

TWAIN HARTE COMMUNITY SERVICES DISTRICT

Board of Directors Meeting

August 14, 2009

President Kinsfather called the Regular meeting of the Board of Directors of the Twain Harte Community Services District to order at 9:00 a.m.

DIRECTORS PRESENT: John Kinsfather, Gary Sipperley, Jim Johnson, Richard Knudson, and Bill Bryant.

DIRECTORS ABSENT: None.

OTHERS PRESENT: General Manager Moody, Finance Officer/Board Secretary Hilton, Chief McCoy, and Operations Manager Hastings.

This meeting is recorded.

AUDIENCE: Wes Jordan.

PUBLIC COMMENT: None.

COMMUNICATION:

1. Letter from State Assembly member Berryhill.

CONSENT AGENDA:

A. Approval of financial statements through July 31, 2009.

B. Approval of the minutes of the regular meeting of July 9, 2009.

MOTION: Director Johnson moved to approve the financial statements through July 31, 2009, and the minutes of the regular meeting of July 9, 2009. Director Sipperley seconded and the motion carried unanimously.

OLD BUSINESS:

A. Approval of the second reading of Policy 4025, Remuneration, and Expenditure Reimbursement.

MOTION: Director Sipperley moved to approve the second reading of Policy 4025, Director Knudson seconded, and the motion failed with Directors Johnson, Kinsfather, and Bryant voting no.

B. Amendment to Resolution #09-08, A Resolution setting forth the Rates and Charges for Water and Sewer Service and for new water and sewer connections and certain miscellaneous fees.

Director Sipperley introduced Resolution #09-08, A Resolution setting forth the Rates and Charges for Water and Sewer Service and for new water and sewer connections and certain miscellaneous fees. No changes to the water or sewer rates were made in this amendment.

MOTION: Director Johnson moved to adopt Resolution #09-08, Director Bryant seconded, and the motion carried with the following vote:

AYES: Sipperley, Johnson, Knudson, Bryant, and Kinsfather.

NOES: None.

ABSENT: None.

ABSTAIN: None.

NEW BUSINESS:

A Approval of \$35,000 expenditure to replace two catwalks and one bridge at Shady Brook reservoir (Water Dept.).

MOTION: Director Johnson moved to approve the \$35,000 expenditure to replace two catwalks and one bridge at Shady Brook reservoir for the water department. Director Sipperley seconded and the motion carried unanimously.

B. Approval of up to \$4,500 expenditure for Community Center Porch upgrade.

MOTION: Director Johnson moved to approve an expenditure of up to \$4,500. for the Community Center Porch upgrade. Director Sipperley seconded and the motion carried unanimously.

C. Discussion/approval of modification to Shady Brook lease.

MOTION: Director Johnson moved to approve and modify the annual allotment of \$500. to 1200. to the Cowell's to offset their water bill as part of the lease agreement for Shady Brook. Director Sipperley seconded and the motion carried unanimously.

MOTION: Director Johnson moved to rescind the previous motion and approve a modification of the current agreement to increase the annual allotment from \$500 to \$900 plus the property tax credit to the Cowell's water bill and reset to zero at the end of each fiscal year. The annual allotment is to be reviewed each year by the Board at their regular August Board meeting. Director Sipperley seconded and the motion carried unanimously.

D. Discussion regarding buildings located on District property, Ordinance #25-05 (Park ordinance), User Permit (District form) and Policy #1070, Vendor Agreement.

It was the consensus of the Board that all vendors will be required to obtain a permit to do business at the park and the THCSD has the authority to accept or decline permits.

E. Discussion/approval of Resolution #09-12, a Resolution of non-support for SB 787 by the Board of Directors of the Twain Harte Community Services District.

Director Bryant introduced Resolution #09-12, a Resolution of non-support for SB 787 by the Board of Directors of the Twain Harte Community Services District.

MOTION: No motion was made.

PRESIDENT'S REPORT: President Kinsfather reported that the annual "Best in County" publication showed Eproson Park coming in second best in the county, second only to Yosemite. He stated that "we are honored to have this recognition". President Kinsfather also reported that the Board of Supervisors voted to fund the Aquatics program until 2010. "Mike Russell called to thank the District for our concern and interest in continuing the pool program in Twain Harte".

MEMBERS COMMENTS:

Director Sipperley thanked Yvonne Hilton for notifying Lenore Rutherford of the Union Democrat of the meeting date change.

Director Bryant stated that he felt the minutes do not reflect statements that he and Director Knudson make about certain decisions (motions) being made by the Board. He was reminded by Director Sipperley that the minutes are to reflect action items and summarizing verbal statements may pose a liability to the district.

Director Bryant asked the General Manager if he planned to attend the CSDA conference. General Manager Moody stated that he and the Finance Officer, Yvonne, were planning on attending the conference in September.

Director Bryant stated his approval of the General Manager attending the conference, but opposed the Finance Officer, Yvonne Hilton, attending the conference.

PARK & REC COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- The horseshoe pits and bocce ball courts are on hold and will be re-evaluated at a later time.
- Review and discuss Community Center porch.
- Review and update District permit process.
- Sierra Conservation Crews are scheduled to work beginning August 3rd.
- Progress report on community pool.
- Update on golf course maintaining ball field.
- Reiterated urgency of Prop 40 funds with Mike Russell (County Park & Rec)
- Review and discussion of possible modification of playground equipment.

SAFETY COMMITTEE REPORT: No report.

WATER/SEWER COMMITTEE AND OPERATIONS REPORT:

The following points were covered and committee meeting notes appended herein.

- Report on Mt. Knight water usage and implementation of hydrants for potable water.
- District's lead and copper testing.
- Update on SPS sewer cleaning and inspection. Located 24 root intrusions to laterals.
- F.O.G. (Fats, oils and grease) inspections. Affects 13-15 local businesses.
- Jay from TUD graciously trained our crew on the FOG program.
- Repaired a water main break on Ryan ct.

FIRE COMMITTEE AND CHIEF'S REPORT:

The following points were covered and committee meeting notes appended herein.

- Received thank you letters for participating in a couple of local events.
- Fire districts in County are on "draw down" for other fires in the State.
- Ordinance for citation authority will be brought to committee in September.
- Received confirmation for the \$6,000 grant.
- No news on the Fire Station grant request.

ADMIN/POLICY COMMITTEE REPORT:

The following points were covered and committee meeting notes appended herein.

- Review of THCSD Policy #4025, Board of Directors Compensation, Remuneration and Expenditure Reimbursement for second reading at August 14, 2009 Board meeting.
- Review and discussion of Resolution #09-08, setting forth the charges and rates for water and sewer service and for new water and sewer connections and certain miscellaneous fees.
- Discussion concerning buildings located on District Property.
- Discuss revising Ordinance #25-05 (Park Ordinance).
- Discuss revising User Permit (District Form).
- Review of Policy #1070, Vendor Agreement.

FINANCE COMMITTEE REPORT: No report.

GEN MGR'S REPORT:

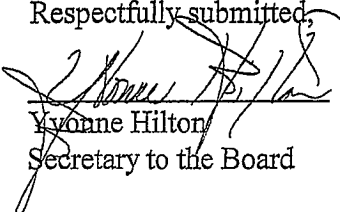
The following points were covered and notes appended herein.

- Continuing to work on the USDA Rural loan paper work.
- Met with Les Davies (Engineer) and discussed his participation in the \$800K projects.
- Directed the OPS Manager to begin a predictive maintenance program.
- Will be taking the D-1 test in Modesto tomorrow (August 15, 2009)
- Update on the IRWMP.
- Composed letter on behalf of Partners and Twain Harte Lake Association to solicit donations for matching funds grant to provide a fire break near the lake.

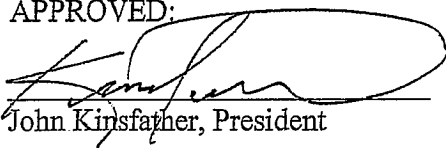
Adjournment

The regular meeting adjourned at 11:10 a.m.

Respectfully submitted,


Yvonne Hilton
Secretary to the Board

APPROVED:


John Kinsfather, President