

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
August 14, 2019

CALL TO ORDER: President McManus called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

DIRECTORS:

Director McManus
Director Mannix
Director Knudson
Director Sipperley
Director deGroot

STAFF:

Tom Trott, General Manager, Interim Board Secretary
Todd McNeal, Fire Chief

AUDIENCE:

One member of the public.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

A. None

COMMUNICATIONS:

A. Letter to Senator Bob Wieckowski – Oppose Senate Bill 13 (Wieckowski): Accessory Dwelling Units.

CONSENT AGENDA:

- A. Presentation and approval of financial statements through July 31, 2019.
- B. Approval of the minutes of the Regular Meeting held on July 10, 2019.

MOTION: Director Sipperley made a motion to adopt the consent agenda in its entirety.

SECOND: Mannix

AYES: All Present

NOES: None

ABSENT: None

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott reported that the project is currently under construction and asked the board to consider whether the emergency action should be continued, which would declare that: (1) the current water supply shortage emergency still exists, which is currently declared by the District and by the state for Tuolumne County; (2) the project is necessary to address this emergency; and (3) the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: Director Sipperley made a motion to extend the continuance of the order of emergency action for completion of Well #3.

SECOND: Knudson

AYES: All Present

NOES: None

ABSENT: None

NEW BUSINESS:

- A. Discussion/action to adopt Resolution #19-23 – Supporting Special District Representation on the Tuolumne County Local Agency Formation Commission (LAFCO) and Approving Related Actions.

MOTION: Director Sipperley made a motion to adopt Resolution #19-23.

SECOND: deGroot

AYES: McManus, Mannix, Knudson, Sipperley, deGroot

NOES: None

ABSENT: None

- B. Discussion/action to adopt Resolution #19-24 – Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Participation in the Special District Risk Management Authority's Health Benefits Program.

MOTION: Director deGroot made a motion to adopt Resolution #19-24.

SECOND: Sipperley

AYES: McManus, Mannix, Knudson, Sipperley, deGroot

NOES: None

ABSENT: None

- C. Discussion/action to adopt Resolution #19-25 – Approving Purchase of Historic Fire Engine and a Fiscal Year 2019-20 Fire Fund Budget Adjustment in the amount of \$10,000.

MOTION: Director Knudson made a motion to adopt Resolution #19-25.

SECOND: deGroot

AYES: McManus, Mannix, Knudson, Sipperley, deGroot

NOES: None

ABSENT: None

- D. Discussion/action to approve a Memorandum of Understanding between the Tuolumne County Emergency Medical Services Agency and the Agency of Twain Harte Community Services District for the Provision of Emergency Medical Technician Optional Scope of Practice.

MOTION: Director Sipperley made a motion to approve the Memorandum of Understanding between the Tuolumne County Emergency Medical Services Agency and Twain Harte Community Services District for the Provision of Emergency Medical Technician Optional Scope of Practice.

SECOND: Mannix

AYES: All Present

NOES: None

ABSENT: None

- E. Discussion/action to consider joining the Coalition for Fire Protection and Accountability.

MOTION: Director Sipperley made a motion to authorize Twain Harte Community Services District to join the Coalition for Fire Protection and Accountability.

SECOND: deGroot

AYES: All Present

NOES: None

ABSENT: None

- F. Discussion/action regarding the efficiency and frequency of Board Committees.

MOTION: Director Sipperley made a motion to change Board Committee meeting frequency to every other month, on an as-needed basis, and directed staff to make draft revisions to related policies for future Board approval.

SECOND: deGroot

AYES: All Present

NOES: None

ABSENT: None

- G. Presentation by Director deGroot on the Special District Leadership Academy attended in July 2019.

Director deGroot provided a powerpoint presentation of important items learned during her attendance at the California Special District Association's Special District Leadership Academy in July 2019. The presentation included discussion on building a foundation for good governance, fulfilling District mission and establishing vision, defining board/staff roles and relationships, best practices for communication and outreach, and oversight of District finances.

REPORTS:

President and Board Member Report

- No one had anything to report.

Park & Recreation/Citizen Oversight Committee Report Provided by Director Mannix

- All items discussed in the committee were discussed as board items except the following items:
 - Design of bocce court improvements.
 - Twain Harte Meadows Park development.

Finance/Policy Committee Report Provided by Director McManus

- No report. The Finance/Policy Committee did not meet.

Water/Sewer Committee Report Provided by Director Sipperley

- No report. The Finance/Policy Committee did not meet.

Water/Sewer/Park Operations Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

Fire Committee Report Provided by Director Knudson

- No report. The Finance/Policy Committee did not meet.

Fire Chief Report by Chief McNeal

- A verbal summary of the written report was provided.

General Manager Report Provided by General Manager Trott

- A verbal summary of the written report was provided.

ADJOURNMENT:


The meeting was adjourned at 11:03 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Bill McManus, President