

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
November 12, 2015**

CALL TO ORDER: President Mannix called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Mannix, President
Director Johnson, Vice President
Director Knudson
Director McManus
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Robb Perry, Operations Manager
Todd McNeal, Fire Chief

AUDIENCE:

Two Members of the Public

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Ron Ringen spoke about a meeting with Bob Phelan and Dana Jorgensen in regards to water supply and fighting fire and received a commitment that he will be able to meet with Tom Berryhill regarding these matters.

PRESENTATIONS & AWARDS:

- A. Presentation of annual employee safety awards. Director Mannix announced the names of all employees who had no reportable accidents during the previous 12 months.

COMMUNICATIONS:

- A. Notice of Available Water to Divert Under Pre-1914 Water Rights for the San Joaquin River Watershed – State Water Control Board

CONSENT AGENDA:

- A. Presentation and approval of financial statements through October 31, 2015.
B. Approval of the minutes of the Regular Meeting of October 8, 2015.
MOTION: Director Sipperley made a motion to approve the consent agenda.
SECOND: Johnson
AYES: All Present

OLD BUSINESS:

- A. Update on drought conditions and water supply.

GM Trott stated that 93% of California is still in an extreme or exceptional drought. Fortunately, this current water year is has rainfall that is a little over average, however he is only cautiously optimistic due to the recent past years producing little to no precipitation in the months of December and January. Lyons Reservoir is about 45%

full and has about 450 acre feet less than last year. Pinecrest Reservoir has about 800 acre feet less than last year. GM Trott stated that we do have enough in storage through December but is still concerned about rainfall and snow levels through the winter and PG&E's management of the reservoir levels. It is also still unclear what the State will do with the mandated conservation levels.

- B. Discussion/action regarding review and continuance of order of emergency action for completion of Well #2 and Well #3 Water Supply Projects.

GM Trott recommended that the order of emergency action be continued because it is still necessary to respond to the District's immediate water supply shortage and the emergency situation will not permit a delay resulting from formal competitive bidding.

MOTION: *Director Sipperley moved to continue the emergency order as stated above in order to complete Well #2 and Well #3.*

SECOND: *McManus*

AYES: *All Present*

NEW BUSINESS:

- A. Discussion/action regarding the District's compliance with State mandatory conservation requirements, predictions for next year's water supply and potential revision of the District's current mandatory conservation requirements.

MOTION: *Director Johnson made a motion to continue the district's compliance with State Mandatory Requirements and to stay with the District's current 25% mandatory conservation restrictions.*

SECOND: *Sipperley*

AYES: *All Present*

- B. Discussion/action to set a public hearing for the next regularly scheduled Board meeting (December 10, 2015 at 9:00 a.m.) to consider adoption of revisions to Ordinance No. 29, "Wastewater", Chapter 4, "Classification of Users, Demand Flow, Charges and Fees".

MOTION: *Director Sipperley made a motion to set a public hearing as stated above.*

SECOND: *Mannix*

AYES: *All Present*

REPORTS:

President & Board Member Report

- Director Sipperley attended the IRWM meeting in which they set a date to have regularly scheduled meetings.

Park & Recreation/Citizen Oversight Committee and Operations Report

- The Park committee discussed the dying trees in the park that PG&E will be removing. They also discussed park cleanliness and determined that the park currently is being kept in a good state. They also discussed the park fee schedule and recommend that it be left as is.
- The new expression swing has been installed.

Water/Sewer Committee and Operations Report

- The water/sewer committee will be attending TUD's next board meeting.
- Operations Manager Perry reported that leak detection equipment was received during the month and a leak detection program will begin next week.
- Personnel have cleaned 7% of the sewer system throughout the year.
- The new vac-trailer has arrived and been used and it worked very well.

Fire Committee and Fire Chief Report

- The fire committee spoke about dead trees and the Vantage Pointe training facility.
- Interns have been returning after working with CAL-FIRE and the Forest Service during the summer.
- Two automatic external defibrillators have been received through a Homeland Security grant.

Finance/Admin Committee Report

- The Finance and Admin committee discussed drought budget impacts, and the possible changes to the Sewer rate design.

General Manager Report

- G.M Trott reported that capital projects are ongoing with various projected completion dates.
- He also reported that the U.S. Army 92nd Civil Affairs Battalion toured our county to see how our community responded to the current water shortage emergency.

Closed Session: The Board of Directors convened into closed session at 10:30 a.m.

Conference with Real Property Negotiator (Government Code Section 54956.8)

Agency Negotiator: Tom Trott

Under Negotiations: Instructions to negotiator on price and payment terms.

Real Property: 22912 Vantage Pointe Dr. Twain Harte, CA 95383

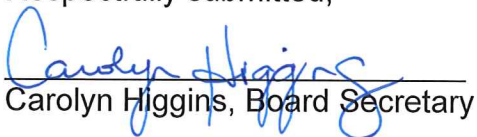
Negotiating Parties: Ron Roberson

The meeting was reconvened into regular session at 11:05 a.m. with no reportable action taken.

ADJOURNMENT:

The meeting was adjourned at 11:06 a.m.

Respectfully submitted,


Carolyn Higgins, Board Secretary

APPROVED:


Eileen Mannix, President