

# TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK

P.O. Box 649, Twain Harte, CA 95383

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## REGULAR MEETING OF THE BOARD OF DIRECTORS

THCSD CONFERENCE ROOM

22933 TWAIN HARTE DR., CA

April 10, 2014 9:00 A.M.

### AGENDA

The Twain Harte Community Services District welcomes you to this meeting. This agenda contains general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you are welcome to do so during the Public Comment portion of the meeting or during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

Written materials relating to an item on this Agenda that are distributed to the Twain Harte Community Services District within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at 22933 Twain Harte Drive, during normal business hours. Such written materials will also be made available on the Twain Harte Community Services District's website, subject to staff's ability to post the documents before the regularly scheduled meeting.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

1. **Call to Order**
2. **Pledge of Allegiance & Roll Call**
3. **Public Comment:** This time is provided to receive information from the public.
4. **Communications:**
  - A. Notice of Sale of Black Oak Elementary School – Twain Harte-Long Barn Union School District, March 26, 2014.
  - B. Resignation Letter – Director Wes Jordan
  - C. Customer Complaint to Board President Sipperley – Taryn Horn, April 3, 2014.
5. **Consent Agenda:**
  - A. Approval of financial statements through March 31, 2014.
  - B. Approval of the minutes of the March Regular Meeting.
6. **Old Business:** None.
7. **New Business:**
  - A. Update on drought conditions and water supply.
  - B. Discussion/Action to approve a Water Fund line item budget transfer in the amount of \$6,200 for unanticipated California Department of Public Health regulatory fees.

- C. Discussion/Action to approve Fire Fund line item budget adjustments in the amount of \$23,268 for increased grant revenue and corresponding equipment expenses.
- D. Discussion/Action to adopt Policy #3011, "Reserves Policy".
- E. Discussion/Action to approve Resolution #14-07 to establish reserve accounts per Policy #3011, "Reserves Policy", and to allocate existing fund balances to such accounts.
- F. Discussion regarding notice of vacant Board of Directors position, applicant interviews and director appointment.

**8. Reports:**

- A. President and Board member reports
- B. Park & Recreation/Citizens' Oversight Committee report
- C. Finance/Policy Committee report
- D. Water/Sewer Committee report
- E. Water/Sewer Operations Manager's report
- F. Fire Committee report
- G. Fire Chief's report
- H. Finance Officer's report
- I. General Manager's report

**9. Closed Session:**

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator, Agency designated representative: General Manager, Tom Trott

**10. Adjourn**