

TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK
P.O. Box 649, Twain Harte, CA 95383
Phone (209) 586-3172 Fax (209) 586-0424

REGULAR MEETING OF THE BOARD OF DIRECTORS VIDEO TELECONFERENCE

May 13, 2020 9:00 A.M.

AGENDA

IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District offices are closed to the public. Under the Governor's Executive Order N-25-20, this meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/84270430997>
- Meeting ID: 842 7043 0997
- Telephone: (669) 900-6833

ANYONE CAN PARTICIPATE IN THIS MEETING: see details at the end of this agenda.

1. Call to Order

2. Pledge of Allegiance & Roll Call

3. Reading of Mission Statement

4. Public Comment:

This time is provided to the public to speak regarding items not listed on this agenda.

5. Communications:

- A. None.

6. Consent Agenda:

- A. Presentation and approval of financial statements through April 30, 2020.
- B. Approval of the minutes of the Regular Meeting held on April 8, 2020.
- C. Approval of minor revisions to Policy #1031 – District Sponsored Social Media Communications.
- D. Approval of minor revisions to Policy #1035 – Public Records Policy.
- E. Adopt Resolution #20-10 – Intention to Continue Assessments for Fiscal Year 2020-21, Approval of Preliminary Engineer's Report and Notice of Hearing for the Park and Recreation Maintenance District.

7. Old Business:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

8. New Business

- A. Discussion/action to adopt Resolution #20-11 – Board Secretary
- B. Discussion/action to consider levying Fiscal Year 2020-21 fire-related assessments at a rate lower than the maximum authorized rate to help the community with impacts of the COVID-19 pandemic.
- C. Discussion/action to adopt Resolution #20-12 – Intention to Continue Assessments for Fiscal Year 2020-21, Approval of Preliminary Engineer's Report and Notice of Hearing for the Fire and Rescue Assessment District.
- D. Discussion/action to adopt Resolution #20-13 – Intention to Continue Assessments for Fiscal Year 2020-21, Approval of Preliminary Engineer's Report and Notice of Hearing for the Fire Protection and Emergency Response Services Assessment District.
- E. Discussion/action to adopt revisions to Policy #1040 – Claims Policy.
- F. Discussion/action to adopt new Policy #2042 – Catastrophic Leave Program.
- G. Discussion/action to adopt a 20-year Vehicle/Equipment Replacement Plan for Fiscal Year 2020-21.
- H. Discussion/action to adopt Resolution #20-14 – Approval of a Fiscal Year 2019-20 Water Fund Budget Adjustment in the Amount of \$18,000 for the Water Supply Reliability Well #3 Project.
- I. Discussion/action to adopt Resolution #20-15 – Approval of a Fiscal Year 2019-20 Park Fund Budget Adjustment in the Amount of \$56,000 for the Bocce Court Improvement Project.
- J. Update on special district representation on Tuolumne County Local Agency Formation Commission (LAFCO).

9. Reports:

- A. President and Board member reports.
- B. Committee reports.
- C. Operations Manager Report.
- D. Fire Chief Report.
- E. General Manager Report.

10. Closed Session

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation, General Manager.

11. Additional Business:

- A. Discussion/action regarding annual assessment of General Manager's salary.

12. Adjourn

HOW TO OBSERVE THIS MEETING:

The public can observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.


* NOTE: your personal video will be disabled and your microphone will be automatically muted.

FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

HOW TO SUBMIT PUBLIC COMMENTS:

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCSD Board Secretary: P.O. Box 649, Twain Harte, CA 95383
- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.

Raise Hand Icon:  Raise Hand

Q&A Icon:  Q&A

- Telephone: The host will provide a time during each public comment period where telephone participants will be unmuted and enabled to share comments.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may

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do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District's website:
www.twainhartecsd.com