

TWAIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Meeting  
July 9, 2009

President Kinsfather called the Public Hearing/Regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

**DIRECTORS PRESENT:** John Kinsfather, Gary Sipperley, Jim Johnson, Richard Knudson, and Bill Bryant.

**DIRECTORS ABSENT:** None.

**OTHERS PRESENT:** General Manager Moody, Finance Officer/Board Secretary Hilton, Chief McCoy, and Operations Manager Hastings.

This meeting is recorded.

**AUDIENCE:** Lenore Rutherford of the Union Democrat, Julie Cowell, Wes Jordan, and Mike Ripley, SCI Consultants Arcelia Herrera and John Bliss.

**PUBLIC COMMENT:** Twain Harte resident Wes Jordan stated he felt that the regular meeting, immediately following the public hearing in June, was closed to the public at the end of the public hearing. President Kinsfather, Vice President Sipperley, and Director Bryant assured him that it was certainly no one's intention to convey that to the public, but that everyone on the Board and staff was surprised when the public left. It was an open meeting.

**CONSENT AGENDA:**

A. Approval of financial statements through June 30, 2009.

B. Approval of the minutes of the special workshop of June 10, 2009 and the regular meeting/public hearing of June 11, 2009.

**MOTION:** Director Sipperley moved to approve the financial statements through June 30, 2009, the minutes of the special workshop of June 10, 2009 and the regular meeting/public hearing of June 11, 2009.

**OLD BUSINESS:** None.

**PUBLIC HEARING:** The public hearing opened at 9:10 a.m.

**PRESENTATION:** Arcelia Herrera opened the presentation with an overview of the Fire Assessment and the Park Assessment. Engineer John Bliss explained the recent court cases involving assessments for open spaces and that our assessments are strongly supported and fall into a different category than the assessments being challenged in other counties.

**The Public Hearing closed at 9:30 a.m.**

**The Regular Board meeting opened at 9:30 a.m.**

**NEW BUSINESS:**

A Approval of Resolution #09-10, approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessments for Fiscal Year 2009-10 for the Twain Harte Community Services District Fire and Rescue Division.

Director Bryant introduced Resolution #09-10, approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessments for Fiscal Year 2009-10 for the Twain Harte Community Services District Fire and Rescue Division.

*MOTION:* Director Sipperley moved to adopt Resolution #09-10, Director Johnson seconded and the motion carried with the following vote:

AYES: Sipperley, Johnson, Bryant, Knudson, and Kinsfather.

NOES: None.

ABSTAIN: None.

ABSENT: None.

B. Approval of Resolution #09-11, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2009-10 for the Parks and Recreation Maintenance District of the Twain Harte Community Services District.

Director Sipperley introduced Resolution #09-11, Approving Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2009-10 for the Parks and Recreation Maintenance District of the Twain Harte Community Services District.

*MOTION:* Director Johnson moved to adopt Resolution #09-11, Director Bryant seconded and the motion carried with the following vote:

AYES: Sipperley, Johnson, Bryant, Knudson, and Kinsfather.

NOES: None.

ABSTAIN: None.

ABSENT: None.

C. Discussion/approval to rescind Resolution #97-04, Director Compensation.

*MOTION:* Director Johnson moved to rescind Resolution 97-04, (Director Compensation), Director Sipperley seconded and the motion carried unanimously.

D. Discussion/action regarding approval of the first reading of Policy 4025, Remuneration, and Expenditure Reimbursement.

*MOTION:* Director Sipperley moved to approve the first reading of Policy 4025, Remuneration, and Expenditure Reimbursement. Director Johnson seconded and the motion carried with Directors Kinsfather and Knudson voting no.

E. Discussion of billing procedures.

Direction was given to General Manager Moody to review current rate sheet and resolution with Admin/Policy committee for clarification and possible revision. The current rate structure will not change.

**PRESIDENT'S REPORT:** President Kinsfather reminded the Directors of Board Policy 4030, Code of Ethics, specifically section 4030.30.

**MEMBERS COMMENTS:** Director Sipperley related a situation of a suggested Brown Act violation and reminded the Directors that the public is watching.

**PARK & REC COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Sierra Conservation Crews and staff completed all the items on the list.
- Update on the community center landscaping project.
- Trail cleaned up with tractor and dump truck.
- Update on Community Center porch project.
- Update on bocce court and horseshoe pit projects.
- Discussion/clarification regarding CSD building ownership.

**SAFETY COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- No accidents or injuries to report.
- Employee's actions/efforts (formal/informal classes) resulted in a cost savings of more than \$7,000 in insurance premiums.
- Modification factor (Worker's Comp) dropped from 135% to 83%, saving the District approximately \$8,000.

**WATER/SEWER COMMITTEE AND OPERATIONS REPORT:**

The following points were covered and committee meeting notes appended herein.

- Sierra Conservation Crews and staff completed Sherwood Forest tank site retaining wall.
- Sherwood Forest (another main repaired).
- Shadybrook ponds have been weeded and cleaned for the summer.
- SPS cleaned sewer mains (front side of lake to Marquis) and miscellaneous streets.
- Water plant running smooth and ready for the holiday.
- Review of water usage by Twain Harte Golf Course.
- Discussion of sewer main issues on front side of T.H. Lake.

**FIRE COMMITTEE AND CHIEF'S REPORT:**

The following points were covered and committee meeting notes appended herein.

- Call volume for June was above average.
- Experienced our second wildland fire in district. It was contained to a half acre and extinguished quickly with an air tanker and helicopter drops.
- Update on T.H. Lake fire fuel break.

**ADMIN/POLICY COMMITTEE REPORT:**

The following points were covered and committee meeting notes appended herein.

- Review of THCSD Policy 4025 (Board of Directors Compensation, Remuneration and Expenditure Reimbursement).
- Discussion concerning buildings located on District property.
- Discuss revising Ordinance #25-05 (Park Ordinance).
- Discuss revising User Permit (District form).
- Review of Policy #1070, Vendor Agreement.

**FINANCE COMMITTEE REPORT:** No report.

**GEN MGR'S REPORT:**

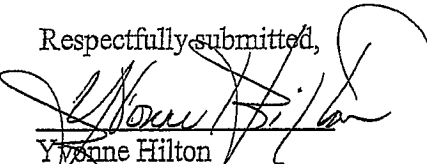
The following points were covered and notes appended herein.

- Continuing to work on USDA Rural loan paper work.
- Water Quality Report (CC&R) was mailed out this week.
- Steve Kurgan states that we will have an Engineer stamped drawing for the Community Center by the August Board meeting.
- Attempted to contact Geoff, of ABC Roofing, without success.
- The IRWMP has not met for the last three months; the group is trying to get the State to accept our charter.
- Request approval from the Board to attend "Leadership Tuolumne County."
- Reports of a carpet cleaner dumping "dirty, treated, water into Sullivan's creek. We have notified Environmental Health.

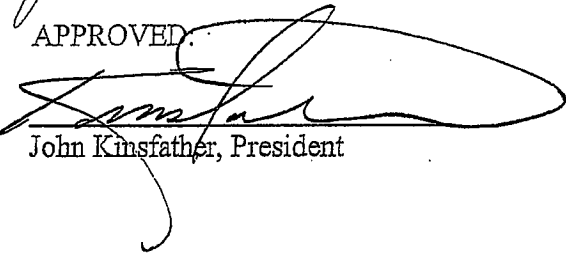
**Adjournment**

The regular meeting adjourned at 11:46 a.m.

Respectfully submitted,

  
Yvonne Hilton  
Secretary to the Board

APPROVED:

  
John Kinsfather, President