

TWIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Meeting  
April 14, 2011

President Molloy called the Regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

**DIRECTORS PRESENT:** Gordon Molloy, Packy Maxwell, Jim Johnson, and Wes Jordan.

**DIRECTORS ABSENT:** Richard Knudson

**OTHERS PRESENT:** General Manager Moody, Finance Officer/Board Secretary Hilton,  
and Operations Manager Perry.

This meeting is recorded.

**AUDIENCE:** John Bliss and Arcelia Herrera of SCI Consulting, Inc.

**PUBLIC COMMENT:** None.

**COMMUNICATION:** None.

**CONSENT AGENDA:**

A. Approval of financial statements through March 31, 2011.

B. Approval of the minutes of the Regular meeting of March 10, 2011 and the Special meeting of March 1, 2011.

**MOTION:** Director Johnson moved to approve the financial statements through March 31, 2011 and the minutes of the Regular meeting of March 10, 2011 and the Special meeting of March 1, 2011. Director Jordan seconded and the motion carried unanimously.

**OLD BUSINESS:**

A. Discussion/action regarding approval of the second reading of the revised and amended Policy 4010, Members of the Board of Directors.

**MOTION:** Director Maxwell moved to approve the second reading of the revised and amended Policy 4010, Members of the Board of Directors. Director Molloy seconded and the motion carried unanimously.

**NEW BUSINESS:**

A. Discussion/action to approve Resolution #11-05, authorizing the Board President to execute the agreement between Twain Harte CSD and the State of California Department of Forestry and Fire Protection to accept a 50% matching grant award in the amount of \$1,438.00 to purchase five updated pagers.

**Introduction:** Director Maxwell introduced Resolution #11-05, authorizing the Board President to execute the agreement between Twain Harte CSD and the State of California Department of Forestry and Fire Protection to accept a 50% matching grant award in the amount of \$1,438.00 to purchase five updated pagers.

**MOTION:** Director Johnson moved to adopt Resolution #11-05; Director Jordan seconded and the motion carried with the following vote:

**AYES:** Maxwell, Johnson, Jordan, and Molloy.

**NOES:** None.

**ABSENT:** Knudson

**ABSTAIN:** None.

- B. Discussion/action to improve Resolution #11-06 authorizing the General Manager to execute a contract with AirCon Energy for an energy services contract at a cost of \$1,081,365 for engineering, equipment and installation.

**This item tabled for the May 12, 2011 board meeting.**

- C. Discussion/action to approve Resolution #11-07; a resolution of the Twain Harte Community Services District authorizing the General Manager to execute a master equipment lease/purchase agreement with CSDA Finance Corp., for the amount of \$1,081,365.

**This item tabled for the May 12, 2011 board meeting.**

- D. Discussion/action to approve Resolution #11-08, a resolution of the Board of Director of the Twain Harte Community Services District Fire Protection and Emergency Services Assessment Adopting Proposition 218, Assessment Ballot Proceedings Procedures.

**Introduction:** Director Johnson introduced Resolution #11-08, a resolution of the Board of Director of the Twain Harte Community Services District Fire Protection and Emergency Services Assessment Adopting Proposition 218, Assessment Ballot Proceedings Procedures.

**MOTION:** Director Maxwell moved to adopt Resolution #11-08; Director Jordan seconded and the motion carried with the following vote:

**AYES:** Maxwell, Johnson, Jordan, and Molloy.

**NOES:** None.

**ABSENT:** Knudson

**ABSTAIN:** None.

- E. Discussion/action to approve Resolution #11-09, a Resolution of the Board of Directors of the Twain Harte Community Services District Declaring Intention to Levy Assessments, Preliminarily Approving the Engineer's Report, Providing Notice of Public Hearing and the Mailing of the Assessment Ballots.

**Introduction:** Director Johnson introduced Resolution #11-09, a Resolution of the Board of Directors of the Twain Harte Community Services District Declaring Intention to Levy Assessments, Preliminarily Approving the Engineer's Report, Providing Notice of Public Hearing and the Mailing of the Assessment Ballots.

**MOTION:** Director Maxwell moved to adopt Resolution #11-09; Director Jordon seconded and the motion carried with the following vote:

**AYES:** Maxwell, Johnson, Jordan, and Molloy.

**NOES:** None.

**ABSENT:** Knudson

**ABSTAIN:** None.

- F. Discussion/action to change the date of committee meetings for the month of May.

**MOTION:** Director Johnson moved to change the committee meeting date to May 2<sup>nd</sup>, from May 3<sup>rd</sup>, due to the attendance of two directors and the General Manager to Legislative Days in Sacramento.

Director Maxwell seconded and the motion carried unanimously.

- G. Discussion/approval to consider allowing a community garden project to proceed.

A presentation was given by Clay Knof regarding the proposed plans and intentions of the group. The discussion involved raised beds, fencing, hose bibs and location.

**MOTION:** Director Maxwell moved to approve a community garden to be located next to the Skateboard Park. Director Molloy seconded and the motion carried unanimously.

- H. Discussion/approval to authorize the installation/purchase of a dance floor at the stage area in the park and the purchase of umbrellas.

**MOTION:** Director Johnson moved to approve the purchase of materials and installation of a concrete dance floor in front of the stage area in the park, not to exceed \$10,000. Director Molloy seconded and the motion carried unanimously.

**PRESIDENT'S REPORT:** No report at this time.

**MEMBERS COMMENTS:** No comments at this time.

**PARK & REC COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- The coating and striping of the park parking lot is postponed.
- Update on tennis court repairs, bids, and funds available.
- Porch upgrade is scheduled to be complete by the end of April of 2011.
- Bleachers and dugout is completed at the ball park.
- Update on the Community Center roof. Our cost is \$3,700.; Most of the materials and work to be donated by ABC Roofing.
- Update on hot dog vendor.

**WATER/SEWER COMMITTEE AND OPERATIONS REPORT:**

The following points were covered and committee meeting notes appended herein.

- Twenty two (22) service orders were completed, consisting of pressure checks, investigating leaks, unlocking water and sewer services, as well as locating meters.
- Ten (10) lock offs were completed due to non-payment and five (5) unlocks were completed.
- Regular maintenance was performed on all pumps, treatment equipment and vehicles.
- Clarifier was drained and cleaned.
- Received verbal approval from California Department of Health Services to proceed with the backwash reclaimed water system.
- Five (5) new turbidimeters were installed.
- Four (4) sewer service orders were completed, consisting of sewer stub location and customer lateral backups.
- Cleaned 5,460 feet of sewer main.
- Pumped and cleaned all lift stations.

**FIRE COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Call volume for March was busy with a higher than normal amount of medical emergencies, with most calls within the district.
- Engines will be undergoing pump testing starting this month.

**ADMIN/POLICY COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Review and discussion of Policy 4010, Members of the Board of Directors.

**FINANCE COMMITTEE REPORT:**

The following points were covered.

- Reviewed and discussed the first draft of the 2011-12 Budget.

**GEN MGR'S REPORT:**

- Planning for open house at the water plant on Memorial Day weekend (Fri/Sat) to allow viewing of newest projects.

- Distributed handout regarding the government forcing consolidation of water districts throughout the state.

**CLOSED SESSION:**

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator, Agency designated representative: General Manager, Scot Moody.
- B. With respect to every item of business to be discussed in closed session pursuant to Section 54957 (b) (1): Personnel

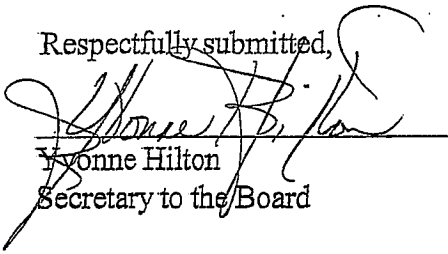
**The Regular meeting reconvened at 11:20 a.m.**

No action taken.

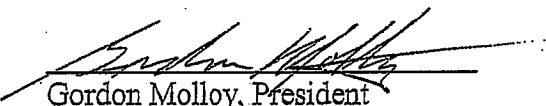
**Adjournment**

The regular meeting adjourned at 11:25 a.m.

Respectfully submitted,

  
Yvonne Hilton  
Secretary to the Board

APPROVED:

  
Gordon Molloy, President