

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Meeting
March 12, 2009

President Kinsfather called the regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

DIRECTORS PRESENT: John Kinsfather, Jim Johnson, Bill Bryant, Richard Knudson, and Gary Sipperley.

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Moody, Finance Officer/Board Secretary Hilton, Operations Manager Hastings, and Fire Chief McCoy.

This meeting is recorded.

AUDIENCE: Lenore Rutherford of the Union Democrat and new employee Robb Perry (Operator II).

INTRODUCTIONS: General Manager Moody introduced Robb Perry, the District's newly hired Operator II to the Board of Directors. The Board welcomed Mr. Perry to the District.

PUBLIC COMMENT: None.

COMMUNICATIONS: None.

CONSENT AGENDA:

The Consent Agenda consisted of the following:

A. Approval of financial statements through February 28, 2009.

B. Approval of the minutes of the regular meeting of February 12, 2009.

MOTION: Director Johnson moved to approve the financial statements through February 28, 2009 and the minutes of February 12, 2009. Director Sipperley seconded and the motion carried unanimously.

OLD BUSINESS: None.

NEW BUSINESS:

A. Discussion/approval of Resolution #09-01 of the Board of Directors of the Twain Harte Community Services District directing preparation of the 2009-10 Engineer's Report for the THCSO Park and Recreation Maintenance District.

Introduction: Director Bryant introduced Resolution #09-01 of the Board of Directors of the Twain Harte Community Services District directing preparation of the 2009-10 Engineer's Report for the THCSO Park and Recreation Maintenance District.

MOTION: Director Knudson moved to adopt Resolution #09-01, Director Johnson seconded, and the motion carried with the following vote:

AYES: Sipperley, Johnson, Knudson, Bryant, and Kinsfather.

NOES: None.

ABSENT: None.

B. Discussion/approval of Resolution #09-02 of the Board of Directors of the Twain Harte Community Services District directing preparation of the 2009-10 Engineer's Report for the THCSO Fire and Rescue Assessment District.

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Introduction: Director Sipperley introduced Resolution #09-02 of the Board of Directors of the Twain Harte Community Services District directing preparation of the 2009-10 Engineer's Report for the THCSD Fire and Rescue Assessment District.

MOTION: Director Bryant moved to adopt Resolution #09-02, Director Knudson seconded, and the motion carried with the following vote:

AYES: Sipperley, Johnson, Knudson, Bryant, and Kinsfather.

NOES: None.

ABSENT: None.

C. Approval of \$16,250 to be transferred from Water reserves to pay for Sherwood Forest tank connection.

MOTION: Director Johnson moved to approve the transfer of \$16,250. to be transferred from Water reserves to fund the tank connection in Sherwood Forest. Director Bryant seconded, and the motion carried unanimously.

D. Discussion/approval for THCSD to apply for \$800K loan for water and sewer capital improvements.

General Manager Moody gave a presentation to the Board, laying out the projects that require immediate attention. All of the projects are capital improvements, six of the projects are water related, and four are sewer related.

MOTION: Director Johnson moved to approve the District applying for a loan up to, but not exceeding \$800K for water and sewer capital improvements. Director Sipperley seconded, and the motion carried unanimously.

E. Discussion/action regarding approval of the first reading of Policy 2150, Employee Discipline/Conduct/Dismissal.

MOTION: Director Sipperley moved to approve the first reading of Policy 2150, Employee Discipline/Conduct/Dismissal. Director Bryant seconded, and the motion carried unanimously.

F. Discussion/action regarding approval of the first reading of Policy 2160, Grievance Procedure.

MOTION: Director Sipperley moved to approve the first reading of Policy 2160, Grievance Procedure, Director Johnson seconded and the motion carried unanimously.

PRESIDENT'S REPORT:

President Kinsfather suggested a change in the committee meeting dates for April and May due to directors absences during those meeting dates. The committee meeting for April will be changed from Tuesday, April 7th to Wednesday, April 1st; the committee meeting date for May will be changed from Tuesday, May 5th to Monday, May 4th. The Board of Directors agreed to the changes.

MEMBERS COMMENTS: None.

PARK & REC COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- Updated project list.
- Graffiti in the park bathroom was cleaned by Doug and the probationary crew volunteered by the fire department.
- Landscaping and irrigation costs at the Community Center will be approximately \$4,500. The cost will be covered with the donations of \$2,500 and \$850, the remainder of \$1,150., will be taken from park donations. Labor costs will be defrayed by community volunteers.
- Pictures and structure drawings were reviewed for the porch overhang at the Community Center. Costs are being reviewed and revised.

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- The ball field scoreboard has been ordered and should arrive by end of the week. It was purchased with privately donated funds, separate from the donations received during our end of the year campaign.
- Estimate was received for new wiring at the ball field which includes the snack shack. The work is being paid by privately donated funds and the wiring at the snack shack is complete.
- Reviewing feasibility of shade structures at the ball field.
- Reviewing feasibility of installing a restroom at the tennis courts.

SAFETY COMMITTEE REPORT: No report.

WATER/SEWER COMMITTEE AND OPERATIONS REPORT:

The following points were covered and committee meeting notes appended herein.

- Ops Manager Hastings commended the operators for a great job dealing with the extraordinary runoff from the number of storms in the past few weeks.
- We've received engineered plans for the plant projects.
- SCADA system is on hold and being re-evaluated.
- A service leak was repaired on Tiffeni Drive.
- All employees are in the process of cross training.

FIRE COMMITTEE AND CHIEF'S REPORT:

The following points were covered and committee meeting notes appended herein.

- Call volume for February was average.
- The slash site on Plainview will be operational April 18th.
- County is reviewing prospect of getting Community Wildfire Protection Plan (CCWP) in Tuolumne County.
- We will proceed with citation authority for the 4291 Program. (defensible space)

ADMIN/POLICY COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- Reviewed and revised Rules of conduct and Progressive discipline policies, combining them into one policy.
- Reviewed and revised Grievance Procedure policy.

FINANCE COMMITTEE REPORT:

- Committee reviewed and discussed the first rough draft of the 2009-10 budgets.

GEN MGR'S REPORT:

The following points were covered and notes appended herein.

- Nine separate grant requests have been submitted for project funding. A grant priority number was issued by the State Water Board for the sewer line replacement at Twain Harte Lake. We will find out in April if the project was ranked high enough to receive funding.
- Currently researching infrastructure security grants to fund security fencing around the sewer lift stations and other vulnerable sites.
- There's been a slight revision of costs associated with ABC's offer of roofing materials. The estimate will be provided once he gets all the materials together.
- A tragic accident on the highway prevented me from attending the IRWMP meeting this month.

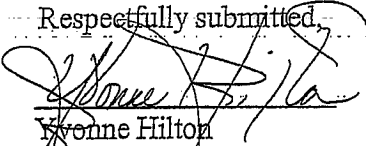
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- Signed up for the four-class series of the Special District Leadership Academy provided for by CSDA.
The classes are one day during each of the next four months.

Adjournment

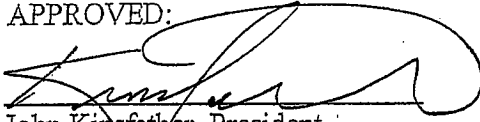
The regular meeting adjourned at 10:21 a.m.

Respectfully submitted,



Yvonne Hilton
Secretary to the Board

APPROVED:



John Kinsfather, President