

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting via Teleconference due to COVID-19
December 9, 2020

CALL TO ORDER: President Mannix called the meeting to order at 09:04 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Knudson
Director deGroot
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Finance Officer
Neil Gamez, Fire Chief
Kim Silva, Administrative Coordinator/ Board Secretary
Robb Perry, Operations Manager

AUDIENCE: 3 Attendees.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Carol Hallett reported on CERT activities for the month.

COMMUNICATIONS:

A. None.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through November 30, 2020.
- B. Approval of the minutes of the Regular Meeting held on November 12, 2020.
- C. Submittal of Fiscal Year 2019-2020 Employee Reimbursement Disclosure Report per Government Code Section 53065.5.

MOTION: Director Sipperley made a motion to accept the consent agenda in its entirety.

SECOND: Director deGroot

AYES: Mannix, Knudson, deGroot, McManus, Sipperley

NOES: None

ABSTAIN:

OLD BUSINESS

A. None.

NEW BUSINESS:

- A. Discussion/action to adopt a COVID-19 Prevention Program (CPP) per Cal/OSHA emergency regulations and authorize the General Manager to make revisions and updates as needed to comply with changing regulations and best practices.

MOTION: Director McManus made a motion to adopt a COVID-19 Prevention Program (CPP) per Cal/OSHA emergency regulations and authorized the General Manager to make revisions and updates as needed to comply with changing regulations and best practices.

SECOND: Director deGroot

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSTAIN:

- B. Discussion/action to adopt Resolution #20-33 – Adoption of the Tuolumne Stanislaus Integrated Regional Water Management (IRWM) Plan.

MOTION: Director Sipperley made a motion to adopt Resolution #20-33 - Adoption of the Tuolumne Stanislaus Integrated Regional Water Management (IRWM) Plan.

SECOND: Director Mannix

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSTAIN:

- C. Discussion/action Discussion/action to adopt Resolution #20-34 – Approval of Tuolumne Public Power Agency (TPPA) Joint Powers Agreement Amendments.

MOTION: Director Sipperley made a motion to adopt Resolution #20-34 – Approval of Tuolumne Public Power Agency (TPPA) Joint Powers Agreement Amendments.

SECOND: Director Knudson

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSTAIN:

- D. Discussion/action of approval of 2021 Board and Committee Calendar.

MOTION: Director McManus made a motion to approve option two of the 2021 Board and Committee Calendar.

SECOND: Director deGroot

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSTAIN:

- E. Discussion/action regarding implementation of a District Wellness Program.

General Manager Trott discussed ideas for different options for District Wellness Program, including a trial period of 4-6 weeks. The board gave direction to GM Trott to move forward with trial and check in at future meeting with results of trial to decide if it is worth an investment.

- F. Discussion/action regarding Annual Board self-evaluation of performance and identification of improvement opportunities.

The Board discussed self-evaluation process and identified areas for improvement opportunities for the coming year.

- G. Appointment of Board President and Vice President for the 2021 calendar year.

MOTION: Director deGroot made a motion to appoint Director Sipperley as the Board President for the 2021 calendar year.

SECOND: Director Knudson

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

MOTION: Director McManus made a motion to appoint Director deGroot as the Board Vice President for the 2021 calendar year.

SECOND: Director Mannix

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

REPORTS:

President and Board member reports.

- A verbal summary was provided by Director Sipperley.

Committee Reports

- A verbal summary of the written report was provided.

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- A verbal summary of the written report was provided.

Fire Chief Report by Chief Gamez

- A verbal summary of the written report was provided.

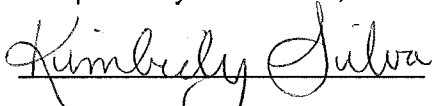
General Manager Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

ADJOURNMENT:

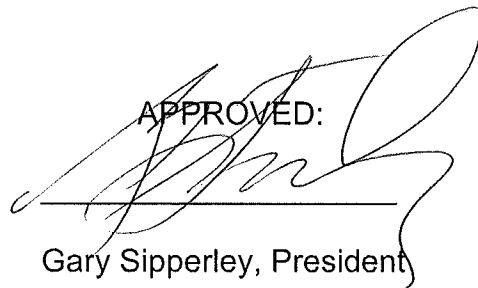
The meeting was adjourned at 10:36 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Gary Sipperley, President