

TWIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Meeting  
June 10, 2010

President Johnson called the Regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

**DIRECTORS PRESENT:** Jim Johnson, John Kinsfather, Richard Knudson and Gordon Molloy.

**DIRECTORS ABSENT:** None.

**OTHERS PRESENT:** General Manager Moody, Finance Officer/Board Secretary Hilton, Chief McCoy, and Operations Manager Hastings.

This meeting is recorded.

**AUDIENCE:** Lenore Rutherford of the Union Democrat, Rohn Mein, Dennis Spisak, Packy Maxwell, Arcelia Herrera of SCI Consultants, RaeLene Brown and Lynn Johnson of CWA.

**PUBLIC COMMENT:** Packy Maxwell expressed concerns regarding the "foul smell" coming from the creek this time of year. General Manager Moody explained that it is a wild radish that is causing the smell and there's nothing that we can do about the issue.

RaeLene Brown and Lynn Johnson introduced themselves as representatives of Communication Workers of America that will be representing our non-exempt employees during union negotiations.

**COMMUNICATION:** None.

**CONSENT AGENDA:**

- A. Approval of financial statements through May 31, 2010.
- B. Approval of the minutes of the regular meeting of May 13, 2010.

**MOTION:** Director Kinsfather moved to approve the financial statements through May 31, 2010, and the minutes of the regular meeting of May 13, 2010. Director Knudson seconded and the motion carried unanimously.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

- A. Discussion/appointment to fill Board vacancy.

**MOTION:** Director Kinsfather moved to nominate Philip (Packy) Maxwell to fill the vacant director's seat, Director Molloy seconded and the motion carried unanimously.

Public Hearing opened at 9:12 a.m.

Arcelia Herrera of SCI Consultants gave a brief presentation and explanation of the required resolutions.

Public Hearing closed at 9:15 p.m.

- B. Approval of Resolution #10-5, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2010-11 for the Fire and Rescue Assessment District of the Twain Harte Community Services District.

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**INTRODUCTION:** Director Kinsfather introduced Resolution #10-5 Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2010-11 for the Fire and Rescue Assessment District of the Twain Harte Community Services District.

**MOTION:** Director Molloy moved to adopt Resolution #10-5; Director Knudson seconded and the motion carried with the following vote:

AYES: Kinsfather, Knudson, Molloy, and Johnson.

NOES: None.

ABSENT: None.

ABSTAIN: None.

C. Approval of Resolution #10-6, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2010-11 for the Parks and Recreation Maintenance District of the Twain Harte Community Services District.

**INTRODUCTION:** Director Kinsfather introduced Resolution #10-6, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2010-11 for the Parks and Recreation Maintenance District of the Twain Harte Community Services District.

**MOTION:** Director Knudson moved to adopt Resolution #10-6; Director Molloy seconded and the motion carried with the following vote:

AYES: Kinsfather, Knudson, Molloy, and Johnson.

NOES: None.

ABSENT: None.

ABSTAIN: None.

D. Discussion/approval of Resolutions #10-7 and #10-8, tax requirement for Davis Grunsky loan payments.

**INTRODUCTION:** Director Kinsfather introduced Resolutions #10-7 and #10-8, tax requirement for Davis Grunsky loan payments.

**MOTION:** Director Knudson moved to adopt Resolutions #10-7 and #10-8; Director Molloy seconded and the motion carried with the following vote:

AYES: Kinsfather, Knudson, Molloy, and Johnson.

NOES: None.

ABSENT: None.

ABSTAIN: None.

E. Approval of Resolution #10-9, approving the 2010-2011 Fiscal Year Budget.

**INTRODUCTION:** Director Kinsfather introduced Resolution #10-9, the 2010-2011 Fiscal Year Budget.

**MOTION:** Director Knudson moved to adopt Resolution #10-9; Director Molloy seconded and the motion carried with the following vote:

AYES: Kinsfather, Knudson, Molloy, and Johnson.

NOES: None.

ABSENT: None.

ABSTAIN: None.

F. Discussion/action regarding approval of the first reading of the revised and amended Policy 2150, Employee Conduct/Discipline/Dismissal.

**MOTION:** Director Kinsfather moved to approve the first reading of Policy 2150, Employee Conduct/Discipline/Dismissal. Director Molloy seconded and the motion carried unanimously.

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G. Discussion/action regarding approval of the first reading of the revised and amended Policy 3030, Injury and Illness Prevention Program.

**MOTION:** Director Kinsfather moved to approve the first reading of Policy 3030, Injury and Illness Prevention Program. Director Knudson seconded and the motion carried unanimously.

H. Discussion/approval for the expenditure of up to \$20,000 for the installation of the Mark Twain sewer lift station.

**MOTION:** Director Knudson moved to approve the expenditure of up to \$20,000 (from reserves) for the installation of the Mark Twain lift station. Director Molloy seconded and the motion carried unanimously.

**PRESIDENT'S REPORT:** President Johnson thanked General Manager Moody for a good presentation at the workshop on June 4<sup>th</sup>. Johnson felt that he came away with a better understanding of the district's current state and future needs.

**MEMBERS COMMENTS:**

**PARK & REC COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Update on playground equipment installation.
- Recommendation to the Board to not move forward with the \$85K grant.
- Status of Community Center porch upgrade.
- Discussion with Roberta Holgerson regarding fundraisers for Skateboard Park.
- Letter from Peter Van Houten regarding dogs on the ball field.
- Graffiti at the skateboard park.

**WATER/SEWER COMMITTEE AND OPERATIONS REPORT:**

The following points were covered and committee meeting notes appended herein.

- Discussion regarding progress of maintenance agreement with Porter Construction.
- Operations update.
- Status of sewer lift station replacement.
- SSMP (Sanitary Sewer Management Plan) update.

**FIRE COMMITTEE AND CHIEF'S REPORT:**

The following points were covered and committee meeting notes appended herein.

- Brief update on fuel reduction project, it's nearing completion.
- Call volume for May was average.
- One structure fire – a propane water heater exploded.
- Two new recruits have graduated from the fire academy.

**ADMIN/POLICY COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- The district cell phone policy is being reviewed and more information to be brought back to committee.
- The district volunteer policy is being reviewed and more information to be brought back to committee.

**FINANCE COMMITTEE REPORT:** None.

**GEN MGR'S REPORT:**

The following points were covered and notes appended herein.

- Expect to sign SSMP contract with an engineer by the end of this week.
- Sent a letter to the County regarding the \$85K grant.
- Update on the water/sewer manhole.
- Update on Porter loans and final resolution of progress.
- Update on Park gates.

Adjourn to closed session at 10:25 a.m. pursuant to Section 54957: Public Employee Annual Performance Evaluation of District General Manager.

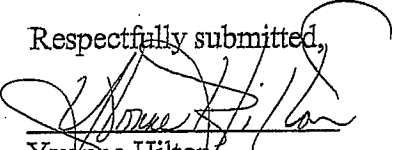
Reconvene to open session at 10:55 a.m.

Discussed and approved Scot Moody's contract as General Manager for Twain Harte Community Services District for five (5) years.

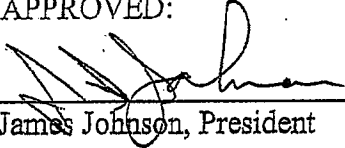
**Adjournment**

The regular meeting adjourned at 10:57 a.m.

Respectfully submitted,

  
Yvonne Hilton  
Secretary to the Board

APPROVED:

  
James Johnson, President