

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
September 12, 2013

DIRECTORS PRESENT: Jim Johnson, Gary Sipperley, Packy Maxwell, Richard Knudson, Wes Jordan

DIRECTORS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: General Manager Trott, Board Secretary Lawton,
Fire Chief McNeal, Finance Officer Higgins

This meeting is recorded.

AUDIENCE: Family and friends of new Captain Gamez & new Intern Brockmire.

CALL TO ORDER: President Johnson called the meeting to order at 9am.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- A. Introduction & badge pinning for new Captain Gamez and new intern Brockmire.

COMMUNICATIONS: Letter from Supervisor Callaway regarding Chief McNeal. President Johnson read the letter aloud to acknowledge the commendation.

CONSENT AGENDA:

- A. Approval of financial statements through August 31, 2013.
B. Approval of the minutes of the Regular and Special Closed Meeting of August 8 and the Special Emergency Meeting of August 23, 2013.

MOTION: Maxwell; SECOND: Sipperley; AYES: All

OLD BUSINESS: None

NEW BUSINESS:

- A. Annual board review of Policy #2002, Discrimination and Policy #3030, Injury and Illness Prevention Program.

- **Board completed annual review.**

- B. Discussion/action to adopt Resolution #13-22; Adopting the Tuolumne-Stanislaus Integrated Regional Water Management Plan (IRWM Plan).

INTRODUCTION OF RESOLUTION #13-22: Maxwell

MOTION: Sipperley; SECOND: Jordan

AYES ROLL CALL: Johnson, Sipperley, Knudson, Maxwell, Jordan

- C. Discussion/action regarding approval of the first reading of Policy #3015, Investment Policy.

MOTION: Sipperley; SECOND: Maxwell; AYES: All

- D. Discussion/action regarding approval of the updated Memorandum of Understanding Between Twain Harte-Long Barn Union School District and THCS for Electrical Service Relocation for the 2013-14 school year.

MOTION: Maxwell; SECOND: Jordan; AYES: All

- E. Discussion/action regarding approval of a lease agreement with Juliette R. Cowell for use of the lower Shadybrook water storage pond, including authorization for the General Manager to finalize and execute the lease agreement.

MOTION: Sipperley; SECOND: Maxwell; AYES: All

REPORTS:

- **President Johnson** extended appreciation to Chief McNeal, on behalf of the entire Board, for his efforts on the Rim fire. He also acknowledged that staff has been doing a great job during this very difficult time.
- **Park & Recreation Committee:**
 - Contract extended for landscaping at ball field to current vendor.
 - New janitorial service (Clean Rite) hired to clean bathrooms, etc. at park starting this week. This represents a \$15,000 annual savings over using our staff; our staff will continue to oversee.
 - Cover & Sons have applied a credit from previous job where they damaged a water line to the removal of the 4 dead pine trees.
 - Allstar Construction has reduced the scope for the Community Center renovation to shoring up the foundation and removing the water heater/replacing with on-demand water. This reduces the cost from \$46,000 to \$9,400. They will start on Oct. 7.
- **Water/Sewer Committee:**
 - Staff will get appraisal of upper Shadybrook Pond to potentially purchase from the Sparrow family.
 - Voltage sensor repaired at Lift Station.
- **Fire Chief:**
 - Rim Fire now 80% contained; Forest Service & Cal Fire have full responsibility—we are off the fire.
 - We have seen an increase in volunteer applications since the fire.
 - Engine 721 was deployed for the Rim Fire—it cleared all inspections prior to deployment. This points to the effectiveness of our maintenance program designed to bring this engine up to standards.
 - Our FEMA Exhaust Extraction grant request was rejected.
 - Captain Gamez will become the new training officer for the Fire Department.
- **Finance Officer:**
 - Year-end closing of books has been delayed due to the Rim Fire; our consultant, Randy Hollar, rescheduled his trip to week of 9/30/13. Books will be closed that day.
- **General Manager:**
 - Emergency preparedness activities were completed on the water/sewer side, i.e. tank levels were checked, emergency contact lists reviewed, etc.
 - Myron's water line replacement is mostly completed and was within the approved \$25,000 amount.
 - We will be applying for the Fire Management Assistance Grant, which will reimburse for 75% of all costs incurred due to the fire.
 - If one Director will complete two 2-hour webinars though SDRMA, the District will receive a 7% discount on our annual \$70,000 insurance premium. The next two webinars are on Oct. 3 & Nov. 6.

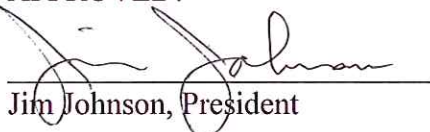
Adjournment

The Regular Meeting was adjourned at 11:04 am.

Respectfully submitted,


Jeanne Lawton, Board Secretary

APPROVED:


Jim Johnson, President