

TWIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Meeting
October 9, 2008

President Johnson called the regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

DIRECTORS PRESENT: Jim Johnson, John Kinsfather, Bill Bryant, Richard Knudson, and Gary Sipperley.

DIRECTORS ABSENT: None.

OTHERS PRESENT: Finance Officer/Board Secretary Hilton, Operations Manager Krawchuk and Fire Chief McCoy.

This meeting is recorded.

AUDIENCE: Lenore Rutherford of Union Democrat and Jeri Graydon.

PUBLIC COMMENT: None.

COMMUNICATIONS: None.

CONSENT AGENDA:

The Consent Agenda consisted of the following:

A. Approval of financial statements through September 30, 2008 and minutes of the regular meeting of September 11, 2008.

MOTION: Director Sipperley moved to approve the financial statements through September 30, 2008 and the minutes of September 11, 2008. Director Kinsfather seconded and the motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

A. Discussion/action regarding claims against the District.

MOTION: Director Sipperley moved to settle claim by Mr. Brown against the District with the stipulation that if not accepted, the claim will be forwarded to our insurance company. Director Knudson seconded and the motion carried unanimously.

MOTION: Director Knudson moved to deny the claim by Mr. Paris against the District. Director Kinsfather seconded and the motion carried unanimously.

MOTION: Director Kinsfather moved to settle claim by Mr. Lang against the District. Director Bryant seconded and the motion carried unanimously.

B. Discussion/action regarding approval of the first reading of amended THCSO Policy 2010, Employee Compensation, Hours of Work and Overtime.

MOTION: Director Sipperley moved to approve the first reading of amended THCSO Policy 2010, Employee Compensation, Hours of Work and Overtime. Director Bryant seconded and the motion carried unanimously.

PRESIDENT'S REPORT: We've closed escrow on the Inn property so now it's officially ours. The Fire Chief and his crew will clean the property of debris and weed the lot. We've decided to not list the Vantage Pointe property but will send the information in letter format to notify realtors of the availability.

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MEMBERS COMMENTS: Director Sipperley reported attending the CSDA conference in Irvine and was pleased with the classes that he attended at the conference. Director Sipperley presented a packet of informational material to the Board for review.

PARK & REC COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- The dance area at the park will be re-seeded as soon as possible.
- Four trees need to be replaced, two at the entrance, and two in the planters.
- The memorial plaques are being relocated to the planter at the Joaquin Gully intersection.
- Discussion regarding the policy and procedures that govern signs at the park.
- Will be requesting grant from SAF to cover costs of tennis court improvements.
- Considering letter to Chamber regarding band at Concert in the Pines.

SAFETY COMMITTEE REPORT: None.

WATER/SEWER COMMITTEE AND OPERATIONS REPORT:

The following points were covered and committee meeting notes appended herein.

- Update on lateral letters and non-compliance.
- Article going in Homeowners newsletters describing sewer laterals and importance of compliance.
- Status of CIP (Capital Improvement Projects).
- IRWMPG (Integrated Regional Water Management Plan Group) update.
- Ditch outage from approximately November 10-13th through the 20th.
- We're up to date on SSMP (Sanitary Sewer Management Plan).
- Enforcement procedures are needed for the FOG (Fats, Oils, Grease) Program.
- District water and sewer standards for contractors are being reviewed for possible changes.
- A two-day safety meeting has been scheduled with approximately 15 people to attend.
- High tank plumbing is completed.
- The Fuller Road fire hydrant is on line.
- Sherwood Forest tank site (foundation) update.
- Shady Brook auxiliary generator installed; PGE to remove lift station meter.
- Discussion regarding cost of new hand held meter readers.

FIRE COMMITTEE AND CHIEF'S REPORT:

The following points were covered and committee meeting notes appended herein.

- Call volume was average.
- Accepted bid of \$19,250 from Larson Construction to repair fire wall at firehouse.
- Proceeding with citation authority with Chief Townsend.

ADMIN/POLICY COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- District employee health coverage update.
- Update on General Manager recruitment.
- Discussion of Policy 2010 (specifically 2010.200 – paydays)
- SDRMA (Special District Risk Management Association) Credit Incentive Program.

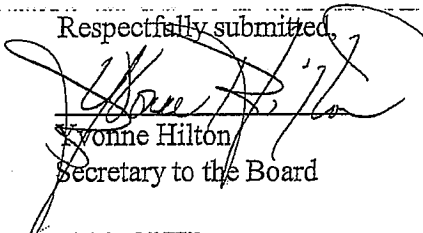
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GEN MGR'S REPORT: No report.

Adjournment

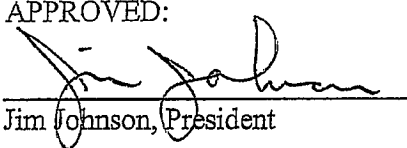
The regular meeting adjourned at 10:40 a.m.

Respectfully submitted,



Wynne Hilton
Secretary to the Board

APPROVED:



Jim Johnson, President