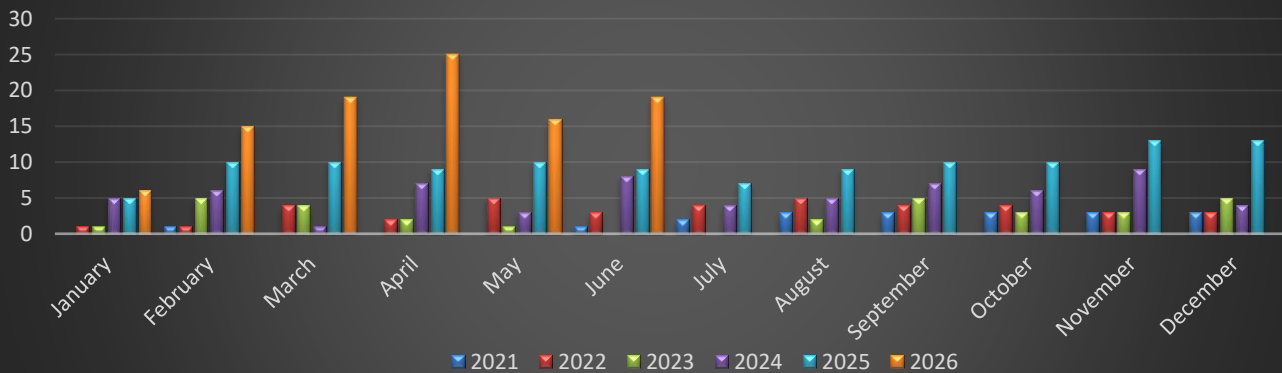
25% Goal (35,518')



Underground Service Alerts (USA's)

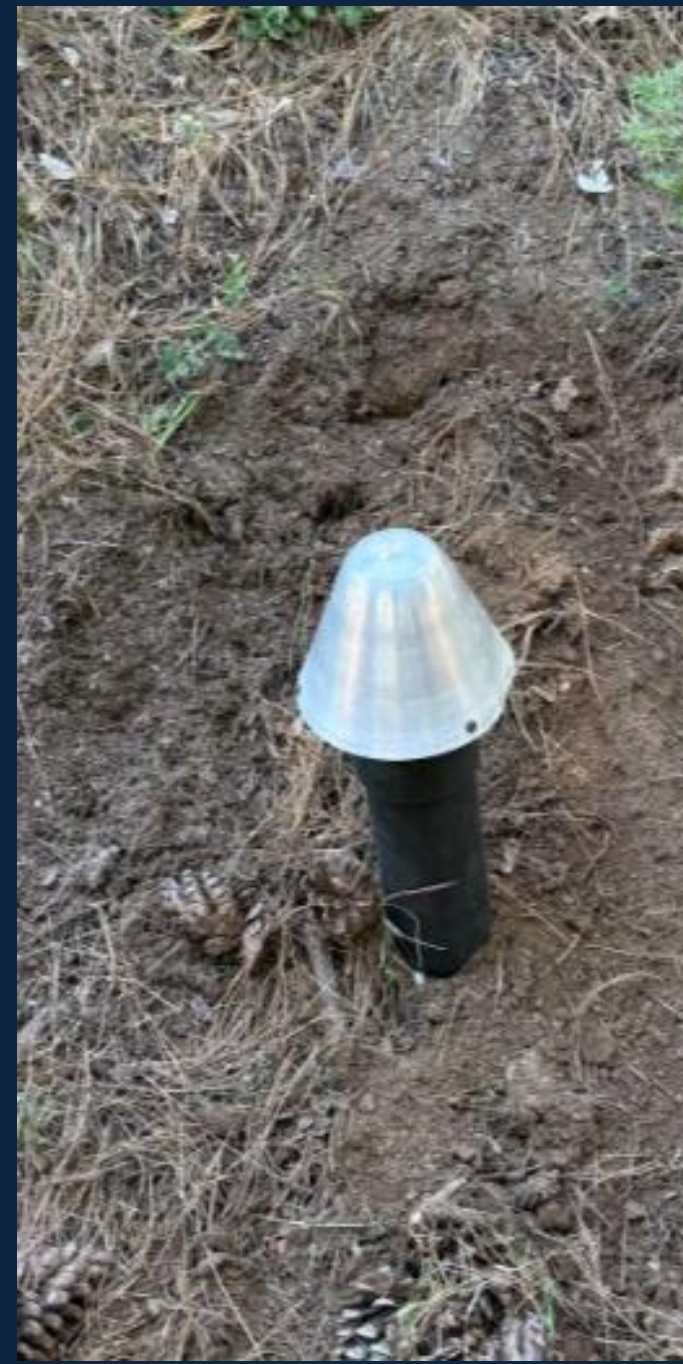


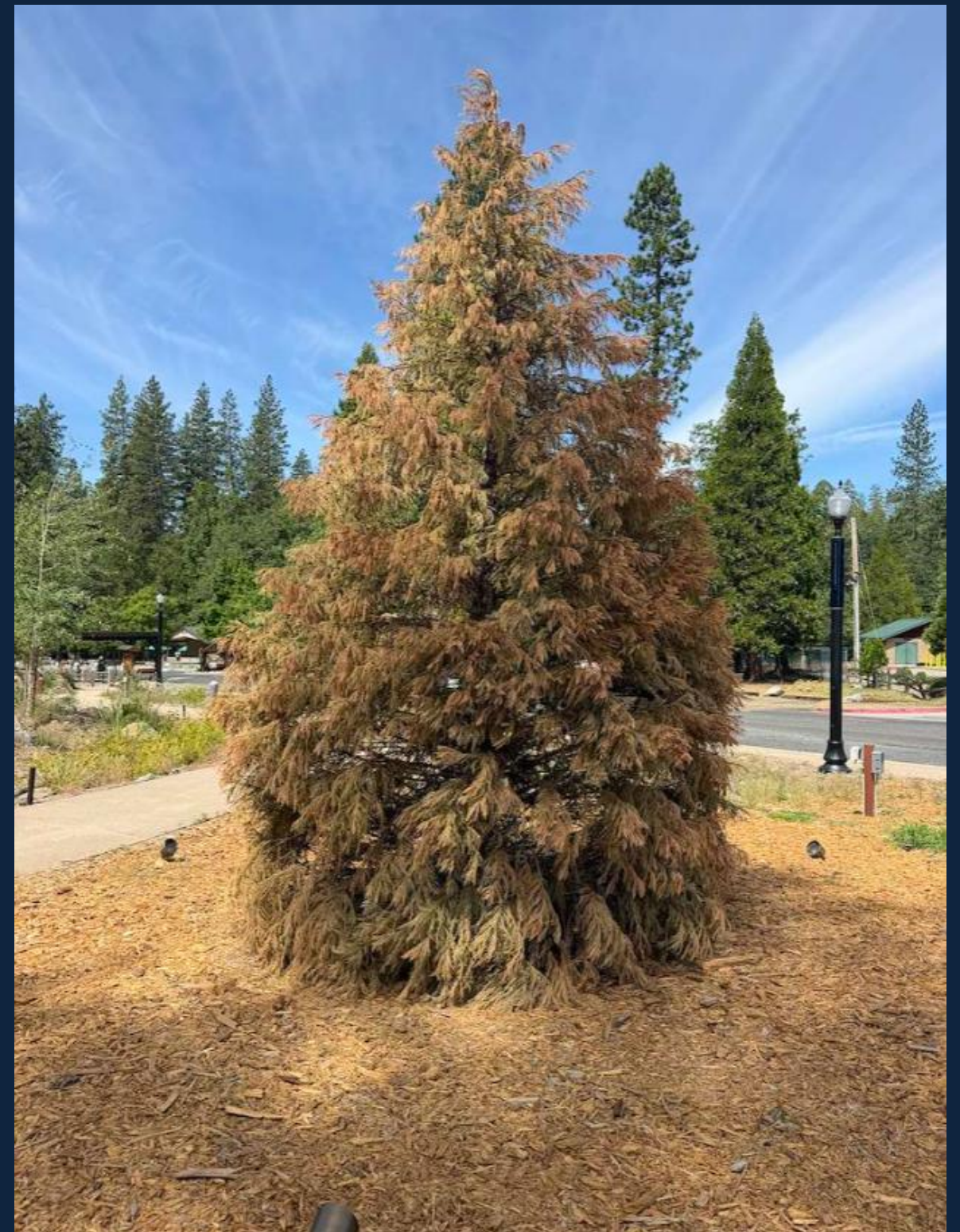
Community Center Rentals



ITEMS OF NOTE







Items of Note Pictures Explanation

Page 1

Top and Bottom Left: Crews performed three service line leak repairs on Blackhawk, Golf Club, and Spruce Drives.

Center: The corroded pipe at well #2 was replaced.

Right: State required annual backflow testing was performed at all district and privately owned backflow locations.

Page 2

Left: Tie-in for the Manzanita Ct. waterline upsizing.

Center: All paving repairs were completed.

Right: All sewer failed cleanouts from the smoke testing inspections have been repaired.

Page 3

Top Left: Two sets of “Slow” stencils were painted along Meadow adjacent to the Bocce Courts and Eproson Park.

Bottom Left: Large amounts of weed-eating were completed and several sites through out the district.

Right: The Christmas tree did not survive the transplanting process. A replacement is in progress with more details to follow.

Not Pictured:

- The Pipehunter Hydro-Excavator blower has been repaired and returned. We determined a possible air leak at one of the gaskets is present as well as other potential issues. A mechanic will be up to diagnose and correct the issues.
- The current sewer replacement project sections at lower and upper Cresta are largely complete.
- Old restroom conversion to storage is completed.
- Community Center roof above the kitchen and bathrooms has been replaced.
- A formal backhoe training program was developed.
- Detailed housekeeping was performed at wellhouses, pumpstations and roundhouse.
- Several miscellaneous plumbing repairs at the park restrooms were made.

Year: 2026

SWTP										
Month	Treatment Plant	Well #1	Well #2	Well #3	Total Recycled	Total Production	Decrease in			
	(Gal)	(Gal)	(Gal)	(Gal)	(Gal)	(Gal)	2013 Total Production (Gal)	Demand (%)	Rain (inches)	Snow (inches)
Jan	3,411,542	0	1,232,872	834,477	490,587	5,478,891	8,304,262	34.02%	4.82	0
Feb	6,392,660	307,455	856,258	463,933	408,506	8,020,306	5,836,362	-37.42%	2.98	42
Mar	6,744,282	167,604	274,638	140,324	474,297	7,326,848	5,776,198	-26.85%	0.71	0
Apr	5,832,887	0	49,268	248,937	525,435	6,131,092	6,737,931	9.01%	5.45	0
May	6,798,702	0	220,237	106,842	510,556	7,125,781	9,624,851	25.96%	0.77	0
Jun	7,833,012	0	0	0	590,158	7,833,012	11,912,958	34.25%	0	0
Jul						0				
Aug						0				
Sep						0				
Oct						0				
Nov						0				
Dec						0				
Total	37,013,085	475,059	2,633,273	1,794,513	2,999,539	41,915,930	48,192,562	13.02%	14.73	42



Board Meeting Agenda Item Summary

July 8, 2026

ITEM #:	08D	ITEM TYPE:	☒ Discussion ☐ Action ☐ Both
SUBJECT:	General Manager's report.		
RELATION TO STRATEGIC PLAN:	☒ N/A ☐ Advances Goal/Objective #'s: _____		

RECOMMENDED ACTION:

None.

SUMMARY:

This item includes a written and verbal report from the General Manager regarding overall District operations and operations of the District's Administration Division over the previous month.

FINANCIAL IMPACT:

None.

ATTACHMENTS:

- General Manager's Report

GM REPORT

July 8, 2026



ADMIN ACTIVITIES

- Christmas Tree Warranty Coordination
- Grand Jury Investigation
- GIS Mapping System Upgrades Project
- Eproson Park Solar Lighting Value Engineering
- Sonora Area Foundation Grant Application
- CDBG SCADA Upgrade Grant Coordination

CAPITAL PROJECTS

Eproson Park Solar Light Replacement

Budget: \$93,500

Design and value engineering for a grant-funded project to replace streetlights in Eproson Park with solar streetlights is underway. The project is anticipated to be complete by spring 2027.

Cresta Sewer Replacement/Relining

Budget: \$325,000

Replacement of 955' of high-risk sewer line between Cresta Drive and Oak View Drive is complete. The remaining 1,550' of sewer line has been repaired and is anticipated to be relied in spring 2027.

Manzanita Court Waterline Replacement

Budget: \$125,000

Replacement of 300' of undersized, degraded galvanized iron waterline will be complete this week at \$50,000 under budget.

Black Oak Drive Sewer Replacement

COMPLETE

Replacement of 60' of sewer line with significant inflow/infiltration was completed at \$45,000 under budget.

SCADA System Improvements

Budget: \$645,000

Grant funding has been awarded for a project to install a water and sewer supervisory control and data acquisition system (SCADA) that provides remote monitoring and control of the District's water treatment plant, pump stations, tanks and sewer lift stations. Once the grant funding agreement is completed (projected this summer), an RFP will be issued for project design.

MEETINGS OF INTEREST

- 6/10 Solar Lighting Coordination Meeting
- 6/27 THCSD @ Friends of Library Booksale
- 7/1 County Operational Area Coordination
- 7/2 THCSD Booth @ Open Air Market
- 7/7 Solar Streetlight Vendor Meeting

PLANNING PROJECTS

Activation of Latent Powers

Based on citizen request and strategic plan goals, staff is exploring activation of its powers to provide lighting services to downtown Twain Harte. This requires LAFCO approval and a study showing the District can sustainably provide services long-term. The study/review will be performed in FY 26-27.

County Pool/Library Collaboration

Staff has initiated collaboration with the County to explore ways to improve aquatic recreation and library stability in the District.

FUNDING OPPORTUNITIES

Sonora Area Foundation - \$32K

EV Fire Response / AWARD: August 2026

FEMA Public Assistance - \$90K

Storm Response / AWARD: Spring 2026

FY 26-27 VFC GRANT - \$38K

Radios / AWARD: Fall 2026

Energy Efficiency Grant - \$94K

Eproson Park Solar Lights / AWARDED

HUD CDBG Grant - \$525K

SCADA System / AWARDED