

TWIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Meeting  
September 10, 2009

President Kinsfather called the Regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

**DIRECTORS PRESENT:** John Kinsfather, Gary Sipperley, Jim Johnson, Richard Knudson, and Bill Bryant.

**DIRECTORS ABSENT:** None.

**OTHERS PRESENT:** General Manager Moody, Finance Officer/Board Secretary Hilton, Chief McCoy, and Operations Manager Hastings.

This meeting is recorded.

**AUDIENCE:** Wes Jordan, Lenore Rutherford of the Union Democrat, Jeri Graydon, Dennis Spisak.

**PUBLIC COMMENT:** None.

**COMMUNICATION:**

1. Letter of notice from County of Tuolumne regarding Big Pine Court.

**CONSENT AGENDA:**

A. Approval of financial statements through August 31, 2009.

B. Approval of the minutes of the regular meeting of August 14, 2009.

**MOTION:** Director Johnson moved to approve the financial statements through August 31, 2009, and the amended minutes of the regular meeting of August 14, 2009. Director Sipperley seconded and the motion carried unanimously.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

A. Change October Committee meeting dates.

The Board consensus was to move the committee meeting date from October 6<sup>th</sup>, to September 28, 2009.

B. Acceptance of Gary Sipperley's resignation as Vice President, effective September 09, 2009 and acceptance of Director Sipperley's resignation from the Board, effective September 16, 2009. Nomination of new Vice President.

**MOTION:** Director Johnson regretfully accepted Director Sipperley's resignation, Director Bryant seconded and the motion carried with Director Sipperley abstaining.

C. Appointment of new director to fill vacancy.

Applicants Jeri Graydon and Wes Jordan were present to state their interest in serving on the CSD Board.

Applicant Paaky Maxwell was not present. President Kinsfather read Maxwell's statement of qualifications.

**MOTION:** Director Knudson moved to nominate Wes Jordan to the directorship. Director Bryant seconded and the motion failed with Director Johnson and Director Kinsfather voting no and Director Sipperley abstaining.

**MOTION:** Director Johnson moved to nominate Jeri Graydon to the directorship. Director Kinsfather seconded and the motion failed with Director Bryant and Director Knudson voting no and Director Sipperley abstaining.

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MOTION: Director Knudson moved to nominate Packy Maxwell to the directorship. Director Bryant seconded and the motion failed with Director Johnson and Director Kinsfather voting no and Director Sipperley abstaining.

At this time, President Kinsfather relayed the ramifications of the Board being unable to produce a majority vote on filling the vacancy. With the exception of Director Sipperley and Director Knudson, the remaining Board members individually and verbally consented to allow Director Sipperley to vote in order to break the tie.

MOTION: Director Johnson moved to nominate Jeri Graydon to the directorship. Director Kinsfather seconded and the motion carried with Directors Bryant and Knudson voting no.

D. Discuss/Review Ordinance #27, An ordinance of the Board of the Twain Harte Community Services District (Board of Directors) to adopt the 2007 California Fire Code, and the 2007 Building Code as amended by the Tuolumne County Community Development Department (TCCDD).

The Board directed the General Manager to forward Ordinance #27 to District Counsel for review.

E. Discuss/Review Ordinance #28, An ordinance of the Board of the Twain Harte Community Services District (Board of Directors) to authorize arrest and citation authority under the uniform fire code, the Twain Harte Community Services District Ordinance Code, the Public Resources Code, Sections 4291 and the California Building Standards Code regulations to: (1) Twain Harte Community Services District Fire Chief and/or his/her designee including the Fire Marshal; and (2) The Tuolumne County Sheriff's department.

The Board directed the General Manager to forward Ordinance #28 to District Counsel for review.

F. Discussion/approval of Facility & Rental Fee Schedule.

MOTION: Director Johnson moved to approve increasing the facility and rental fee schedule by \$5.00 across the board. Director Sipperley seconded and the motion was withdrawn by Director Johnson. The Board directed General Manager Moody to refer this policy to the Park and Recreation committee and to the Admin/Policy Committee for review.

**PRESIDENT'S REPORT:** President Kinsfather thanked Director Sipperley for his time spent on the Board and sincerely wished him the best in his new endeavor and stated that he will be sorely missed. President Kinsfather proposed eliminating the Fire and Safety committees for 2010. After some discussion, there was consensus that the Safety committee could be eliminated at the Board level and the General Manager and District employees would continue to hold quarterly safety meetings. It was suggested that the Fire Committee remain in place for 2010.

President Kinsfather thanked Wes Jordan for his interest in and applying for the director position. He stated that he would call Packy Maxwell and communicate the results to him.

**MEMBERS COMMENTS:** Director Johnson expressed his appreciation for Director Sipperley's time, energy, and efforts that were contributed to the Board and District as a whole. He wished Director Sipperley well in the next phase of his life. Directors Bryant and Knudson also wished Director Sipperley the best of luck in his next venture.

**PARK & REC COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Discussion regarding playground changes and upgrades.
- Update on Community Center porch upgrade. Target date of completion is end of October or 1<sup>st</sup> of November.
- Update on new roofing for the Community Center.

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- A contract has been signed for mowing the ballfield lawn.

**SAFETY COMMITTEE REPORT:** No report.

**WATER/SEWER COMMITTEE AND OPERATIONS REPORT:**

The following points were covered and committee meeting notes appended herein.

- Hydrant replacement on Golf Club and Marquis Dr.
- Catwalk replacement project at Shadybrook is complete.
- Update on Filter #1 at the water plant. Leaks found in sand trap.
- Ditch outage will be from October 12<sup>th</sup> through the 18<sup>th</sup>.
- FOG/lateral/root letters: 77 letters have been sent, 45 are complete and brought up to code.
- Update on back flow preventers at the Market.
- Holiday sewer preventative maintenance is on-going. Maintenance is key.
- Summertime help has been worthwhile.

**FIRE COMMITTEE AND CHIEF'S REPORT:**

The following points were covered and committee meeting notes appended herein.

- The Pancake breakfast was an outstanding success; attendance was up this year.
- Call volume for August was average.
- Fire ordinances have been submitted to the committee.
- We've received notification that we were awarded the VFA grant. This is a 50% matching grant for wildland PPE and communications equipment.

**ADMIN/POLICY COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Review draft of the Twain Harte Community Services District Fire Department Ordinance.
- Discussion of minor administration changes at management level.

**FINANCE COMMITTEE REPORT:** No report.

**GEN MGR'S REPORT:**

The following points were covered and notes appended herein.

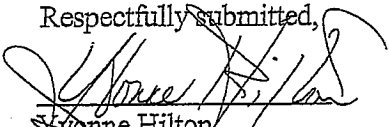
- Letter to owner of T.H. Market regarding back flow installation ready to go out.
- Attended meeting between County Board of Supervisors and the TUD Board concerning water rights and State recommendations to fix the Delta.
- Will be taking T-1 class and test in November.
- Recommend hiring full time Operator 1 position based on desire to complete additional preventative maintenance and predictive maintenance.
- An email from the State gives the implication that our IRWM Plan has been approved.
- Receiving incredible response to the Fire Fuel Reduction Donation fund.
- Will begin Tuolumne County Leadership Continuum on September 24<sup>th</sup>.

**Adjournment**

The regular meeting adjourned at 11:40 a.m.

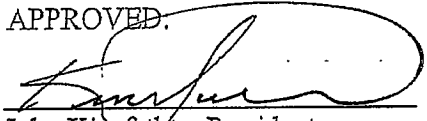
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Respectfully submitted,



Yvonne Hilton  
Secretary to the Board

APPROVED.



John Kinsfather, President