

TWIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Meeting  
May 14, 2009

President Kinsfather called the regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

**DIRECTORS PRESENT:** John Kinsfather, Jim Johnson, Richard Knudson, and Bill Bryant.

**DIRECTORS ABSENT:** Gary Sipperley.

**OTHERS PRESENT:** General Manager Moody, Finance Officer/Board Secretary Hilton, Operations Manager Hastings, and Fire Chief McCoy.

This meeting is recorded.

**AUDIENCE:** Julie Cowell, Sandy Asquith, Donna Peterson, Diane Dunigan, and new employee, Lewis Giambruno.

**PUBLIC COMMENT:** Donna Peterson stated her opposition to the proposed increase and requested copies of policies and salaries.

**COMMUNICATIONS:**

A. Letter from TUD in response to Jamestown Sanitary District's request for documentation of connection fee monies received.

**CONSENT AGENDA:**

The Consent Agenda consisted of the following:

A. Approval of financial statements through April 30, 2009.

B. Approval of the minutes of the regular meeting of April 9, 2009.

*MOTION:* Director Johnson moved to approve the financial statements through April 30, 2009 and the minutes of April 9, 2009. Director Bryant seconded and the motion carried unanimously.

**OLD BUSINESS:**

A. Approval of the second reading of THCS D Policy 2082, Internet, email and Electronic Communications Ethics, Usage and Security.

*MOTION:* Director Johnson moved to approve the second reading of THCS D Policy 2082, Internet, email and Electronic Communications Ethics, Usage and Security. Director Bryant seconded and the motion carried unanimously.

**NEW BUSINESS:**

A. Discussion/action regarding Tuolumne County Notice of Proposed Assessment for County Service Area #43 Black Oak Estates.

*MOTION:* Director Knudson moved to vote yes on the Tuolumne County Notice of Proposed Assessment for County Service Area #43 Black Oak Estates. Director Bryant seconded and the motion carried unanimously.

B. Discussion/action regarding approval of the first reading of THCS D Policy 1015, Identity Theft Prevention Program.

*MOTION:* Director Knudson moved to approve the first reading of THCS D Policy 1015, Identity Theft Prevention Program. Director Johnson seconded and the motion carried unanimously.

**PRESIDENT'S REPORT:** President Kinsfather reported that Director Johnson, General Manager Moody, and he attended Legislative Days in Sacramento on May 4<sup>th</sup> and 5<sup>th</sup>. Our concerns regarding the impact that the current state of the State will have on small districts such as ours, were conveyed to Assemblyman Berryhill and the aides to Senator Cogdill. "There were some very dynamic speakers such as California's Finance Director, State Treasurer Lockyer and others that really opened our eyes at the dire straits that the State of California is in." General Manager Moody spoke in reference to Prop 1A, "if the proposed measures do not pass, the State will borrow from local government and not be required to pay it back for 10 years." Kinsfather reported that "it was a very worthwhile visit."

Kinsfather also reported attending the Cal Fire dedication and commended them for going above and beyond to build such a nice facility for our area.

**MEMBERS COMMENTS:** Director Bryant suggested a workshop prior to the Public hearing to discuss proposed rate increase. Workshop set for June 10<sup>th</sup> at 9:00 a.m.

**PARK & REC COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- The scoreboard and all the electrical for the scoreboard and snack shack are completed.
- Work on the Community Center is going forward. Kurgan and Leontovich are coordinating efforts with the porch at the Community Center.
- Landscaping for the Community Center is scheduled for May 26<sup>th</sup>.
- Sierra Conservation Crews are scheduled for cleanup.
- Plans for two horseshoe pits are moving forward, and will be located next to the Skateboard Park.
- We had some graffiti issues; two lights have been broken and are now fixed.
- The rock fountain and rock wall are completed.
- Kudos to Doug for a great looking park.

**SAFETY COMMITTEE REPORT:** No report.

**WATER/SEWER COMMITTEE AND OPERATIONS REPORT:**

The following points were covered and committee meeting notes appended herein.

- New employee, Lewis Giambruno (Operator I) was introduced to the Board.
- Proposed water rate increase was discussed.
- Plant operators are rapidly coming up to speed on daily operations.
- Teamwork and morale is at its highest.
- Staff replaced a section of main in Sherwood Forest.
- SPS cleaned and TV'd main lines from town to Market (SSMP)
- Staff is currently mapping and obtaining all manhole GPS coordinates.
- No reportable sanitary sewer overflows for the month of April.
- The FOG (fats, oils, grease) program meets SSMP requirements.

**FIRE COMMITTEE AND CHIEF'S REPORT:**

The following points were covered and committee meeting notes appended herein.

- Citation authority for the 4291 Program (fire clearance around homes) is in place and ready to go.
- Two ordinances will require passage for the citation authority – will bring to Fire Committee in June.

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- Chief McCoy attended the Hwy 108 Fire Safety Council meeting.
- We're moving forward on the completion of the back firehouse wall.
- The Cal Fire dedication on May 13<sup>th</sup> was well attended. There was an excellent effort to make the facility blend with the community appearance.

**ADMIN/POLICY COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Two employees were released for cause, with one filing a grievance.
- Committee's decision was to uphold his supervisor's decision to release him from duty.

**FINANCE COMMITTEE REPORT:** No report.

**GEN MGR'S REPORT:**

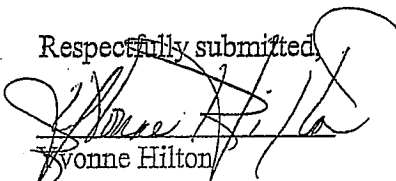
The following points were covered and notes appended herein.

- No movement on the Stimulus Grants. Those who qualify will be notified by mail, according to the website.
- No movement on the USDA Rural since the submission of materials.
- Report and update on communication with State Health Inspector.
- Resolution has been reached on Kurgan's design and is pending an engineer's approval.
- Will be ordering plants for the scheduled landscaping on May 26<sup>th</sup> at the Community Center.
- The roofing material for the Community Center is pending.
- Update on communication with County Environmental Health Officer regarding Cross Connection Letter.
- Fire Chief McCoy and myself met with County Counsel regarding citation authority on May 12<sup>th</sup>.
- Update on Regional Sewer proposals.
- Update on proposed new firehouse and possibly obtaining another quote.

**Adjournment**

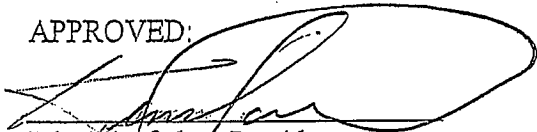
The regular meeting adjourned at 10:40 a.m.

Respectfully submitted,



Vonne Hilton  
Secretary to the Board

APPROVED:



John Kinsfather, President