

TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK
22912 Vantage Pointe Drive, Twain Harte, CA 95383
Phone (209) 586-3172 Fax (209) 586-0424

REGULAR MEETING OF THE BOARD OF DIRECTORS VIDEO TELECONFERENCE October 14, 2020 9:00 A.M.

IMPORTANT NOTICE:

To help slow the spread of COVID-19, the District offices are closed to the public. Under the Governor's Executive Order N-25-20, this meeting will be held remotely by teleconference using Zoom:

- Videoconference Link: <https://us02web.zoom.us/j/81258968807>
- Meeting ID: 812 5896 8807
- Telephone: (669) 900-6833

ANYONE CAN PARTICIPATE IN THIS MEETING: see details at the end of this agenda.

AGENDA

The board may take action on any item on the agenda.

1. Call to Order

2. Pledge of Allegiance & Roll Call

3. Reading of Mission Statement

4. Public Comment:

This time is provided to the public to speak regarding items not listed on this agenda.

5. Communications:

- A. None.

6. Consent Agenda:

- A. Presentation and approval of financial statements through September 30, 2020.
- B. Approval of the minutes of the Regular Meeting held on September 9, 2020.

7. New Business

- A. Presentation of end of year financial report for Fiscal Year 2019-20.
- B. Discussion/action to adopt Resolution #20-31 – Designation of Fiscal Year 2019-20 Year End Balances to Reserves.

- C. Discussion/action to adopt Resolution #20-32 - Approval of Fiscal Year 2020-21 Fire Fund Budget Adjustment to Remove the Mobile Fire Pump Project and Reallocate its \$18,000 Budget to the Replace Fire Station Generator Project.
- D. Discussion/action regarding participation in a joint powers authority with other Tuolumne County fire agencies to levy a special parcel tax for fire services.
- E. Discussion/action regarding requests for memorial art and other dedications in District park facilities.

8. Reports:

- A. President and Board member reports.
- B. Operations Manager Report.
- C. Fire Chief Report.
- D. General Manager Report.

9. Adjourn

HOW TO OBSERVE THIS MEETING:

The public can observe and participate in a meeting as follows:

- **Computer:** Join the videoconference by clicking the videoconference link located at the top of this agenda or on our website. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Smart Phone/Tablet:** Join the videoconference by clicking the videoconference link located at the top of this agenda OR log in through the Zoom mobile app and enter the Meeting ID# and Password found at the top of this agenda. You may be prompted to enter your name and email. Your email will remain private and you may enter “anonymous” for your name.
- **Telephone:** Listen to the meeting by calling Zoom at (4669) 900-6833. Enter the Meeting ID# listed at the top of this agenda, followed by the pound (#) key.

* NOTE: your personal video will be disabled and your microphone will be automatically muted.

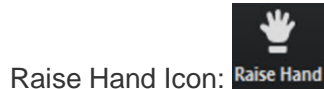
FOR MORE DETAILED INSTRUCTIONS, CLICK [HERE](#)

HOW TO SUBMIT PUBLIC COMMENTS:

The public will have an opportunity to comment before and after the meeting as follows:

- **Before the Meeting:** If you cannot attend the meeting, you may:
 - Email comments to ksilva@twainhartecsd.com, write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments.
 - Mail comments to THCSO Board Secretary: P.O. Box 649, Twain Harte, CA 95383

- **During the Meeting:** The public will have opportunity to provide comment before and after the meeting as follows:
 - Computer/Tablet/Smartphone: Click the “Raise Hand” icon and the host will unmute your audio when it is time to receive public comment. If you would rather make a comment in writing, you may click on the “Q&A” icon and type your comment. You may need to tap your screen or click on “View Participants” to make icons visible.



- Telephone: Press *9 if to notify the host that you have a comment. The host will unmute you during the public comment period and invite you to share comments.

* NOTE: If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

ACCESSIBILITY:

Board meetings are accessible to people with disabilities. In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

WRITTEN MEETING MATERIALS:

If written materials relating to items on this Agenda are distributed to Board members prior to the meeting, such materials will be made available for public inspection on the District's website: www.twainhartecsd.com

TWAIN HARTE COMMUNITY SERVICES DISTRICT
BANK BALANCES
As of September 30, 2020

Account	Beginning Balance	Receipts	Disbursements	Current Balance
U.S. Bank Operating	757,820	302,366	(335,193)	724,993
U.S. Bank - D Grunsky #1*	71,633	123		71,756
U.S. Bank - D Grunsky #2*	72,954	109		73,063
LAIF	2,952,172			2,952,172
TOTAL	\$ 3,854,579	\$ 302,598	\$ (335,193)	\$ 3,821,984

*Davis Grunsky reserve money restricted for Davis Grunsky Loan Payments

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
20/21 OPERATING EXPENDITURE SUMMARY
As of September 30, 2020**

Fund	TOTAL Budget*	YTD Expended	Budget Balance	% Spent (Target 25%)
Park	81,100	21,855	59,245	26.95%
Water	1,025,965	311,294	714,671	30.34%
Sewer	1,126,409	165,228	961,181	14.67%
Fire	1,008,453	287,027	721,426	28.46%
Admin	599,618	138,108	461,510	23.03%
TOTAL	\$ 3,841,545	\$ 923,512	\$ 2,918,033	24.04%

TWAIN HARTE COMMUNITY SERVICES DISTRICT
20/21 CAPITAL EXPENDITURE SUMMARY
As of August 31, 2020

Fund	TOTAL Budget*	YTD Expended	Budget Balance	% Spent (Target 25%)
Park	164,400	28,716	135,684	17.47%
Water	475,620	28,956	446,664	6.09%
Sewer	348,300	54,406	293,894	15.62%
Fire	311,680	7,226	304,454	2.32%
Admin		-	-	
TOTAL	\$ 1,300,000	\$ 119,304	\$ 1,180,696	9.18%

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting via Teleconference due to COVID-19
September 9, 2020

CALL TO ORDER: President Mannix called the meeting to order at 09:01 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Knudson
Director deGroot
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Finance Officer
Robb Perry, Operations Manager
Neil Gamez, Fire Chief
Kim Silva, Administrative Coordinator/ Board Secretary

AUDIENCE:

2 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

No public comment

COMMUNICATIONS:

- A. Letter to Tuolumne County, August 18, 2020 – Unified Parcel Tax and Joint Powers Authority for Fire Services
- B. Letter from Sonora Area Foundation, August 26, 2020 – Grant #2020607 “Finish the Bocce Ball Courts”

CONSENT AGENDA:

- A. Presentation and approval of financial statements through August 31, 2020.
- B. Approval of the minutes of the Regular Meeting held on August 12, 2020.
- C. Annual review of Policy #3030 – Injury and Illness Prevention Program.

MOTION: Director Sipperley made a motion to accept the consent agenda in its entirety with one grammatical change to the minutes in section New Business Item A.

SECOND: Director deGroot

AYES: Mannix, Knudson, deGroot, McManus, Sipperley

NOES: None

ABSENT:

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #20-29 – Approving the Department of Forestry and Fire Protection Agreement #7FG20135 for a \$4,737.50 grant under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

MOTION: Director Knudson made a motion to adopt Resolution #20-29 – Approving the Department of Forestry and Fire Protection Agreement #7FG20135 for a \$4,737.50 grant under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

SECOND: Director McManus

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

ABSTAIN:

- B. Discussion/action to approve revisions to Policy #2002 – Discrimination.

MOTION: Director Sipperley made a motion to approve revisions to Policy #2002 – Discrimination.

SECOND: Director deGroot

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

ABSTAIN:

- C. Discussion/action to approve revisions to Policy #2040 – Sick Leave.

MOTION: Director Sipperley made a motion to approve revisions to Policy #2040 – Sick Leave.

SECOND: Director McManus

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

ABSTAIN:

- D. Discussion/action to approve revisions to Policy #3000 – Park Facility Hours of Operation.

MOTION: Director McManus made a motion to approve revisions to Policy #3000 Park Facility Hours of Operation.

SECOND: Director Knudson

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

ABSTAIN:

- E. Discussion/action to approve revisions to Policy #3010 – Budget Preparation/Approval.

MOTION: Director Sipperley made a motion to approve to Policy #3010– Budget Preparation/Approval with grammatical changes incorporated to edit language for target date.

SECOND: Director deGroot

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

ABSTAIN:

- F. Discussion/action to adopt Resolution #20-30 - Appreciation for Park Foundation.

MOTION: Director deGroot made a motion to adopt Resolution #20-30 – Appreciation for Park Foundation with one grammatical change to the Director’s name for signature.

SECOND: Director Mannix

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

ABSTAIN:

- G. Presentation of the Strategic Plan progress report for Fiscal Year 2019-20.

- H. Discussion/action regarding semi-annual review of Strategic Plan Goals and Objectives.

MOTION: Director Sipperley made a motion to approve Strategic Plan Goals and objectives with no requested changes from the board after reviewing.

SECOND: Director deGroot

AYES: Mannix, deGroot, McManus, Sipperley, Knudson

NOES: None

ABSENT:

ABSTAIN:

REPORTS:

President and Board member reports.

- Report given by Director Sipperley regarding IRWM consultant to develop a storm water project identification tool.
- Director McManus asked CSD about ideas for community trash clean up. Adding to future agenda to discuss ways we can assist Homeowners Association.

Committee Reports

- A verbal summary of the written report was provided.

Water/Sewer/Park Operations Report Provided by Operations Manager Perry

- A verbal summary of the written report was provided.

Fire Chief Report by Chief Gamez

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

ADJOURNMENT:

The meeting was adjourned at 10:09 a.m.

Respectfully submitted,

APPROVED:

Kimberly Silva, Board Secretary

Eileen Mannix, President

Twain Harte Community Services District
2019/2020 UNAUDITED ACTUALS

	WATER			SEWER			FIRE			PARK			ADMIN			TOTAL
	19/20	19/20 (Act.)	% Diff	19/20	19/20 (Act.)	% Diff	19/20	19/20 (Act.)	% Diff	19/20	19/20 (Act.)	% Diff	19/20	19/20 (Act.)	% Diff	PROJECTED
Revenue																
Service Charges	\$ 1,442,298	\$ 1,446,545	0%	\$ 1,132,171	\$ 1,132,278	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ -	\$ -	0%	\$ 2,578,823
Fees	13,470	11,263	-16%	13,380	9,563	-29%	-	-	0%	5,800	5,180	-11%	-	-	0%	26,006
Taxes & Assessments	118,116	115,411	-2%	-	-	0%	1,129,565	1,146,619	2%	130,786	132,564	1%	-	-	0%	1,394,594
Grants & Donations	75,705	68,884	-9%	250,000	156,160	-38%	59,075	47,126	-20%	74,000	19,945	-73%	-	-	0%	292,115
Other Revenue	23,000	27,732	21%	15,000	21,151	41%	108,058	130,963	21%	4,500	5,660	26%	1,000	814	-19%	186,320
Total Program Revenue	\$ 1,672,589	\$ 1,669,835	0%	\$ 1,410,551	\$ 1,319,152	-6%	\$ 1,296,698	\$ 1,324,708	2%	\$ 215,086	\$ 163,349	-24%	\$ 1,000	\$ 814	-19%	\$ 4,477,858
Admin Revenue Allocation	470	383	-19%	250	204	-18%	180	147	-18%	100	81	-19%	(1,000)	(814)	-19%	1
GRAND TOTAL REVENUE	\$ 1,673,059	\$ 1,670,218	0%	\$ 1,410,801	\$ 1,319,356	-6%	\$ 1,296,878	\$ 1,324,855	2%	\$ 215,186	\$ 163,430	-24%	\$ -	\$ -	0%	\$ 4,477,859
Operating Expenses																
Salaries	\$ 306,295	\$ 304,461	-1%	\$ 172,059	\$ 164,504	-4%	\$ 548,736	\$ 531,787	-3%	\$ 9,216	\$ 8,491	-8%	\$ 311,537	\$ 297,097	-5%	\$ 1,306,340
Benefits	157,019	154,978	-1%	88,924	87,459	-2%	233,151	232,341	0%	4,462	3,712	-17%	140,530	123,070	-12%	601,560
Equip, Auto, Maint, & Repairs	93,550	82,614	-12%	41,800	33,815	-19%	153,600	149,714	-3%	41,250	29,859	-28%	28,400	22,350	-21%	318,352
Materials & Supplies	41,150	34,617	-16%	5,100	4,575	-10%	11,600	10,171	-12%	1,600	1,209	-24%	4,950	3,185	-36%	53,757
Outside Services	57,800	16,122	-72%	272,550	175,224	-36%	19,950	13,798	-31%	4,500	3,892	-14%	26,475	20,887	-21%	229,923
Other (Utilities, Prop/Liab Ins, TUD)	147,976	135,164	-9%	489,891	485,956	-1%	63,750	68,054	7%	18,150	16,615	-8%	50,100	39,058	-22%	744,847
Debt Service	186,169	186,169	0%	17,028	17,028	0%	42,365	42,365	0%	-	-	0%	-	-	0%	245,562
Total Program Expenses	\$ 989,958	\$ 914,125	-8%	\$ 1,087,352	\$ 968,561	-11%	\$ 1,073,152	\$ 1,048,230	-2%	\$ 79,178	\$ 63,778	-19%	\$ 561,991	\$ 505,647	-10%	\$ 3,500,341
Administrative Cost Allocation	264,136	237,654	-10%	140,498	126,412	-10%	101,158	91,016	-10%	56,199	50,565	-10%	(561,991)	(505,647)	-10%	0
GRAND TOTAL OPERATING EXPENSES	\$ 1,254,094	\$ 1,151,779	-8%	\$ 1,227,850	\$ 1,094,973	-11%	\$ 1,174,310	\$ 1,139,247	-3%	\$ 135,377	\$ 114,343	-16%	\$ -	\$ -	0%	\$ 3,500,341
TOTAL OPERATING BALANCE	\$ 418,965	\$ 518,439		\$ 182,951	\$ 224,383		\$ 122,568	\$ 185,608		\$ 79,809	\$ 49,087		\$ -	\$ -		
Capital Expenses																
Capital Outlay	665,725	600,244	-10%	288,775	69,211	-76%	331,395	129,832	-61%	57,000	4,265	-93%	-	-	0%	803,552
Adminstrative Capital Allocation	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-	-	0%	-
Total Capital Expenses	\$ 665,725	\$ 600,244	-10%	\$ 288,775	\$ 69,211	-76%	\$ 331,395	\$ 129,832	-61%	\$ 57,000	\$ 4,265	-93%	\$ -	\$ -		\$ 803,552
GRAND TOTAL EXPENSES	\$ 1,919,819	\$ 1,752,023	-9%	\$ 1,516,625	\$ 1,164,184	-23%	\$ 1,505,705	\$ 1,269,079	-16%	\$ 192,377	\$ 118,608	-38%	\$ -	\$ -	0%	\$ 4,303,893
Transfer To/(From) Reserve	\$ (246,760)	\$ (81,805)		\$ (105,824)	\$ 155,172		\$ (208,827)	\$ 55,776		\$ 22,809	\$ 44,822		\$ -	\$ -		

Twain Harte Community Services District

2019/2020 Unaudited Actuals

WATER - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Service Charges					
Water Service Charge	\$ 1,442,298	\$ 1,446,545	\$ 4,247	0%	
TOTAL SERVICE CHARGES	\$ 1,442,298	\$ 1,446,545	\$ 4,247	0%	
Fees					
Late Fee	\$ 8,000	\$ 8,268	\$ 268	3%	
Door Notice Fee	2,500	1,560	(940)	-38%	
Hookup Fees	900	30	(870)	-97%	
Impact Fees			-	0%	
Development Fees			-	0%	
Reconnection Fees	1,100	575	(525)	-48%	
Property Transfer Fee	850	750	(100)	-12%	
Returned Check Fee	120	80	(40)	-33%	
TOTAL FEES	\$ 13,470	\$ 11,263	\$ (2,207)	-16%	
Taxes & Assessments					
Secured & Unsecured Taxes	\$ 33,000	\$ 33,865	\$ 865	3%	
Davis Grunsky Assessment	85,116	81,546	(3,570)	-4%	County did not levy the full request
TOTAL TAXES & ASSESSMENTS	\$ 118,116	\$ 115,411	\$ (2,705)	-2%	
Grants & Donations					
Grant Revenue - Misc	\$ 18,000	\$ 11,179	\$ (6,821)	-38%	Remainder of PSPS grant moved to 20.21
Grant Revenue - Wells	\$ 57,705	\$ 57,705	\$ -	0%	
TOTAL GRANTS & DONATIONS	\$ 75,705	\$ 68,884	\$ (6,821)	-9%	
Other Revenue					
Strike Team			\$ -	0%	
Training Revenue			-	0%	
Miscellaneous Revenue		\$ 2,070	\$ 2,070	2070%	
Interest Revenue	23,000	23,842	842	4%	
Lease Revenue	-	-	-	0%	
Sale of Assets	-	1,820	1,820	1820%	
Insurance Proceeds			-	0%	
TOTAL OTHER REVENUE	\$ 23,000	\$ 27,732	\$ 4,732	21%	
GRAND TOTAL REVENUE	\$ 1,672,589	\$ 1,669,835	\$ (2,754)	0%	
Admin Transfer Out	\$ 470	\$ 383	\$ (87)		
GRAND TOTAL WITH ADMIN	\$ 1,673,059	\$ 1,670,218	\$ (2,841)	0%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Salaries - 51XXX					
Regular Time	\$ 249,817	\$ 251,850	2,033	1%	
Standby Pay	17,605	18,487	882	5%	
Overtime	9,550	10,509	959	10%	
Sick Leave/Vacation Pay	6,300	6,503	203	3%	
Intern Stipend	19,373	14,013	(5,360)	-28%	
Uniform Allowance	2,844	2,557	(287)	-10%	
Cell Phone Stipend	807	542	(265)	-33%	
TOTAL SALARIES	\$ 306,295	\$ 304,461	\$ (1,834)	-1%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 55,516	\$ 55,618	102	0%	
HRA Reimbursement	21,670	19,919	(1,751)	-8%	
CALPERS Retirement	37,178	37,607	429	1%	
FICA	18,990	18,486	(504)	-3%	
Medicare	4,441	4,324	(117)	-3%	
Workers Comp	18,000	18,180	180	1%	
Unemployment Ins/ETT	1,223	844	(379)	-31%	
TOTAL BENEFITS	\$ 157,019	\$ 154,978	\$ (2,041)	-1%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 6,800	\$ 6,721	(79)	-1%	
Facilities Maintenance & Repair					
Source of Supply	7,700	5,491	(2,209)	-29%	
Pumping	6,350	5,680	(670)	-11%	
Water Treatment	13,999	11,430	(2,569)	-18%	
Transmission & Distribution	26,501	23,999	(2,502)	-9%	
General & Administrative	2,000	1,047	(953)	-48%	
Vehicle Maintenance & Repair	8,500	8,447	(53)	-1%	
Janitorial Cleaning Fees	900	1,224	324	36%	
Fuel	13,300	11,803	(1,497)	-11%	
Equipment Under \$5,000	4,500	3,343	(1,157)	-26%	
Tools & Equipment Under \$500	2,000	2,194	194	10%	
Personal Protective Equipment	1,000	1,235	235	24%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 93,550	\$ 82,614	\$ (10,936)	-12%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Materials & Supplies - 54XXX					
Office Supplies	\$ 1,000	\$ 1,127	127	13%	
Postage	4,700	4,223	(477)	-10%	
Food Supplies	400	82	(318)	-80%	
Chemical Supplies	34,700	28,978	(5,722)	-16%	
Janitorial Supplies	350	207	(143)	-41%	
TOTAL MATERIALS & SUPPLIES	\$ 41,150	\$ 34,617	\$ (6,533)	-16%	
Outside Services - 55XXX					
Legal Fees	3,000		(3,000)	-100%	
IT Services	1,400	470	(930)	-66%	
Engineering Services	50,000	12,943	(37,057)	-74%	Hydraulic Modeling Project still in progress
Medical Exams	300	0	(300)	-100%	
Other Professional Services	3,100	2,709	(391)	-13%	
Other Professional Services-Tree Mortality			-	0%	
TOTAL OUTSIDE SERVICES	\$ 57,800	\$ 16,122	\$ (41,678)	-72%	
Other - 56XXX					
Utilities	\$ 29,300	\$ 23,156	(6,144)	-21%	
Phone/Communications	6,200	5,856	(344)	-6%	
Computer Licenses & Maintenance	13,600	13,184	(416)	-3%	
Property/Liability Insurance	18,576	19,176	600	3%	
Property Tax	400	399	(1)	0%	
Memberships/Publications/Subscriptions	11,700	11,658	(42)	0%	
Licenses & Certifications	500	630	130	26%	
Training, Conferences & Travel	3,000	1,763	(1,237)	-41%	
Uncollectable accounts	500		(500)	-100%	
Advertising & Public Education	1,000	394	(606)	-61%	
Laboratory Fees	22,000	21,485	(515)	-2%	
Regulatory Fees	7,200	7,240	40	1%	
Purchased Water	30,000	26,389	(3,611)	-12%	
Water Conservation Rebates		525	525	525%	
Bank & Credit Card Fees	4,000	3,309	(691)	-17%	
TOTAL OTHER	\$ 147,976	\$ 135,164	\$ (12,812)	-9%	
Debt Service - 58XXX					
Interest on Long Term Debt	\$ 40,215	\$ 40,215	0	0%	
Principal on Long Term Debt	145,953	145,953	0	0%	
TOTAL DEBT SERVICE	\$ 186,169	\$ 186,169	\$ -	0%	
GRAND TOTAL EXPENSES					
	\$ 989,958	\$ 914,125	\$ (75,834)	-8%	
Admin Transfer Out	\$ 264,136	\$ 237,654	\$ (26,482)		
GRAND TOTAL WITH ADMIN	\$ 1,254,094	\$ 1,151,779	\$ (102,316)	-8%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

WATER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Capital Outlay - 57XXX					
FH Improvements	15,000	4,150	(10,850)	-72%	
Shadybrook Emer Spillway Repair/Imprvmnts*	6,000	6,000	-	0%	
Million Gallon Tanks Recoat	428,000	427,748	(252)	0%	
Water Sewer Material Bins*	15,000	1,000	(14,000)	-93%	
Well 3 - Sherwood Forest*	98,000	90,692	(7,308)	-7%	
WTP Clarifier Refurbish	60,000	32,954	(27,046)	-45%	
Truck #4 Replace	36,725	36,613	(112)	0%	
Training/Admin Parking Lot*	7,000	1,087	(5,913)	-84%	
TOTAL CAPITAL OUTLAY	\$ 665,725	\$ 600,244	\$ (65,481)	-10%	
GRAND TOTAL WITH CAPITAL	\$ 1,919,819	\$ 1,752,023	\$ (167,797)	-9%	

*Entire project is not complete. Unused budget amount will roll over to fiscal year 20-21.

Twain Harte Community Services District
2019-2020 Unaudited Actuals
SEWER - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Service Charges					
Sewer Service Charge	1,132,171	1,132,278	107	0%	
TOTAL SERVICE CHARGES	\$ 1,132,171	\$ 1,132,278	\$ 107	0%	
Fees					
Late Fee	\$ 6,000	\$ 5,898	\$ (102)	-2%	
Door Notice Fee	2,500	1,560	(940)	-38%	
Hookup Fees	2,900	700	(2,200)	-76%	
Impact Fees			-	0%	
Reconnection Fees	1,100	575	(525)	-48%	
Inspection Fees	50		(50)	-100%	
Property Transfer Fee	700	750	50	7%	
Returned Check Fee	130	80	(50)	-38%	
TOTAL FEES	\$ 13,380	\$ 9,563	\$ (3,817)	-29%	
Grants & Donations					
Grant Revenue-Tree Mortality			\$ -	0%	
Grant Revenue-Sewer Planning Grant	250,000	156,160	\$ (93,840)	-38%	Sewer Planning Project continuing into 20.21
Donation Revenue			-	0%	
TOTAL GRANTS & DONATIONS	\$ 250,000	\$ 156,160	\$ (93,840)	-38%	
Other Revenue					
Interest Revenue	15,000	20,171	5,171	34%	
Sale of Assets	-	980	980	980%	
Other	-		-	0%	
TOTAL OTHER REVENUE	\$ 15,000	\$ 21,151	\$ 6,151	41%	
GRAND TOTAL REVENUE	\$ 1,410,551	\$ 1,319,152	\$ (91,399)	-6%	
Admin Transfer Out	\$ 250	\$ 204	\$ (46)		
GRAND TOTAL WITH ADMIN	\$ 1,410,801	\$ 1,319,356	\$ (91,445)		

Twain Harte Community Services District
2019-2020 Unaudited Actuals

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Salaries - 51XXX					
Regular Time	\$ 138,998	\$ 137,406	(1,592)	-1%	
Standby Pay	17,605	17,020	(585)	-3%	
Overtime	7,000	4,698	(2,302)	-33%	
Sick Leave/Vacation Pay	3,500	3,575	75	2%	
Intern Stipend	2,940	100	(2,840)	-97%	
Uniform Allowance	1,575	1,408	(167)	-11%	
Cell Phone Stipend	441	297	(144)	-33%	
TOTAL SALARIES	\$ 172,059	\$ 164,504	\$ (7,555)	-4%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 30,685	\$ 30,726	41	0%	
HRA Reimbursement	11,988	10,726	(1,262)	-11%	
CALPERS Retirement	20,715	21,213	498	2%	
FICA	10,668	9,982	(686)	-6%	
Medicare	2,495	2,334	(161)	-6%	
Workers Comp	11,800	11,981	181	2%	
Unemployment Ins/ETT	573	497	(76)	-13%	
TOTAL BENEFITS	\$ 88,924	\$ 87,459	\$ (1,465)	-2%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 9,050	\$ 7,229	(1,821)	-20%	
Facilities Maintenance & Repair					
Lift Station	7,500	7,864	364	5%	
Collections	7,450	5,259	(2,191)	-29%	
General & Administrative	1,600	526	(1,074)	-67%	
Vehicle Maintenance & Repair	6,000	4,030	(1,970)	-33%	
Janitorial/Cleaning Fees	900	96	(804)	-89%	
Fuel	7,500	6,388	(1,112)	-15%	
Equipment Under \$5,000			0	0%	
Tools & Equipment Under \$500	1,000	1,736	736	74%	
Personal Protective Equipment	800	687	(113)	-14%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 41,800	\$ 33,815	\$ (7,985)	-19%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Materials & Supplies - 54XXX					
Office Supplies	\$ 500	\$ 602	\$ 102	20%	
Postage	4,000	3,807	(193)	-5%	
Food Supplies	300	54	(246)	-82%	
Janitorial Supplies	300	112	(188)	-63%	
TOTAL MATERIALS & SUPPLIES	\$ 5,100	\$ 4,575	\$ (525)	-10%	
Outside Services - 55XXX					
Legal Fees	\$ 2,000	\$ -	\$ (2,000)	-100%	
IT Services	1,000	238	(762)	-76%	
Engineering Services	16,400	16,316	(84)	-1%	
Medical Exams	150	0	(150)	-100%	
Other Professional Services	253,000	158,670	(94,330)	-37%	Sewer Planning project continuing into 20.21
Other Professional Services-Tree Mortality			0	0%	
TOTAL OUTSIDE SERVICES	\$ 272,550	\$ 175,224	\$ (97,326)	-36%	
Other - 56XXX					
Utilities	\$ 4,800	\$ 4,462	\$ (338)	-7%	
Phone/Communications	2,785	2,549	(236)	-8%	
Computer Licenses & Maintenance	11,300	11,026	(274)	-2%	
Property/Liability Insurance	11,756	12,187	431	4%	
Property Tax			0	0%	
Dues & Memberships	6,400	6,433	33	1%	
Licenses & Certifications	500	450	(50)	-10%	
Training, Conferences & Travel	1,200	557	(643)	-54%	
Uncollectable accounts	250		(250)	-100%	
Advertising & Public Education	1,500	331	(1,169)	-78%	
Regulatory Fees	400	192	(208)	-52%	
Sewer Service Charge	445,000	444,714	(286)	0%	
Bank & Credit Card Fees	4,000	3,055	(945)	-24%	
TOTAL OTHER	\$ 489,891	\$ 485,956	\$ (3,935)	-1%	
Debt Service - 58XXX					
Interest on Long Term Debt	\$ 2,935	\$ 2,935	\$ -	0%	
Principal on Long Term Debt	14,093	14,093	0	0%	
TOTAL DEBT SERVICE	\$ 17,028	\$ 17,028	\$ -	0%	
GRAND TOTAL EXPENSES	\$ 1,087,352	\$ 968,561	\$ (118,791)	-11%	
Admin Transfer Out	\$ 140,498	\$ 126,412	\$ (14,086)	-10%	
GRAND TOTAL WITH ADMIN	\$ 1,227,850	\$ 1,094,973	\$ (132,877)	-11%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

SEWER - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	

Capital Outlay - 57XXX					
Sewer Main Re-Lining*	75,000	5,265	(69,735)	-93%	
TH School Sewer Re-Alignment*	125,000		(125,000)	-100%	
Training Admin Parking Lot*	4,000	619	(3,381)	-85%	
Water Sewer Material Bins*	15,000	1,000	(14,000)	-93%	
Redwing Lift Station Generator*	25,000	20,136	(4,864)	-19%	
Mark Twain Lift Station Generator*	25,000	22,476	(2,524)	-10%	
Truck #4 Replace	19,775	19,715	(60)	0%	
TOTAL CAPITAL OUTLAY	\$ 288,775	\$ 69,211	\$ (219,564)	-76%	

GRAND TOTAL WITH CAPITAL	\$ 1,516,625	\$ 1,164,184	\$ (352,441)	-23%	
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*Entire project is not complete. Unused budget amount will roll over to fiscal year 20-21.

Twain Harte Community Services District

2019-2020 Unaudited Actuals

FIRE - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Taxes & Assessments					
Secured & Unsecured Taxes	\$ 500,000	\$ 518,450	\$ 18,450	4%	
Property Assessments	629,565	628,169	(1,396)	0%	
TOTAL TAXES & ASSESSMENTS	\$ 1,129,565	\$ 1,146,619	\$ 17,054	2%	
Grants & Donations					
Grant Revenue	40,875	30,761	\$ (10,114)	-25%	California Fire Foundation grant moved to 20.21
Donation Revenue	18,200	16,365	(1,835)	-10%	
TOTAL GRANTS & DONATIONS	\$ 59,075	\$ 47,126	\$ (11,949)	-20%	
Other Revenue					
Strike Team	\$ 77,758	\$ 85,792	\$ 8,034	10%	
Training Revenue	4,800	17,036	12,236	255%	
Miscellaneous Revenue	7,500	10,175	2,675	36%	
Interest Revenue	18,000	17,960	(40)	0%	
TOTAL OTHER REVENUE	\$ 108,058	\$ 130,963	\$ 22,905	21%	
GRAND TOTAL REVENUE	\$ 1,296,698	\$ 1,324,708	\$ 28,010	2%	
Admin Transfer Out	\$ 180	\$ 147	\$ (33)		
GRAND TOTAL WITH ADMIN	\$ 1,296,878	\$ 1,324,855	\$ 27,977	2%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

FIRE - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Salaries - 51XXX					
Regular Time	\$ 319,726	\$ 320,502	776	0%	
Standby Pay	1,250	640	(610)	-49%	
Overtime	32,000	37,869	5,869	18%	
Holiday Overtime	12,765	12,866	101	1%	
FLSA Overtime	29,555	29,621	66	0%	
Sick Leave/Vacation Pay/ATO	6,700	5,433	(1,267)	-19%	
Temp/Relief Pay	5,000	3,282	(1,718)	-34%	
Intern Stipend	80,000	44,044	(35,956)	-45%	
Reserve Stipends	3,500	3,050	(450)	-13%	
Striketeam Pay	16,035	25,527	9,492	59%	
Striketeam Intern Pay	36,705	43,648	6,943	19%	
Response Incentive Pay	1,500	850	(650)	-43%	
Uniform Allowance	4,000	4,032	32	1%	
Cell Phone Stipend	-	423	423	423%	
TOTAL SALARIES	\$ 548,736	\$ 531,787	\$ (16,949)	-3%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 61,749	\$ 61,968	219	0%	
HRA Reimbursement	26,875	26,177	(698)	-3%	
CALPERS Retirement	79,454	81,520	2,066	3%	
FICA	34,642	32,853	(1,789)	-5%	
Medicare	8,102	7,683	(419)	-5%	
Workers Comp	21,000	20,898	(102)	0%	
Unemployment Ins/ETT	1,330	1,242	(88)	-7%	
TOTAL BENEFITS	\$ 233,151	\$ 232,341	\$ (810)	0%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 6,750	\$ 6,118	(632)	-9%	
Facilities Maintenance & Repair	11,000	10,404	(596)	-5%	
Vehicle Maintenance & Repair	70,000	68,824	(1,176)	-2%	
Janitorial/Cleaning Services	3,300	2,801	(499)	-15%	
Fuel	15,250	12,450	(2,800)	-18%	
Equipment Under \$5,000	21,300	24,062	2,762	13%	
Tools & Equipment Under \$500	8,000	7,142	(858)	-11%	
Personal Protective Equipment	18,000	17,913	(87)	0%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 153,600	\$ 149,714	\$ (3,886)	-3%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

FIRE - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Materials & Supplies - 54XXX					
Office Supplies	\$ 2,300	\$ 1,883	(417)	-18%	
Postage	500	77	(423)	-85%	
Food Supplies	600	252	(348)	-58%	
Janitorial Supplies	5,300	5,162	(138)	-3%	
Medical Supplies	2,900	2,797	(103)	-4%	
TOTAL MATERIALS & SUPPLIES	\$ 11,600	\$ 10,171	\$ (1,429)	-12%	
Outside Services - 55XXX					
Legal Fees	\$ 2,200	\$ -	\$ (2,200)	-100%	
IT Services	1,600	771	(829)	-52%	
Engineering Services	8,300	7,769	(531)	-6%	
Medical Exams	1,500	435	(1,065)	-71%	
Background Checks	1,500	719	(781)	-52%	
Other Professional Services	4,850	4,104	(746)	-15%	
TOTAL OUTSIDE SERVICES	\$ 19,950	\$ 13,798	\$ (6,152)	-31%	
Other - 56XXX					
Utilities	\$ 9,700	\$ 9,550	(150)	-2%	
Phone/Communications	5,500	5,223	(277)	-5%	
Software Licenses & Maintenance	4,250	2,170	(2,080)	-49%	
Property/Liability Insurance	17,600	17,609	9	0%	
Dues & Memberships	4,200	4,066	(134)	-3%	
Licenses & Certifications	1,000	1,386	386	39%	
Training, Conferences & Travel	19,000	26,168	7,168	38%	Due to hosted training classes-offset by training revenue
Advertising & Public Education	2,500	1,882	(618)	-25%	
TOTAL OTHER	\$ 63,750	\$ 68,054	\$ 4,304	7%	
Debt Service - 58XXX					
Interest on Long Term Debt	4,504	4,504	(0)	0%	
Principal on Long Term Debt	37,861	37,861	0	0%	
TOTAL DEBT SERVICE	\$ 42,365	\$ 42,365	\$ 0	0%	
GRAND TOTAL EXPENSES	\$ 1,073,152	\$ 1,048,230	\$ (24,922)	-2%	
Admin Transfer Out	\$ 101,158	\$ 91,016	\$ (10,142)	-10%	
GRAND TOTAL WITH ADMIN	\$ 1,174,310	\$ 1,139,247	\$ (35,063)		

Twain Harte Community Services District
2019-2020 Unaudited Actuals

FIRE - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Capital Outlay - 57XXX					
UAV-Thermal Imaging	\$ 19,500	\$ 19,500	0	0%	
CERT FF Rehab Vehicle	15,200	16,602	1,402	9%	
Mobile Fire Pump*	15,000	0	(15,000)	-100%	
Historic Fire Engine	10,000	10,000	0	0%	
Replace Fire Station Generator*	25,000		(25,000)	-100%	
Training/Admin Parking Lot*	83,000	12,887	(70,113)	-84%	
Vantage Pt. Equipment Structure*	100,000	10,000	(90,000)	-90%	
Station Concrete Apron/Drainage	53,695	53,695	0	0%	
Training Prop Improvements	10,000	7,148	(2,852)	-29%	
TOTAL CAPITAL OUTLAY	\$ 331,395	\$ 129,832	\$ (201,563)	-61%	
GRAND TOTAL WITH CAPITAL	\$ 1,505,705	\$ 1,269,079	\$ (236,626)		

*Entire project is not complete. Unused budget amount will roll over to fiscal year 20-21.

Twain Harte Community Services District

2019-2020 Unaudited Actuals

PARK - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Actuals	\$	%	
Fees					
Facility/Ground Usage Fees	5,800	5,180	(620)	-11%	
TOTAL FEES	\$ 5,800	\$ 5,180	\$ (620)	-11%	
Taxes & Assessments					
Secured & Unsecured Taxes	\$ 26,000	\$ 26,984	\$ 984	4%	
Property Assessments	104,786	105,580	794	1%	
TOTAL TAXES & ASSESSMENTS	\$ 130,786	\$ 132,564	\$ 1,778	1%	
Grants & Donations					
Grant Revenue	56,000	4,110	\$ (51,890)	-93%	Majority of Bocce Grant moved to 20.21
Donation Revenue	18,000	15,835	(2,165)	-12%	
TOTAL GRANTS & DONATIONS	\$ 74,000	\$ 19,945	\$ (54,055)	-73%	
Other Revenue					
Miscellaneous Revenue			-	0%	
Interest Revenue	4,500	5,660	1,160	26%	
TOTAL OTHER REVENUE	\$ 4,500	\$ 5,660	\$ 1,160	26%	
GRAND TOTAL REVENUE	\$ 215,086	\$ 163,349	\$ (51,737)	-24%	
Admin Transfer Out	\$ 100	\$ 81	\$ (19)		
GRAND TOTAL WITH ADMIN	\$ 215,186	\$ 163,430	\$ (51,756)		

Twain Harte Community Services District
2019-2020 Unaudited Actuals

PARK - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Requested	\$	%	

Salaries - 51XXX					
Regular Time	\$ 8,323	\$ 8,186	\$ (137)	-2%	
Overtime	500	104	(396)	-79%	
Sick Leave/Vacation Pay	300	17	(283)	-94%	
Compensated Absence		119	119	119%	
Uniform Allowance	81	57	(24)	-30%	
Cell Phone Stipend	13	8	(5)	-37%	
TOTAL SALARIES	\$ 9,216	\$ 8,491	\$ (725)	-8%	

Benefits - 52XXX					
Health & Vision Insurance	\$ 1,470	\$ 1,445	\$ (25)	-2%	
HRA Reimbursement	592	0	(592)	-100%	
CALPERS Retirement	1,294	1,240	(54)	-4%	
FICA	571	518	(53)	-9%	
Medicare	134	121	(13)	-9%	
Workers Comp	375	364	(11)	-3%	
Unemployment Ins/ETT	27	24	(3)	-11%	
TOTAL BENEFITS	\$ 4,462	\$ 3,712	\$ (750)	-17%	

Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 500		(500)	-100%	
Facilities Maintenance & Repair			-	0%	
Baseball Field	4,200	1,161	(3,039)	-72%	
Tennis Courts	1,000	796	(204)	-20%	
Park	8,700	9,309	609	7%	
Community Center	2,000	307	(1,693)	-85%	
Vehicle Maintenance & Repair			-	0%	
Landscaping Services	8,400	5,200	(3,200)	-38%	
Janitorial/Cleaning Services	15,000	12,845	(2,155)	-14%	
Fuel			-	0%	
Equipment Under \$5,000	1,450	241	(1,209)	-83%	
Tools & Equipment Under \$500			-	0%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 41,250	\$ 29,859	\$ (11,391)	-28%	

Materials & Supplies - 54XXX					
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Twain Harte Community Services District
2019-2020 Unaudited Actuals

PARK - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Requested	\$	%	
Janitorial Supplies	\$ 1,600	\$ 1,209	\$ (391)	-24%	
TOTAL MATERIALS & SUPPLIES	\$ 1,600	\$ 1,209	\$ (391)	-24%	
Outside Services - 55XXX					
Engineering Services	\$ 4,500	\$ 3,884	\$ (616)	-14%	
Other Professional Services		8	8	8%	
TOTAL OUTSIDE SERVICES	\$ 4,500	\$ 3,892	\$ (608)	-14%	
Other - 56XXX					
Utilities					
Baseball Field	3,600	2,609	(991)	-28%	
Tennis Courts			-	0%	
Park	8,600	8,033	(567)	-7%	
Community Center	1,550	1,700	150	10%	
Property/Liability Insurance	1,700	1,678	(22)	-1%	
Property Tax			-	0%	
Training, Conferences & Travel			-	0%	
Advertising & Public Education	2,700	2,595	(105)	-4%	
TOTAL OTHER	\$ 18,150	\$ 16,615	\$ (1,535)	-8%	
Debt Service - 58XXX					
Interest on Long Term Debt			\$ -	0%	
Principal on Long Term Debt			-	0%	
TOTAL DEBT SERVICE	\$ -	\$ -	\$ -	0%	
GRAND TOTAL EXPENSES	\$ 79,178	\$ 63,778	\$ (15,400)	-19%	
Admin Transfer Out	\$ 56,199	\$ 50,565	\$ (5,634)		
GRAND TOTAL WITH ADMIN	\$ 135,377	\$ 114,343	\$ (21,034)	-16%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

PARK - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Requested	\$	%	
Capital Outlay - 57XXX					
Training/Admin Parking Lot	\$ 1,000	\$ 155	\$ (845)	-85%	
Bocce Court Improvements	\$ 56,000	\$ 4,110	\$ (51,890)	-93%	Remainder of project to be completed 20.21
TOTAL CAPITAL OUTLAY	\$ 57,000	\$ 4,265	\$ (52,735)	-93%	
GRAND TOTAL WITH CAPITAL	\$ 192,377	\$ 118,608	\$ (73,769)	-38%	

Twain Harte Community Services District

2019-2020 Unaudited Actuals

ADMIN - REVENUE

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Requested	\$	%	
Other Revenue					
Grant Revenue			\$ -	0%	
Miscellaneous Revenue	1,000	814	(186)	-19%	
Interest Revenue			-	0%	
Lease Revenue			-	0%	
Sale of Assets			-	0%	
Other			-	0%	
TOTAL OTHER REVENUE	\$ 1,000	\$ 814	\$ (186)	-19%	
GRAND TOTAL REVENUE	\$ 1,000	\$ 814	\$ (186)	-19%	

Twain Harte Community Services District

2019-2020 Unaudited Actuals

ADMIN - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Requested	\$	%	
Salaries - 51XXX					
Regular Time	\$ 292,732	\$ 278,521	(14,211)	-5%	Admin Coordinator started later than budgeted
Sick Leave/Vacation Pay	5,700	6,438	738	13%	
Compensated Absence		3,463	3,463	3463%	
Director Stipends	13,105	8,675	(4,430)	-34%	
TOTAL SALARIES	\$ 311,537	\$ 297,097	\$ (14,440)	-5%	
Benefits - 52XXX					
Health & Vision Insurance	\$ 37,593	\$ 36,034	\$ (1,559)	-4%	
HRA Reimbursement	20,595	8,754	(11,841)	-57%	
Retirement	52,668	51,084	(1,584)	-3%	
FICA	20,260	18,445	(1,815)	-9%	
Medicare	4,738	4,531	(207)	-4%	
Workers Comp	2,800	2,857	57	2%	
Unemployment Ins/ETT	1,876	1,365	(511)	-27%	
TOTAL BENEFITS	\$ 140,530	\$ 123,070	\$ (17,460)	-12%	
Equipment, Automotive, Maintenance & Repairs					
Equipment Maintenance & Repair	\$ 1,200	\$ 941	\$ (259)	-22%	
Facilities Maintenance & Repair	13,600	11,788	(1,812)	-13%	
Vehicle Maintenance & Repair	1,250	748	(502)	-40%	
Janitorial/Cleaning Services	4,700	3,735	(965)	-21%	
Fuel	1,900	1,200	(700)	-37%	
Equipment Under \$5,000	1,500	0	(1,500)	-100%	
Tools & Equipment Under \$500	4,250	3,938	(312)	-7%	
TOTAL EQUIP, AUTO, MAINT & REPAIRS	\$ 28,400	\$ 22,350	\$ (6,050)	-21%	
Materials & Supplies - 54XXX					
Office Supplies	\$ 3,000	\$ 1,723	\$ (1,277)	-43%	
Postage	1,700	1,340	(360)	-21%	
Janitorial Supplies	250	122	(128)	-51%	
TOTAL MATERIALS & SUPPLIES	\$ 4,950	\$ 3,185	\$ (1,765)	-36%	

Twain Harte Community Services District
2019-2020 Unaudited Actuals

ADMIN - EXPENSES

BUDGET ITEM	BUDGET		CHANGE		REASON FOR CHANGE
	19/20 Approved	19/20 Requested	\$	%	

Outside Services - 55XXX					
Auditing/Accounting Services	\$ 8,975	\$ 8,975	\$ -	0%	
Legal Fees	7,300	2,594	(4,706)	-64%	Postponed ordinance codification project
IT Services	3,500	3,065	(435)	-12%	
Other Professional Services	\$ 6,700	\$ 6,253	(447)	-7%	
TOTAL OUTSIDE SERVICES	\$ 26,475	\$ 20,887	\$ (5,588)	-21%	

Other - 56XXX					
Utilities	\$ 6,800	\$ 4,647	\$ (2,153)	-32%	
Phone/Communications	5,300	5,208	(92)	-2%	
Software Licenses & Maintenance	9,100	9,246	146	2%	
Property/Liability Insurance	6,150	6,124	(26)	0%	
Property Tax			0	0%	
Dues & Memberships	5,800	3,380	(2,420)	-42%	LAFCO membership not yet complete
Licenses & Certifications	450	115	(335)	-74%	
Training, Conferences & Travel	7,500	4,013	(3,487)	-46%	Conference cancellations due to COVID
Advertising & Public Education	4,000	1,843	(2,157)	-54%	
Bank/Investment Fees	5,000	4,482	(518)	-10%	
TOTAL OTHER	\$ 50,100	\$ 39,058	\$ (11,042)	-22%	

Debt Service - 58XXX					
Interest on Long Term Debt	\$ -	\$ -	\$ -	0%	
TOTAL DEBT SERVICE	\$ -	\$ -	\$ -	0%	

GRAND TOTAL EXPENSES	\$ 561,991	\$ 505,647	\$ (56,344)	-10%	
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Admin Transfer Out \$ (561,991) \$ (505,647) \$ (56,344)

GRAND TOTAL WITH TRANSFER	\$ -	\$ -	\$ -	0%	
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TWAIN HARTE COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 20-31

DESIGNATION OF FISCAL YEAR 19/20 YEAR-END
BALANCES TO RESERVES

WHEREAS, on April 10, 2014, the Board of Directors of the Twain Harte Community Services District (District) strengthened its financial stability by establishing Committed Reserve Accounts through adoption of Policy #3011, "Reserves Policy"; and

WHEREAS, since the adoption of Policy #3011, the board has designated fiscal year-end fund balances to said Committed Reserve Accounts through formal action, as required by Governmental Accounting Standards Board Statement No. 54; and

WHEREAS, Fiscal Year 2019/20 year-end fund balances now need to be allocated to/from the Committed Reserve Accounts established in Policy #3011.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of Twain Harte Community Services that:

1. Fiscal Year 2019/20 year-end fund balances be allocated to Reserve Accounts established in Policy #3011 as follows:
 - A. Water Fund - \$3,683 to Grunsky Debt Service, \$12,503 to Rate/Revenue Stabilization Reserve, \$16,038 to Operating Reserve and \$114,029 from Capital Improvement/Asset Replacement Reserve
 - B. Sewer Fund - \$2,290 to Rate/Revenue Stabilization Reserve, \$11,230 to Operating Reserve, and \$141,653 to Capital Improvement/Asset Replacement Reserve
 - C. Fire Fund - \$2,691 from Restricted CERT Donations, \$33,695 to Operating Reserve, and \$24,772 to Capital Improvement/Asset Replacement Reserve
 - D. Park Fund - \$1,917 to Operating Reserve and \$42,905 to Capital Improvement/Asset Replacement Reserve

PASSED AND ADOPTED, by the Board of Directors of Twain Harte Community Services District, County of Tuolumne, State of California at their Regular Meeting held on October 14, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Eileen Mannix, Board President

Kimberly Silva, Board Secretary

THCSD RESERVE SUMMARY

19/20 Reserve Recommendations

	Water	Sewer	Fire	Parks	Total
Non-Spendable					
Invested in Capital Assets	\$ 1,475,784	\$ 689,911	\$ 1,256,237	\$ 1,290,312	\$ 4,712,244
Inventory	\$ 6,068	\$ 1,763	\$ -	\$ -	\$ 7,831
Total Non-Spendable	\$ 1,481,852	\$ 691,674	\$ 1,256,237	\$ 1,290,312	\$ 4,720,075
Restricted					
Grunsky Debt Service	\$ 140,903	\$ -	\$ -	\$ -	\$ 140,903
Restricted Donations	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted - CERT	\$ -	\$ -	\$ 4,028	\$ -	\$ 4,028
Fire Truck Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Total Restricted	\$ 140,903	\$ -	\$ 4,028	\$ -	\$ 144,931
Committed					
Capital Improvement/Asset Replacement Reserve	\$ 1,040,186	\$ 762,981	\$ 552,917	\$ 198,113	\$ 2,554,197
Rate/Revenue Stabilization Reserve	\$ 144,884	\$ 113,042	\$ 66,651	\$ 12,235	\$ 336,812
Water Rights Reserve	\$ 120,083	\$ -	\$ -	\$ -	\$ 120,083
Total Committed	\$ 1,305,153	\$ 876,023	\$ 619,568	\$ 210,348	\$ 3,011,092
Assigned					
Operating Reserve	\$ 310,909	\$ 244,599	\$ 524,497	\$ 68,614	\$ 1,148,619
Pension Liability	\$ (141,916)	\$ (79,828)	\$ (131,740)	\$ -	\$ (353,484)
Total Assigned	\$ 168,993	\$ 164,771	\$ 392,757	\$ 68,614	\$ 795,135
ACTUAL ENDING BALANCE - FY 18/19	\$ 3,096,901	\$ 1,732,468	\$ 2,272,590	\$ 1,569,274	\$ 8,671,233

19/20 Actual Transfer To/(From) Reserve Recommendations

Restricted - CERT			\$ (2,691)		\$ (2,691)
Restricted - Grunsky Debt Service	\$ 3,683				\$ 3,683
Restricted Donations					\$ -
Rate/Revenue Stabilization Reserve	\$ 12,503	\$ 2,290			\$ 14,793
Operating Reserve	\$ 16,038	\$ 11,230	\$ 33,695	\$ 1,917	\$ 62,879
Capital Improvement/Asset Replacement Reserve	\$ (114,029)	\$ 141,653	\$ 24,772	\$ 42,905	\$ 95,301
TOTAL TRANSFERS TO/(FROM) RESERVE	\$ (81,805)	\$ 155,172	\$ 55,776	\$ 44,822	\$ 173,965

Projected Capital Reserve as of 6/30/19	\$ 926,157	\$ 904,634	\$ 577,689	\$ 241,018	\$ 2,649,498
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PROPOSED RESERVE SUMMARY

As Of June 30, 2020

	Water	Sewer	Fire	Parks	Total
<u>Non-Spendable</u>					
Invested in Capital Assets	\$ 1,475,784	\$ 689,911	\$ 1,256,237	\$ 1,290,312	\$ 4,712,244
Inventory	\$ 6,068	\$ 1,763	\$ -	\$ -	\$ 7,831
Total Non-Spendable	\$ 1,481,852	\$ 691,674	\$ 1,256,237	\$ 1,290,312	\$ 4,720,075
<u>Restricted</u>					
Grunsky Debt Service	\$ 144,586	\$ -	\$ -	\$ -	\$ 144,586
Restricted Donations	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted - CERT	\$ -	\$ -	\$ 1,337	\$ -	\$ 1,337
Fire Truck Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Total Restricted	\$ 144,586	\$ -	\$ 1,337	\$ -	\$ 145,923
<u>Committed</u>					
Capital Improvement/Asset Replacement Reserve	\$ 926,157	\$ 904,634	\$ 577,689	\$ 241,018	\$ 2,649,498
Rate/Revenue Stabilization Reserve	\$ 157,388	\$ 115,332	\$ 66,651	\$ 12,235	\$ 351,605
Water Rights Reserve	\$ 120,083	\$ -	\$ -	\$ -	\$ 120,083
Total Committed	\$ 1,203,628	\$ 1,019,966	\$ 644,340	\$ 253,253	\$ 3,121,186
<u>Assigned</u>					
Operating Reserve	\$ 326,947	\$ 255,829	\$ 558,192	\$ 70,531	\$ 1,211,498
Pension Liability	\$ (141,916)	\$ (79,828)	\$ (131,740)	\$ -	\$ (353,484)
Total Assigned	\$ 185,031	\$ 176,001	\$ 426,452	\$ 70,531	\$ 858,014
ESTIMATED ENDING BALANCE - FY 19/20	\$ 3,015,096	\$ 1,887,640	\$ 2,328,366	\$ 1,614,096	\$ 8,845,198

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 20-32**

**APPROVAL OF FISCAL YEAR 2020-21 FIRE FUND BUDGET ADJUSTMENT TO
REMOVE THE MOBILE FIRE PUMP PROJECT AND REALLOCATE ITS \$18,000
BUDGET TO THE REPLACE FIRE STATION GENERATOR PROJECT**

WHEREAS, the Twain Harte Community Services District (District) recently received a \$15,000 grant from the California Fire Foundation for a mobile fire pump; and

WHEREAS, as a result of said grant, the Fiscal Year (FY) 2020-21 Fire Fund Budget includes \$18,000 for the Mobile Fire Pump Project; and

WHEREAS, the standby generator at the District's fire station malfunctioned for the second time in one year during the most recent Pacific Gas and Electric (PG&E) Public Safety Power Shutoff (PSPS) event; and

WHEREAS, a Replace Fire Station Generator line item was included in the FY 2019-20 Fire Fund Budget, but the project was not completed or budgeted in the FY 2020-21 budget because a repair was thought to significantly delay replacement; and

WHEREAS, replacement of the fire station standby generator can no longer be delayed and is considered a higher priority than the Mobile Fire Pump Project; and

WHEREAS, the California Fire Foundation authorized use of the \$15,000 grant to replace the fire station generator instead of procuring a mobile fire pump; and

WHEREAS, the District would like to eliminate the Mobile Fire Pump Project and use the grant to replace the standby generator at the fire station, which is also estimated to cost \$18,000.

NOW, THEREFORE, BE IT RESOLVED, by the District Board of Directors that the Fiscal Year 2020-21 Fire Fund Budget be adjusted as follows:

1. Remove the "Mobile Fire Pump" Capital Outlay line item and corresponding budget of \$18,000; and
2. Increase the "Replace Fire Station Generator" Capital Outlay expense line item by \$18,000, from \$0 to \$18,000.

PASSED AND ADOPTED, by the Board of Directors of Twain Harte Community Services District on October 14, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Eileen Mannix, Board President

Kimberly Silva, Board Secretary

October 7, 2020

TO: Fire Protection Board

SUBJECT: Consideration of providing staff direction on the draft Tuolumne County Fire Joint Powers Authority Agreement

Background and Timeline

Since July, staff have been working with the fire districts throughout the County and the City of Sonora to develop a JPA agreement to hold a special election in June 2021 in order to levy a special parcel tax for fire services. County Counsel, City Counsel and Counsel from Groveland Community Services District worked to develop the draft JPA agreement. The fire chiefs and administrative staff from all the entities then met to discuss the draft and provide additional input and edits.

The draft JPA agreement is attached for your consideration and input. Once all the entity Boards and City Council have reviewed this draft document, staff will then come back to your Board with a final document for your approval in December. At that meeting staff will also request your Board appoint a representative to the JPA Board.

Tax Rate Details

The details of the tax measure, including tax rates per parcel, are not contained in this JPA document. Once the JPA agreement is approved and the JPA is formed, the JPA will approve the tax ordinance and call for the special election.

There is general consensus that each JPA member will receive the amount proportionate to the number of parcels within its boundary. Staff will come back to your Board at a separate meeting to further discuss the details of the parcel tax.

Details of the Draft JPA Agreement

This draft JPA agreement contains standard language found in most other JPA agreements. Below are specific sections from the agreement for your Board's consideration and input:

Purpose and Membership

The purpose of the JPA would be to jointly levy a special parcel tax for fire services. If the tax measure fails, the JPA agreement would be terminated.

At this time, the JPA would be comprised of the following members:

- City of Sonora

We support the Board of Supervisors in achieving their goals through service and collaboration with County Departments and the Community.

- County of Tuolumne
- Columbia Fire Protection District
- Groveland Community Services District
- Jamestown Fire Protection District
- Tuolumne Fire Protection District
- Twain Harte Community Services District and Mi-Wuk Sugar Pine Fire Protection District have not yet committed but are participating in the staff discussions. Each entity has until December 31st to opt in or out of the JPA.

Board of Directors

The draft agreement states the JPA would be governed by a Board of Directors comprised of either 1 elected official or the Chief Executive Officer or designee from each member, whichever is preferred by each member.

The JPA would be required to hold two regular meetings in February and March 2021 to approve bylaws, a conflict of interest code and approve the ordinance and resolution for the tax. After that, the Board would be required to meet at least twice a year. The main purpose of a Board meeting would be to approve an annual budget to administer the JPA.

Powers of the Authority

The purpose of the JPA is to exercise the common power to levy, collect and distribute a special tax for fire services, if approved at a June 2021 special election.

As a legal entity with its own administrative needs, the Authority would also have the power to enter into contracts, retain consultants or legal counsel, invest money in the treasury and lease property, among other authorities. However, because its functions are limited to administering a tax, use of these additional authorities are not expected to be frequent or common. These authorities are standard among JPAs and give the JPA the flexibility in making fiscally sound decisions if they are necessary and subject to majority vote of the JPA Directors.

Funding

Each member of the JPA would be required to contribute a small portion of the Tax Measure proceeds toward administrative costs. Since the authority of the JPA is extremely limited, it is expected the administrative costs would be limited as well. This is something the JPA Board would determine once it holds its first in January 2021.

Each member of the JPA would have the authority to spend its Tax Measure proceeds as it sees fit. However, each member will also be required to certify that the Tax Measure proceeds are used for the specific purpose fire emergency response, prevention and suppression services.

Duties of Treasurer and Auditor

The Tuolumne County Treasurer will serve as the Treasurer for the JPA and will have custody of all Authority funds. The Tuolumne County Auditor will serve as the Authority's Auditor and will be required to give a complete written report of all financial activities to each member 120 days after the close of each fiscal year.

Recommendation:

It is recommended your Board provide staff any further direction or input on the draft Tuolumne County Fire Joint Powers Authority Agreement

Fire Parcel Tax Workload and Timing Process

Below is an estimated timeline of events assuming formation of a JPA choosing the June 8, 2021, special election date:

August 18- February 1: *Staff would need to:* obtain direction of respective legislative bodies on content of a JPA and details of a special parcel tax, draft the JPA agreement, bylaws, conflict of interest code, complete necessary JPA filings, and draft a tax ordinance and resolution calling an election.

Legislative bodies would need to: provide direction to staff as to all aspects of the JPA, appoint representatives for formation and to serve as directors, provide direction on details for a tax ordinance, approve a resolution adopting the JPA agreement, and potentially additional meetings to resolve differences between participating agencies.

New entity legislative body would need to: hold first meeting approving and implementing the JPA agreement and bylaws, adopt a conflict of interest code and ensure all filings are completed.

September 29, 2020: Entity Staff review draft JPA document

September 29-October 6: Entity staff provide additional input/edits via email

October 7-9: County staff incorporate edits

October 9: County staff recirculate draft JPA document as well as staff memo to other entity staff

October 12-November 3: Entity Boards meet to provide direction/additional input on Draft JPA document. Entity staff provide edits to County staff as Boards meet.

October 12-November 30: Entity staff start working on specifics of tax measure/rates

October 20: County staff present to BOS (re: JPA, seeking direction on content, etc.)

November 3- 30: County staff incorporate changes and recirculate to entity staff for final approval, either digitally or in person

December 1-31: Entity Boards meet to approve final JPA document and appoint JPA representative

December 1:	County BOS discuss tax rates
December 15:	County BOS meeting to approve final JPA (further discussion on tax rates if necessary)
January 1-29, 2021:	JPA hold first meeting to approve bylaws and conflict of interest code
February 15, 2021:	First reading of the tax ordinance by the JPA board of directors
March 1, 2021:	Second reading of the tax ordinance and adoption of resolution calling a special election by the JPA board of directors
June 8, 2021:	Special Election

Registered Voters as of July 17, 2020

Columbia Fire District	446	1.4%
Jamestown Fire District	423	1.3%
MiWuk Fire District	680	2.1%
Strawberry Fire District	67	0.2%
Tuolumne Fire District	951	2.9%
Groveland Community District	2102	6.4%
Twain Harte Community District	916	2.8%
City of Sonora	2659	8.1%
County	24477	74.8%
Total	<u>32721</u>	

FYI: Voter count usually goes up as the election date comes nearer

WHO MAY BE IN AS OF OCTOBER 1

Registered Voters as of July 17, 2020

Columbia Fire District	446	1.4%
Jamestown Fire District	423	1.3%
MiWuk Fire District	680	2.1%
Tuolumne Fire District	951	2.9%
Groveland Community District	2102	6.4%
Twain Harte Community District	916	2.8%
City of Sonora	2659	8.1%
County	24477	75.0%
Total	<u>32654</u>	
City/District's % of Voters		25.0%
County's % of Voters		75.0%
If District's got 100% of their votes		
County needs:		56.0%

Twain Harte Community Services District

Field Operations Report - September 2020

Water

Service Orders: 12 consisting of leak checks, data logs, register replacement and meter box replacement.

Projects/ Field Operations Update:

- 3 service line leaks were repaired.*
- The concrete for the material bins and swale has been poured.*

Sewer

	<i>Previous month</i>	<i>Year to Date Calendar</i>
<i>Lines Cleaned:</i>	<i>1000 Ft</i>	<i>10,000 Ft</i>
<i>Lines Videoed:</i>	<i>0 FT</i>	<i>50 FT</i>

Service Orders: 4 consisting of 4 customer lateral inspections and 1 inspection.

Projects/ Field Operations:

- Regular maintenance is ongoing to the sewer system.*

Park and Recreation

Projects/ Field Operations Update:

- The Bocce court improvements are moving along, all the concrete has been poured and the structure is taking shape.*
- Thanks to all the volunteers and staff that assisted with the sanding and staining of the wood for the Bocce structure.*

Year: 2020 THCSD Operations Manager Monthly Report

Month	*Treatment Plant (Gal)	Well #1 (Gal)	Well #2 (Gal)	Well #3 (Gal)	**Total Recycled (Gal)	***Total Production (Gal)	2013 Total Production (Gal)	Percentage Conserved (%)	Rain (inches)	Snow (inches)
Jan	1,663,959	1,156,516	2,010,038	0	261,063	4,830,513	8,304,262	41.83%	0.72	7
Feb	1,506,960	1,129,663	2,019,731	0	177,163	4,656,354	5,836,362	20.22%	0.08	Trace
Mar	1,019,292	1,188,431	2,177,329	0	172,090	4,385,052	5,776,198	24.08%	7.32	8.4
Apr	2,487,376	1,198,525	1,359,793	0	256,516	5,045,694	6,737,931	25.12%	5.23	7
May	5,474,411	1,238,596	0	0	466,108	6,713,007	9,624,851	30.25%	2.98	0
Jun	6,854,002	1,176,488	0	44,931	425,706	8,030,490	11,912,958	32.59%	0.12	0
Jul	7,067,435	1,192,783	1,023,102	678,717	490,986	9,283,320	14,740,484	37.02%	0	0
Aug	5,764,461	1,211,516	2,094,991	201,129	415,216	9,070,968	14,605,710	37.89%	0.03	0
Sep	3,649,280	1,083,284	2,099,597	1,128,493	401,989	6,832,161	10,891,827	37.27%	0.08	0
Oct						0	9,867,000	100.00%		
Nov						0	6,638,895	100.00%		
Dec						0	7,410,084	100.00%		
Total	35,487,176	10,575,802	12,784,581	2,053,270	3,066,837	58,847,559	112,346,562	47.62%	16.56	22.4



Twain Harte Community Services District

Fire Division



Monthly Operations Report

For September 2020

INCIDENTS

- Monthly emergency call total: 32
- Public Contacts/Non-Fire Agency Assists total: 7
- Please see attached statistics for incident response information

PERSONNEL

- 12 total on personnel roster:
- Captains Assessment Exam was held on September 25th
- New Captain was selected Monday, September 28th and
- New Captain Accepted job offer September 29th
- Two Interns in backgrounds
- Intern Oberg returned from the Creek fire after 21 days

EQUIPMENT AND APPARATUS

- Batteries replaced in C-720, U-721
- The air valve that controls the air ride system for the cab of E-723 was replaced due to significant malfunction
- A battery tender was installed on the C-720 vehicle due to battery draw
- A new battery was purchased for the board room AED and E-721AED

FACILITIES

- Looking into a new station generator
- Will (IT) installed a new computer for the C-720 office
- New WIFI extenders installed

TRAINING PROGRAM: Staff completed over 132 hours of combined training during the month

- Three interns currently enrolled in EMT at Columbia College
- FF Intern Coulter has passed his EMT test
- Tuolumne County Sheriff SWAT team utilized the training prop
- Sonora Fire Department utilized vent trailer
- Attended computer training from Will

FINANCIAL

- Leary Foundation Grant was not denied due to COVID
- CFF grant for "Wildland Urban Interface Firefighter airway protection and improved situational awareness" was declined

TUOLUMNE COUNTY CHIEF OFFICER'S ASSOCIATION

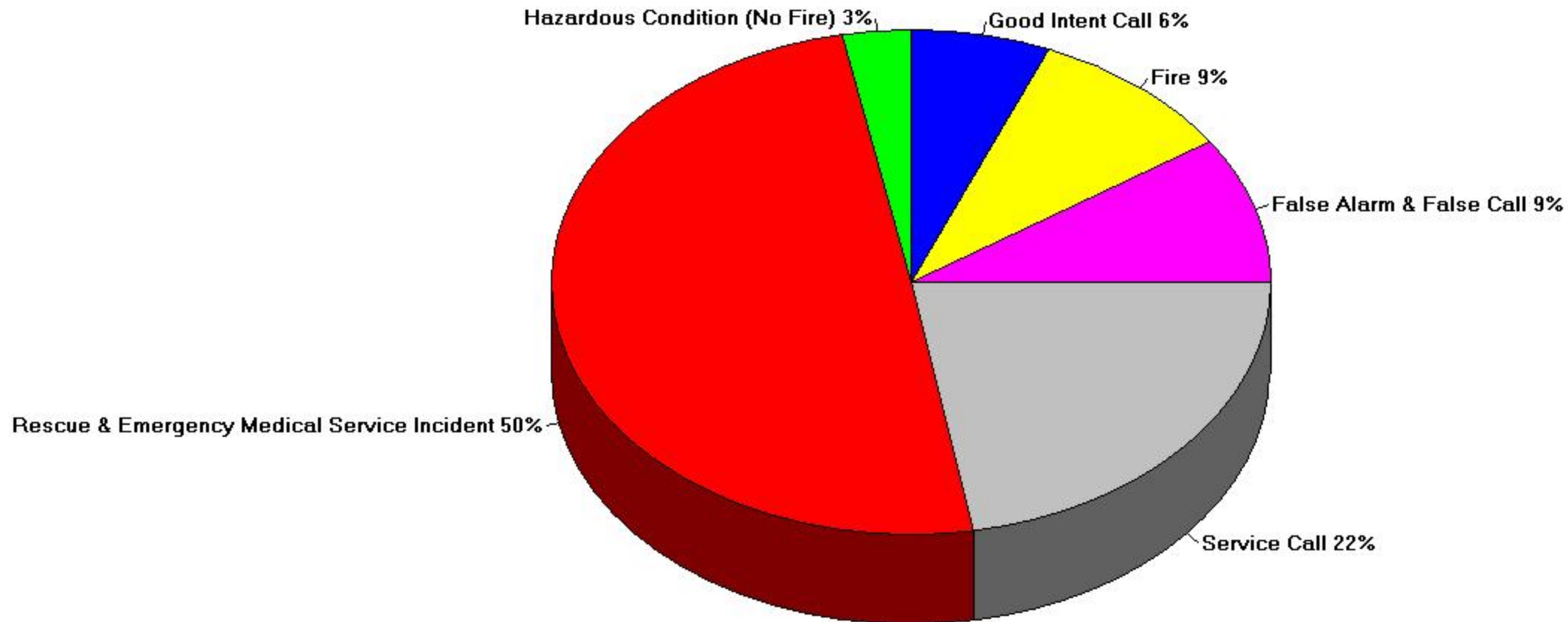
- JPA draft letters were sent out to review and decide if our district would join the full JPA and tax. Tom and I attended a teleconference put on by the county on Tuesday.

FIRE PREVENTION PROGRAM/PUBLIC EDUCATION

- All shifts working on updating emergency contact information for all businesses in the district
- Addressing concerns at mass storage of cardboard at the Market

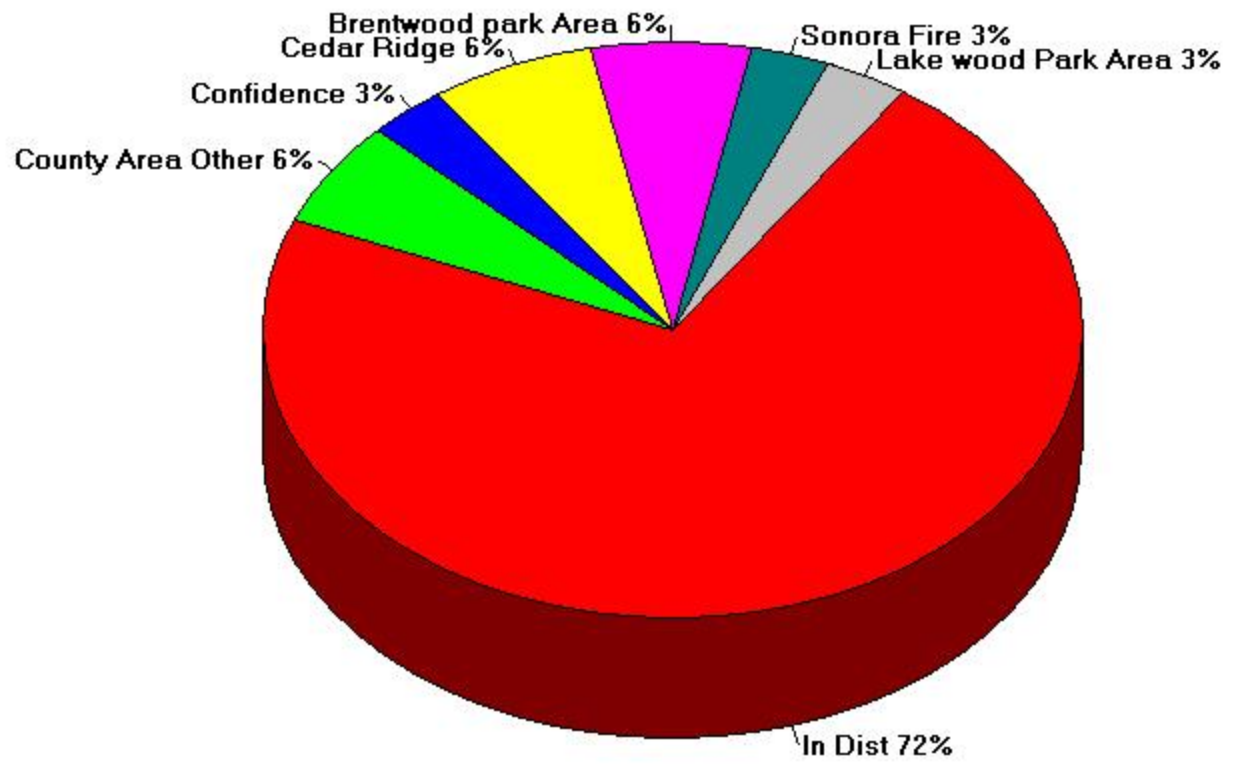
Incident Type Summary

Alarm Date Between {09/01/2020} And {09/30/2020}

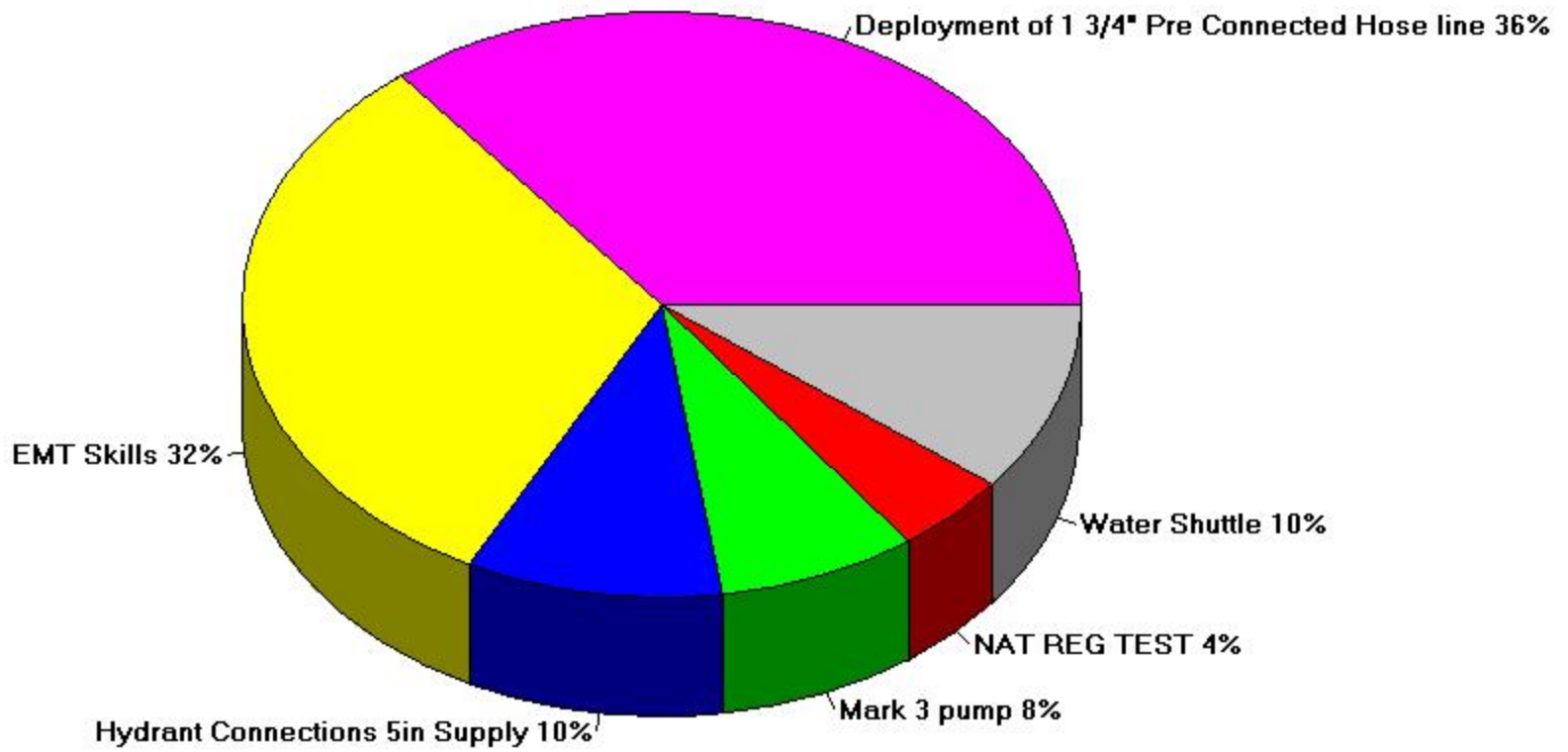


Incidents by District

Alarm Date Between {09/01/2020} And {09/30/2020}



Total Staff Hours by Training Category
Date Between {09/01/2020} And {09/30/2020}





GENERAL MANAGER'S REPORT

October 14, 2020

Administration / Operations

- *Filing System and Intranet Development*
- *Fire Captain Hiring*
- *Fire JPA/Parcel Tax*
- *Operations Manager Recruitment*

Planning Projects

- *Sewer System Evaluation/Analysis* – In process.
- *Water System Hydraulic Model* – In process. Anticipated completion this month.
- *Water Treatment Plant Assessment* – Anticipate completion in November.

Capital Projects

- *Water/Sewer Materials Bins* – Complete.
- *Bocce Court Improvements* – Concrete complete. Shade structures started - anticipated completion this month. Landscaping and tank completion anticipated in November.
- *Fire Equipment Building* – Building to be constructed this month. Electrical and concrete site work in November.

Funding Opportunities

- *Prop 1 Stormwater Grant* – TH Community Stormwater Enhancement (\$5,000,000)
 - *Submitted Application / \$100M available / \$10M max / 10% match*
- *Prop 68 Per Capita Park Grant* – Park revenue enhancement (\$177,952)
- *SWRCB Water System Planning Grant* – Analysis of Water System (\$500,000)
 - *Funding Agreement expected by end of 2020*
- *Prop 68 Rural Recreation & Tourism Program* – Twain Harte Meadows Park (\$2,500,000)
 - *Opens Summer 2021 / \$23M available / \$3M max / No Match*

Meetings of Interest

- *Fire Parcel Tax JPA Meeting* – 9/29/20
- *TUD Sierra Pines WTP Community Meeting* – 10/22/20



TUOLUMNE UTILITIES DISTRICT SIERRA PINES REGIONAL WATER TREATMENT FACILITY PROJECT



TUD is proposing to construct and operate the proposed Project on 46-acres near Twain Harte, California in unincorporated Tuolumne County. The first phase of the proposed Project (the subject of analysis in the IS/MND) involves construction and operation of a water treatment facility with an initial operational capacity of 3 million gallons per day (mgd). The proposed Project water treatment facilities include a new 30-acre-foot-capacity raw water reservoir, a raw water pump station, filter building, sludge lagoons associated appurtenances and electrical structures, water conveyance pipelines, a stormwater detention basin, as well as new recreational trails and amenities. New water transmission pipelines would be installed offsite (within the franchise position of roadways and other public rights of way) to convey treated water to existing TUD facilities.

Public Comment Period: October 9, 2020 to November 9, 2020.

NOTICE IS HEREBY GIVEN that the TUD Board of Directors intends to adopt a CEQA Mitigated Negative Declaration in December 2020 for TUD's Sierra Pines Regional Water Treatment Facility Project in accordance with the CEQA Guidelines.

The public, all interested agencies and stakeholders are invited to review the IS/MND and submit written comments, pursuant to CEQA. The IS/MND may be accessed at this website: <https://tudwater.com/development-services/environmental-documents/>

Written comments are due by 5 PM on November 9, 2020 and may be sent via mail to:

Tuolumne Utilities District
Attn. Erik Johnson, District Engineer
18885 Nugget Blvd.
Sonora, CA 95370

Or

Via email to: EJohnson@tudwater.com
Please reference Sierra Pines
Comments in the subject line.

Information Public Meeting

Thursday October 22nd, 2020

3:00pm & 4:30pm

S. Fork Rd. & Sierra Pines Ave

Meet at the proposed project site located at the intersection of S. Fork Rd. & Sierra Pines Ave in Twain Harte. TUD signs will be posted. To comply with social distancing the meeting is offered at two sessions. Information will be presented at 3:00pm and 4:30pm. Please attend only one session. Presentation length is estimated at 30 minutes followed by questions and answers. Bring your own chair if desired.

In the event of rain, the public meeting will be held via Zoom. Please visit the TUD website for details

WWW.TUDWATER.COM