

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting via Teleconference due to COVID-19
July 8, 2020

CALL TO ORDER: President Mannix called the meeting to order at 09:08 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Knudson
Director deGroot
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Finance Officer/Board Secretary
Robb Perry, Operations Manager
Todd McNeal, Fire Chief
Kim Silva, Administrative Coordinator

AUDIENCE:

1 attendee.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

No public comment

CONSENT AGENDA:

- A. Presentation and approval of financial statements through June 30, 2020.
- B. Approval of the minutes of the Regular Meeting held on June 10, 2020.

MOTION: Director Sipperley made a motion to accept the consent agenda in its entirety with one grammatical change to the minutes in section New Business Item D.

SECOND: Director deGroot

AYES: Mannix, Knudson, deGroot, McManus, Sipperley

NOES: None

ABSENT:

OLD BUSINESS:

- A. Discussion/action regarding the discontinuance of the order of emergency action for completion of the Well #3 Water Supply Project.

MOTION: Director McManus made a motion to discontinue the order of emergency action for completion of Well #3.

SECOND: Director Sipperley

AYES: Mannix, Knudson, deGroot, McManus, Sipperley

NOES: None

ABSENT:

NEW BUSINESS:

- A. Discussion regarding the potential use of District facilities to support library services in Twain Harte

The board gave general direction to the General Manager to go back to The High Country Friends of the Library group regarding utilizing the community center as a temporary solution for the library with the condition of being able to maintain all the uses of the Community Center as it stands going forward.

- B. Discussion/action regarding a potential grant opportunity for tennis court lighting.

MOTION: *Director Sipperley made a motion to reject the potential grant opportunity as presented.*

SECOND: *deGroot*

AYES: *Mannix, deGroot, McManus, Sipperley*

NOES: *None*

ABSENT:

ABSTAIN: *Knudson*

- C. Discussion/action regarding Bocce Court Improvement Project status and potential budget adjustment.

MOTION: *Director deGroot made a motion to approve Resolution No. 20-25 approving a fiscal year 2020-21 park fund budget adjustment for Bocce Court Improvements Project.*

SECOND: *Director McManus*

AYES: *Mannix, deGroot, McManus, Sipperley*

NOES: *None*

ABSENT:

ABSTAIN: *Knudson*

- D. Discussion/action regarding the proposed Districtwide PHI Air Medical.

MOTION: *Director deGroot made a motion to reject proposed districtwide PHI Air Medical membership program but rather further explore the possibility of a group discount that doesn't require THCS staff involvement.*

SECOND: *Director Sipperley*

AYES: *Mannix, deGroot, McManus, Sipperley, Knudson*

NOES: *None*

ABSENT:

- E. Discussion/action to select an auditor consultant.

MOTION: *Director McManus made a motion to select auditor consultant Jacobsen and Jarvis for one year period with the option for renewal.*

SECOND: *Director deGroot*

AYES: *Mannix, deGroot, McManus, Sipperley, Knudson*

NOES: *None*

ABSENT:

- F. Discussion/action to cast a vote for the Seat C representative of the CSDA Board of Directors.

MOTION: *Director Sipperley made a motion to cast a vote for Pete Kampa for Seat C representative of the CSDA Board of Directors.*

SECOND: *Director McManus*

AYES: *deGroot, McManus, Sipperley, Knudson*

NOES: Mannix

ABSENT:

G. Discussion/action of proposed county parcel/tax

GM Trott presented information regarding a county parcel tax that is being proposed to be on the ballot, the district can opt in or opt out of having it placed on the districts property owner's property taxes. If the measure passes, the funds from the districts property owners would go towards THCS Fire.

MOTION: Director Sipperley made a motion to opt in with the stipulation that we have no payment obligations to get the motion on the ballot and if it should pass that all funds received would go to staffing.

SECOND: Director deGroot

AYES: deGroot, McManus, Sipperley, Knudson, Mannix

NOES:

ABSENT:

REPORTS:

President and Board Member Report

- *No report given as it was covered during the board meeting.*

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- *A verbal summary of the written report was provided.*
- *Well 3 pumping at 31 gallons/minute due to gravel pack and liner that was installed slowing the water down from coming in as fast.*

Fire Chief Report by Chief McNeal

- *A verbal summary of the written report was provided.*
- *Chief McNeal last date worked will be July 19, 2020.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*
- *Interviews for fire chief on July 30, 2020*

ADJOURNMENT:

The meeting was adjourned at 11:30 a.m.

Respectfully submitted,



Kimberly Silva, Board Secretary

APPROVED:



Eileen Mannix, President