

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
October 12, 2017

CALL TO ORDER: President Johnson called the meeting to order at 9:00 a.m. The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Johnson, President
Director McManus
Director Sipperley
Director Mannix
Director Knudson

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Robb Perry, Operations Manager
Todd McNeal, Fire Chief

AUDIENCE:

One member of the audience

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

None

PRESENTATIONS:

None

COMMUNICATIONS:

- A. Letter from Tuolumne County Public Health regarding use of Community Center as a cooling center.
- B. Letter from Tuolumne Utilities District – Ditch Outage Water Purchase 2017.

CONSENT AGENDA:

- C. Presentation and approval of financial statements through September 30, 2017.
- D. Approval of the minutes of the Regular Meeting held on September 14, 2017.
- E. Annual review of Policy #1015, "Identity Theft Prevention Program" and submittal of annual report

MOTION: Director Sipperley made a motion to approve the consent agenda.

SECOND: Mannix

AYES: All Present

ABSENT:

OLD BUSINESS:

- A. Discussion/action regarding review and continuance of order of emergency action for completion of the Well #3 Water Supply Project.

GM Trott asked the board to consider whether the emergency action should be continued and to consider if it is necessary to address the current water supply shortage emergency that is still being declared by the state for Tuolumne County and to determine if this board still declares this emergency and if this project is necessary to address this emergency and if the emergency situation will not permit a time delay resulting from formal competitive bidding.

MOTION: *Director Sipperley moved that we continue the order of emergency action.*

SECOND: *Mannix*

AYES: *All Present*

ABSENT:

NEW BUSINESS:

- A. Discussion/action to review and adopt revisions to Policy #3030 – Injury and Illness Prevention Program.

MOTION: *Director Sipperley made a motion to approve Policy #3030.*

SECOND: *Mannix*

AYES: *All Present*

ABSENT:

- B. Discussion/action to adopt Policy #1050 – Community Assistance.

MOTION: *Director Sipperley made a motion to approve Policy #1050.*

SECOND: *Mannix*

AYES: *All Present*

ABSENT:

- C. Introduction of Ordinance No. 30-001 - An Ordinance Amending Ordinance No. 30 ("THCSD Fire Code") of the Twain Harte Community Services District to Adopt by Reference the 2016 Edition of the California Fire Code with Amended Provisions.

Director Johnson stated that the title of the above mentioned ordinance will be changed from "An Ordinance Amending" to "An Ordinance Repealing". Director Sipperley asked for several grammatical changes to be made before the next reading.

MOTION: *Director Knudson made a motion to set a public hearing at the next board meeting for discussion of the newly amended ordinance.*

SECOND: *McManus*

AYES: *All Present*

ABSENT:

- D. Discussion/action to adopt a vision statement and development guidelines for the development of Twain Harte Meadows Park.

MOTION: *Director McManus made a motion to approve the development guidelines as presented.*

SECOND: *Sipperley*

AYES: *McManus, Johnson, Sipperley, Mannix*

ABSTAIN: *Knudson*

REPORTS:

President and Board Member Report

- Director Sipperley reported that he attended the IRWM committee and they approved the draft to the State Water Board stating the intent of the IRWM and adopted updates to the plan of the IRWM.

Park & Recreation/Citizen Oversight Committee and Operations Report

- Director Mannix reported that the committee spoke about the vision and guidelines of the new park property.
- Operations Manager Perry reported that the contractor for the infield project is scheduled for next week.

Water/Sewer Committee and Operations Report

- Director Sipperley reported that the committee discussed the hazard tree removal project, the emergency declaration, the PG&E ditch outage, options for a water/sewer GIS system, a sewer line replacement on Meadow Dr, and sewer system planning grants from the State Water Resources Control Board.
- Operations Manager Perry summarized his written report.

Fire Committee and Fire Chief Report

- Director Knudson reported that the committee discussed first responders, the multi-county hazard mitigation plan, Mi-Wuk's proposal, and the previously discussed ordinance.
- Chief McNeal summarized his written report and stated that we did not receive the grant from FEMA for the water tender. He also reported that the SCBA fill station is complete and the diesel fuel cell is fully operational.

Finance/Admin Committee Report

- Director Johnson reported that the committee reviewed the policies approved in the previous part of the board meeting, discussed fees associated with credit cards and online payments, and discussed the progress of the sale of 22933 Twain Harte Dr.

General Manager Report

- GM Trott summarized his written report and also stated that the tree mortality project is complete.

CLOSED SESSION: The Board of Directors convened into closed session at 10:34 a.m.

Conference with Real Property Negotiator (Government Code Section 54956.8)

Agency Negotiator: Tom Trott

Under Negotiations: Instructions to negotiator on price and payment terms.

Real Property: Portion of Property on Vantage Pointe Dr, Twain Harte, CA 95383

APN: 048-720-08


Negotiating Parties: Horizon Tower, LLC

- Director Johnson reconvened the meeting into regular session at 10:43 with no reportable action.

ADJOURNMENT:

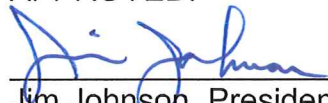
The meeting was adjourned at 10:44 a.m.

Respectfully submitted,



Carolyn Higgins, Board Secretary

APPROVED:



Jim Johnson, President