

**TWAIN HARTE COMMUNITY SERVICES DISTRICT  
Board of Directors Regular Meeting  
March 14, 2018**

**CALL TO ORDER:** President Sipperley called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members were present:

**DIRECTORS:**

Director Sipperley, President  
Director McManus  
Director Mannix  
Director Knudson  
Director Johnson

**STAFF:**

Tom Trott, General Manager  
Carolyn Higgins, Board Secretary/Finance Officer  
Todd McNeal, Fire Chief

**AUDIENCE:**

One member of the public

**PUBLIC COMMENT ON NON-AGENDIZED ITEMS:**

**COMMUNICATIONS:**

None

**CONSENT AGENDA:**

- A. Presentation and approval of financial statements through February 28, 2018.
- B. Approval of the minutes of the Regular Meeting held on February 14, 2018.

***MOTION: Director Johnson made a motion to approve the consent agenda as presented.***

***SECOND: Mannix***

***AYES: All Present***

***ABSENT:***

**OLD BUSINESS:**

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

*GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that is still being declared by the state for Tuolumne County and to determine if this board still declares this emergency and if this project is necessary to address this emergency and if the emergency situation will not permit a time delay resulting from formal competitive bidding.*

***MOTION: Director Johnson made a motion to continue the order of emergency action for completion of well #3.***

***SECOND: McManus***

***AYES: All Present***

***ABSENT:***

**NEW BUSINESS:**

- A. Discussion/action regarding opportunity to purchase a used tactical water tender.
- MOTION: Director Mannix made a motion to table the discussion until later in the meeting.***  
***SECOND: Knudson***  
***AYES: All Present***  
***ABSENT:***
- MOTION: Director Mannix made a motion to adopt Resolution 18-06 – Approval of Fiscal Year 2017-18 Fire Fund Budget Adjustment in the Amount of \$285,000 for Purchase of a Tactical Water Tender***  
***SECOND: Johnson***  
***AYES ROLL CALL: Johnson, Mannix, Sipperley, McManus, Knudson***  
***ABSENT:***
- B. Discussion/action regarding opportunity to purchase a restored 1954 Twain Harte Fire Department engine.
- MOTION: Director Johnson made a motion to not spend any District money on the restored 1954 engine.***  
***SECOND: Mannix***  
***AYES: All Present***  
***ABSENT:***
- C. Discussion/action regarding Tuolumne Utilities District's Treated Water System Optimization Plan and projected 20-year water demand planning horizon.
- MOTION: Director Mannix made a motion authorizing the General Manager to write a letter stating we are not interested at this time but would still like to be kept in the loop regarding the plan.***  
***SECOND: Knudson***  
***AYES: All Present***  
***ABSENT:***
- D. Discussion/action regarding a proposal to implement a statewide taxation on drinking water through Senate Bill 623.
- MOTION: Director Johnson made a motion authorizing the General Manager to compose a letter opposing the proposed Senate bill.***  
***SECOND: Mannix***  
***AYES: All Present***  
***ABSENT:***
- E. Discussion/action to call and hold a special meeting on Saturday, March 17, 2018, at 9:00 a.m. at the Twain Harte Community Center.
- MOTION: Director Johnson made a motion to hold a special meeting as noted above.***  
***SECOND: McManus***  
***AYES: All Present***  
***ABSENT:***

## **REPORTS:**

### **President and Board Member Report**

- *No reports given*

### **Park & Recreation/Citizen Oversight Committee Provided by Director McManus**

- *Discussion items at the committee were:*
  - *The renovation of the skate park*
  - *The infield dirt project*
  - *The completion of LED light installation at the park.*
  - *The new tennis court plan due to the grant no longer being feasible.*

### **Park & Recreation Operations Report**

- *No report given due to the absence of Operation's Manager Perry*

### **Water/Sewer Committee Report Provided by Director Mannix**

- *Discussion items at the committee were:*
  - *State Water Control Board proposed taxation*
  - *Sewer system planning application grant*
  - *Two water bonds that may go before California voters*

### **Park & Recreation Operations Report**

- *No report given due to the absence of Operation's Manager Perry*

### **Fire Committee Report Provided by Director Knudson**

- *Discussion items at the committee were:*
  - *The potential purchase of the used water tender*
  - *The potential purchase of the historic Twain Harte engine*
  - *The county wide fire study*

### **Fire Chief Report Provided by Chief McNeal**

- *A summary of the written report was provided.*
- *The grant application to Sonora Area Foundation to purchase an unmanned drone that carries a thermal camera was denied. The department will continue to try and pursue outside funding possibilities.*
- *A live fire component training was postponed due to storms.*

### **Finance/Admin Committee Report Provided by Director Johnson**

- *Discussion items/demonstrations at the committee were:*
  - *Online bill pay demonstration*
  - *Labor negotiations with IAFF and CWA including the authorization of the General Manager to be the negotiator on behalf of the district*
  - *Completion of the annual Form 700*

### **General Manager Report Provided by General Manager Trott**

- *A summary of the written report was provided.*
- *The yearly water supply has improved due to improved snow and rain conditions*
- *The cul-de-sac paving and skate park projects have been delayed due to weather*
- *A purchase order has been issued for the tennis court resurfacing project*
- *The design for recoating the million gallon tank is in process*

**CLOSED SESSION:** *The Board of Directors convened into closed session at 11:22 a.m.*

- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6: Conference with Labor Negotiator, Agency Designated Representative: General Manager

*President Sipperley reconvened the meeting into regular session at 12:01 p.m. with no reportable action.*

**ADJOURNMENT:**

The meeting was adjourned at 12:02 p.m.

Respectfully submitted,

  
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Carolyn Higgins, Board Secretary

APPROVED:

  
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Gary Sipperley, President