

TWIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Meeting
August 14, 2008

President Johnson called the regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

DIRECTORS PRESENT: Jim Johnson, John Kinsfather, Bill Bryant, Richard Knudson, and Gary Sipperley.

DIRECTORS ABSENT: None.

OTHERS PRESENT: Finance Officer/Board Secretary Hilton, Operations Manager Krawchuk and Fire Chief McCoy.

This meeting is recorded.

AUDIENCE: Lenore Rutherford of Union Democrat, Jeri Graydon, John Lang and members of the American Legion Post 681.

PUBLIC COMMENT: John Lang referenced our District Ordinance #22, Section #13.9 (installation requirements of cleanouts at homeowner properties) and questions regarding same.

COMMUNICATIONS: None.

CONSENT AGENDA:

The Consent Agenda consisted of the following:

A. Approval of financial statements through July 31, 2008 and minutes of the regular meeting of July 10, 2008.

MOTION: Director Kinsfather moved to approve the financial statements through July 31, 2008 and the minutes July 10, 2008. Director Sipperley seconded and the motion carried unanimously.

OLD BUSINESS:

A. Approval of the second reading of THCSO Policy 2003 Employee Body Art and Jewelry.

MOTION: Director Sipperley moved to approve the second reading of THCSO Policy 2003 Employee Body Art and Jewelry. Director Knudson seconded and the motion carried unanimously.

NEW BUSINESS:

A. Discussion/action on amendment to agreement with American Legion Post 681.

MOTION: Director Sipperley moved to attach a certified copy of the minutes of August 14, 2008, wherein the Board of Directors of Twain Harte Community Services District assured the members of the American Legion Post 681, Twain Harte, CA., that they would have a place to meet and access to the hall, for as long as there are members in Twain Harte. Director Kinsfather seconded and the motion carried unanimously.

B. Discussion/action regarding payment and fund transfer for the repair of Cedar Pines Vista Sewer Bench.

C. Discussion/action regarding request to approve funds transfer for water department in the amount of \$48,000 for High Tank tie-in, SCADA, repairs to S. Clark driveway and dredging Shadybrook.

D. Discussion/action regarding request to approve funds transfer for sewer department in the amount of \$29,135 to install sewer manhole (Meadow to Golf Club) and sewer bench repair at Cedar Pines Vista.

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MOTION: Director Knudson moved to approve payment and funds transfer for water department in the amount of \$48,000 for High tank tie-in, SCADA, repairs to S. Clark driveway, dredging Shadybrook and a funds transfer for the sewer department in the amount of \$29,135 to install a sewer manhole (Meadow to Golf Club) and sewer bench repair at Cedar Pines Vista.

PRESIDENT'S REPORT: Progress was made at the Capital Improvement Plan workshop, thanks to John, Bill, Paul and Yvonne. President Johnson gave a brief update on the department head meeting and staff meeting and reported that operations are moving forward. The General Manager recruitment program has been launched.

BD MEMBERS COMMENTS: None.

PARK & REC COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- Update on tennis court and maintenance to include tree trimming and planting one tree.
- Updated status of Eproson Park project list.
- Bocci ball court plans to be drawn and property options discussed with Golf Course.
- Discussed feasibility of getting crews to clean up creek area.
- Grant update.
- Updated landscape and lighting plan requested of George.

SAFETY COMMITTEE REPORT: None.

WATER/SEWER COMMITTEE AND OPERATIONS REPORT:

The following points were covered and committee meeting notes appended herein.

- Update on new meters and cost factors.
- Current District meter readers are obsolete and breaking down, discussion of replacements.
- Update on repairing damage to roads made during water/sewer connections.
- Report on Regional Sewer Advisory Committee meeting.
- Update on repairs to two water main leaks in Sherwood Forest.
- Repairs to water leaks on Ryan Court. Thanks to Fire Chief McCoy and Administrative Captain Slater for standing by during work in close proximity to PGE underground power box.
- Sherwood Forest tank has been dismantled.
- Currently transferring water from upper Shadybrook reservoir to lower reservoir to dredge and clean.
- Lower Shadybrook is back online after being dredged and inlet structure modified.
- Director Bryant gave brief report of IRWMP meeting at TUD.

FIRE COMMITTEE AND CHIEF'S REPORT:

The following points were covered and committee meeting notes appended herein.

- Call volume was average.
- Will be entertaining bids for repairs to back wall of firehouse.
- Update on communication with Chief Townsend.

ADMIN/POLICY COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- Discussion regarding the continuation of Admin/Policy Committee meetings in the absence of GM.
- Discussion regarding vehicle mileage log and implementation of same.

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- Update on employee medical plan.

GEN MGR'S REPORT: No report.

The regular Board of Directors meeting convened to closed session at 11:03 a.m.

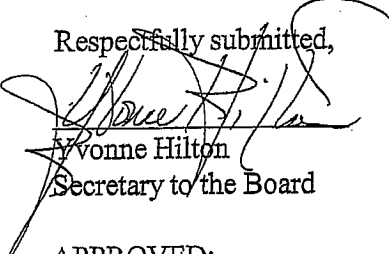
CLOSED SESSION: Conference with Real Property Negotiator pursuant to Government Code Section 54956.8, property located at Meadow Drive, APN #049-132-15 and 049-132-16, owned by Lovett/Morotti.

The regular Board of Directors meeting reconvened at 11:30 a.m., with no action taken.

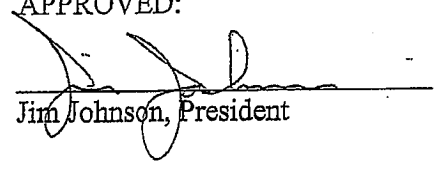
Adjournment

The regular meeting adjourned at 11:34 a.m.

Respectfully submitted,


Yvonne Hilton
Secretary to the Board

APPROVED:


Jim Johnson, President