

TWAIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Meeting  
October 14, 2011

**DIRECTORS PRESENT:** Gordon Molloy, Packy Maxwell, Richard Knudson, Jim Johnson, Wes Jordan

**DIRECTORS ABSENT:** None

**ADMINISTRATIVE STAFF PRESENT:** General Manager Moody, Board Secretary Lawton,  
Operations Manager Perry, Fire Chief McNeal

~~This meeting is recorded.~~

**AUDIENCE:** Chris Caskey – Union Democrat

**CALL TO ORDER:** President Molloy called the meeting to order at 9:00 am.

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:** None

**COMMUNICATIONS:** None

**CONSENT AGENDA:**

A. Approval of financial statement through September 30, 2011 and approval of the minutes of the Regular Meeting of September 8, 2011.

**MOTION: Johnson; SECOND: Maxwell; AYES: All**

**OLD BUSINESS:**

A. Discussion/action to approve second reading of amended Policy #2140, Employee Safety Award.

**MOTION: Knudson; SECOND: Jordan; AYES: All**

B. Continuation of discussion regarding Big Pine Development Project.

**No Action**

**NEW BUSINESS:**

A. Discussion/action to approve first reading of amended Policy # 2270, District Organizational Structure.

**MOTION: Knudson; SECOND: Jordan; AYES: All**

B. Discussion/action to approve first reading of new Policy # 3100, Records Retention & Destruction.

**MOTION: Maxwell; SECOND: Molloy; AYES: All**

C. Discussion regarding transferring all LAIF funds from the current non-interest bearing account at US Bank to the State of CA LAIF account.

**No Action – Discussion to continue at Finance Workshop on 11/7/11**

D. Discussion regarding FY2010/2011 year-end financials.

E. Discussion/action regarding monthly billing for multi-dwelling customers.

**MOTION: Maxwell (to tie 1<sup>st</sup> 2000 gallons of water to the base rate, not to the meter);  
SECOND: Johnson; AYES: ALL**

F. Discussion/action regarding replacement of 1993 Chevy S-10 (old G.M. Vehicle).

**MOTION:** Johnson (to replace 1993 Chevy S-10 with a used truck for no more than \$15,000);

**SECOND:** Knudson; **AYES:** ALL

G. Discussion regarding 2011 Donation Letter.

**No changes to letter; mailing week of November 14, 2011.**

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The Board of Directors convened to closed session at: 10:30 am.

**CLOSED SESSION:**

A. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9 (b) (1): Conference with Legal Counsel, Anticipated Litigation. Steve Kurgan.

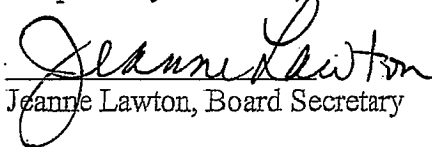
The Board of Directors reconvened to open session at 10:40 am.

A. No Action

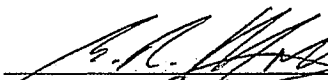
**Adjournment**

The Regular Meeting was adjourned at 10:45 am.

Respectfully submitted,

  
Jeanne Lawton, Board Secretary

APPROVED:

  
Gordon Molloy, President