

TWIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
May 9, 2013

DIRECTORS PRESENT: Jim Johnson, Gary Sipperley, Packy Maxwell, Richard Knudson, Wes Jordan

DIRECTORS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: General Manager Moody, Board Secretary Lawton,
Fire Chief McNeal, Operations Manager Perry

This meeting is recorded.

AUDIENCE: Dick Ebert, UBS Financial Services

CALL TO ORDER: President Johnson called the meeting to order at 9:02 am.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- Director Sipperley stated that he had received a “thank you” note from one of the applicants for the Finance Officer position and an email from another applicant.
- Letter from Superior Tank Solutions indicating that they can only continue to offer the pricing structure for the million gallon tanks through June 2, 2013.
- Director Sipperley asked the Board to approve adding an item that was not included in the agenda—a Resolution of Commendation for Scot Moody. President Johnson made the motion, Director Jordan seconded; Ayes: all Directors.

INTRODUCTION OF RESOLUTION #13-09:

MOTION: Sipperley; SECOND: Knudson

AYES ROLL CALL: Johnson, Sipperley, Knudson, Jordan, Maxwell

COMMUNICATIONS: None

CONSENT AGENDA:

- A. Approval of financial statements through April 30, 2013.
- B. Approval of the minutes of the Regular Meeting of April 11, 2013.

MOTION: Sipperley; SECOND: Maxwell; AYES: All

OLD BUSINESS:

- A. Discussion/action regarding approval of the second reading of amended Policy #1040, Claims Policy.
MOTION: Knudson; SECOND: Maxwell; AYES: All

- B. Discussion/action regarding approval of the second reading of amended Policy #3010, Budget Preparation/Approval.
MOTION: Maxwell; SECOND: Jordan; AYES: All

- C. Discussion/action regarding approval of the second reading of amended Policy #3030, Injury and Illness Prevention Program.
MOTION: Sipperley; SECOND: Jordan; AYES: All

NEW BUSINESS:

- A. Presentation by Dick Ebert (Broker of Government Securities for Special Districts & cities) from UBS Financial Services regarding Special District funds investments.
- President Johnson asked for the proposal to be put on the next Finance Committee agenda for review.
- B. Discussion/action to adopt Resolution #13-06; a Resolution of Intention to Continue Assessments for Fiscal Year 2013-14, Preliminarily Approving Engineer's Report and Providing For Notice of Hearing For the Twain Harte Community Services District's Fire and Rescue Assessment District.
- INTRODUCTION OF RESOLUTION #13-06: Sipperley***
MOTION: Maxwell; SECOND: Knudson
AYES ROLL CALL: Johnson, Sipperley, Knudson, Jordan, Maxwell
- C. Discussion/action to adopt Resolution #13-07; a Resolution of Intention to Continue Assessments for Fiscal Year 2013-14, Preliminarily Approving Engineer's Report and Providing for Notice of Hearing for the Twain Harte Community Services District's Fire Protection and Emergency Response Services Assessment District.
- INTRODUCTION OF RESOLUTION #13-07: Maxwell***
MOTION: Sipperley; SECOND: Knudson
AYES ROLL CALL: Johnson, Sipperley, Knudson, Jordan, Maxwell
- D. Discussion/action to adopt Resolution #13-08; a Resolution of Intention to Continue Assessments for the Fiscal Year 2013-14, Preliminarily Approving the Engineer's Report and Providing Notice of Hearing of the Twain Harte Community Services District's Park and Recreation Maintenance District.
- INTRODUCTION OF RESOLUTION #13-08: Maxwell***
MOTION: Sipperley; SECOND: Knudson
AYES ROLL CALL: Johnson, Sipperley, Knudson, Jordan, Maxwell
- E. Discussion/action regarding approval of the first reading of amended Policy #2170, Sexual Harassment Policy.
- GM Moody suggested an addition to the Policy to indicate that sexual harassment training must be completed by all supervisors (2 hours in length, every 2 years), per California Code AB1825.
- MOTION: Sipperley; SECOND: Jordan; AYES: All***
- F. Discussion regarding the procedure for interviewing and selecting the new General Manager.
- Finance/Policy Committee will interview applicable candidates. President Johnson proposed that Cheryl Clark, Branch Manager at US Bank, be invited to join the interviews to give a perspective from outside the District. Full Board agreed. After the interviews, 2-4 applicants will be interviewed a second time at a Special Closed Session Meeting of the entire Board.
- G. Discussion/approval to authorize staff to proceed with renovation of the Community Center, with a cost not to exceed \$26,000.
- MOTION: Maxwell; SECOND: Jordan; AYES: All***

REPORTS:

- **President Johnson:** 8 candidates were interviewed for the Finance Officer position. Finance Committee provided input and GM Moody selected Carolyn Higgins, who will start on May 20, 2013.
- **Water/Sewer:** Perry reported that we had acquired a replacement pump to have on hand for emergencies. Also, last month they cleaned the main sewer trunk out of town after 1am to be able to do this during the least amount of activity. They found a big root ball, which they cleared. Will continue until all of Twain Harte Dr. & Golf Club Dr. is completed.
- **Park:** Repairing the skateboard park. When completed, Perry should request reimbursement from Sonora Area Foundation, per President Johnson & GM Moody. Also, hired a contractor to clean restrooms and maintenance the Park, through October 30.
- **Fire:** Down one Intern; interviewing for replacement. Engine 775 is back in service in MiWuk.
- **General Manager:** Public Hearing Notice/Fog Letter was mailed on 5/9/13. Published in Union Democrat this week.

The Board of Directors convened to closed session at 10:43 am.

CLOSED SESSION:

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54956.9: CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Subdivision (a) of Section 54956.9). Yvonne Hilton v. Twain Harte Community Services District, et al. United States Eastern District Case No.: 1:12cv01360

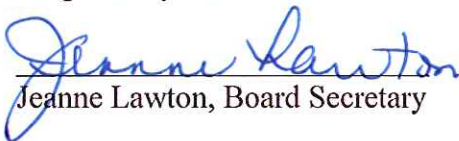
The Board of Directors reconvened to open session at 10:58 am.

- A. No Action

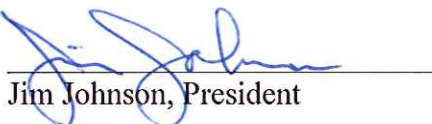
Adjournment

The Regular Meeting was adjourned at 11:00 am.

Respectfully submitted,


Jeanne Lawton, Board Secretary

APPROVED:


Jim Johnson, President