

# TWAIN HARTE COMMUNITY SERVICES DISTRICT

WATER – SEWER – FIRE – PARK

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## REGULAR MEETING OF THE BOARD OF DIRECTORS

THCSD CONFERENCE ROOM

22933 TWAIN HARTE DR., CA

June 9, 2011 9:00 A.M.

### AGENDA

The Twain Harte Community Services District welcomes you to this meeting. This agenda contains general descriptions of each item to be considered at this meeting by the Board of Directors. If you wish to speak on an item on the agenda, you are welcome to do so during the Public Comment portion of the meeting or during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during the Public Comment will be limited to five minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. When addressing the Board, please state your name for the record prior to providing your comments. Please address the board as a whole through the President. Comments to individual Board members or staff are not permitted.

Written materials relating to an item on this Agenda that are distributed to the Twain Harte Community Services District within 72 hours before it is to consider the item at its regularly scheduled meeting will be made available for public inspection at 22933 Twain Harte Drive, during normal business hours. Such written materials will also be made available on the Twain Harte Community Services District's website, subject to staff's ability to post the documents before the regularly scheduled meeting.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the District office 48 hours prior to the meeting at (209) 586-3172.

1. **Call to Order**
2. **Pledge of Allegiance & Roll Call**
3. **Public Comment:** This time is provided to receive information from the public.
4. **Communications:**
  - A. Thank you note from Pam Jones regarding dance area at Park.
  - B. Grant award from Tuolumne Tennis Association fund through Sonora Area Foundation.
  - C. Letter from Gary & Susan Jones.
5. **Consent Agenda:**
  - A. Approval of financial statements through May 31, 2011.
  - B. Approval of the minutes of the Regular Meeting of May 12, 2011.
6. **Old Business:**
  - A. Discussion/annual approval of Policy 1015, Identity Theft Prevention Program; (annual review to be held each January).
  - B. Discussion/annual approval of Policy 2120, District Cellular Phones; (annual review to be held each January).
  - C. Discussion/annual approval of Policy 2170, Sexual Harassment; (annual review to be held each January).
7. **New Business:**
  - A. Discussion/action to approve Resolution # 11-12, Tax Requirement for Davis Grunsky #1, Contract #D50048/DGLC49 for fiscal year 2011-12.

- B. Discussion/action to approve Resolution # 11-13, Tax Requirement for Davis Grunsky #2, Contract #D50072/DGLC60 for fiscal year 2011-12.
- C. Discussion/action to approve Resolution #11-14, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2011-2012 for the Parks and Recreation Maintenance District of the Twain Harte Community Services District.
- D. Discussion/action to approve Resolution #11-15, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2011-2012 for the Fire and Rescue Assessment District of the Twain Harte Community Services District.
- E. Discussion/action to approve Resolution #11-16, Approving the 2011-12 Fiscal Year Budget.
- F. Discussion/action to enter into an agreement with State of California, Department of Corrections, Agreement #5600002291, to utilize work crews as needed.
- G. Discussion/action regarding hookup fee paid by Frank Latronico.
- H. Discussion/action regarding providing water/sewer connection and service to Big Pine Development.
- I. Discussion/action to approve a transfer from reserves for an emergency repairs to plant filter in the amount of \$75,943.00.
- J. Discussion/action to add the cost of sewer line repairs to AirCon Energy scope of Work.

**8. Reports:**

- A. President and Board member reports
- B. Park/Recreation Committee report
- C. Admin/Policy Committee report
- D. Water/Sewer Committee report
- E. Water/Sewer Operations Manager's report
- F. Fire Committee report
- G. Fire Chief's Report
- H. Finance Report
- I. General Manager's report

**Closed Session:**

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator, Agency designated representative: General Manager, Scot Moody.
- B. With respect to every item of business to be discussed in closed session pursuant to Section 54957: Public Employee Performance Evaluation, General Manager.

**9. Adjourn**