

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
June 8, 2022

CALL TO ORDER: President Sipperley called the meeting to order at 09:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director Sipperley, President
Director Bohlman
Director Mannix
Director Knudson
Director deGroot - Remotely

STAFF:

Tom Trott, General Manager
Neil Gamez, Fire Chief
Lewis Giambruno, Operations Manager
Carolyn Higgins, Finance Officer

AUDIENCE: 2 Attendees

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

CONSENT AGENDA:

- A. Presentation and approval of financial statements through May 31, 2022
- B. Approval of the minutes of the Regular Meeting held on May 11, 2022.
- C. Discussion/action to adopt Resolution #22-21 – Approve Continuance of the 1981 Special Tax for Fire Protection and Prevention.

MOTION: Director Knudson made a motion to accept the consent agenda in its entirety.

SECOND: Director deGroot

AYES: Mannix, Bohlman, Sipperley, Knudson, deGroot

NOES: None

ABSTAIN: None

PUBLIC HEARING

- A. President Sipperley opened the public hearing at 9:02 a.m.
- B. Finance Officer Higgins presented information on the continuation of assessments for Fire and Rescue, Fire Protection and Emergency Services and Parks and Recreation Maintenance Districts.
- C. There were no public comments regarding continuation of the assessments.
- D. General Manager Trott and Finance Officer Higgins presented the proposed Fiscal Year 2022-23 budget, salary plan, capital outlay plans and reserve designations.
- E. There were no public comments regarding the budget.
- F. President Sipperley closed the public hearing.

- G. Discussion/action to adopt Resolution #22-22 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire and Rescue Assessment District for Fiscal Year 2022-23.

MOTION: Director Bohlman made a motion to adopt Resolution #22-22 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire and Rescue Assessment District for Fiscal Year 2022-23.

SECOND: Director Mannix

AYES: Mannix, Bohlman, Sipperley, Knudson, deGroot

NOES: None

ABSTAIN: None

- H. Discussion/action to adopt Resolution #22-23 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire Protection and Emergency Response Services Assessment District for Fiscal Year 2022-23.

MOTION: Director deGroot made a motion to adopt Resolution #22-23 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Fire Protection and Emergency Response Services Assessment District for Fiscal Year 2022-23.

SECOND: Director Bohlman

AYES: Mannix, Bohlman, Sipperley, Knudson, deGroot

NOES: None

ABSTAIN: None

- I. Discussion/action to adopt Resolution #22-24 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Parks and Recreation Maintenance District for Fiscal Year 2022-23. Director Knudson recused himself due the proximity of his property to the park and left the room during discussion, motion, and voting.

MOTION: Director Sipperley made a motion to adopt Resolution #22-24 – Approval of Engineer’s Report, Diagram and Assessment and Order to Continue Assessments for the Parks and Recreation Maintenance District for Fiscal Year 2022-23.

SECOND: Director Mannix

AYES: Mannix, Bohlman, Sipperley, deGroot

NOES: None

ABSTAIN: Knudson

- J. Discussion/action to adopt Resolution #22-25 – Adoption of the Fiscal Year 2022-23 Budget, Salary Plan, Capital Outlay Plans and Reserve Designations.

MOTION: Director Knudson made a motion to adopt Resolution #22-25 – Adoption of the Fiscal Year 2022-23 Budget, Salary Plan, Capital Outlay Plans and Reserve Designations.

SECOND: Director Bohlman

AYES: Mannix, Bohlman, Sipperley, Knudson, deGroot

NOES: None

ABSTAIN: None

NEW BUSINESS:

- A. Discussion/action to approve revisions to Policy #5070 – Rules of Order for Board and Committee Meetings.

MOTION: Director deGroot made a motion to approve revisions to Policy #5070 – Rules of Order for Board and Committee Meetings.

SECOND: Director Bohlman

AYES: Mannix, deGroot, Bohlman Sipperley, Knudson

NOES: None

ABSTAIN: None

- B. Discussion/action to adopt Resolution #22-26 – Supporting Tuolumne Utilities District’s Acquisition of Pacific Gas and Electric Company’s Water Rights and Water Storage and Conveyance System.

MOTION: Director Sipperley made a motion to adopt Resolution #22-26 – Supporting Tuolumne Utilities District’s Acquisition of Pacific Gas and Electric Company’s Water Rights and Water Storage and Conveyance System.

SECOND: Director Bohlman

AYES: Mannix, Bohlman, Sipperley, Knudson, deGroot

NOES: None

ABSTAIN: None

- C. Discussion/action to adopt Resolution #22-27 – Resolution of Appreciation for Fred Eldred.

MOTION: Director Mannix made a motion to adopt Resolution #22-27 – Resolution of Appreciation for Fred Eldred.

SECOND: Director Bohlman

AYES: Mannix, Bohlman, Sipperley, Knudson, deGroot

NOES: None

ABSTAIN: None

REPORTS:

President and Board Member Reports.

- *President Sipperley provided a report regarding his attendance at the May IRWM JPA Meeting.*
- *Director DeGroot provided a report regarding her attendance at the 2022 Special District Legislative Days.*

Fire Chief Report by Chief Gamez

- *A verbal summary of the written report was provided by Chief Gamez and Carol Hallet from CERT provided a verbal summary of her report as well.*

Water/Sewer/Park Operations Report Provided by Operations Manager Giambruno

- *A verbal summary of the written report was provided.*

General Manager Report Provided by General Manager Trott

- *A verbal summary of the written report was provided.*

CLOSED SESSION: *The Board of Directors convened into closed session at 10:41 a.m.*

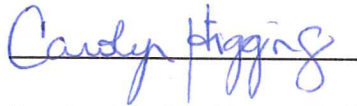
- A. Conference with Legal Counsel – Existing Litigation: Pursuant to Government Code Section 54956.9(a) Case Name: Junger v. Twain Harte Community Services District
- B. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation, General Manager.

President Sipperley reconvened the meeting into regular session at 11:32 a.m. with no reportable action.

ADJOURNMENT:

The meeting was adjourned at 11:33 a.m.

Respectfully submitted,



Carolyn Higgins, Finance Officer

APPROVED:



Gary Sipperley, President