

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
February 11, 2016**

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Mannix, President
Director Johnson, Vice President
Director Knudson
Director McManus
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Robb Perry, Operations Manager
Neil Gamez, Fire Captain

AUDIENCE:

3 members of the public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- Ron Ringen reported that the fire water draft point project is moving forward and he is hoping for continued input from our district.

COMMUNICATIONS:

- A. None.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through January 31, 2016.
- B. Approval of the minutes of the Regular Meeting of January 14, 2016.
- C. Approval of the minutes of the Special Board Meeting of January 19, 2016.

MOTION: Director Johnson made a motion to accept the consent agenda with the minor correction of changing the President's last name on page 2 under the Park & Recreation report from McManus to Mannix.

SECOND: Sipperley

AYES: All Present

OLD BUSINESS:

- A. Update on drought conditions and water supply.

GM Trott reported that current precipitation levels are approximately 11% above average. Major reservoirs in California are on average 60% lower than where they should be at this time of year. The snowpack is approximately 3% above normal which is considerable improvement upon the past couple years. Lyons reservoir is about 73% full and Pinecrest is 30% full. The

state water board has continued its water conservation mandate of 25% for our District through next October.

- B. Discussion/action regarding review and continuance of order of emergency action for completion of Well #2 and Well #3 Water Supply Projects.

GM Trott recommended that the order of emergency action be continued because it is still necessary to address the District's immediate water supply shortage and the emergency situation will not permit a delay resulting from formal competitive bidding.

MOTION: *Director Sipperley moved to continue the order of emergency action for completion of Well #2 and Well #3.*

SECOND: *Knudson*

AYES: *All Present*

NEW BUSINESS:

- A. Discussion/action to authorize award of a construction contract for the Sewer Stabilization at Twain Harte Lake, Project 300-57000.

MOTION: *Director McManus made a motion to authorize a contract for Bid #1 - a contract with Sacramento Drilling Inc in the amount of 58,057.80.*

SECOND: *Sipperley*

AYES: *All Present*

- B. Discussion/action to adopt the 2016 Water and Sewer Rate Study.

MOTION: *Director Johnson made a motion to adopt the 2016 Water and Sewer rate study as presented.*

SECOND: *Sipperley*

AYES: *All Present*

- C. Discussion/action regarding water and sewer rate increases proposed in the 2016 Water and Sewer Rate Study, including:

- a. Authorizing staff to prepare and send a Proposition 218 notice with proposed schedule of rates.
- b. Setting a public hearing to consider adoption of proposed rates.

MOTION: *Director Sipperley made a motion to authorize staff to send out a Prop 218 notice with the proposed schedule of rates and to set a public hearing date of April 12 to consider adoption of proposed rates.*

SECOND: *McManus*

AYES: *All Present*

- D. Discussion/action to adopt Resolution #16-01 – Supporting Creation of a Center for Water Resources Management at Columbia College.

MOTION : *Director Sipperley made a motion to adopt Resolution #16-01*

SECOND: *McManus*

AYES ROLL CALL: *Mannix, Johnson, Knudson, McManus, Sipperley*

ABSENT:

- E. Discussion/action to approve a revised lease agreement with Twain Harte Lake Association for office space at 22933 Twain Harte Drive and authorize the General Manager to execute and finalize the lease agreement.

MOTION: *Director Sipperley moved to approve the revised lease with a minor correction on page 2 – changing “Lessee’s” board room to “Lessor’s” board room.*

SECOND: *Mannix*

AYES: *All Present*

REPORTS:

President & Board Member Report

- *No reports*

Park & Recreation/Citizen Oversight Committee and Operations Report

- *Director McManus reported that the committee discussed the drainage at the ballfield and the potential land donation that may be made to the park.*
- *The pet waste station has been put into place.*

Water/Sewer Committee and Operations Report

- *Director Sipperley reported that the committee spoke about Well #2 & Well #3, the sewer stabilization bidding and the center for water resources resolution.*
- *Operations Manager Perry reported on the general statistics for the month.*

Fire Committee and Fire Chief Report

- *The fire committee was cancelled.*
- *Fire Captain Gamez reported that training at the Vantage Point Training campus is continuing. Staff completed a training in San Joaquin County with 135 attendees.*
- *Director Knudson thanked the Fire Department for taking down all the tree Christmas decorations in town.*

Finance/Admin Committee Report

- *Director Mannix reported that the committee spoke about the rate study and the lease as discussed in previous parts of the board meeting.*

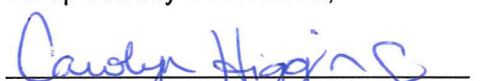
General Manager Report

- *GM Trott reported that the sale of the Meadow Drive should close any day. The park donations received for the year are \$22,040 and GM Trott is very thankful to our community for their generous donations.*

ADJOURNMENT:


The meeting was adjourned at 10:21 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Jim Johnson, Vice President