

TWIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Meeting
December 10, 2009

President Kinsfather called the Regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

DIRECTORS PRESENT: John Kinsfather, Jim Johnson, Jeri Graydon, and Richard Knudson.

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Moody, Finance Officer/Board Secretary Hilton, Chief McCoy, and Operations Manager Hastings.

This meeting is recorded.

AUDIENCE: Wes Jordan, Rohn Mein, and Gordon Molloy.

PUBLIC COMMENT: None.

COMMUNICATION: None.

CONSENT AGENDA:

A. Approval of financial statements through November 30, 2009.

B. Approval of the minutes of the regular meeting of November 12, 2009.

MOTION: Director Johnson moved to approve the financial statements through November 30, 2009, and the minutes of the regular meeting of November 12, 2009. Director Graydon seconded and the motion carried unanimously.

PUBLIC HEARING: Opened at 9:04 a.m.

OLD BUSINESS:

A. Approval of the second reading of Ordinance #27, Adopting Building Standards Relating to Fire and Panic Safety (CCR Title 24), Regulations for Protection Against Fire and Panic Adopted by the State Fire Marshal (CCR Title 19), Chapter 15.20 of the Tuolumne County Ordinance Code (Fire Safety Standards), the 2007 Edition of the California Fire Code, the National Fire Code, the 2007 Edition of the International Fire Code, and Those Fire Safety Regulations Adopted by the State Board of Forestry and Fire Protection for State Responsibility Areas and Very High Fire Hazard Security Zones and Authorizing the Enforcement Thereof.

MOTION: Director Knudson moved to waive reading out-loud Ordinance #27 in its entirety, Director Graydon seconded and the motion carried unanimously.

INTRODUCTION: Director Knudson introduced Ordinance #27 Approval of the second reading of Ordinance #27, Adopting Building Standards Relating to Fire and Panic Safety (CCR Title 24), Regulations for Protection Against Fire and Panic Adopted by the State Fire Marshal (CCR Title 19), Chapter 15.20 of the Tuolumne County Ordinance Code (Fire Safety Standards), the 2007 Edition of the California Fire Code, the National Fire Code, the 2007 Edition of the International Fire Code, and Those Fire Safety Regulations Adopted by the State Board of Forestry and Fire Protection for State Responsibility Areas and Very High Fire Hazard Security Zones and Authorizing the Enforcement Thereof.

MOTION: Director Johnson moved to adopt Ordinance #27; Director Graydon seconded, and the motion carried with the following vote:

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AYES: Johnson, Graydon, Knudson, and Kinsfather.

NOES: None.

ABSENT: None.

ABSTAIN: None.

B. Approval of the second reading of Ordinance #29, Wastewater Ordinance.

MOTION: Director Johnson moved to waive reading out-loud Ordinance 29, Wastewater Ordinance in its entirety, Director Knudson seconded, and the motion carried unanimously.

INTRODUCTION: Director Johnson introduced Ordinance #29, Wastewater Ordinance.

MOTION: Director Knudson moved to adopt Ordinance #29, Wastewater Ordinance; Director Graydon seconded and the motion carried with the following vote:

AYES: Johnson, Graydon, Knudson, and Kinsfather.

NOES: None.

ABSENT: None.

ABSTAIN: None.

C. Presentation of answers to questions presented by constituents during the October 2009 Board meeting.

Public hearing closed and regular meeting reconvened at 9:24 a.m.

D. Approval of second reading of THCSD Policy #2080, Classification of Personnel.

MOTION: Director Johnson moved to approve the second reading of THCSD Policy #2080, Classification of Personnel; Director Graydon seconded, and the motion carried unanimously.

E. Approval of second reading of Policy #2350, Job Description – Utility Maintenance/Meter Reader.

MOTION: Director Johnson moved to approve the second reading of Policy #2350, Job Description – Utility Maintenance/Meter Reader. Director Graydon seconded and the motion carried unanimously.

F. Approval of the second reading of Policy #2340, Job Description – Water Operator I.

MOTION: Director Johnson moved to approve the second reading of Policy #2340, Job Description – Water Operator I. Director Graydon seconded and the motion carried unanimously.

G. Approval of second reading of Policy #2150, Employee Discipline/Conduct/Dismissal.

MOTION: Director Johnson moved to approve the second reading of Policy #2150, Employee Discipline/Conduct/Dismissal. Director Graydon seconded and the motion carried unanimously.

NEW BUSINESS:

A. Discussion/appointment, filling vacant director seat.

President Kinsfather requested the applicants give a brief presentation about themselves and their desire to be on the THCSD Board.

MOTION: Director Knudson nominated Wes Jordan be appointed to the Board vacancy. The motion failed for lack of a second.

MOTION: Director Johnson nominated Gordon Molloy be appointed to the Board vacancy. President Kinsfather seconded and the motion failed with Directors Knudson and Graydon voting no.

MOTION: Director Graydon nominated Rohn Mein be appointed to the Board vacancy. President Kinsfather seconded and the motion failed with Directors Johnson and Knudson voting no.

MOTION: Director Johnson again nominated Gordon Molloy be appointed to the Board vacancy. President Kinsfather seconded and the motion carried with Director Graydon voting yes and Director Knudson voting no.

PRESIDENT'S REPORT: President Kinsfather called for a nomination for a President and Vice President for 2010. Director Knudson nominated Jim Johnson as President and Jeri Graydon as Vice President. All Board members approved of the nominations.

MEMBERS COMMENTS: None.

PARK & REC COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- Reviewed park playground equipment and to maintain 40% discount, the shipment will be in the spring.
- Park benches will be placed by CSD staff.
- The American Legion Hall/Community Center will be upgraded in the spring.
- Reviewed and discussed skateboard park and cost of replacements.
- Reviewed and discussed target date for planting grass in front of stage area.
- Reviewed and discussed project list for spring.
- Discussed future plantings in the Park. Any plantings will be pre-approved by CSD Management.
- Requested CSD staff to cost out shade areas for park: stage area, dugouts, and bleachers in the ball field.
- Donations received as of 12/9/09: \$8,510. Approximately \$1,000 less than same time last year.
- Discussed additional bark to playground.

SAFETY COMMITTEE REPORT: No report.

WATER/SEWER COMMITTEE AND OPERATIONS REPORT:

The following points were covered and committee meeting notes appended herein.

- Update on Education grant (EPA).
- Reviewed and discussed Sherwood Forest project.
- Breaking ground with projects at the water plant.
- Saved approximately \$710,000. on project loan by going with Porter Cal Western.
- Our new employees are doing great.
- Good results with pre-holiday maintenance.

FIRE COMMITTEE AND CHIEF'S REPORT:

The following points were covered and committee meeting notes appended herein.

- Incidents for the month were average.
- Discussed "Safer" grant application.
- Moving forward with County wide fire planning.
- The Rock restaurant update.

ADMIN/POLICY COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- Reviewed and discussed Uniform policy. Staff to bring additional information back to committee.
- Reviewed all policies scheduled for second reading.

FINANCE COMMITTEE REPORT: No report.

GEN MGR'S REPORT:

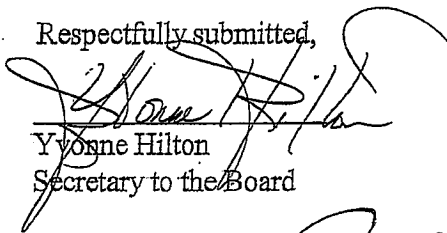
The following points were covered and notes appended herein.

- Meeting with Assemblyman Cogdill and subsequent information regarding "possible" funding for the PGE ditches. The ground water will be monitored and if not monitored, grant funding will not be available, i.e. unfunded mandates by Department of Water Resources. The State is looking for additional water storage and this may be the avenue that is taken.
- Will begin the re-write of the Water Ordinance.

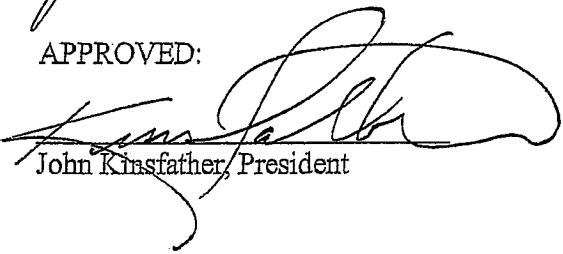
Adjournment

The regular meeting adjourned at 10:50 a.m.

Respectfully submitted,


Yvonne Hilton
Secretary to the Board

APPROVED:


John Kinsfather, President