

**TWAIN HARTE COMMUNITY SERVICES DISTRICT**  
**Board of Directors Special Meeting**  
**April 12, 2016**

**CALL TO ORDER:** President Mannix called the meeting to order at 6:03 p.m.

The following Directors, Staff, and Community Members Were Present:

**DIRECTORS:**

Director Mannix, President  
Director Johnson  
Director Knudson  
Director McManus  
Director Sipperley

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Board Secretary/Finance Officer  
Robb Perry, Operations Manager

**AUDIENCE:**

17 members of the public

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

None

**PUBLIC HEARING:** President Mannix opened the public hearing at 6:05 p.m.

- A. Staff presentation on proposed water and sewer rate schedule for 2015-2019.
  - *GM Trott presented the background process and information regarding the proposed rate increase.*
- B. Received public comment regarding proposed water and sewer rates.
  - *Various members of the public asked specific questions regarding the rate study, the new rate structure and the Proposition 218 process.*
- C. Last call for protests.
  - *President Mannix asked members of the public to submit any additional protests if not already submitted.*
- D. Statement regarding administrative record, required notices, number of protests received and majority protest threshold.
  - *Board Secretary/Finance Officer Higgins stated that the Rate Study was adopted at a public board meeting on 2/11/16 and the board directed staff to send out Prop 218 notices to customers.*
  - *The Prop 218 compliant notice of proposed rates was sent out on 2/23/16.*
  - *A notice regarding tonight's public hearing was published in the Union Democrat on 3/31/16.*
  - *The district received 10 protest letters.*
  - *The number of protests needed for a majority protest were:*
    - Water = 753*
    - Sewer = 685*

- E. President Mannix closed the public hearing at 7:34 p.m.
- F. Final protest count and determination of potential majority protest.
- *Board Secretary/Finance Officer Higgins stated that the final number of protest letters received was 10 and that a majority protest for both water and sewer was not received.*

**NEW BUSINESS:**

- A. Discussion/action to Rescind Resolution #13-18 – A Resolution Setting forth the Charges and Rates for Water and Sewer Service and for New Water and Sewer Connections and Certain Miscellaneous Fees.

***MOTION: Director Sipperley made a motion to rescind Resolution #13-18***

***SECOND: McManus***

***AYES ROLL CALL: Mannix, Johnson, Knudson, McManus, Sipperley***

***ABSENT:***

- B. Discussion/action to Adopt Resolution #16-04 – Establishing the Schedule of Charges for Water Service and New Water Connections.

***MOTION: Director Sipperley made a motion to adopt Resolution #16-04***

***SECOND: McManus***

***AYES ROLL CALL: Mannix, Johnson, Knudson, McManus, Sipperley***

***ABSENT:***

- C. Discussion/action to Adopt Resolution #16-05 – Establishing the Schedule of Charges for Sewer Service and New Sewer Connections.

***MOTION: Director Sipperley made a motion to adopt Resolution #16-05***

***SECOND: McManus***


***AYES ROLL CALL: Mannix, Johnson, Knudson, McManus, Sipperley***

***ABSENT:***


**ADJOURNMENT:**

The meeting was adjourned at 7:37 p.m.

Respectfully submitted,

  
Carolyn Higgins, Board Secretary

APPROVED:

  
Eileen Mannix, President